

TAMILNADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

**No Objection Certificate for Movie shooting in public places
within Chennai city limits**

Commissionerate of Police, Chennai



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1. Home Page

1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.

2) **Applicants can reach the helpdesk Toll free number-1800-258-3878 and Helpdesk Email.**

TNSWP website
(www.tnswp.com)

Toll free number
and Mail Id



Figure 1. Single Window Portal Home Page

2. Registration

To access TNSWP and to apply for various clearances the applicant needs to complete the Registration process.

1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**

A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583877 | Email : helpdesk@investtr | Industrial Helpline | English

Guidance TamilNadu | Home | About Us | Clearances/Approvals | Legislation, Policies & Notifications | Dashboard | Help & Support | Register | Login

WINDOW PORTAL

Services/ Approvals/ Licenses/ NoCs

Real-time Monitoring

Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

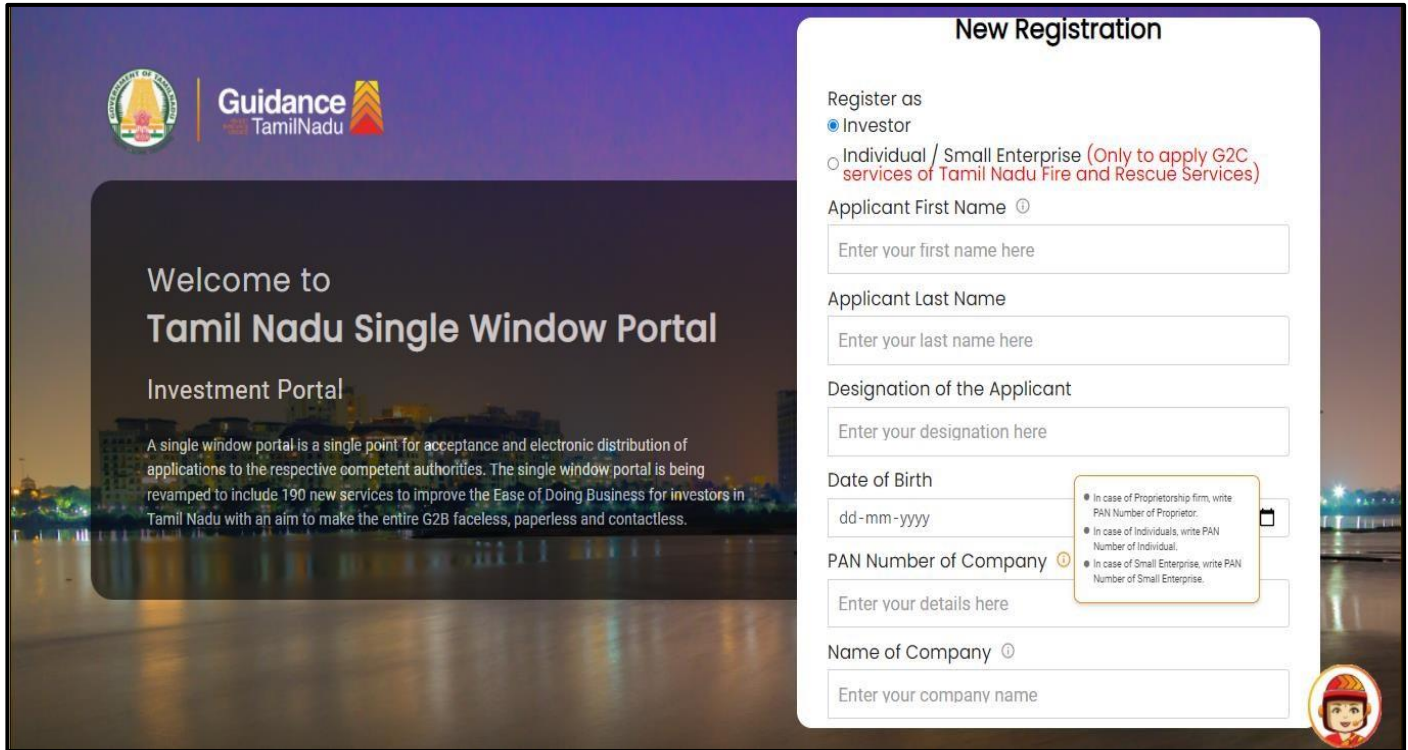
Figure 2. Register

2) New Investor Registration page will appear (Refer Figure 3 & 4)

3) Select the 'Investor' option and continue with the Registration process.

4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.

5) The information icon ⓘ gives a brief description about the fields when the applicant hovers the cursor on these icons.



Welcome to Tamil Nadu Single Window Portal Investment Portal

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

New Registration

Register as

Investor

Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

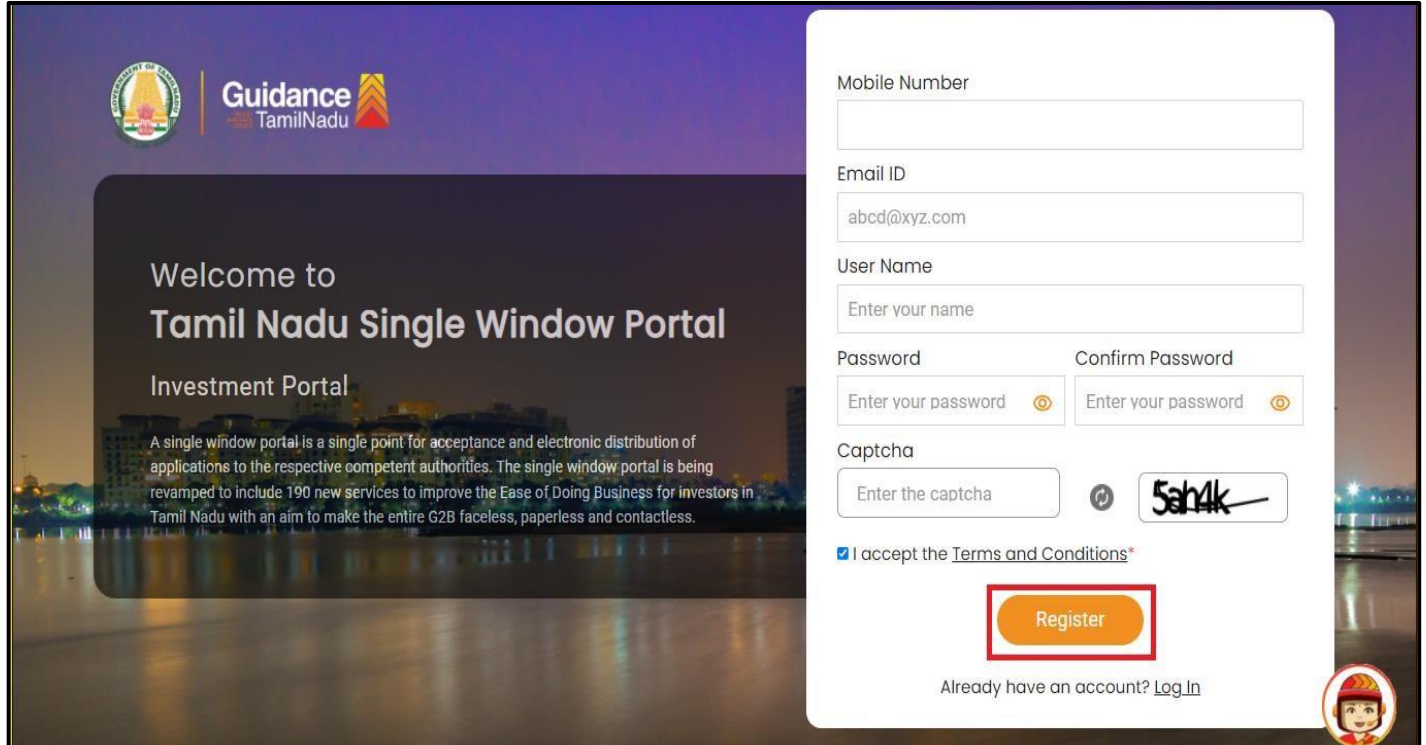
Designation of the Applicant

Date of Birth

PAN Number of Company

Name of Company

Figure 3. Registration Form



Welcome to Tamil Nadu Single Window Portal Investment Portal


A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

Mobile Number

Email ID

User Name

Password Confirm Password

Captcha 

I accept the [Terms and Conditions](#)*

Register

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

- 6) The Email ID would be the Username to login the TNSWP.
- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- '**2-Step Verification Process**' screen will appear when the applicant clicks on 'Register' button.

- **Mobile Number Verification**

- 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
- 2) Enter the verification code and click on the '**Verify**' button.

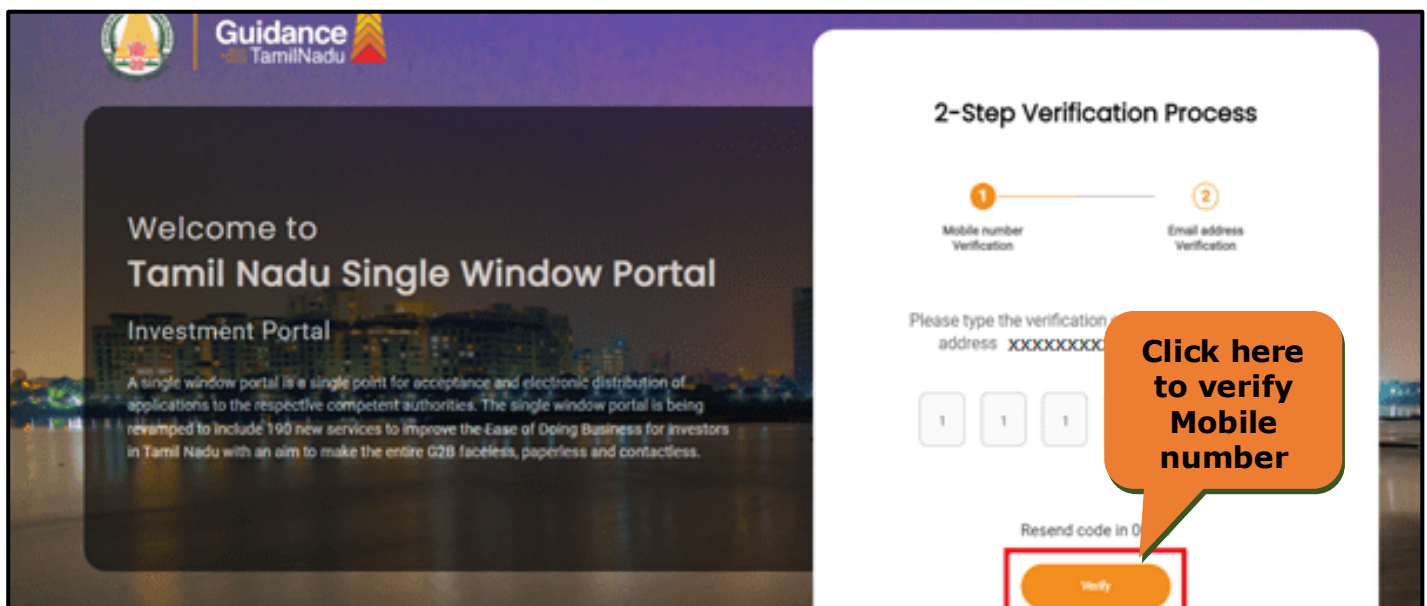


Figure 5. Mobile Number Verification

- o **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.
- 2) Enter the verification code and click on the **'Verify'** button.

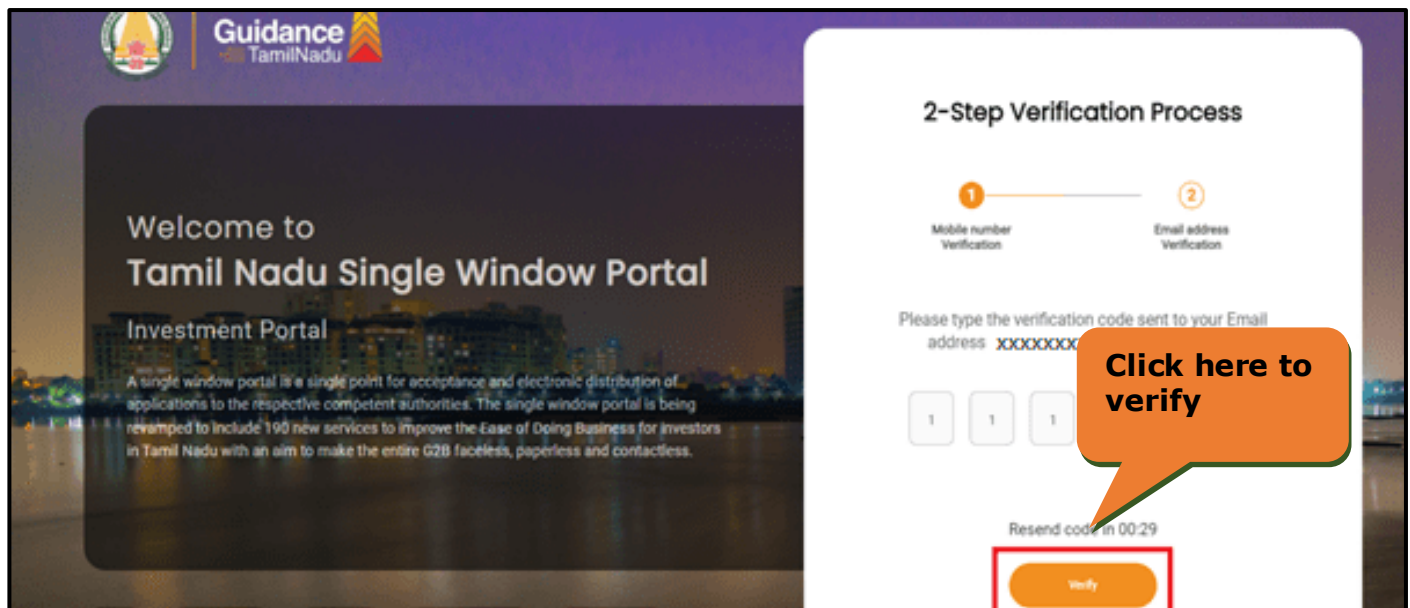


Figure 6. Email ID Verification

- 3) After completion of the 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).
- 4) Registration process is completed successfully.

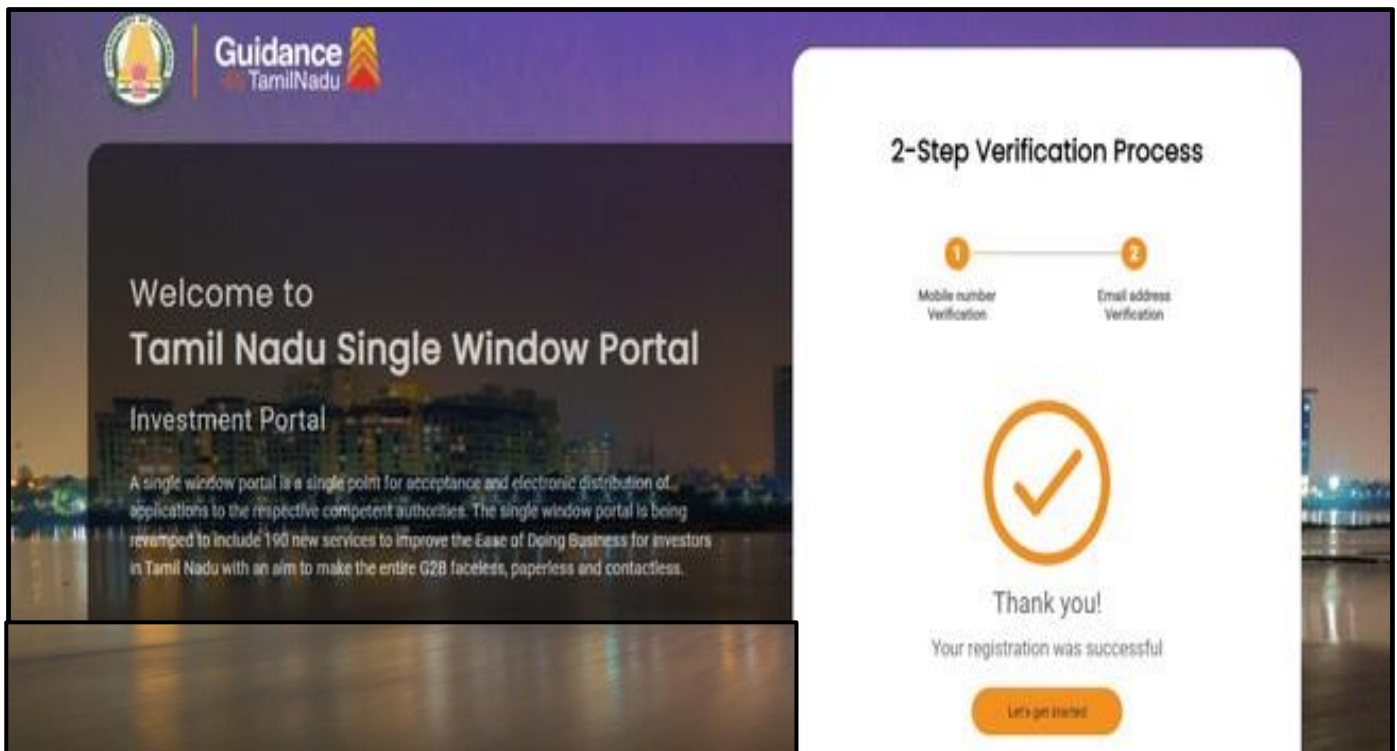


Figure 7. Registration Confirmation Pop-Up

4. Login

- 1) The applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on the login button to enter TNSWP.

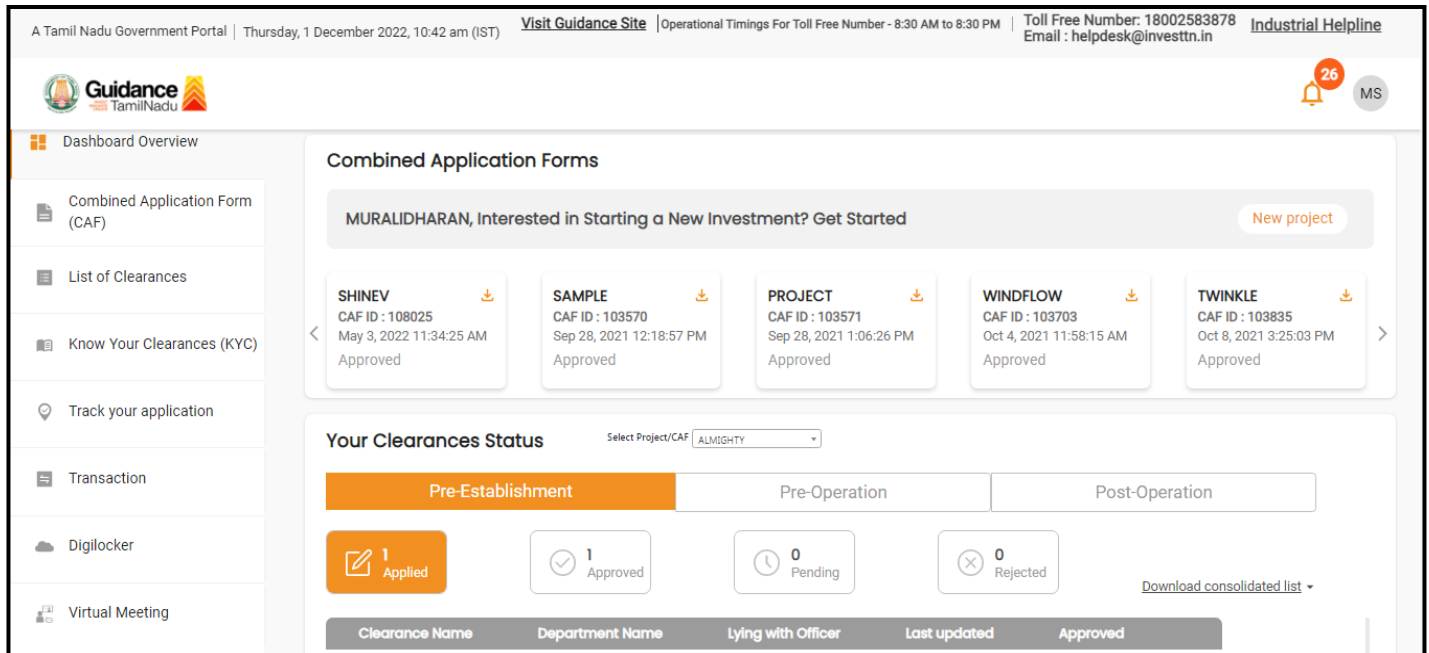
Login to TNSWP



Figure 8. Login

5. Dashboard Overview

- 1) When the Applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is an Applicant-friendly interface for the Applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.

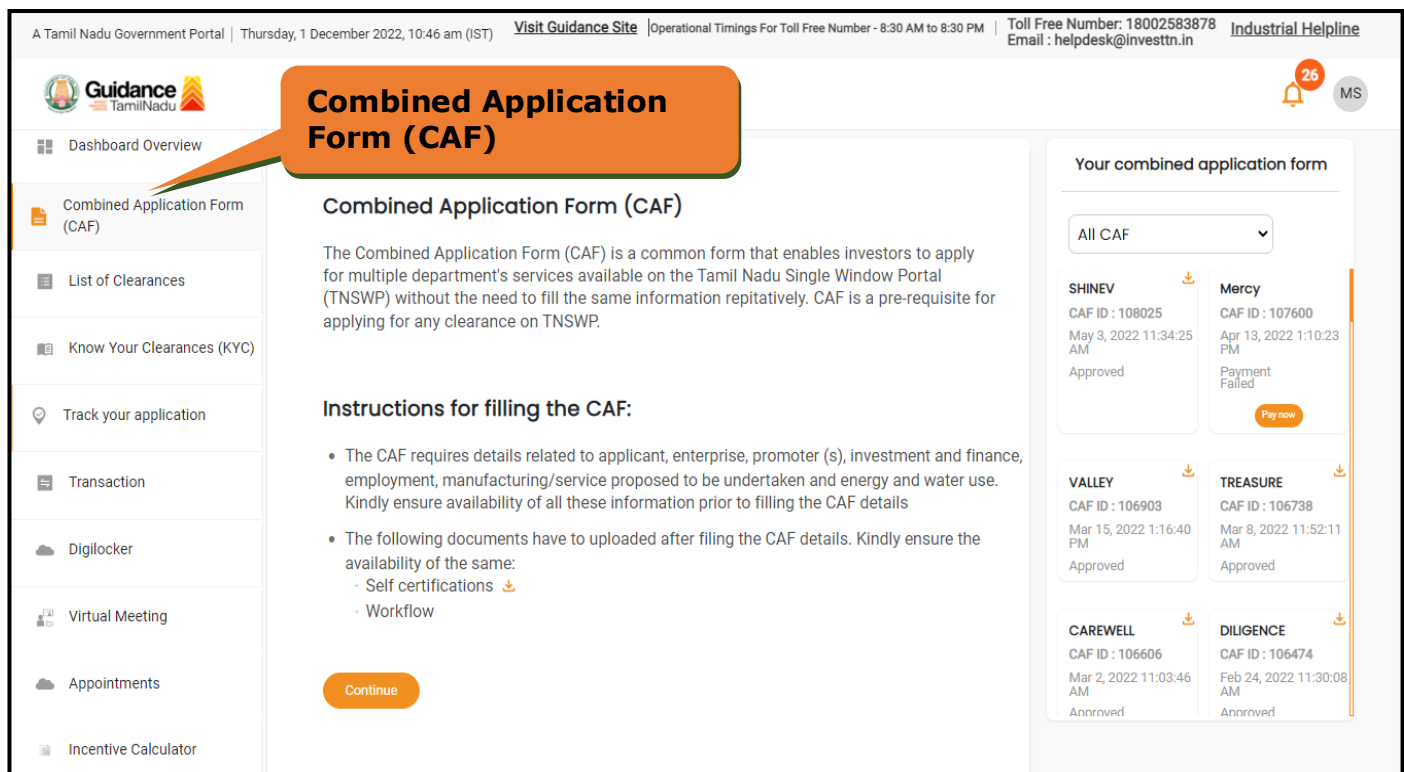


The screenshot shows the dashboard overview page of the TNSWP. The page header includes the Tamil Nadu Government Portal information, the date and time (Thursday, 1 December 2022, 10:42 am (IST)), and contact details for the Guidance Site, including operational timings, toll-free number (18002583878), and email (helpdesk@investtn.in). The dashboard features a navigation menu on the left with options like Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting. The main content area is titled 'Combined Application Forms' and displays a message for MURALIDHARAN, 'Interested in Starting a New Investment? Get Started', with a 'New project' button. Below this, there are five application cards for SHINEV, SAMPLE, PROJECT, WINDFLOW, and TWINKLE, each showing the CAF ID, date, and status (Approved). The 'Your Clearances Status' section shows a dropdown for 'Select Project/CAF' set to 'ALMIGHTY' and three tabs: Pre-Establishment (highlighted), Pre-Operation, and Post-Operation. Under Pre-Establishment, there are four status boxes: Applied (1), Approved (1), Pending (0), and Rejected (0). A 'Download consolidated list' link is also present. At the bottom, a table header is visible with columns: Clearance Name, Department Name, Lying with Officer, Last updated, and Approved.

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) are mentioned in the Figure below.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



A Tamil Nadu Government Portal | Thursday, 1 December 2022, 10:46 am (IST) | Visit Guidance Site | Operational Timings For Toll Free Number - 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline

Combined Application Form (CAF)

The Combined Application Form (CAF) is a common form that enables investors to apply for multiple department's services available on the Tamil Nadu Single Window Portal (TNSWP) without the need to fill the same information repeatedly. CAF is a pre-requisite for applying for any clearance on TNSWP.

Instructions for filling the CAF:

- The CAF requires details related to applicant, enterprise, promoter (s), investment and finance, employment, manufacturing/service proposed to be undertaken and energy and water use. Kindly ensure availability of all these information prior to filling the CAF details
- The following documents have to uploaded after filing the CAF details. Kindly ensure the availability of the same:
 - Self certifications
 - Workflow

Your combined application form

CAF ID	Application Date	Status
SHINEV CAF ID : 108025	May 3, 2022 11:34:25 AM	Approved
Mercy CAF ID : 107600	Apr 13, 2022 1:10:23 PM	Payment Failed
VALLEY CAF ID : 106903	Mar 15, 2022 1:16:40 PM	Approved
TREASURE CAF ID : 106738	Mar 8, 2022 11:52:11 AM	Approved
CAREWELL CAF ID : 106606	Mar 2, 2022 11:03:46 AM	Approved
DILIGENCE CAF ID : 106474	Feb 24, 2022 11:30:08 AM	Approved

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill in 7 Sections of CAF as displayed in Figure 11. (**CAF payment tab** will be displayed only for large enterprises).



Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload them.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling in all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, **Your request has been saved successfully**' (Refer Figure 12).

The screenshot displays the Guidance TamilNadu portal interface. At the top, a progress bar shows seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. The current step is 'CAF Payment'. A notification box is overlaid on the page, stating: 'Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' Below the notification, the 'Payment Details' section is visible, including a 'Choose your preferred fee slab' section with radio buttons for 'Lump sum' (selected) and 'à la carte'. The 'Amount to be paid (in INR)' is shown as 500000, with a note 'Five Lakh' below it. A 'Calculate Fee' button is present at the bottom right of the payment details section.

Figure 12. Combined Application Form (CAF) - Confirmation Message

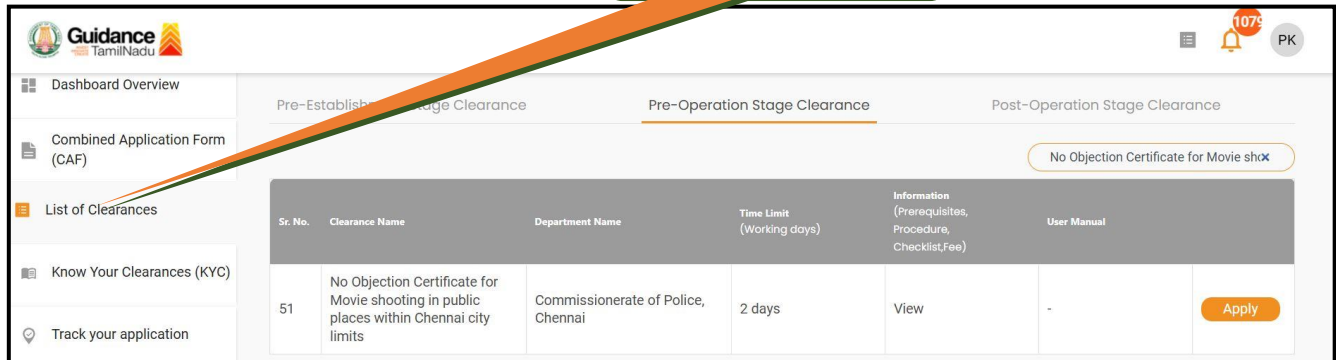
Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Clickhere](#) to access the Single Window Fee Slab.

7. Apply for No Objection Certificate for Movie shooting in public places within Chennai city limits

1. Click on “List of Clearances”

List of Clearances



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
51	No Objection Certificate for Movie shooting in public places within Chennai city limits	Commissionerate of Police, Chennai	2 days	View	-

Figure 13. List of Clearances

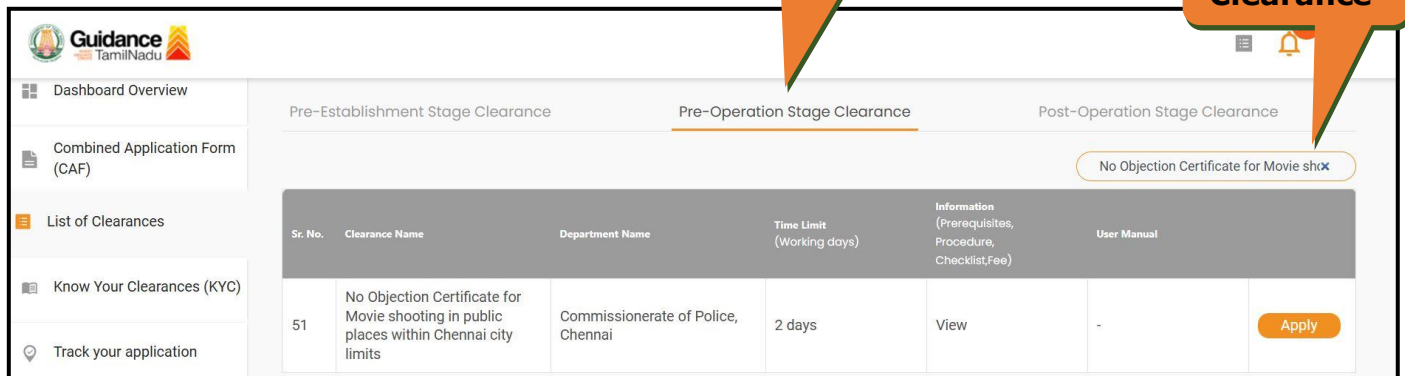
2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearance**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select ‘Pre-Operation Stage Clearance’ and find the clearance ‘No Objection Certificate for Movie shooting in public places within Chennai city limits’ by using Search option as shown in the figure given below.

Pre-Operation Stage Clearance

Search for Clearance



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
51	No Objection Certificate for Movie shooting in public places within Chennai city limits	Commissionerate of Police, Chennai	2 days	View	-

Figure 14. Search for Clearance

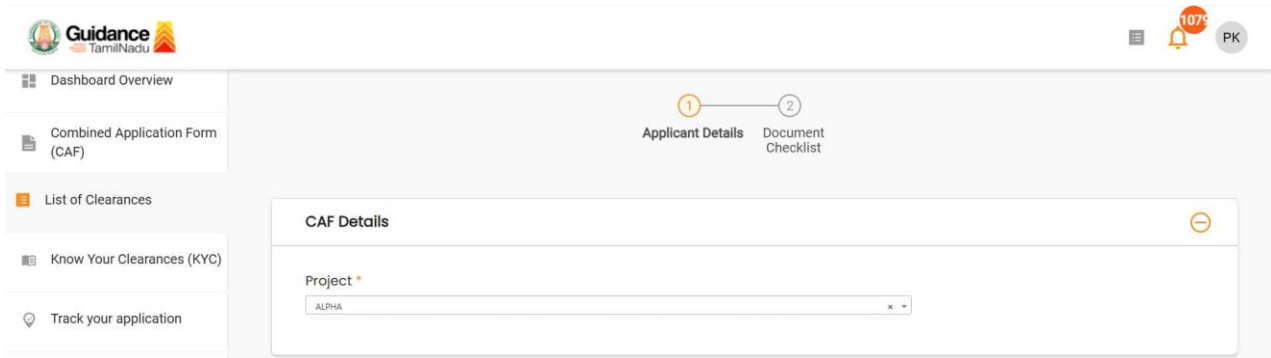
- Applicants can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
- To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
- The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.

The screenshot shows the Guidance TamilNadu dashboard. The main content area displays a table of clearances under the 'Pre-Operation Stage Clearance' tab. The table has columns for Sr. No., Clearance Name, Department Name, Time Limit, Information, and User Manual. A 'View' button is located in the 'Information' column, and an 'Apply' button is in the 'User Manual' column. Two callout boxes are present: one labeled 'View Information' pointing to the 'View' button, and another labeled 'Apply for Clearance' pointing to the 'Apply' button.

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
51	No Objection Certificate for Movie shooting in public places within Chennai city limits	Commissionerate of Police, Chennai	2 days	View	-

Figure 15. Apply for Clearance

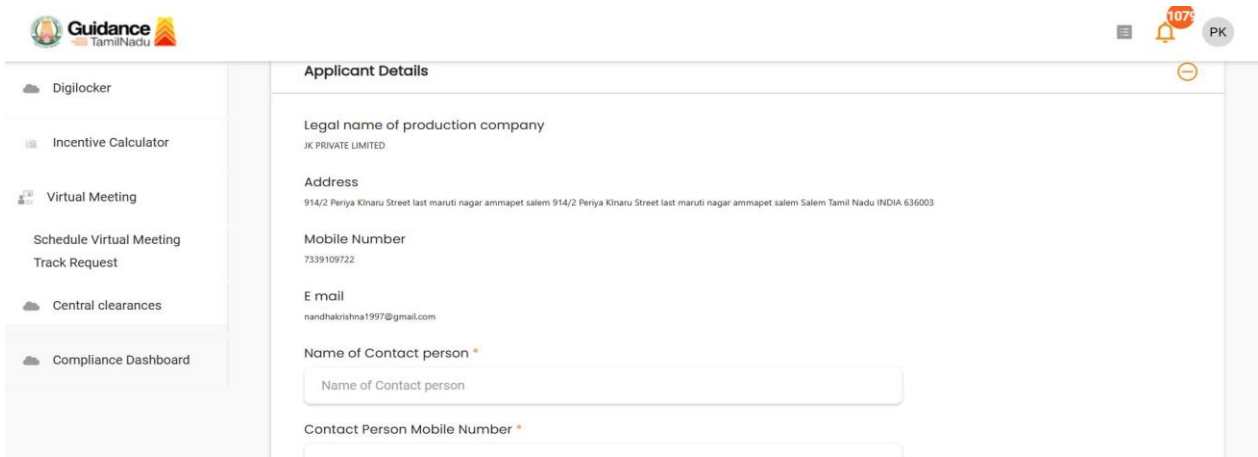
1) Enter all the mandatory details in the application for No Objection Certificate for Movie shooting in public places within Chennai city limits



CAF Details

Project *

ALPHA



Applicant Details

Legal name of production company
JK PRIVATE LIMITED

Address
914/2 Periya Kinaru Street last maruti nagar ammapet salem 914/2 Periya Kinaru Street last maruti nagar ammapet salem Salem Tamil Nadu INDIA 636003

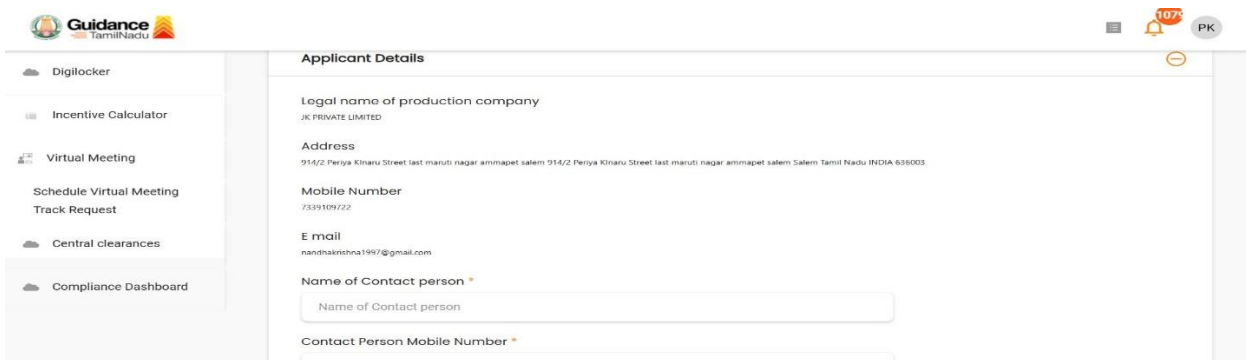
Mobile Number
7339109722

E mail
nandnakrishna1997@gmail.com

Name of Contact person *

Name of Contact person

Contact Person Mobile Number *



Applicant Details

Legal name of production company
JK PRIVATE LIMITED

Address
914/2 Periya Kinaru Street last maruti nagar ammapet salem 914/2 Periya Kinaru Street last maruti nagar ammapet salem Salem Tamil Nadu INDIA 636003

Mobile Number
7339109722

E mail
nandnakrishna1997@gmail.com

Name of Contact person *

Name of Contact person

Contact Person Mobile Number *

The figure displays three sequential screenshots of a web application interface for applying for a No Objection Certificate (NOC) for movie shooting in public places within Chennai city limits. The interface is branded with the 'Guidance TamilNadu' logo and includes a notification bell icon with '107%' and a 'PK' button.

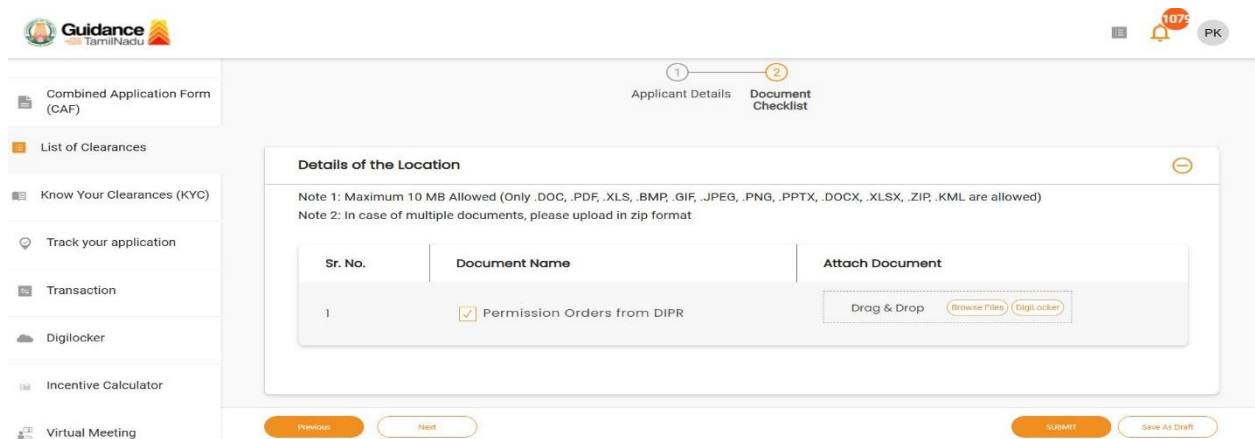
- Shooting Details:** The first screenshot shows a form titled 'Shooting Details' with a dropdown arrow. It contains a field for 'Name of the movie' with a placeholder text 'Name of the movie'.
- Location Details:** The second screenshot shows a table titled 'Location Details' with columns for 'Shooting Location (Full street Address)', 'Starting Date', 'Ending Date', 'Total', and 'Action'. The table is currently empty, displaying 'No data available in table' and 'No Records found'. Below the table are input fields for 'Shooting Location (Full street Address) *', 'Starting Date *', and 'Ending Date *', each with a calendar icon.
- Additional Details:** The third screenshot shows further input fields: 'Total no. of shooting days *', 'Number of people to be present on location *', 'Start Time (Permission given for Shooting between 2300 Hrs and 0600 Hrs (next day)) *', 'End Time (Permission given for Shooting between 2300 Hrs and 0600 Hrs (next day)) *', and 'Other details (Name of actors/ important crew members who will be present on location)'. At the bottom, there are 'Add' and 'Reset' buttons.

Figure 16. No Objection Certificate for Movie shooting in public places within Chennai city limits

Checklist:

- The following supporting documents need to be uploaded by the Applicant as per the notes given

- Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)
- In case of multiple documents, please upload them in zip format
- After Uploading all the supporting document click on 'Next' to go Payment details' screen
- After uploading, click on "**Save document**" button.
- After Successful Submission, the page gets redirected to Payment gateway.



Guidance TamilNadu

1075 PK

1 Applicant Details 2 Document Checklist

Combined Application Form (CAF)

List of Clearances

Know Your Clearances (KYC)

Track your application

Transaction

DigiLocker

Incentive Calculator

Virtual Meeting

Details of the Location

Note 1: Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)
 Note 2: In case of multiple documents, please upload in zip format

Sr. No.	Document Name	Attach Document
1	<input checked="" type="checkbox"/> Permission Orders from DIPR	Drag & Drop <input type="button" value="Browse Files"/> <input type="button" value="DigiLocker"/>

Previous Next Submit Save As Draft

Click on
'Submit'

Figure 17. Checklist Document

Application Submitted

- 1) Applicants need to fill the form and submit the same with necessary supporting documents. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**

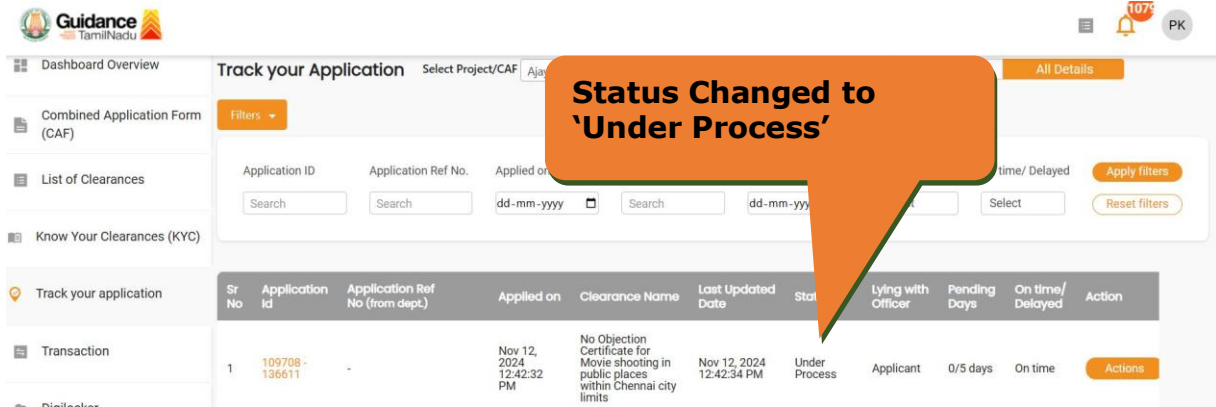


Figure 18. Under Process

2) Assistant Commissioner (AC) will review and scrutinizes the application, if the Application have necessary information, then the AC will forward the application to Special Branch Assistant (IS), else they can raise a query to the applicant. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

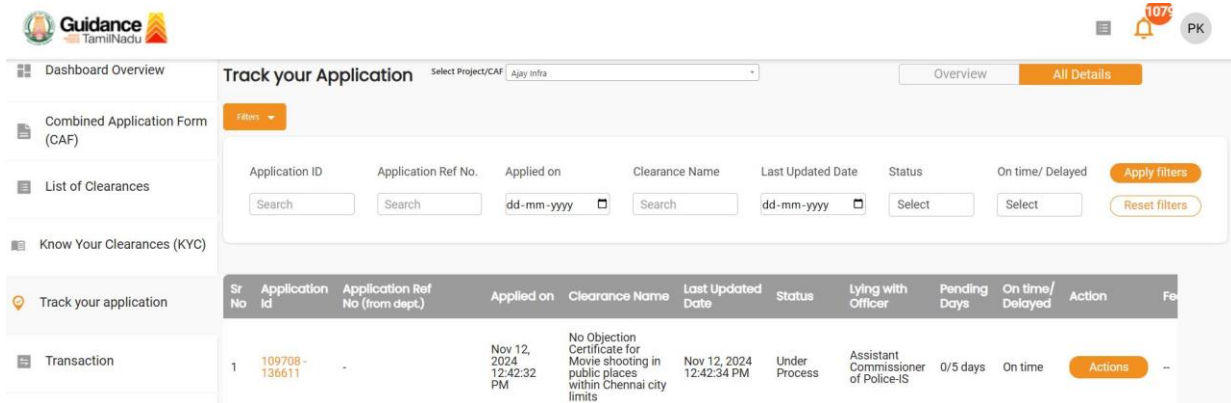


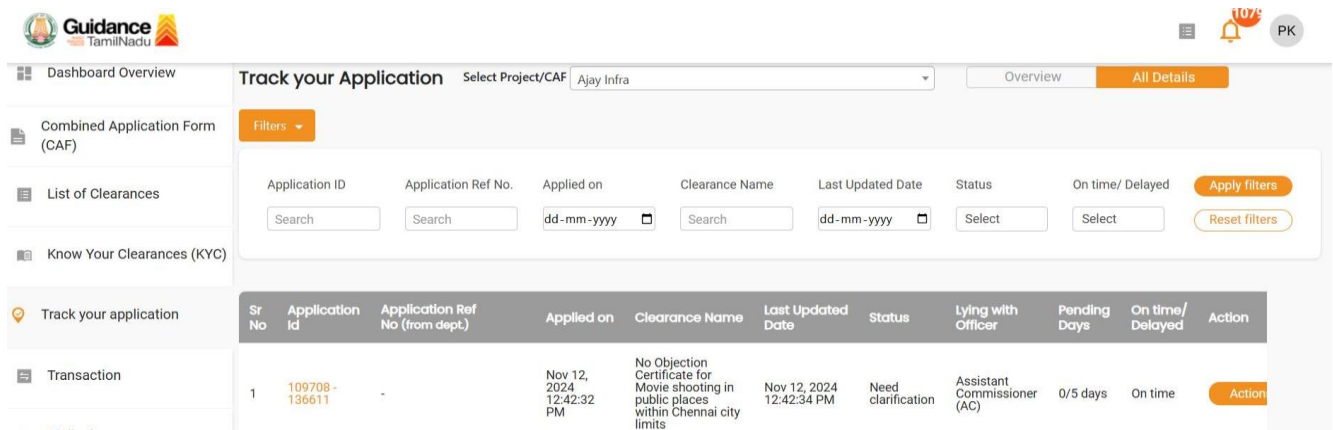
Figure 19. Under Process

8. Query Clarification

1) After submitting the application to the No Objection Certificate for Movie shooting in public places within Chennai city limits, the Assistant Commissioner (AC) reviews the application and if there are any clarifications

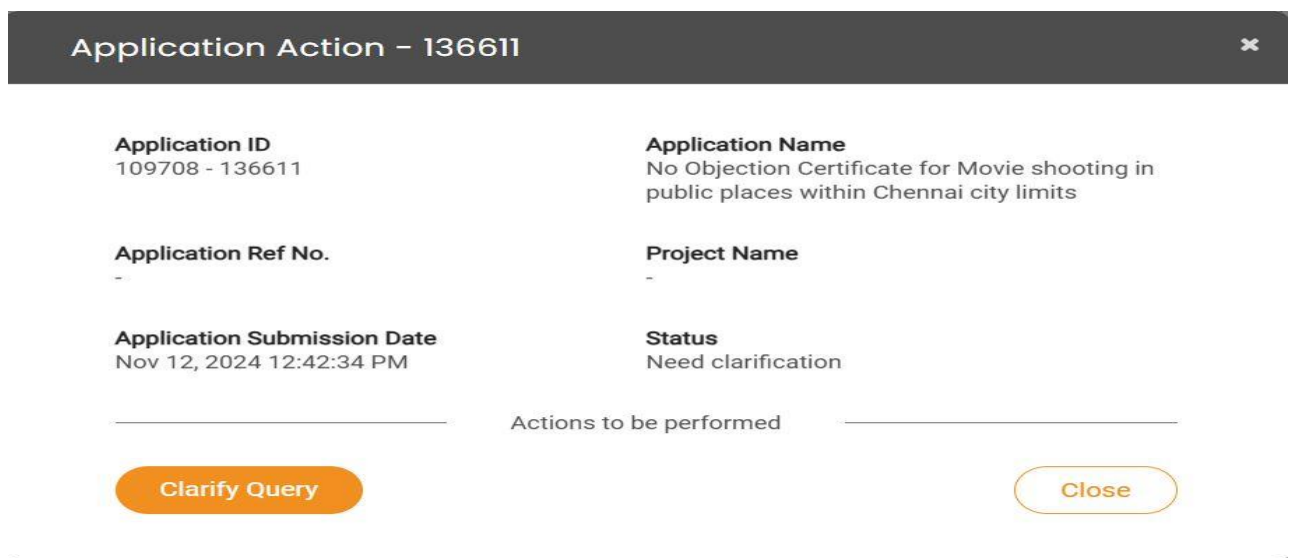
required, the Assistant Commissioner (AC) scrutiny engine would raise a query to the applicant.

- 2) Applicants would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicants could view the status as 'Need Clarification' under the 'Status' column. Click on 'Action' button responds to the query as shown in the below figure.



Sr No	Application Id	Application Ref No (from dept)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708-136611	-	Nov 12, 2024 12:42:32 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 12:42:34 PM	Need clarification	Assistant Commissioner (AC)	0/5 days	On time	Action

Figure 20. Need Clarification



Application ID
109708 - 136611

Application Name
No Objection Certificate for Movie shooting in public places within Chennai city limits

Application Ref No.
-

Project Name
-

Application Submission Date
Nov 12, 2024 12:42:34 PM

Status
Need clarification

Actions to be performed

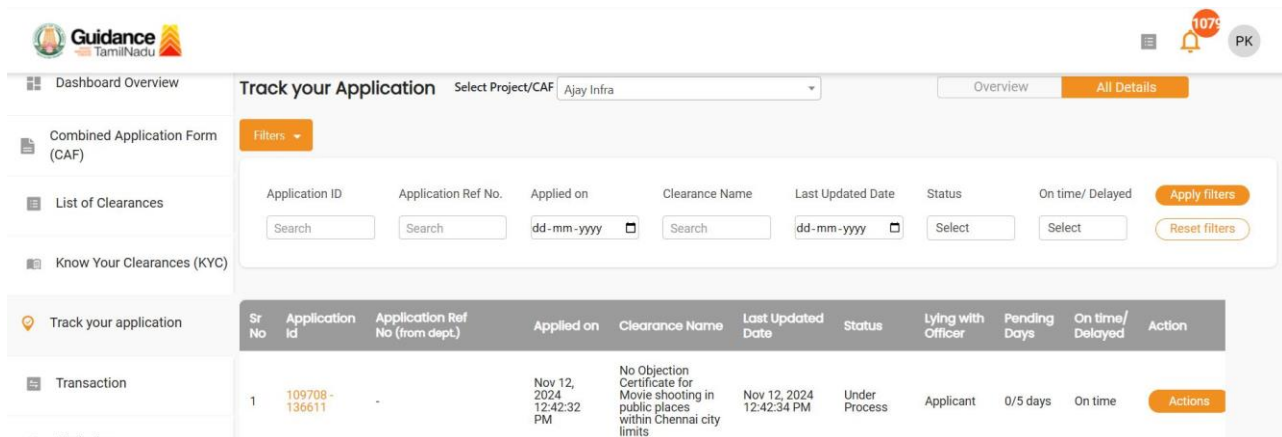
Clarify Query
Close

Figure 21. Provide Clarification

- 5) The Applicant clicks on '**Provide Clarification**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.

Application Submitted

- 3) If any Queries raised by the Assistant Commissioner, Applicant need to clarify the Queries. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**



The screenshot shows the 'Track your Application' interface. The top navigation bar includes the 'Guidance TamilNadu' logo, a notification bell with '1079', and a user profile 'PK'. The main content area is titled 'Track your Application' and features a dropdown menu for 'Select Project/CAF' set to 'Ajay Infra'. Below this, there are filter options and a table of applications.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708-136611	-	Nov 12, 2024 12:42:32 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 12:42:34 PM	Under Process	Applicant	0/5 days	On time	Actions

Figure 22. Under Process

- 4) Once the application received from the applicant Assistant Commissioner will Reviews the NOC application and supporting Documents and forward the application to Special Branch Assistant (IS). The applicant can view the

status of the application under **Track your application** → **Select the CAF** **from the Dropdown** → **All details**

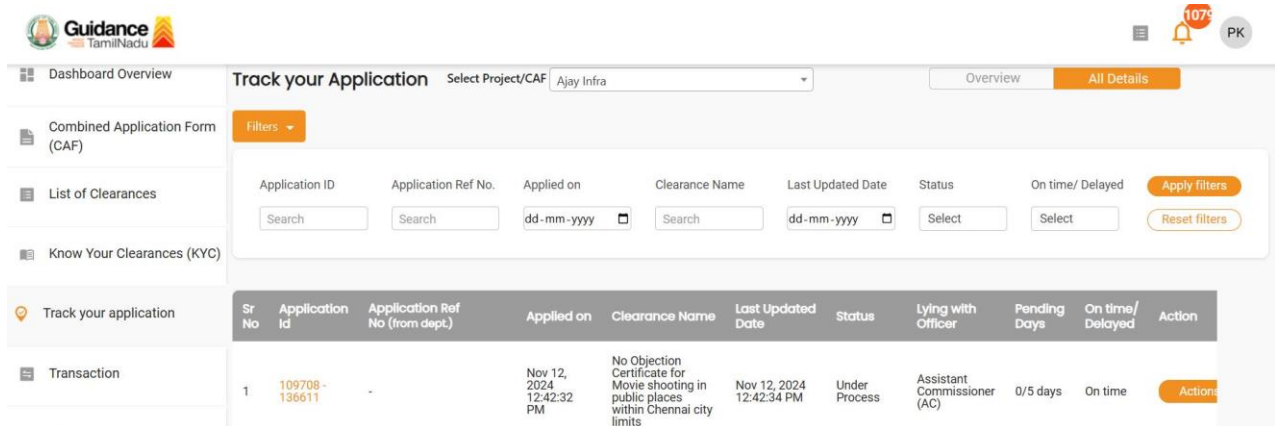


Figure 23. Under Process

5) The Special Branch Assistant Will Prepare the NOC proceedings and forward the same to Assistant Manager-Special Branch. The applicant can view the status of the application under **Track your application** → **Select the CAF** **from the Dropdown** → **All details**

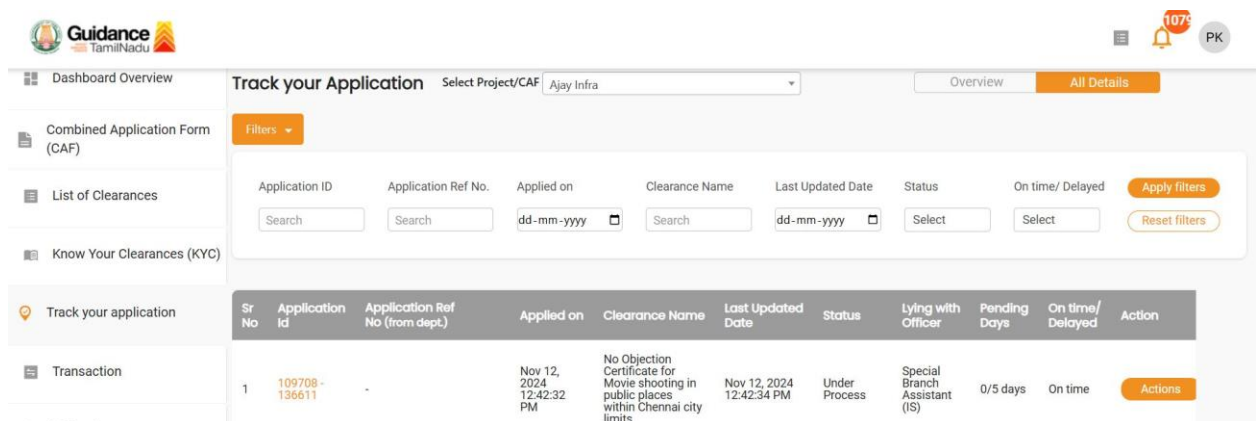


Figure 24. Under Process

6) Assistant Manager-Special Branch scrutinizes NOC and forwards the same to Manager- Special Branch. The applicant can view the status of the application under **Track your application** → **Select the CAF** **from the Dropdown** → **All details**

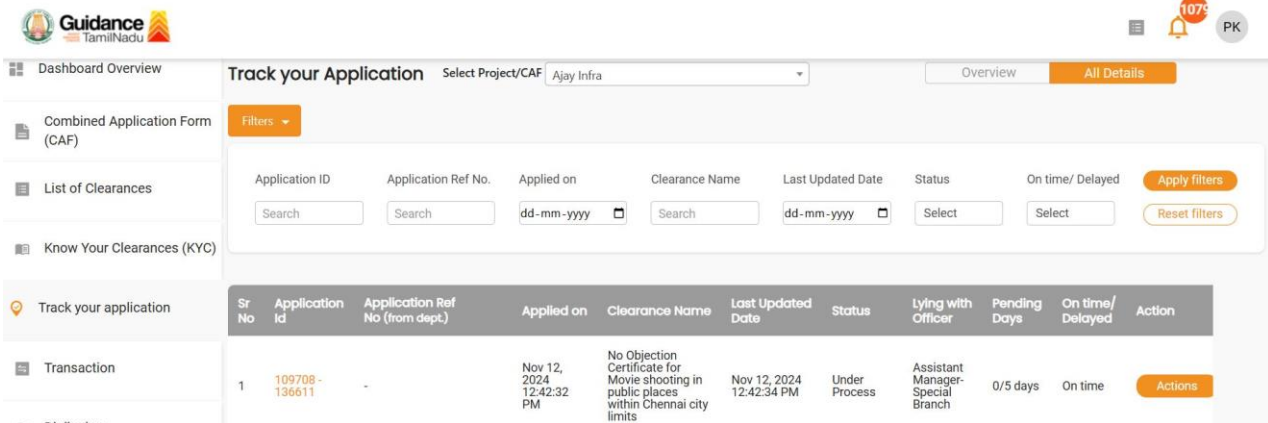


Figure 25. Under Process

7) Manager- Special Branch scrutinizes NOC and forwards the same to Special Branch Senior Manager- IS. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

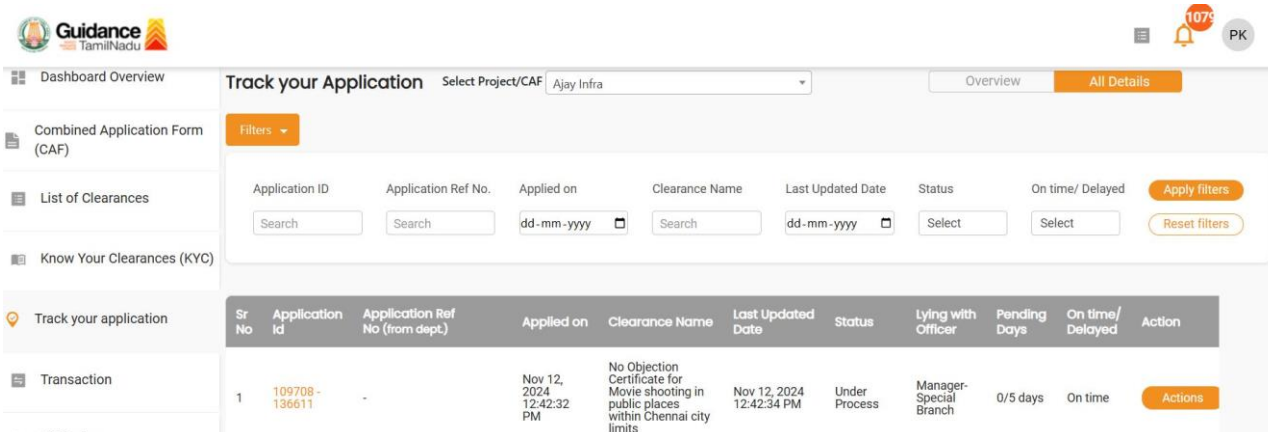


Figure 26. Under Process

8) Special Branch Senior Manager- IS scrutinizes NOC and forwards the same to Assistant Commissioner -IS. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708 - 136611	-	Nov 12, 2024 3:20:16 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 3:26:20 PM	Under Process	Special Branch Senior Manager-IS	0/5 days	On time	Actions

Figure 27. Under Process

9) Assistant Commissioner (AC) IS will review the NOC Proceedings and forward the same to Deputy Commissioner (DC) -IS. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708 - 136611	-	Nov 12, 2024 3:20:16 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 3:26:20 PM	Under Process	Assistant Commissioner (AC) IS	0/5 days	On time	Actions

Figure 28. Under Process

10) In case of approval the Deputy Commissioner (DC) -IS will approve the NOC and it will be issued by Assistant Commissioner (AC) IS. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

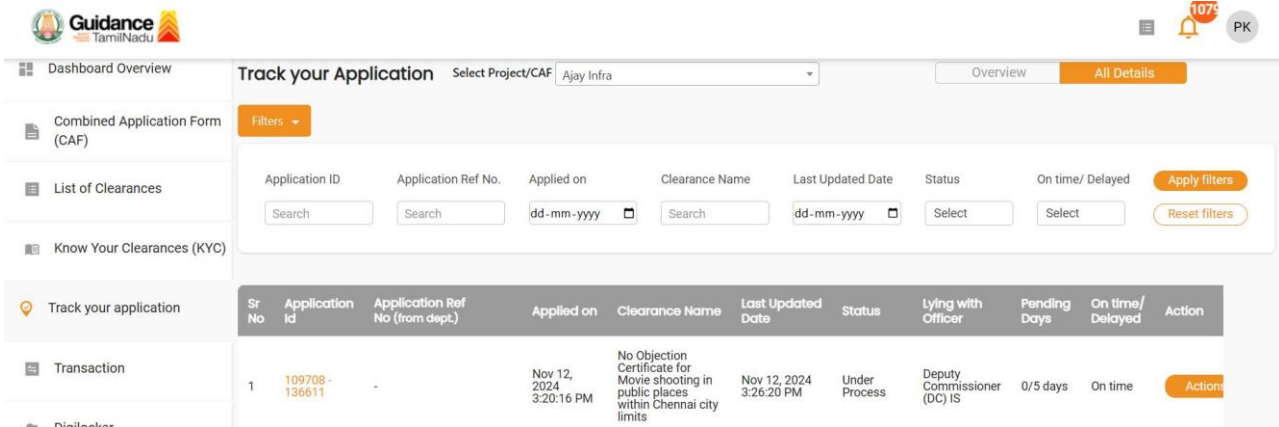


Figure 29. Under Process

11) Assistant commissioner will scrutinize Issues NOC (Proceedings) on behalf of commissioner of police to applicant and DIPR. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

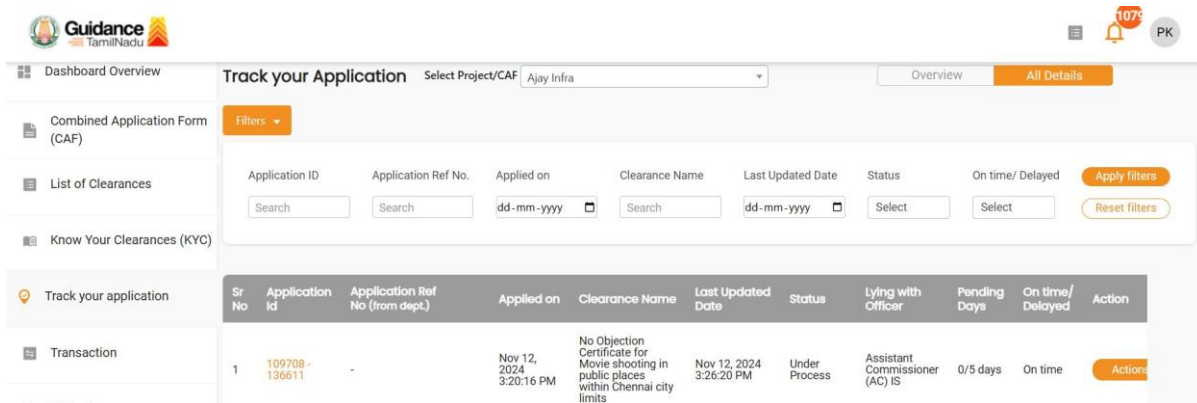


Figure 30. Under Process

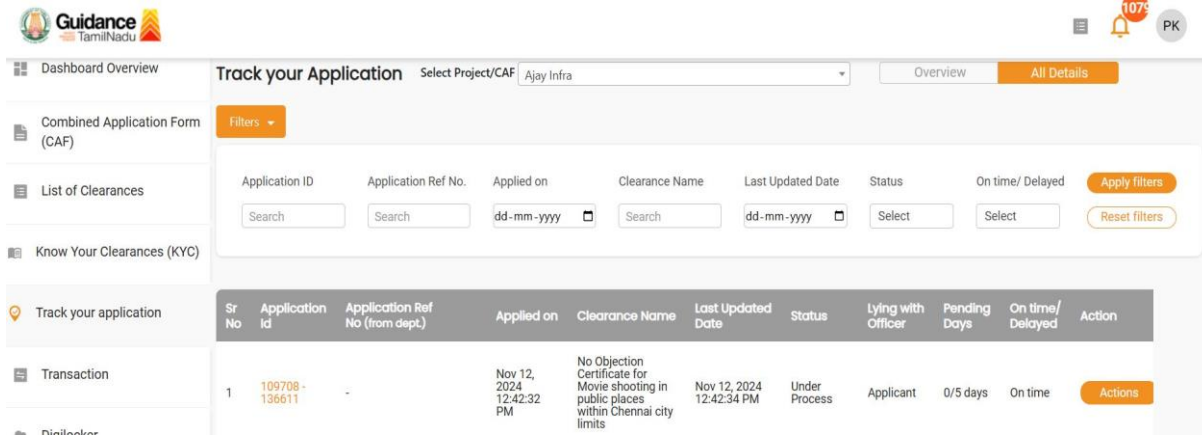
12) Assistant commissioner will initiate the withdrawal of Approved NOC for any reasons and it will be approved by Deputy Commissioner (DC) IS. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

Figure 31. Under Process

13) The Deputy Commissioner (DC) IS confirming the withdrawal and forward to Assistant Commissioner (AC) IS issues withdrawal NOC and communicate reason to applicant. The applicant can view the status of the application under **Track your application → Select the CAF from the Dropdown → All details**

Figure 32. Under Process

14) The applicant receives the NOC withdrawn with reasons communicated. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**



The screenshot shows the 'Track your Application' page. At the top, there's a dropdown menu for 'Select Project/CAF' with 'Ajay Infra' selected. Below this is a filter section with search boxes for 'Application ID', 'Application Ref No.', 'Applied on', and 'Clearance Name', along with 'Status' and 'On time/ Delayed' dropdowns. A table below displays the application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708 - 136611	-	Nov 12, 2024 12:42:32 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 12:42:34 PM	Under Process	Applicant	0/5 days	On time	Actions

Figure 33. Under Process

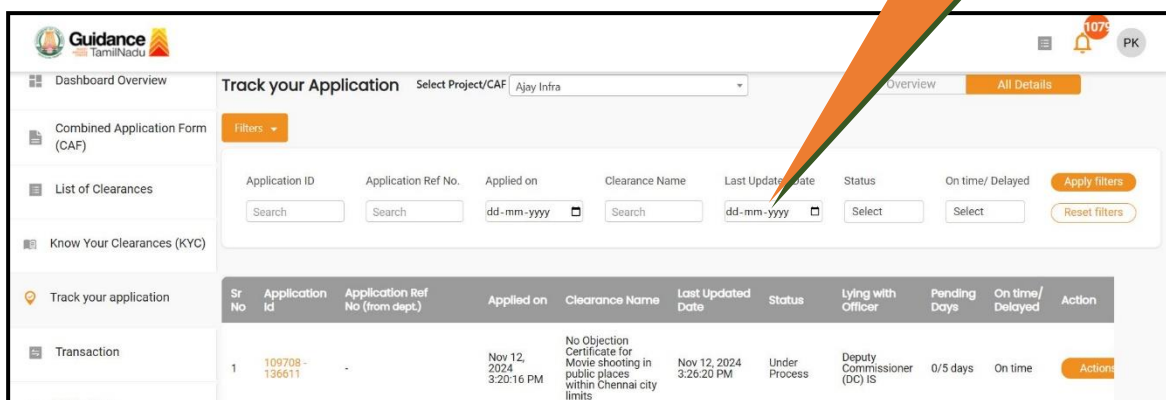
9. Track Your Application

- 1) After submitting the application, a unique 'token ID' would be generated. Using the '**Token ID**' the Applicant can track the status of clearances by clicking on 'Track your application' option.'
- 2) Applicant to choose the name of the project created during CAF from the dropdown '**Select Project / CAF**' displayed at the top of the page.

- **Track your application– Overview Option**

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- **Total Pending Clearances**
- **Total Approved Clearances**
- **Total Rejected Clearances**



Track Your Application

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708-136611	-	Nov 12, 2024 3:20:16 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 3:26:20 PM	Under Process	Deputy Commissioner (DC) IS	0/5 days	On time	Actions

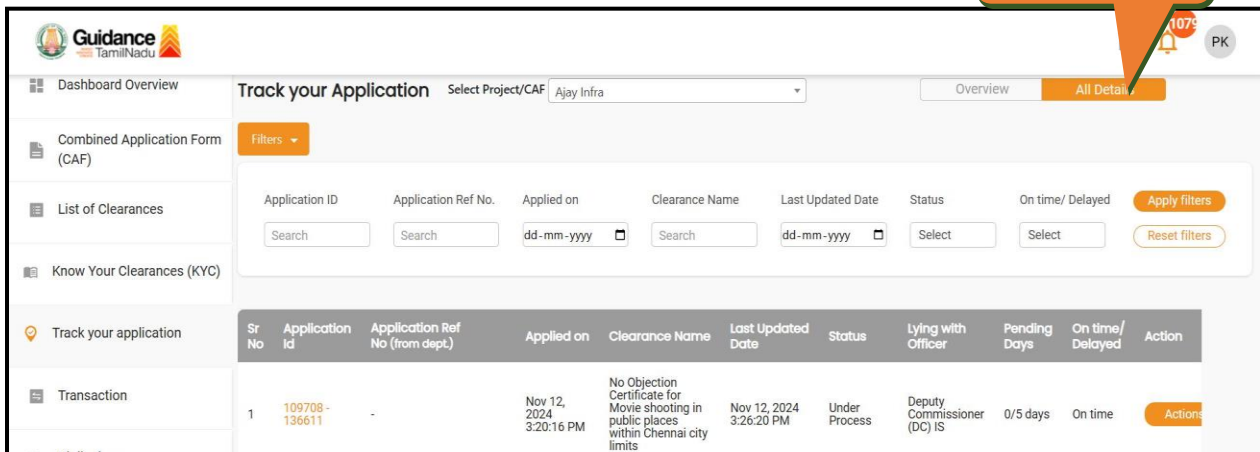
Figure 34. Track Your Application

- **Track your application– ‘All Details’ Option**

By clicking on ‘All details’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**

All Details Options



Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	109708-136611	-	Nov 12, 2024 3:20:16 PM	No Objection Certificate for Movie shooting in public places within Chennai city limits	Nov 12, 2024 3:26:20 PM	Under Process	Deputy Commissioner (DC) IS	0/5 days	On time	Actions

Figure 35. ‘All Details’ tab

10. Application Processing

1) The Deputy Commissioner (DC) IS and reviews the application and updates the status as **“Approved or Rejected”**

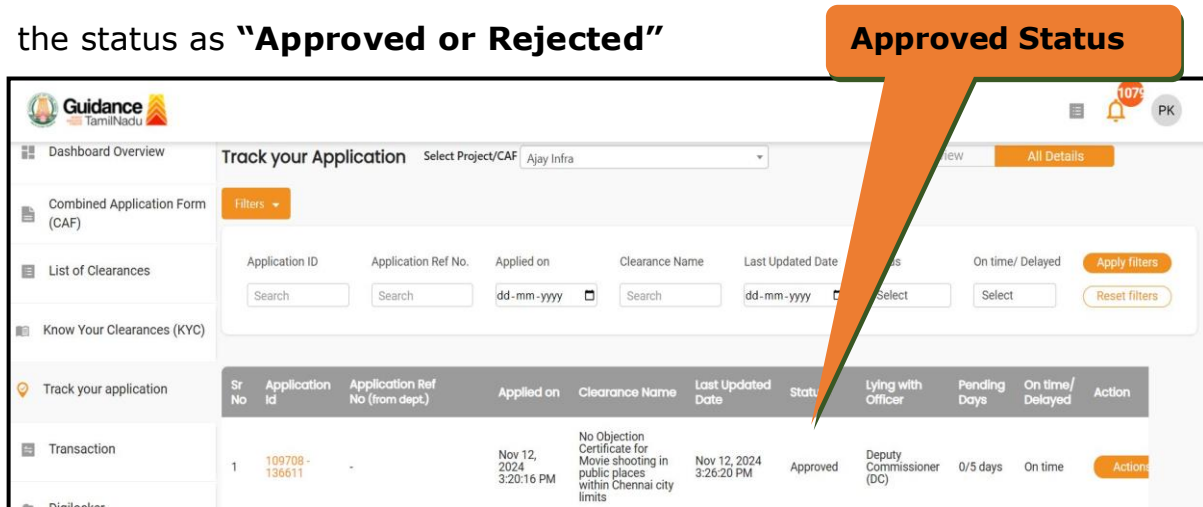


Figure 36. Application Processed

2) If the application is **‘Approved’** by Deputy Commissioner (DC) IS, the applicant can download the Approval Certificate under **Track your application – > Action button -> Download Certificate** (Refer Figure 46)

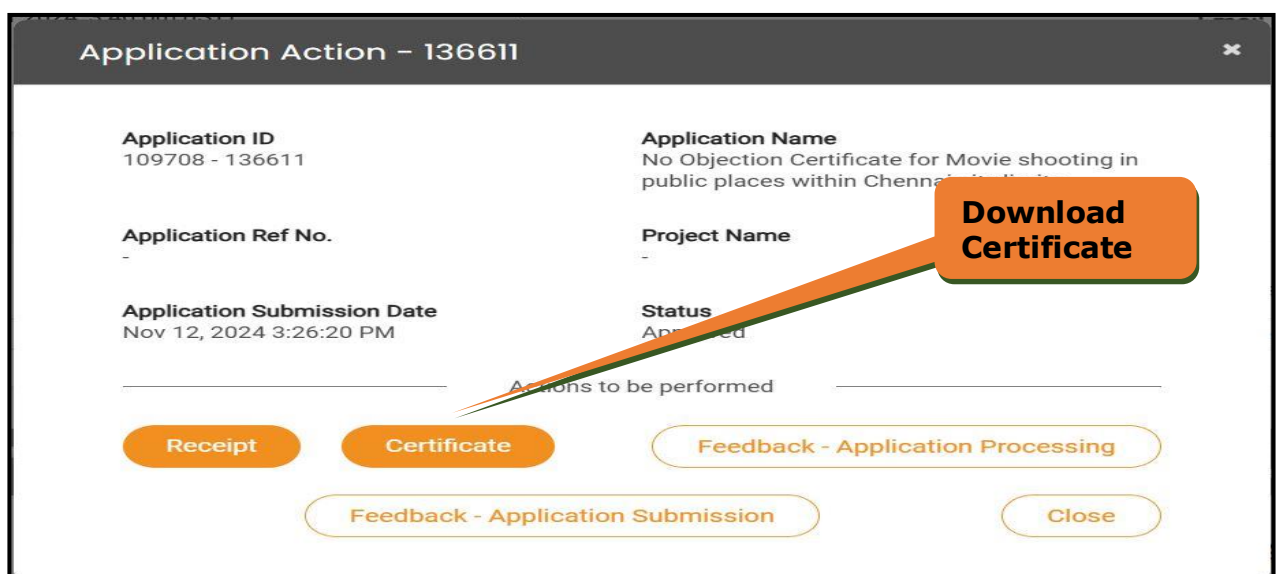


Figure 37. Download Certificate

3) If the application is '**Rejected**' by Deputy Commissioner (DC) IS, the applicant can view the rejection remarks under the Actions Tab by the Commissioner. Applicant has to create a fresh application if the application has been rejected. (Refer Figure 47)

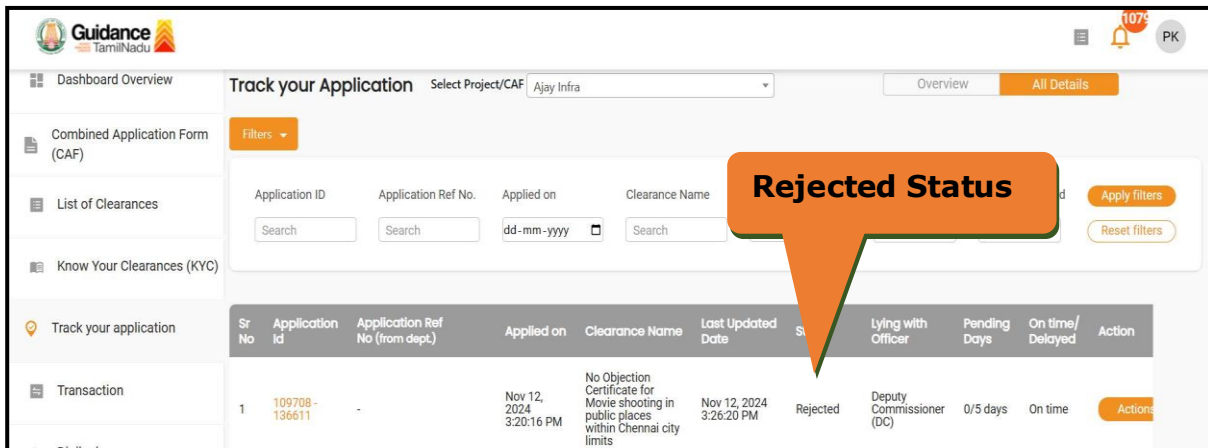


Figure 38. Rejected Status

