



TAMILNADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

Verification and Stamping under Legal Metrology Act, 2009

Labour Department



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1. Home Page

- 1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.
- 2) **Applicant can reach the helpdesk Toll free number-1800-258-3878 and Helpdesk Email.**

TNSWP website
(www.tnswp.com)

Toll free number
and Mail Id



← → ↻ 🔒 tnswp.com/DIGIGOV/swp-tnswp.jsp 🔍 📄 ☆ 🌐

A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:11 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English ▾

 **Guidance** TamilNadu | Home | About Us | Clearances/Approvals | Legislation, Policies & Notifications | Dashboard | Help & Support | Register | Login

TAMIL NADU

Leading the Nation

 #1 Number of Factories in India	 #1 Number of Operational SEZs in India	 #1 Governance & Political Stability (N-SIPI 2019)	 #1 International and Domestic Tourist Arrivals	 #1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
 #2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)	 #2 Second Largest Economy in India	 #2 Best Governed State (Public Affairs Index 2020)	 #2 Job Creation Under IBPS Scheme	 #2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries 

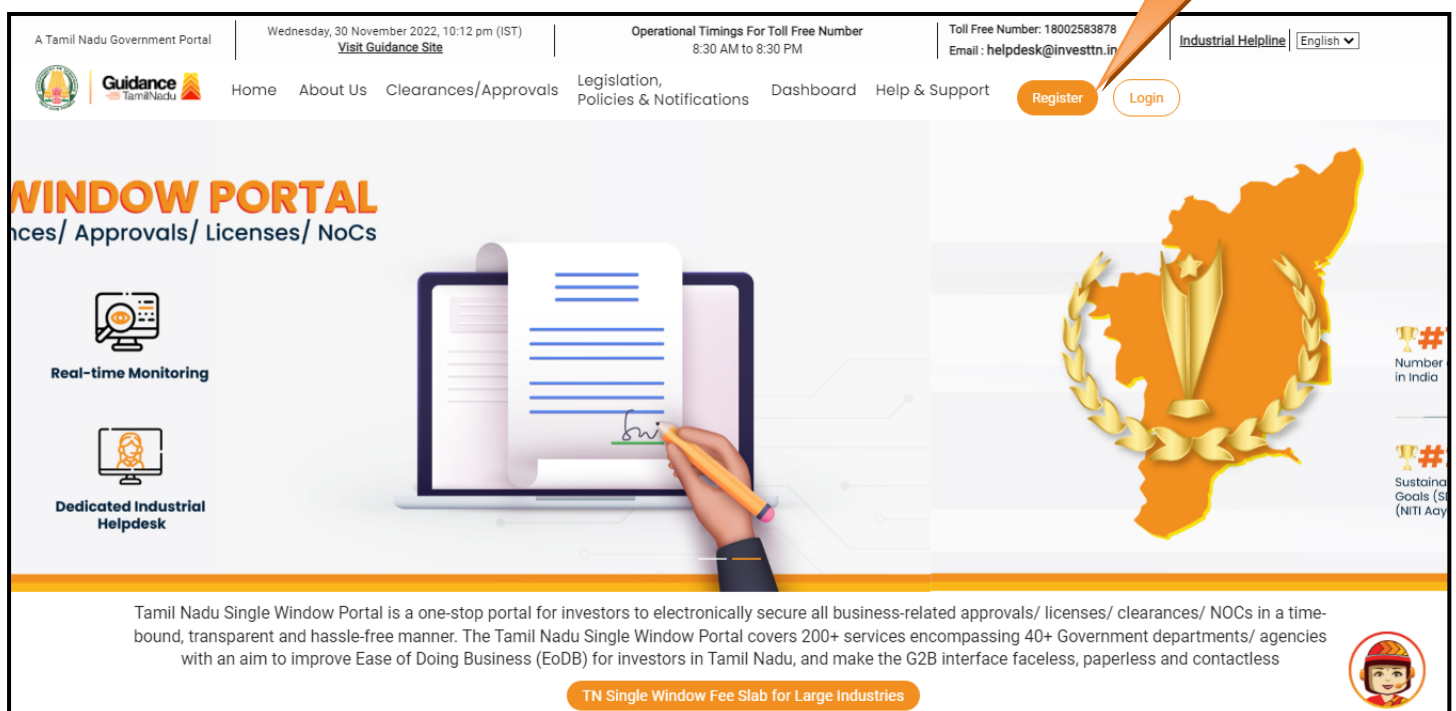
Figure 1. Single Window Portal Home Page

2. Registration

To access the TNSWP and to apply for various clearances the applicant needs to complete the Registration process.

1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Guidance TamilNadu | Home | About Us | Clearances/Approvals | Legislation, Policies & Notifications | Dashboard | Help & Support | Register | Login

SINGLE WINDOW PORTAL
Clearances/ Approvals/ Licenses/ NoCs

Real-time Monitoring
Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 2. Register

- 2) New Investor Registration page will appear (Refer Figure 3 & 4)
- 3) Select the 'Investor' option and continue with the Registration process.
- 4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
- 5) The information icon ⓘ gives a brief description about the fields when the applicant hovers the cursor on these icons.

New Registration

Register as
 Investor
 Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

Designation of the Applicant

Date of Birth

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

PAN Number of Company

Name of Company

Figure 3. Registration Form

Mobile Number

Email ID

User Name

Password Confirm Password

Captcha

I accept the [Terms and Conditions](#)*

Register

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

6) The Email ID would be the Username to login the TNSWP.

- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- '2-Step Verification Process' screen will appear when the applicant clicks on 'Register' button.

- **Mobile Number Verification**

- 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
- 2) Enter the verification code and click on the '**Verify**' button.

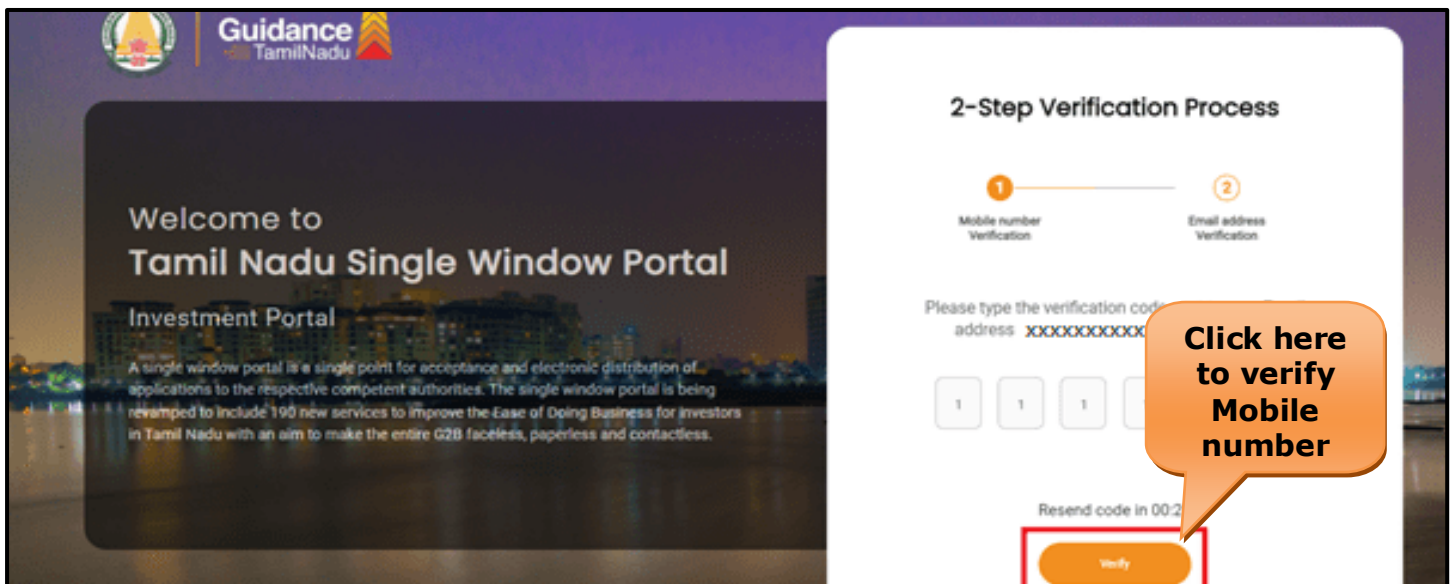


Figure 5. Mobile Number Verification

- **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.

2) Enter the verification code and click on the **'Verify'** button.

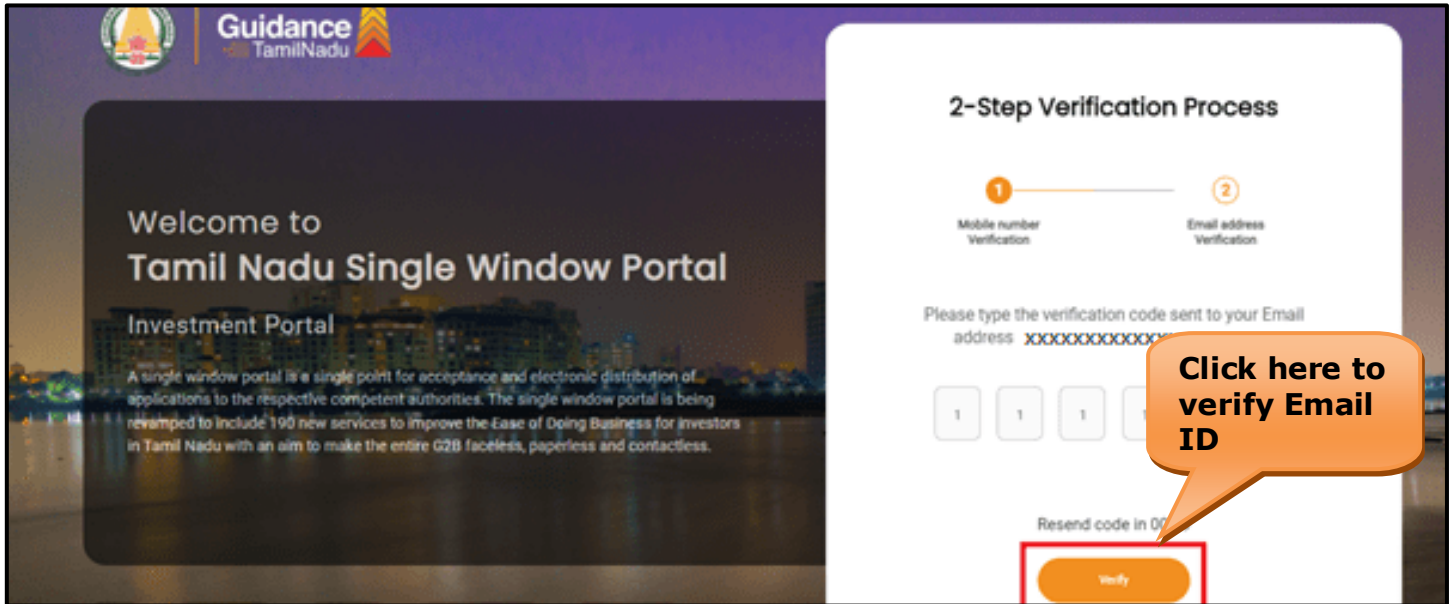


Figure 6. Email ID Verification

3) After completion of the 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).

4) Registration process is completed successfully.

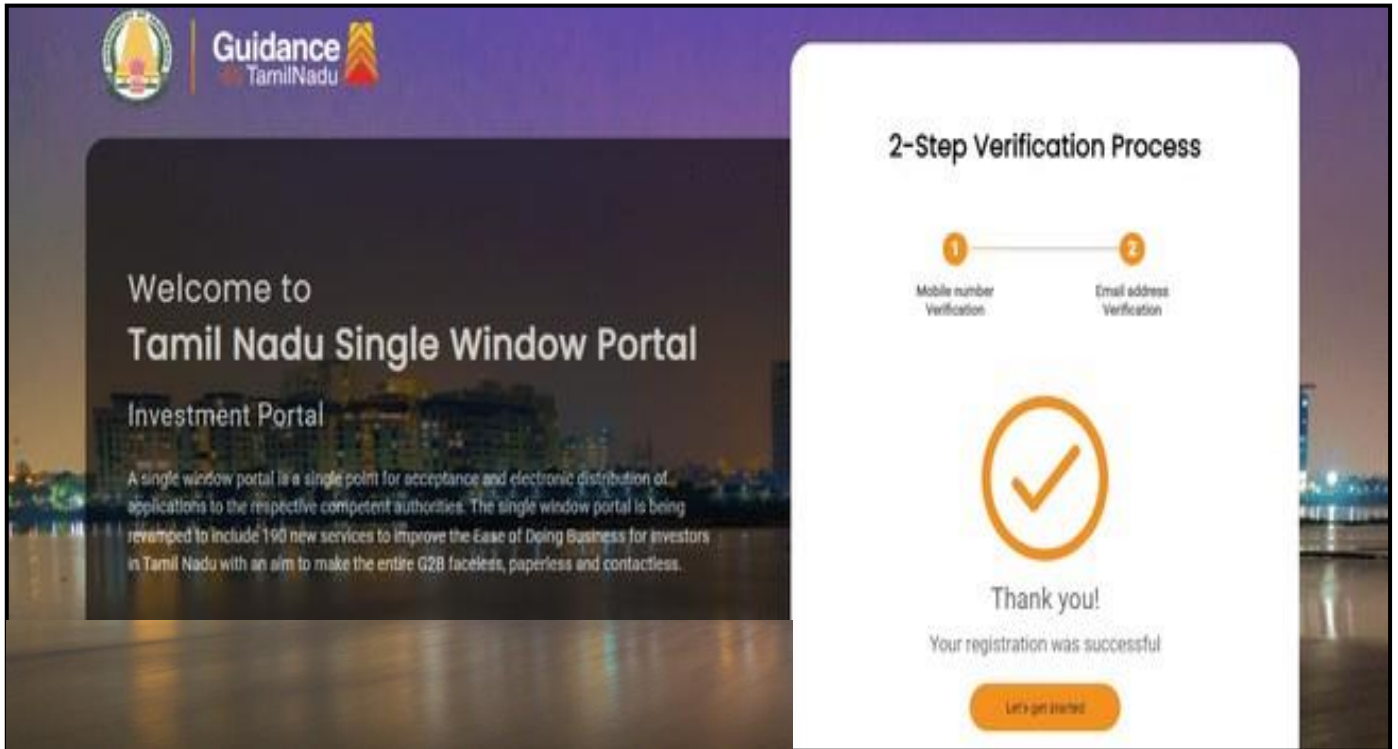


Figure 7. Registration Confirmation Pop-Up

4. Login

- 1) The applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on login button to enter TNSWP.

Login to TNSWP

The screenshot shows the TNSWP website interface. At the top, there is a navigation bar with the following elements:

- Left side: "A Tamil Nadu Government Portal" and "Visit Guidance Site" link.
- Center: "Operational Timings For Toll Free Number 8:30 AM to 8:30 PM".
- Right side: "Toll Free Number: 18002583878" and "Email : helpdesk@investtn.in".
- Far right: "Industrial Helpline" and a language dropdown menu set to "English".

 Below the navigation bar is a main menu with links: Home, About Us, Clearances/Approvals, Legislation, Policies & Notifications, Dashboard, and Help & Support. Two buttons, "Register" and "Login", are positioned to the right of the main menu. The "Login" button is highlighted with an orange callout bubble that says "Login to TNSWP".

 The main content area features a large orange map of Tamil Nadu on the left. To the right, the text "TAMIL NADU Leading the Nation" is displayed. Below this, there are two rows of award statistics:

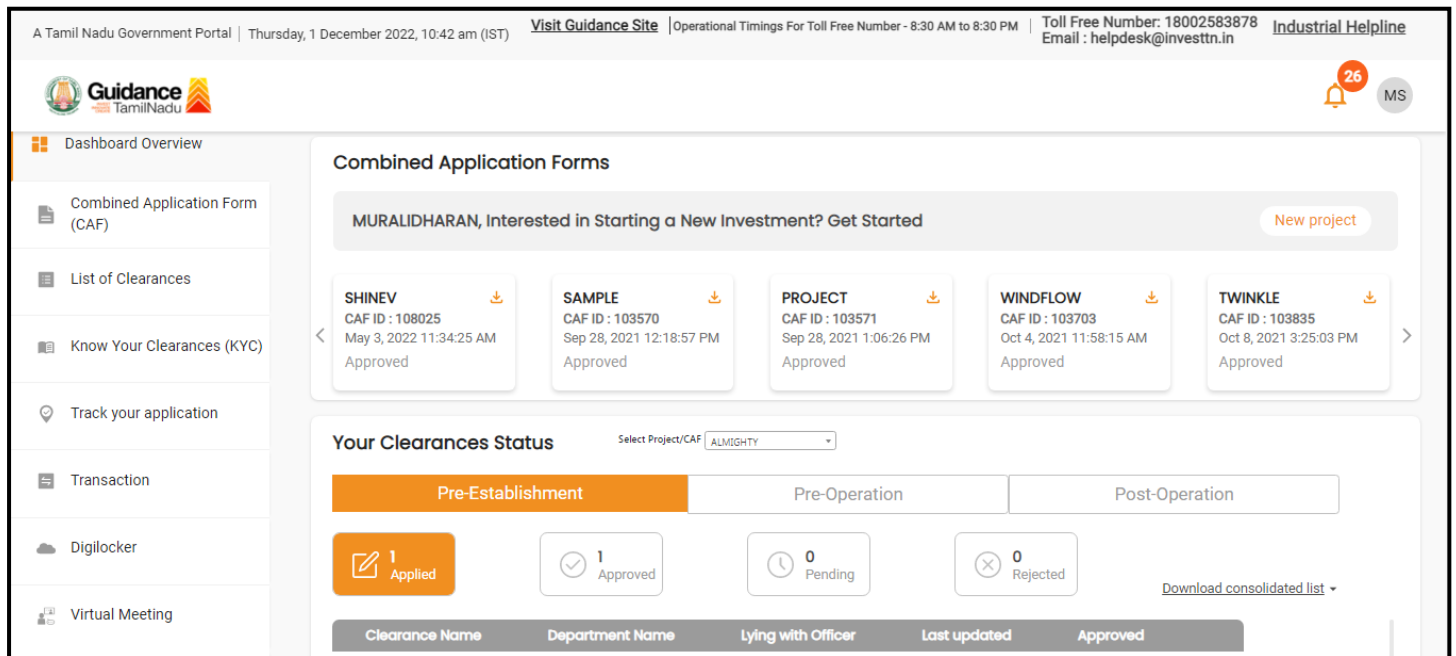
- Row 1 (All #1):
 - Number of Factories in India
 - Number of Operational SEZs in India
 - Governance & Political Stability (N-SIPI 2019)
 - International and Domestic Tourist Arrivals
 - Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
- Row 2 (All #2):
 - Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)
 - Second Largest Economy in India
 - Best Governed State (Public Affairs Index 2020)
 - Job Creation Under IBPS Scheme
 - Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

 At the bottom of the page, there is a text block describing the portal as a one-stop service for investors, followed by a button labeled "TN Single Window Fee Slab for Large Industries" and a small cartoon character icon in the bottom right corner.

Figure 8. Login

5. Dashboard Overview

- 1) When the Applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is Applicant-friendly interface for the Applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.



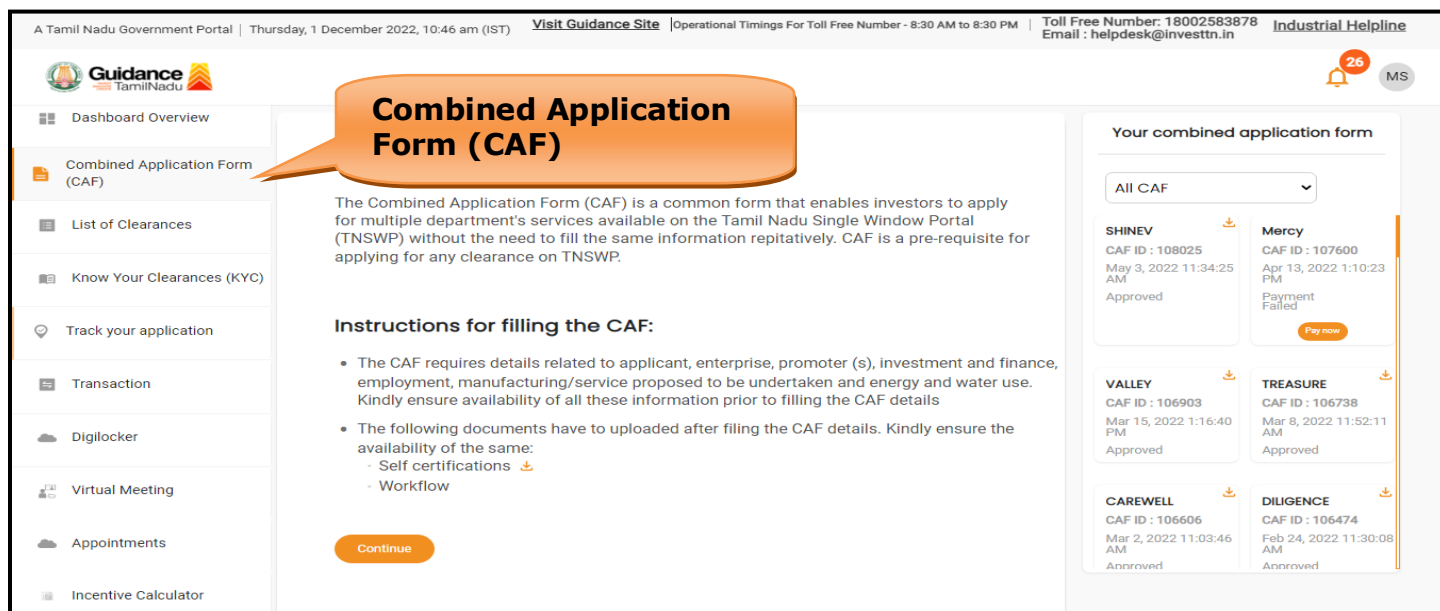
The screenshot displays the dashboard overview for the Guidance TamilNadu portal. The header includes the portal name, date (Thursday, 1 December 2022, 10:42 am IST), and contact information (Toll Free Number: 18002583878, Email: helpdesk@investtn.in). The dashboard is divided into several sections:

- Dashboard Overview:** A sidebar menu with options like Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting.
- Combined Application Forms:** A section titled "MURALIDHARAN, Interested in Starting a New Investment? Get Started" with a "New project" button. Below it, five application cards are shown: SHINEV (CAF ID: 108025, May 3, 2022, 11:34:25 AM, Approved), SAMPLE (CAF ID: 103570, Sep 28, 2021, 12:18:57 PM, Approved), PROJECT (CAF ID: 103571, Sep 28, 2021, 1:06:26 PM, Approved), WINDFLOW (CAF ID: 103703, Oct 4, 2021, 11:58:15 AM, Approved), and TWINKLE (CAF ID: 103835, Oct 8, 2021, 3:25:03 PM, Approved).
- Your Clearances Status:** A section with a dropdown menu for "Select Project/CAF" (currently set to "ALMIGHTY"). It features three tabs: "Pre-Establishment" (highlighted), "Pre-Operation", and "Post-Operation". Under "Pre-Establishment", there are four status boxes: "Applied" (1), "Approved" (1), "Pending" (0), and "Rejected" (0). A "Download consolidated list" link is also present.
- Table:** A table with columns: Clearance Name, Department Name, Lying with Officer, Last updated, and Approved.

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) are mentioned in the below Figure.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



The screenshot shows the Tamil Nadu Government Portal interface. The top navigation bar includes the portal name, date, and contact information. The left sidebar contains a menu with options like Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, Virtual Meeting, Appointments, and Incentive Calculator. The main content area features a 'Combined Application Form (CAF)' section with a description and instructions for filling the form. A 'Continue' button is visible at the bottom of this section. On the right, there is a 'Your combined application form' section displaying a table of CAFs for various departments.

Department	CAF ID	Status	Created/Updated
SHINEV	108025	Approved	May 3, 2022 11:34:25 AM
Mercy	107600	Payment Failed	Apr 13, 2022 1:10:23 PM
VALLEY	106903	Approved	Mar 15, 2022 1:16:40 PM
TREASURE	106738	Approved	Mar 8, 2022 11:52:11 AM
CAREWELL	106606	Approved	Mar 2, 2022 11:03:46 AM
DILIGENCE	106474	Approved	Feb 24, 2022 11:30:08 AM

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill 7 Sections of CAF as displayed in Figure 11. (CAF payment tab will be displayed only for large enterprises).

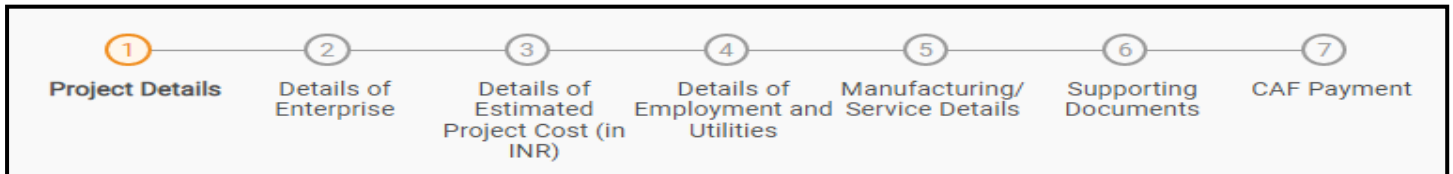


Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under 'Section 6: Supporting Documents'

- **Self-Certification:**

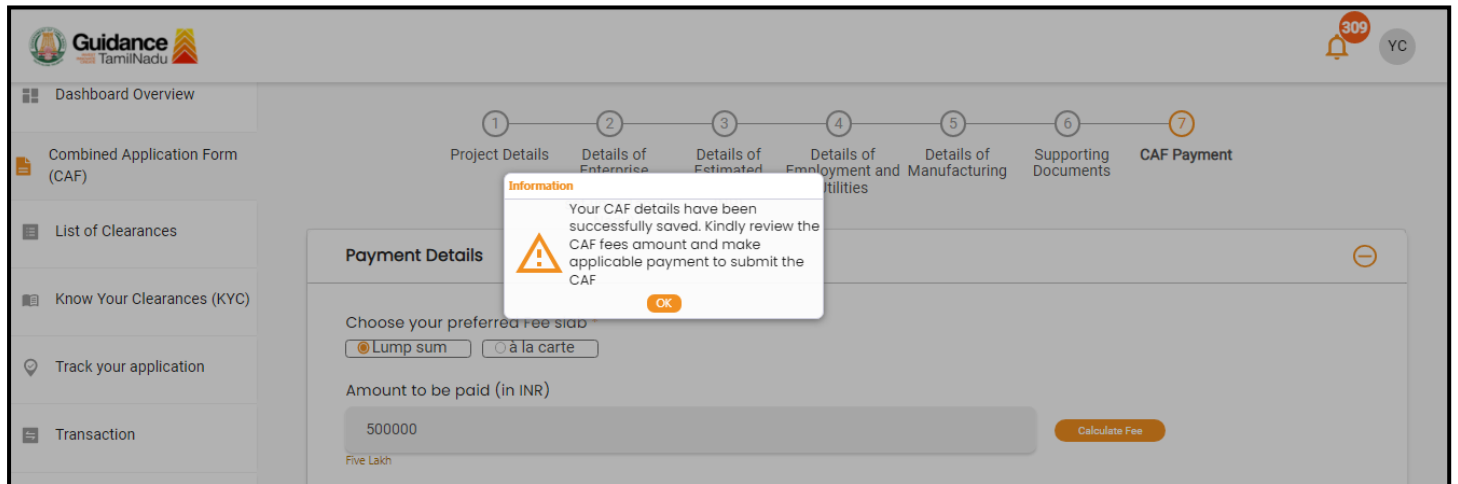
- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).



The screenshot displays the Guidance TamilNadu web portal interface. The top navigation bar includes the logo and a notification bell with '309' alerts. The main content area shows a progress bar with seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Manufacturing Utilities, 5. Details of Manufacturing Documents, 6. Supporting Documents, and 7. CAF Payment. The 'CAF Payment' step is currently active. A modal window titled 'Information' is overlaid on the page, containing the text: 'Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' Below the modal, the 'Payment Details' section is visible, featuring a 'Choose your preferred fee slab' section with radio buttons for 'Lump sum' (selected) and 'à la carte'. The 'Amount to be paid (in INR)' is set to '500000' (Five Lakh), and a 'Calculate Fee' button is present.

Figure 12. Combined Application Form (CAF) - Confirmation Message


Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Clickhere](#) to access the Single Window Fee Slab.

7. Apply for Verification and Stamping under Legal Metrology Act, 2009

1. Click on “List of Clearances”

List of Clearances



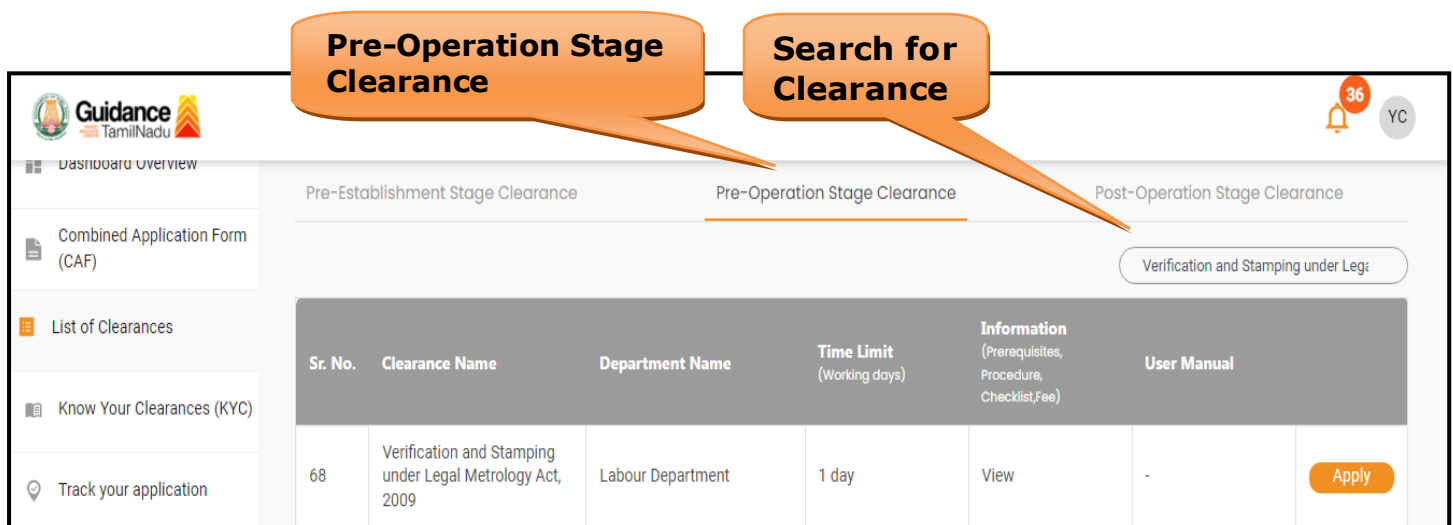
Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View	Apply
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View	Apply

Figure 13. List of Clearances

2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearances**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select ‘Pre-Operation Stage Clearance’ and find the clearance ‘Verification and Stamping under Legal Metrology Act, 2009’ by using Search option as shown in the figure given below.



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual	
68	Verification and Stamping under Legal Metrology Act, 2009	Labour Department	1 day	View	-	Apply

Figure 14. Search for Clearance

4. Applicant can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
5. To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
6. The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.

The screenshot displays the 'Guidance TamilNadu' dashboard. The main content area is titled 'Pre-Establishment Stage Clearance' and contains a table with the following data:

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
68	Verification and Stamping under Legal Metrology Act, 2009	Labour Department	1 day	View	-

Two callout boxes are present: 'View Information' points to the 'View' button in the table, and 'Apply for Clearance' points to the 'Apply' button. The 'Apply' button is located at the bottom right of the table row.

Figure 15. Apply for Clearance

1) Select **PROJECT / CAF** from the drop-down menu.

Confirmation!!!

Please select the project with the one you want to proceed.

Department Name
Labour Department

Name of the Clearance
Verification and Stamping under Legal Metrology Act, 2009

Select Project/CAF *

CAF Large test

Select CAF

Close

Click on Apply

Apply

Figure 16. Project/CAF

2) Click on the Apply button and the Page would get redirected to Verification and Stamping under Legal Metrology Act, 2009 Portal.

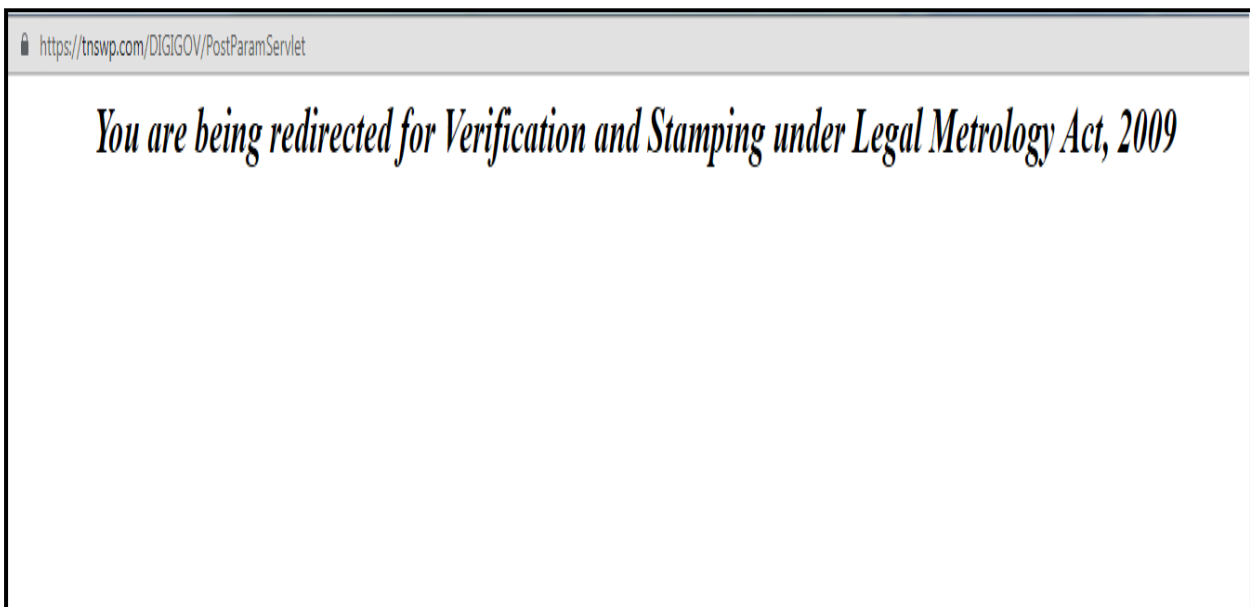



Figure 17. Redirecting to Verification and Stamping under Legal Metrology Act, 2009 Portal


3) Enter all the mandatory details in the application for Verification and Stamping under Legal Metrology Act, 2009.

https://labour.tn.gov.in/services/stamping-labours/stamping/2772



இணையவழி தகவல் தொழில்நுட்ப துறை

ONLINE PORTAL
LABOUR DEPARTMENT



Dashboard
Inbox
Download for Forms
Profile

yirwfwu@hh.co
Logout

THE LEGAL METROLOGY ACT, 2009 – STAMPING/REVERIFICATION/ CALIBRATION

<p>Whether New goods/Re-verification stamping for*</p> <input type="text" value="Electronic weighing machine"/>	<p>Weighing machine with*</p> <input type="text" value="Below 3 tonnes"/>	<p>Whether Stamping Office or Site*</p> <input type="text" value="Office"/>
<p>Whether Stamping intend for*</p> <input type="text" value="New goods"/>	<p>Whether applicant is a Licensed*</p> <input type="text" value="Manufacturer"/>	<p>Used By*</p> <input type="text" value="YRDYTD"/>
<p>License Number*</p> <input type="text" value="TN/XXX/XX/XXXXXX"/>	<p>License Date*</p> <input type="text"/>	<p>Licensed valid Up To*</p> <input type="text"/>
<p>Establishment Name*</p> <input type="text"/>	<p>Name*</p> <input type="text"/>	<p>Email*</p> <input type="text"/>
<p>Mobile*</p> <input type="text"/>		

MODEL APPROVAL INFORMATION

Model Approval Number*

Upload file for Model Approval for Manufacturer*
(Maximum file size should not exceed 1 MB. File should be pdf, jpeg, bmp format)

No file chosen

Add More

Upload Manufacturer License*
(Maximum file size should not exceed 1 MB. File should be pdf, jpeg, bmp format)

ESTABLISHMENT DETAILS

<p>Name*</p> <input type="text"/>	<p>State*</p> <input type="text" value="Tamil Nadu"/>	<p>District*</p> <input type="text" value="Coimbatore"/>
<p>Taluk*</p> <input type="text" value="Coimbatore north"/>	<p>Town / Village*</p> <input type="text" value="Select"/>	<p>Street*</p> <input type="text" value="Select"/>
<p>Door Number*</p> <input type="text"/>	<p>Pincode*</p> <input type="text" value="641007"/>	

MANUFACTURER / TRADER / ESTABLISHMENT

Manufacturer / Trader / Establishment Number

Same Details for Manufacturer / Trader / Establishment

Establishment Name*

Repaired by / Used by*

State*

District*

Taluk*

Town / Village*

Street*

Door Number*

Pincode*

ITEMS TO BE VERIFIED

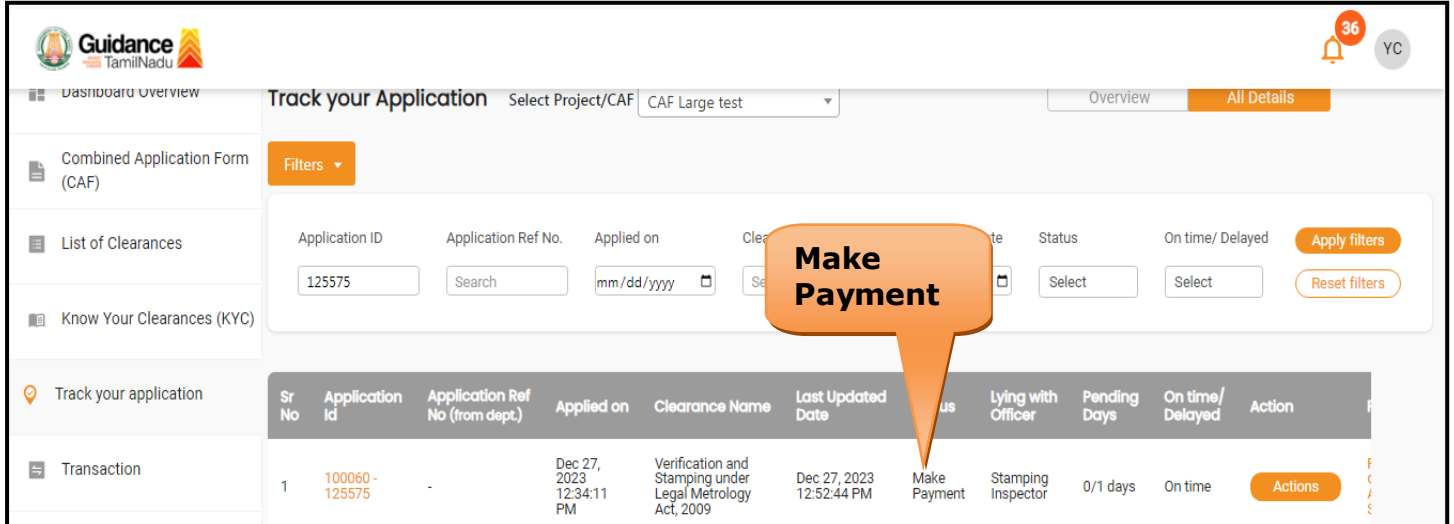
Items*	Quantity*	Add More
<input type="text" value="Select"/>	<input type="text"/>	<input type="button" value="Add More"/>

Click on 'Next'

Figure 18. Verification and Stamping under Legal Metrology Act, 2009

8. Payment Process

1. Complete payment through online



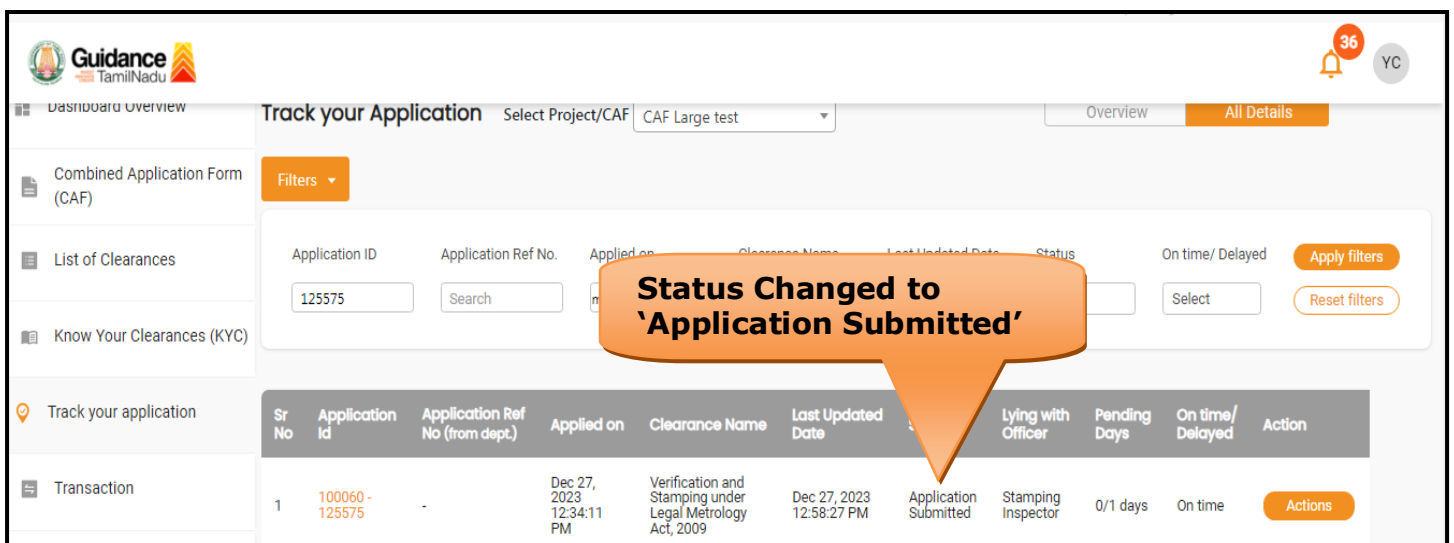
The screenshot shows the 'Track your Application' page. The 'Status' column in the table is highlighted with an orange callout box that says 'Make Payment'. The table data is as follows:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 12:52:44 PM	Make Payment	Stamping Inspector	0/1 days	On time	Actions

Figure 19. Payment Process

Application Submitted

- After the applicant has completed the application form, the application is submitted successfully to the Department for further processing. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**



The screenshot shows the 'Track your Application' page. The 'Status' column in the table is highlighted with an orange callout box that says 'Status Changed to Application Submitted'. The table data is as follows:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 12:58:27 PM	Application Submitted	Stamping Inspector	0/1 days	On time	Actions

Figure 20. Status of the Application

9. Track Your Application

1) After submitting the application, a unique 'token ID' would be generated. Using the '**Token ID**' the Applicant can track the status of clearances by clicking on 'Track your application' option.'

2) Applicant to choose the name of the project created during CAF from the dropdown '**Select Project / CAF**' displayed at the top of the page.

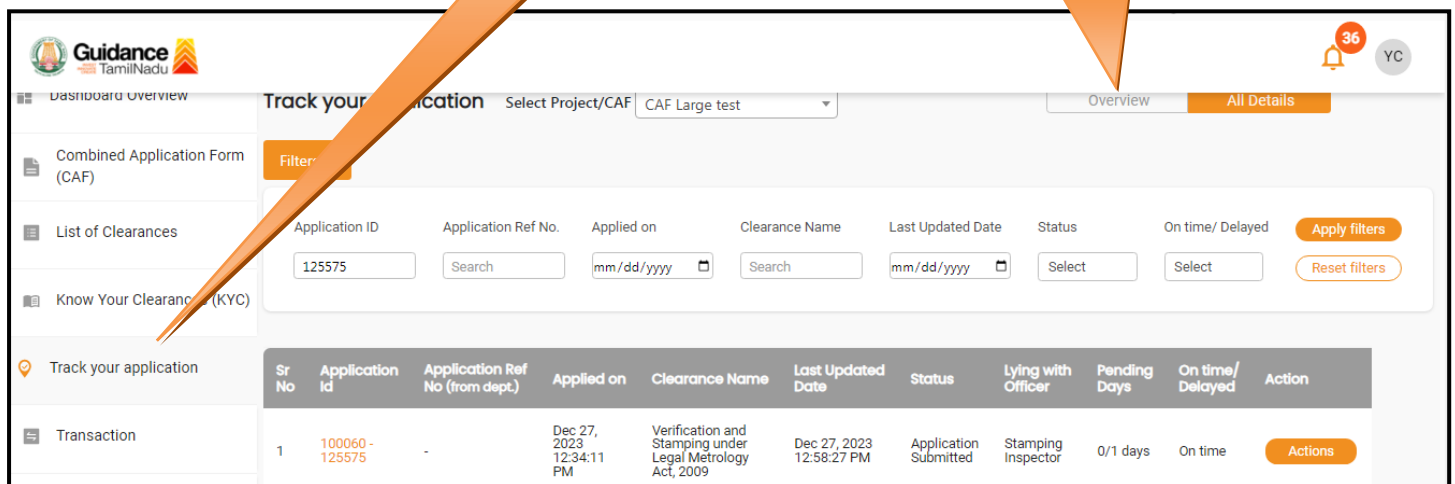
- **Track your application– Overview Option**

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- **Total Pending Clearances**
- **Total Approved Clearances**
- **Total Rejected Clearances**

Track Your Application

Overview of applications



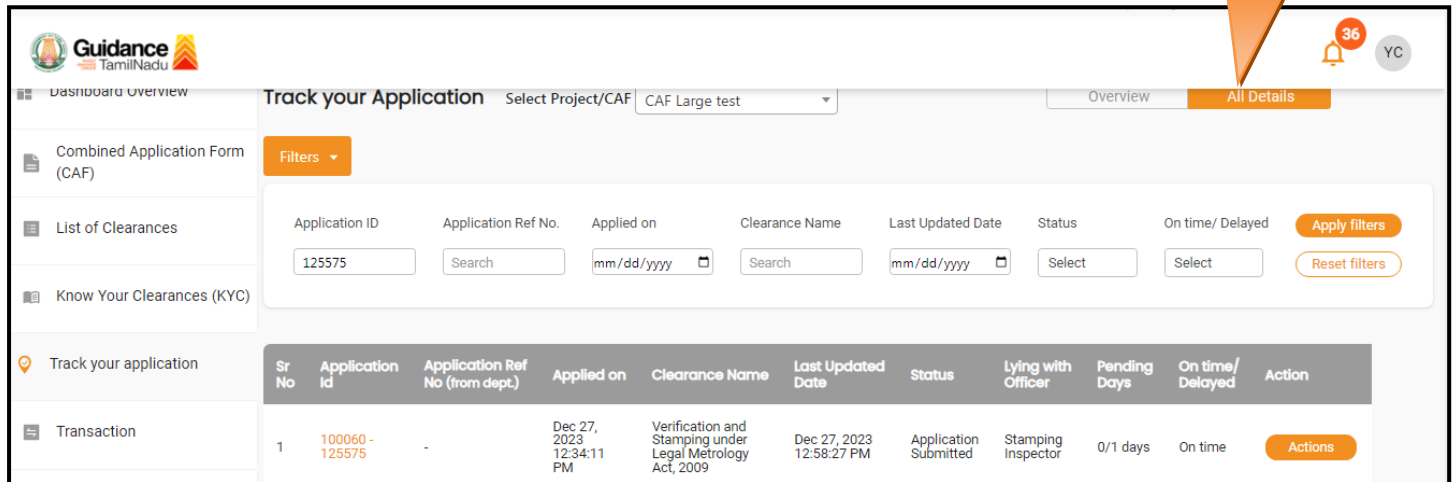
Sr No	Application Id	Application Ref No (from dept)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 12:58:27 PM	Application Submitted	Stamping Inspector	0/1 days	On time	Actions

Figure 21. Track Your Application

- **Track your application– ‘All Details’ Option**

By clicking on ‘All details’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**

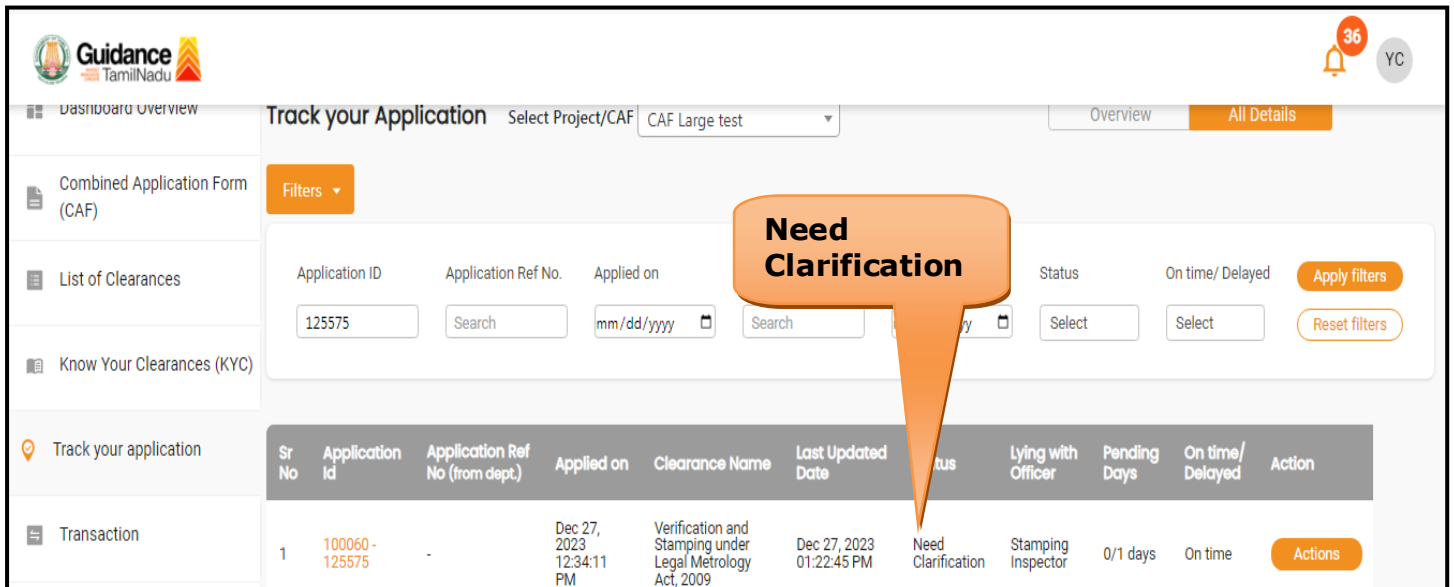



Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 12:58:27 PM	Application Submitted	Stamping Inspector	0/1 days	On time	Actions

Figure 22. ‘All Details’ tab

10. Query Clarification

- 1) After submitting the application to the Labour Department, the Stamping Inspector of Labour reviews the application and if there are any clarifications required, the Stamping Inspector of Labour would raise a query to the applicant.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicant could view the status as '**Need Clarification**' under the 'Status' column. Click on 'Action' button respond to the query as shown in the below figure.



The screenshot displays the 'Track your Application' page. The top navigation bar includes the 'Guidance TamilNadu' logo, a notification bell with '36' alerts, and a user profile 'YC'. The main header shows 'Track your Application' with a dropdown for 'CAF Large test' and tabs for 'Overview' and 'All Details'. A search filter is visible. Below the search filters, a table lists application details. A callout bubble points to the 'Need Clarification' status in the table.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 01:22:45 PM	Need Clarification	Stamping Inspector	0/1 days	On time	Actions

Figure 23. Need Clarification

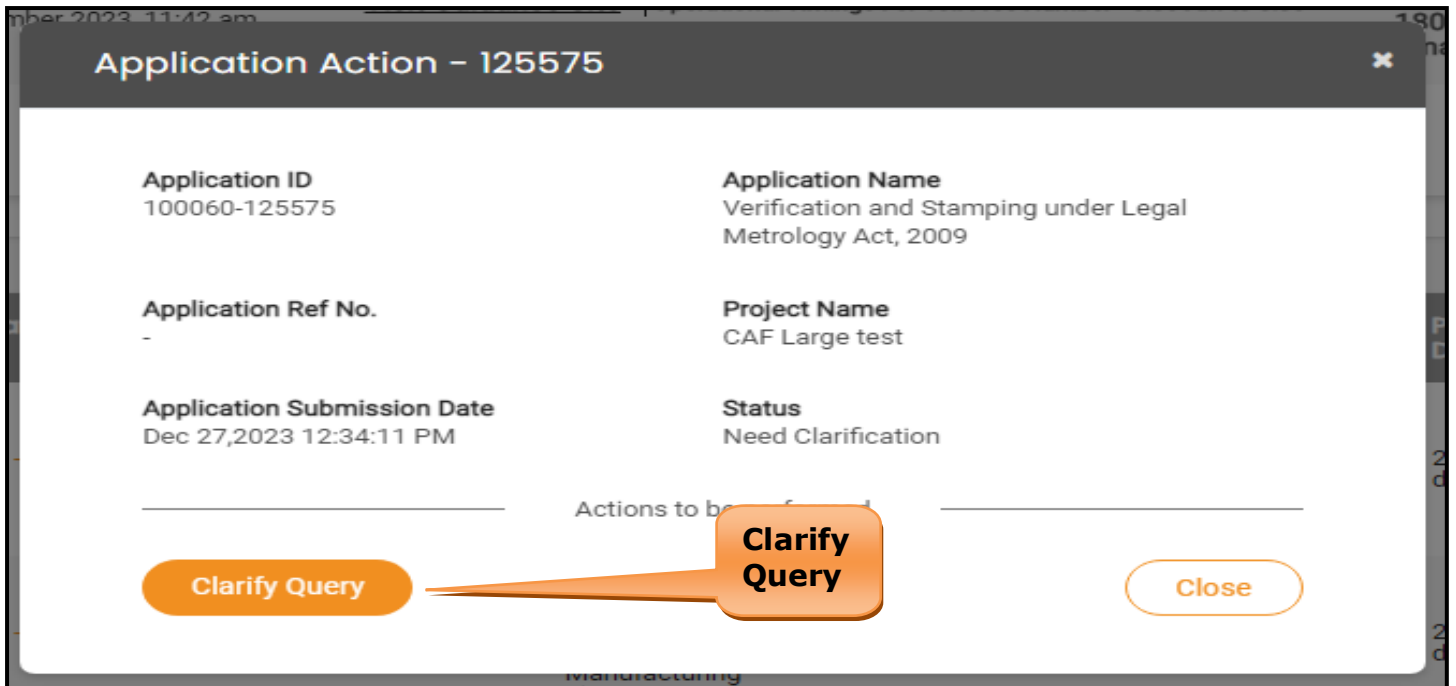


Figure 24. Clarify Query

- 5) The Applicant clicks on '**Clarify Query**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.

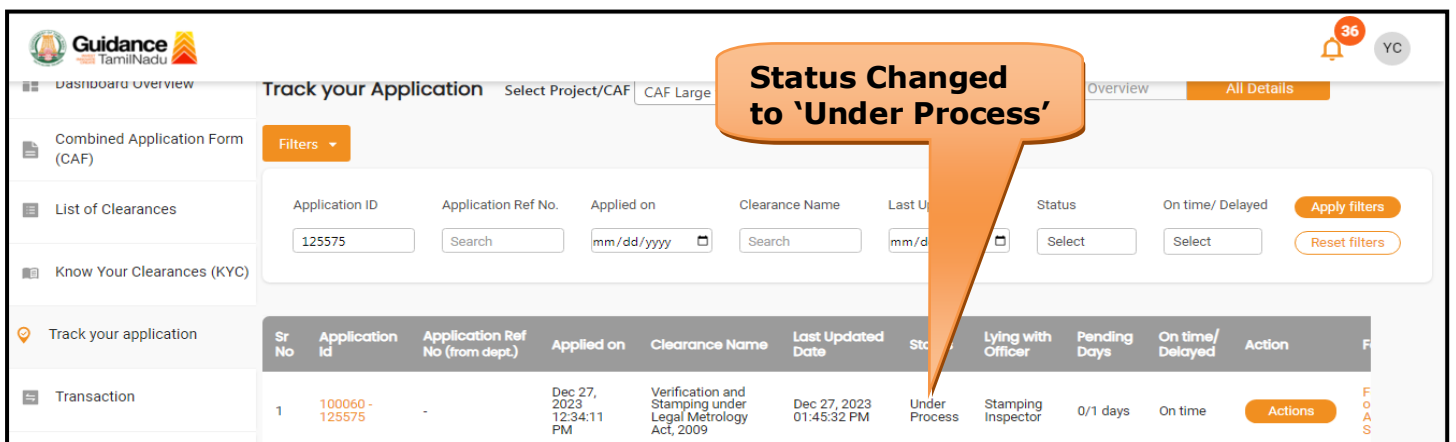
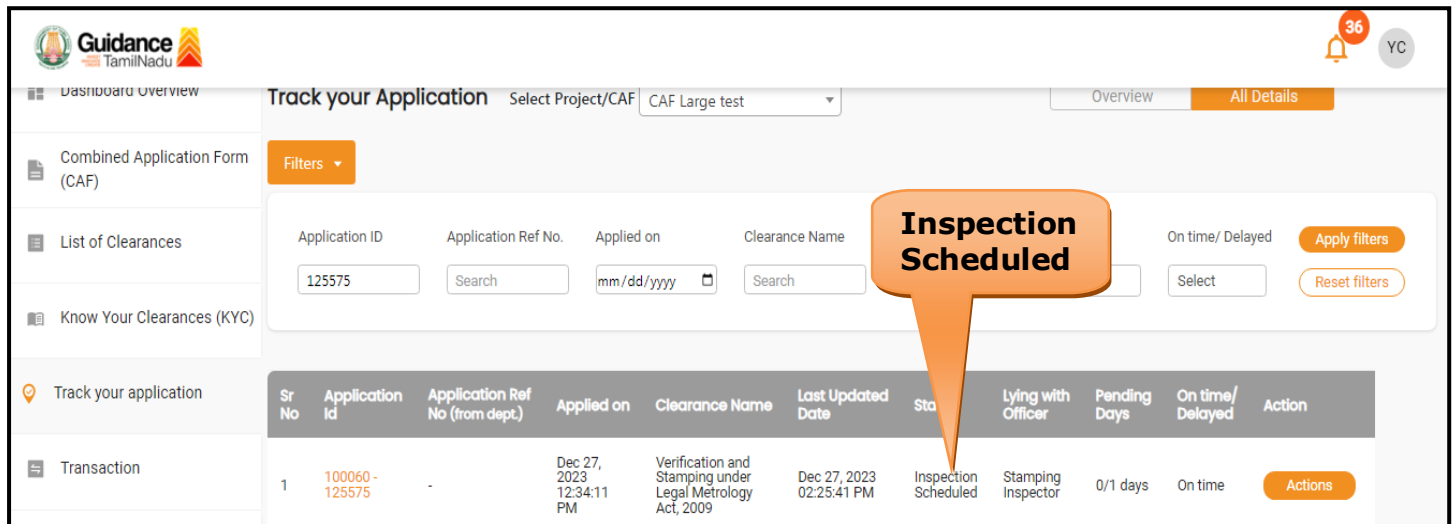


Figure 25. Under Process

9. Inspection Schedule

- 1) The Stamping Inspector of Labour Department schedules the date of appointment for inspection to be done for the specified institution.
- 2) After the Inspection gets completed, the Assistant Inspector submits the Inspection report.
- 3) The Applicant has the provision to view the Scheduled Inspection details



The screenshot shows the 'Track your Application' page. The project is set to 'CAF Large test'. The table below shows the application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Sta	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 02:25:41 PM	Inspection Scheduled	Stamping Inspector	0/1 days	On time	Actions

An orange callout bubble with the text 'Inspection Scheduled' points to the 'Inspection Scheduled' status in the table.

Figure 26. Inspection Scheduled

Application Action - 125575

Application ID 100060-125575	Application Name Verification and Stamping under Legal Metrology Act, 2009
Application Ref No. -	Project Name CAF Large test
Application Submission Date Dec 27,2023 12:34:11 PM	Status Inspection Scheduled

Actions to be performed

[Inspection Details](#) [Close](#)

Click on Inspection Details

Figure 27. Inspection Details

Guidance
TamilNadu

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Inspection Details : 125575

Inspection Scheduled Date (DD/MM/YYYY):
27/12/2023

Inspection Date

- Combined Application Form (CAF)
- List of Clearances

Figure 28. Inspection Date

10. Application Processing

- 1) After Submitting the application, The Stamping Inspector scrutinizes and reviews the application and updates the status as **“Approved or Rejected”**

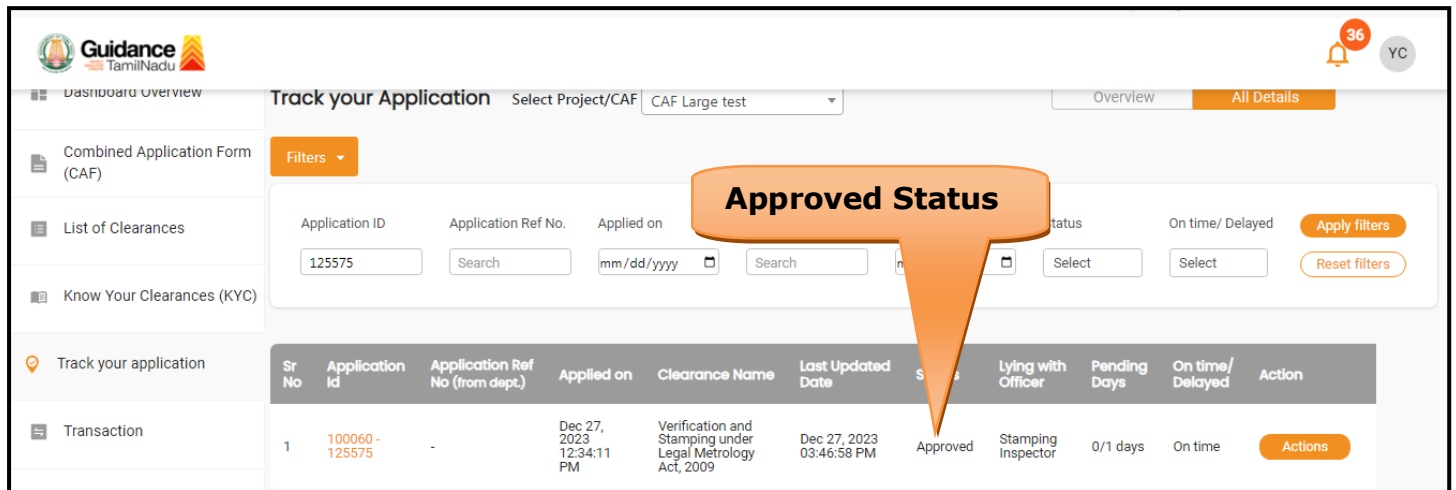


Figure 29. Application Processed

- 2) If the application is **‘Approved’** by the Stamping Inspector, the applicant can download the Certificate under **Track your application – > Action button -> Download Certificate** (Refer Figure 30)

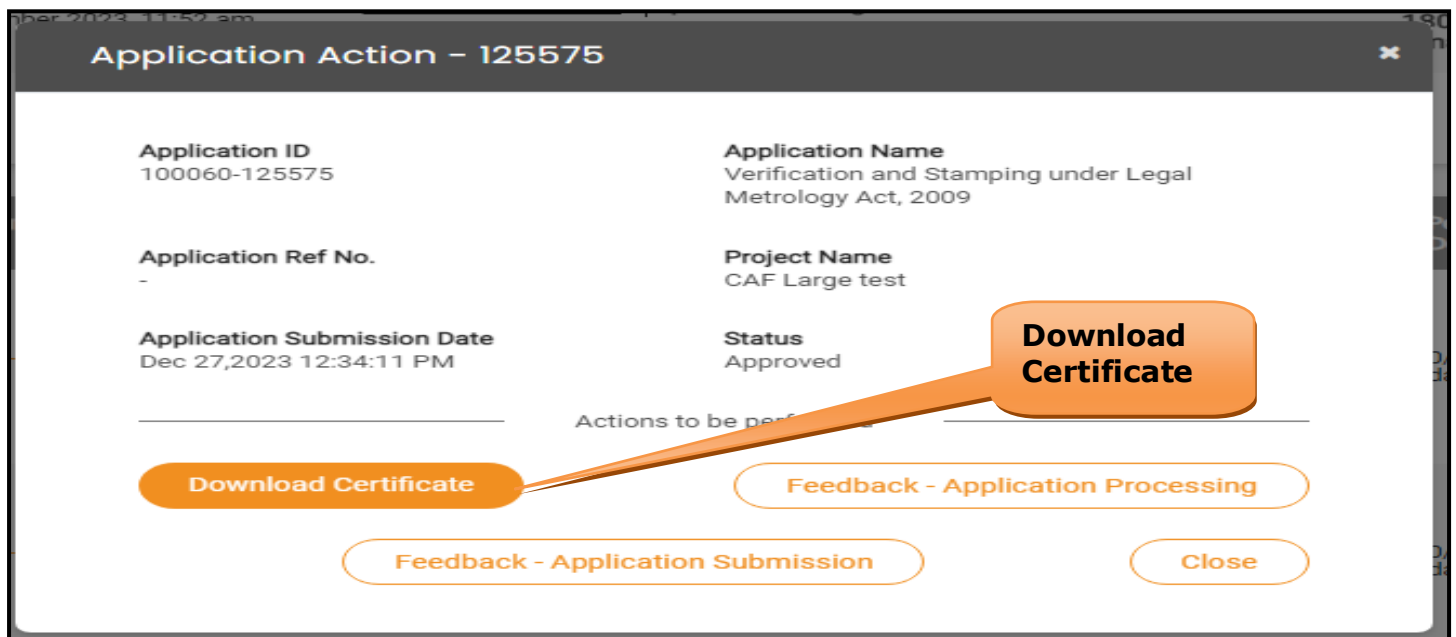
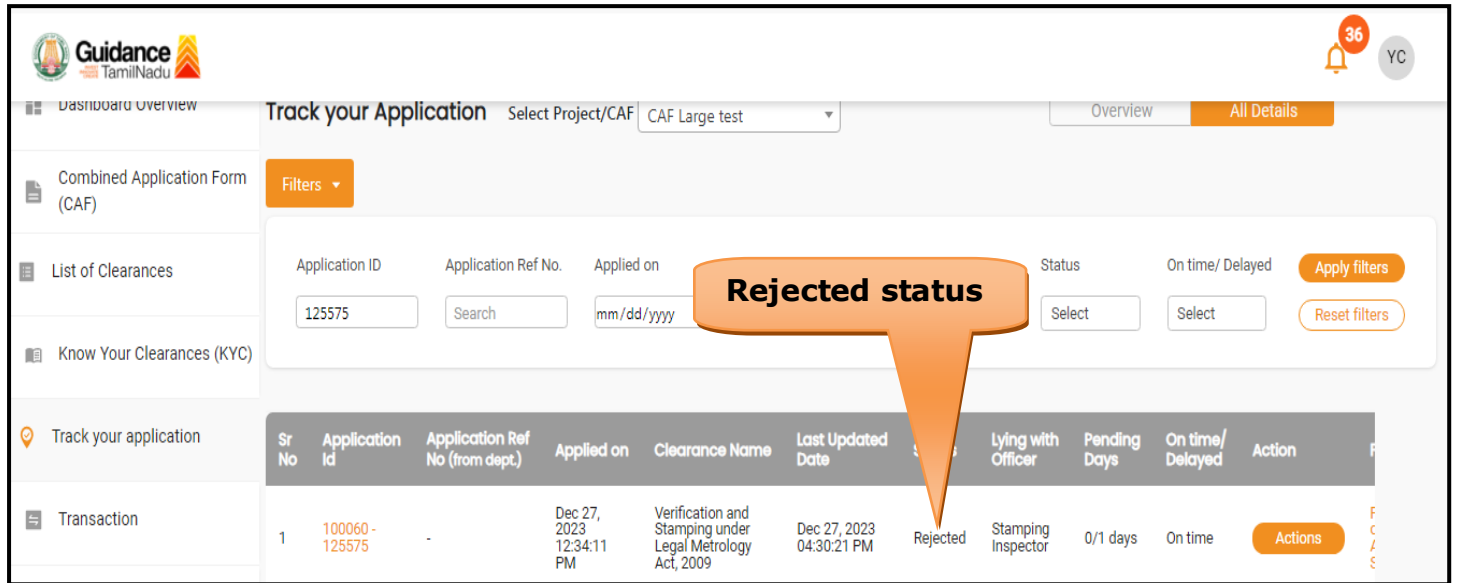


Figure 30. Download

3) If the application is '**Rejected**' by the Stamping Inspector, the applicant can view the rejection remarks under the Actions Tab by the Stamping Inspector. Applicant has to create a fresh application if the application has been rejected. (Refer Figure 31)



The screenshot shows the 'Track your Application' page. The application ID is 125575. The status is 'Rejected'. A callout box labeled 'Rejected status' points to the 'Rejected' text in the table. The table below shows the application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100060 - 125575	-	Dec 27, 2023 12:34:11 PM	Verification and Stamping under Legal Metrology Act, 2009	Dec 27, 2023 04:30:21 PM	Rejected	Stamping Inspector	0/1 days	On time	Actions

Figure 31. Rejected Status

