



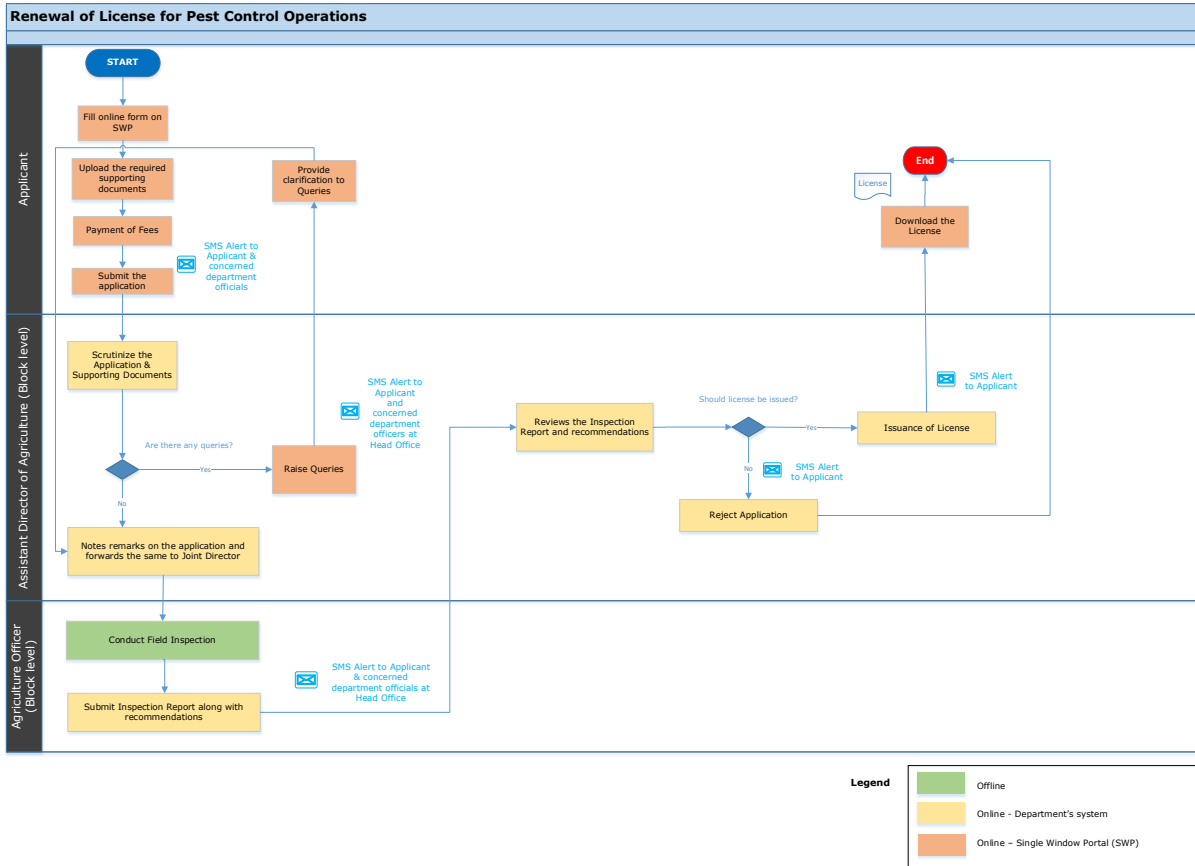
## **Renewal of License for Pest Control Operations**

Procedure, List of Supporting Documents and Fees

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# 1 Procedure



## 2 Checklist of supporting documents

S. No.	Document
1.	Notarized copy of Central Insecticides Board (CIB) Certificate for all the products.
2.	Memorandum and Articles of Association for incorporation of the firm under Company's Act / Partnership deed for partnership firm/ GST certificate or Aadhar card of proprietor (as applicable)
3.	Biodata of Technical Expert with degree certificate (attested by concerned Agriculture Officer) in prescribed format
4.	ID document of person responsible for day-to-day activities (Aadhar card/ Driving License/ Voter ID)
5.	ID document of person responsible for legal matters (Aadhar card/ Driving License/ Voter ID)
6.	Authorization letter for authorised signatory authorizing them to sign on documents (e.g. - Principal Certificate) for company or partnership.
7.	Trade license
8.	Undertaking by medical doctor to conduct physical testing of employees as per prescribed format
9.	Copy of Manufacturing license for all units from where insecticides are procured (Notary attested if units are outside Tamil Nadu) – State sale permission, retail license, pest control operator
10.	Latest Quality Performance Certificate (QPC) from concerned State Licensing Authority for all the manufacturing units
11.	Affidavit for Payment of Difference of renewal fee if any later at later date in INR 20/- Stamp paper*(pest control operators)
12.	Copy of label and leaflet of each product approved by Central Insecticide Board and also Tamil Literature for all the products* (Sample leaflets with detailed specifications to be provided for applicant's reference)
13.	Principal Certificate from authorized signatory (signed and dated).

## 3 Fees

S.No	Fee Type	Fees
1	Renewal of License for Pest Control Operations	INR 1000/-

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