



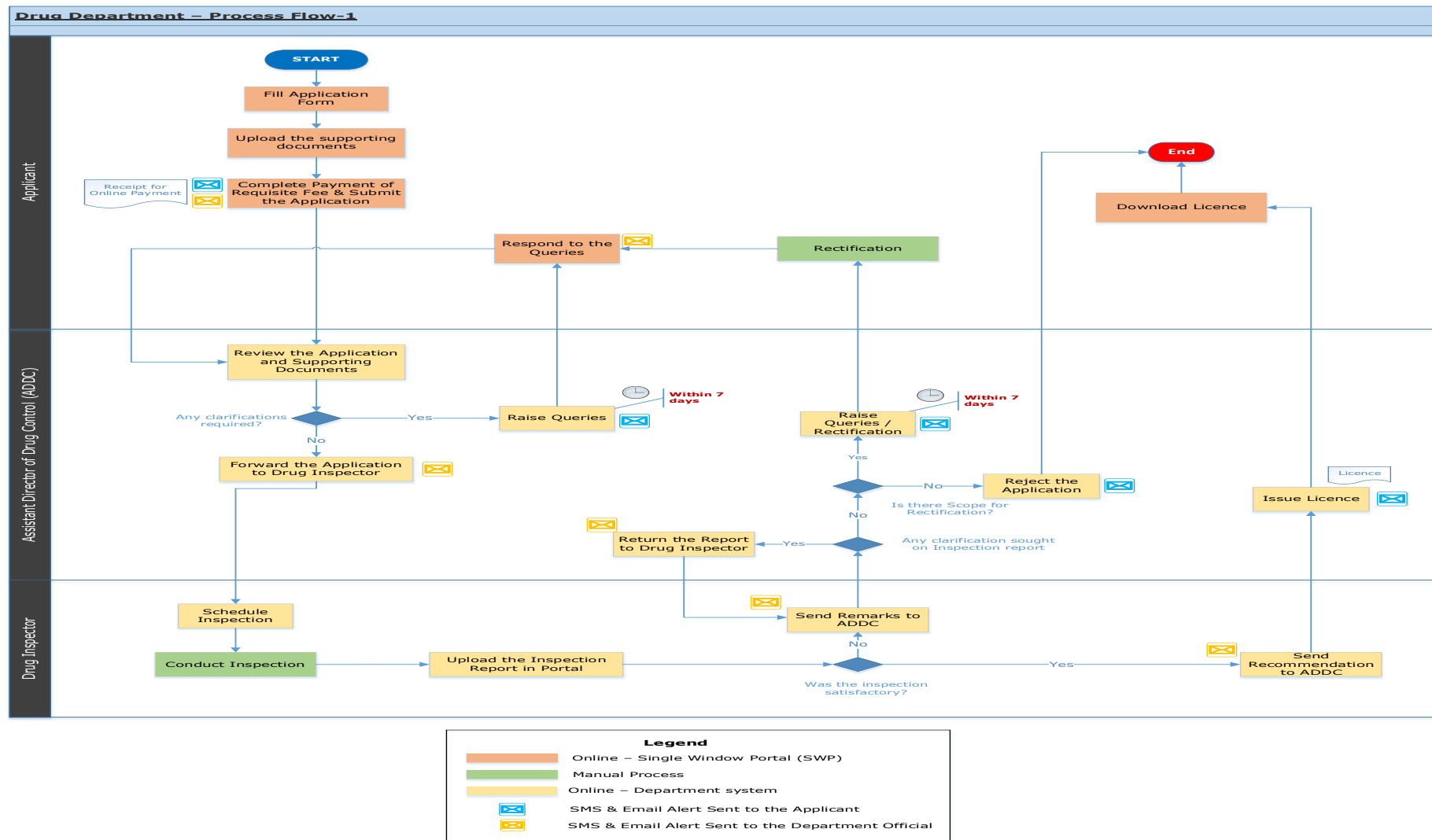
# **Grant and Renewals of a License to Sell, Stock or Exhibit or offer for Sale or Distribute Homeopathic Drugs by Food Safety and Drug Administration Department**

Procedure, List of Supporting Documents and Fees

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# 1 Procedure



## 2 Checklist of Supporting Documents

S. No.	Document
1.	Photograph of the business owner (s)
2.	Proof of address of the business owner (Rental Agreement or Lease Agreement, Passport, Aadhaar Card (UID))
3.	Form 19 –B (refer Annexure)
4.	Encumbrance Certificate (EC) or Property Tax Receipt or Sale Deed Copy of Building or Equivalent Document
5.	Rental Agreement (in case of rental property)
6.	Letter of Authorisation or Board Resolution (if applicable)
7.	Copy of Pharmacy Council Registration Certificate of the Pharmacist
8.	Education Qualification and Experience Certificate of the Pharmacist
9.	Legal Tenancy Affidavit
10.	Declaration Form
11.	Purchase Bill of Refrigerator, Air Conditioner and Generator and its working condition or installation certificate
12.	Memorandum of Association & Article of Association of the Firm or Partnership Deed
13.	Existing Licence Copy (Required for Change in Premise / Constitution)
14.	Blue Print of the Plan of the Premises Duly Signed by Licensed Surveyor and the Applicant

### 3 Fees

S. No.	Fee Type	Amount (INR)
1	Whole Sale	250
2	Retail Sale	250
3	Whole Sale (Renewal)	250
4	Retail Sale (Renewal)	250
5	Penalty after expiry but within six months (for Renewal)	50

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## Annexure

### Form 19-B

#### FORM 19-B

[See Rule 67-A of The Drugs & Cosmetics Rules 1945]

Affix  
Court  
Stamp

*Application for licence to sell, stock or exhibit or offer for sale, or distribute*

*Homoeopathic Medicines.*

1. I/We.....(*Name of the Applicant, Designation*) of.....  
(*Organisation Name*) hereby apply for a licence to sell by \*wholesale / \*retail Homoeopathic  
Medicine <One to be stroked-off based on business type> on the premises situated  
at.....(*Address of the Premise*).

2. The sale and dispensing of Homoeopathic medicines shall be made under the personal  
supervision of the following competent person in-charge. (*Only for Retail Outlets*)

Name	Qualification	Registration Number
( <i>To be Prefilled based on User Input</i> )	( <i>To be Prefilled based on User Input</i> )	( <i>To be Prefilled based on User Input</i> )

1. A fee of rupees \_\_\_\_\_ (*Auto-Calculated Amount to be filled*) has been credited to the  
Government under the head of account

Date: \_\_\_\_\_(*Auto-Populated*)

Signature: \_\_\_\_\_