



TAMIL NADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

**Permission to carry out the Repairs/Alteration in
Boilers by Directorate of Boilers**

DIRECTORATE OF BOILERS



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1. Home Page

1. The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.

2. Applicant can reach the helpdesk **Toll free number – 1800-258-3878** and Helpdesk email.

**TNSWP website
(www.tnswp.com)**

**Toll free number
and Mail Id**



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:11 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

TAMIL NADU

Leading the Nation

#1 Number of Factories in India	#1 Number of Operational SEZs in India	#1 Governance & Political Stability (N-SIPI 2019)	#1 International and Domestic Tourist Arrivals	#1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
#2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)	#2 Second Largest Economy in India	#2 Best Governed State (Public Affairs Index 2020)	#2 Job Creation Under IBPS Scheme	#2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

[TN Single Window Fee Slab for Large Industries](#)

Figure 1. Single Window Portal Home Page

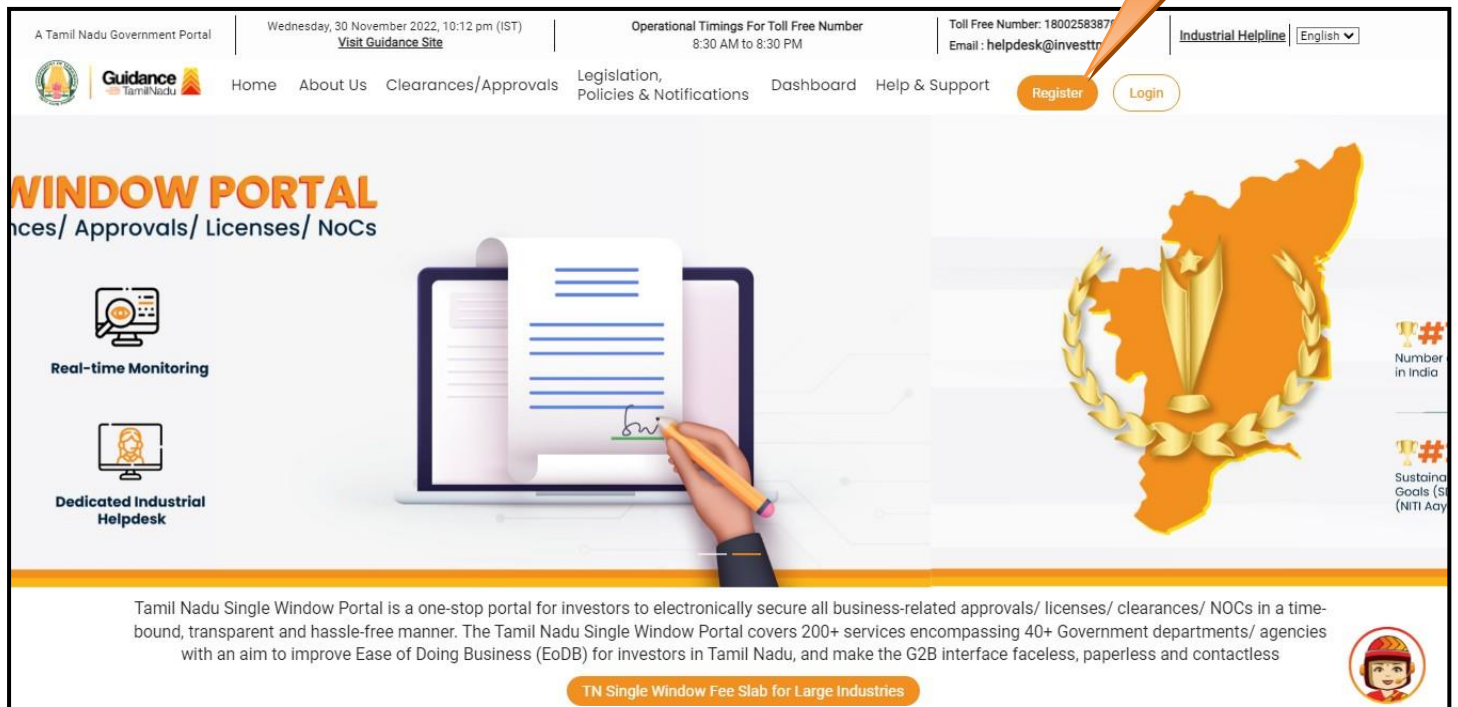
2. Registration

To access the TNSWP and to apply for various clearances the applicant must complete the Registration process.

Steps for Registration is given below:

1. Click on 'Register' button on TNSWP.

Register on
TNSWP



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 1800258387 | Email : helpdesk@investtn | Industrial Helpline | English

Guidance TamilNadu | Home | About Us | Clearances/Approvals | Legislation, Policies & Notifications | Dashboard | Help & Support | Register | Login

Tamil Nadu Single Window Portal
Clearances/ Approvals/ Licenses/ NoCs

Real-time Monitoring
Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 2. Register

2. New Investor Registration page will appear (Refer Figure 3 & 4)
3. Select the 'Investor' option and continue with the Registration process.
4. Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
5. The information icon ⓘ gives brief description about the fields when the user hovers the cursor on these icons.

New Registration

Register as
 Investor
 Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

Designation of the Applicant

Date of Birth

PAN Number of Company

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

Name of Company

Figure 3. Registration Form

Mobile Number

Email ID

User Name

Password

Confirm Password

Captcha

I accept the [Terms and Conditions](#)*

Register

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

6. The Email ID would be the Applicant name to login the TNSWP.
7. Future communications would be sent to the registered mobile number and Email ID of the Applicant.
8. Create a strong password and enter the Captcha code as shown.
9. The Applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- **'2-Step Verification Process'** screen will appear when the applicant clicks on 'Register' button.
 - **Mobile Number Verification**
 1. For verifying the mobile number, the verification code will be sent to the given mobile number.
 2. Enter the verification code and click on the '**Verify**' button.

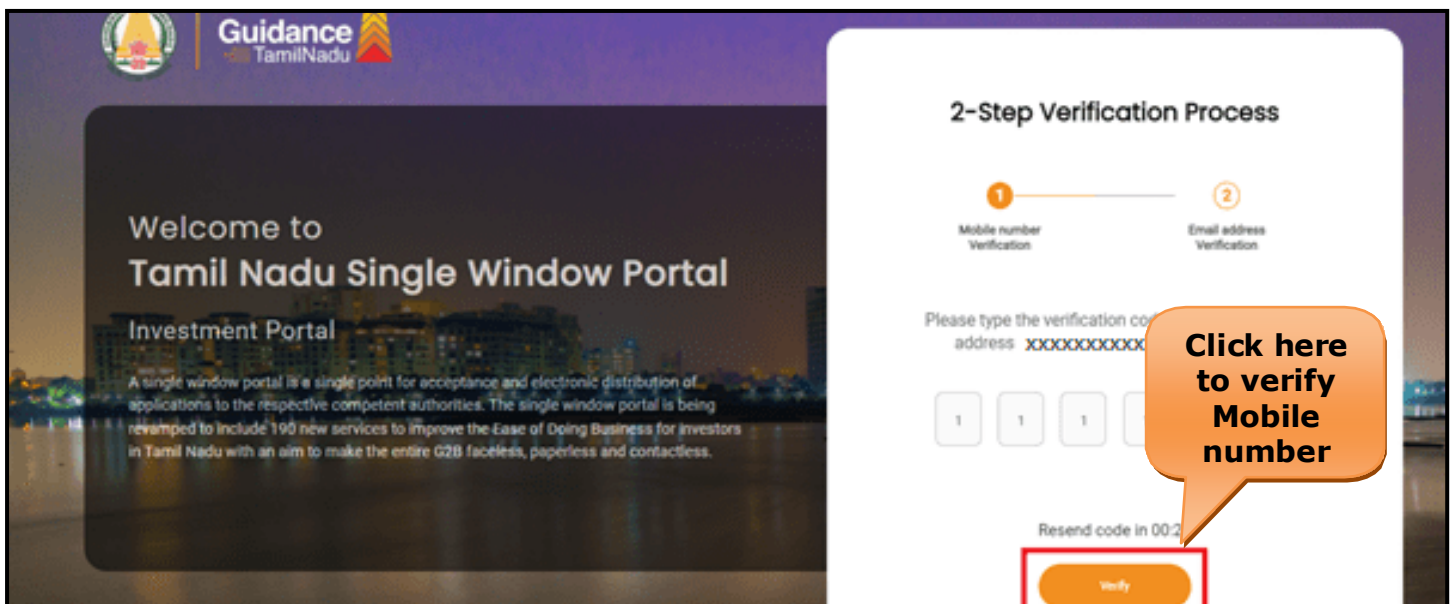


Figure 5. Mobile Number Verification

- **Email ID Verification**

1. For verifying the Email ID, the verification code will be sent to the given Email ID.
2. Enter the verification code and click on the '**Verify**' button.

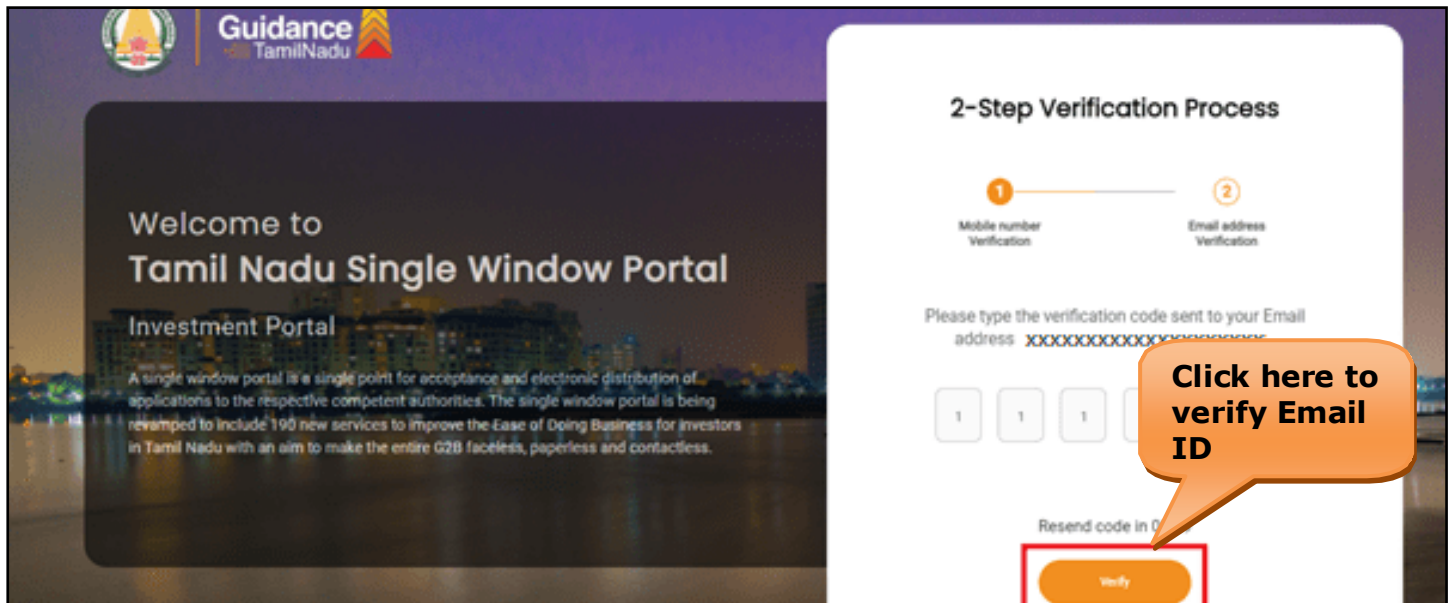


Figure 1. Email ID Verification

3. After completion of 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'**.(Refer Figure 7)
4. Registration process is completed successfully.

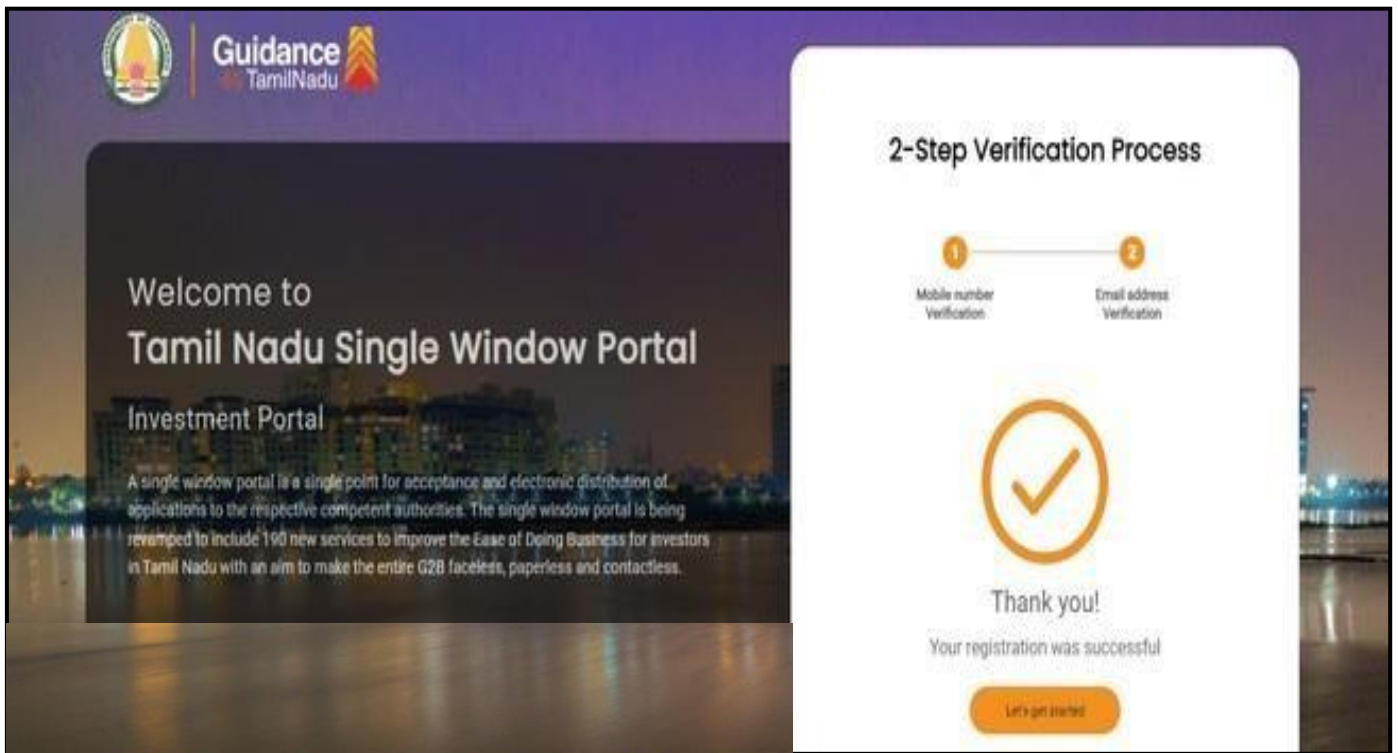


Figure 7. Registration Confirmation Pop-Up

4. Login

1. The Applicant can login to TNSWP with the Username and Password created during the registration process.
2. Click on login button to enter TNSWP.

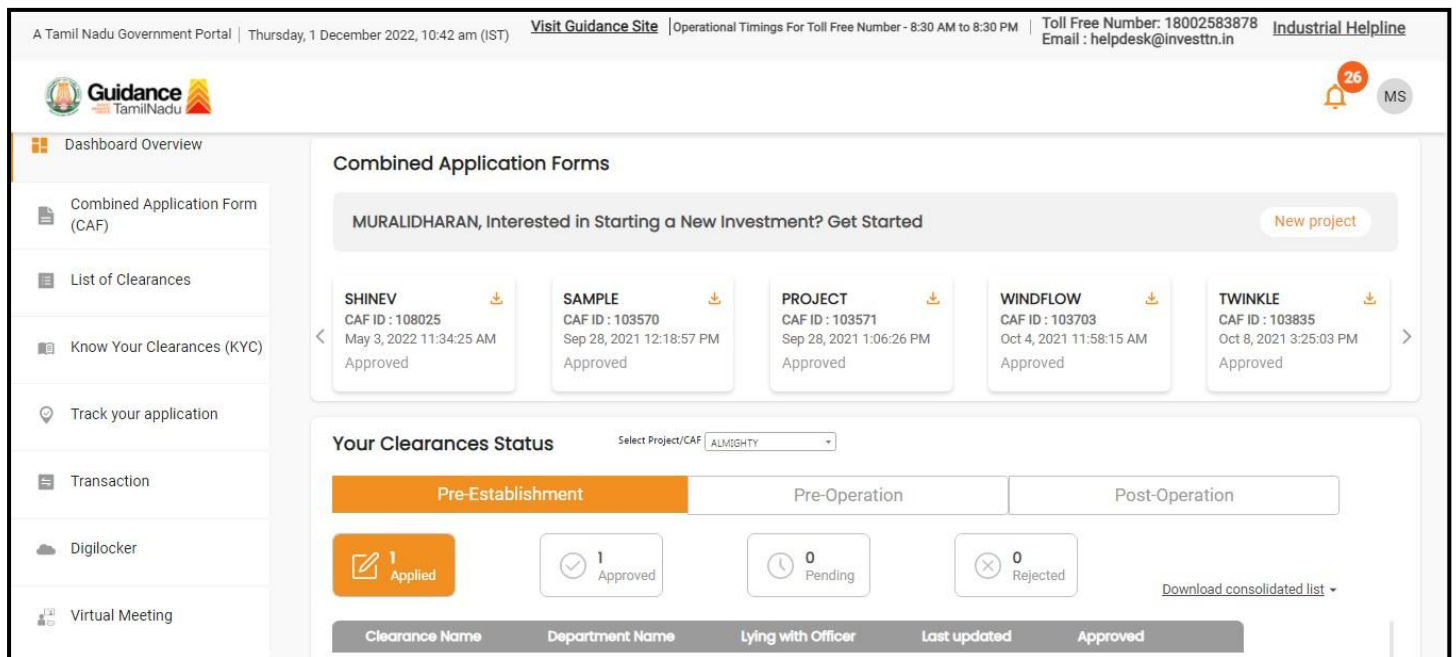
Login to TNSWP



Figure 8. Login

5. Dashboard Overview

1. When the Applicant logs into TNSWP, the dashboard overview page will appear.
2. Dashboard overview is applicant-friendly interface for the applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.

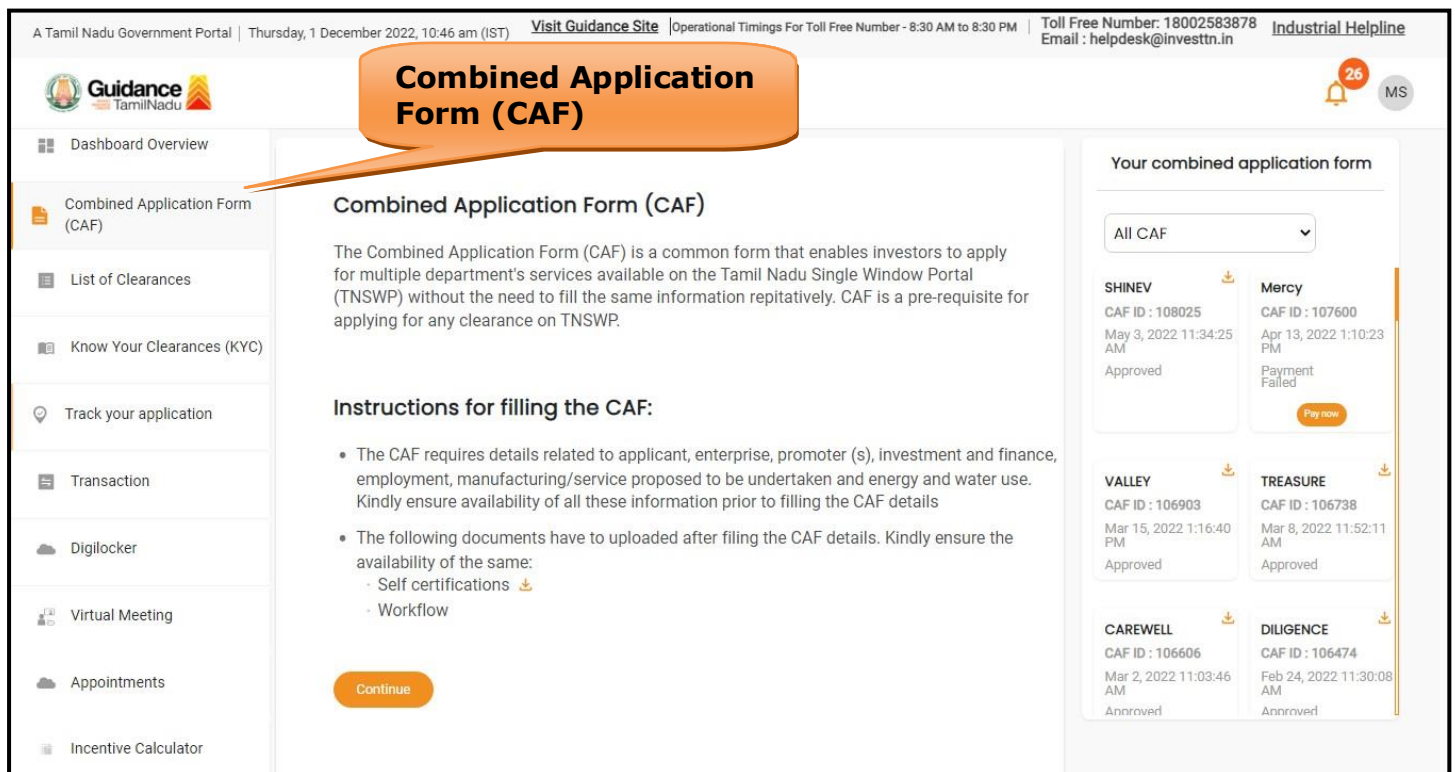


The screenshot displays the dashboard overview for an applicant. At the top, it shows the Tamil Nadu Government Portal information, including the date and time (Thursday, 1 December 2022, 10:42 am IST), a link to visit the Guidance Site, operational timings for the toll-free number (8:30 AM to 8:30 PM), the toll-free number (18002583878), the email (helpdesk@investtn.in), and an Industrial Helpline. The dashboard features a navigation menu on the left with options like Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting. The main content area is titled 'Combined Application Forms' and shows a notification for MURALIDHARAN, 'Interested in Starting a New Investment? Get Started', with a 'New project' button. Below this, there are five application cards for SHINEV, SAMPLE, PROJECT, WINDFLOW, and TWINKLE, each with a CAF ID, timestamp, and status (Approved). The 'Your Clearances Status' section shows a dropdown for 'Select Project/CAF' set to 'ALMIGHTY'. It displays three categories: Pre-Establishment (1 Applied), Pre-Operation (1 Approved, 0 Pending, 0 Rejected), and Post-Operation. A 'Download consolidated list' link is available. At the bottom, a table header is visible with columns: Clearance Name, Department Name, Lying with Officer, Last updated, and Approved.

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

1. Prior to applying for various clearances on TNSWP, the Applicant must create a project by filling the combined application form (CAF).
2. Click on Combined Application Form (CAF) from the menu bar on the left.
3. The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
4. The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) is mentioned in the below Figure.
5. Click on 'Continue' button to fill in the Combined Application Form.



The screenshot shows the Tamil Nadu Government Portal interface. At the top, there is a header with the date and time (Thursday, 1 December 2022, 10:46 am (IST)), a link to the Guidance Site, operational timings for the toll-free number (8:30 AM to 8:30 PM), the toll-free number (18002583878), and the email address (helpdesk@investn.in). The main content area is titled 'Combined Application Form (CAF)' and includes a description: 'The Combined Application Form (CAF) is a common form that enables investors to apply for multiple department's services available on the Tamil Nadu Single Window Portal (TNSWP) without the need to fill the same information repetitively. CAF is a pre-requisite for applying for any clearance on TNSWP.' Below this, there are 'Instructions for filling the CAF:' which state that the CAF requires details related to applicant, enterprise, promoter (s), investment and finance, employment, manufacturing/service proposed to be undertaken and energy and water use, and that certain documents must be uploaded after filling the CAF details. A 'Continue' button is visible at the bottom of the instructions. On the right, there is a section titled 'Your combined application form' which displays a list of applications with their status and dates. The applications listed are: SHINEV (CAF ID: 108025, May 3, 2022 11:34:25 AM, Approved), Mercy (CAF ID: 107600, Apr 13, 2022 1:10:23 PM, Payment Failed), VALLEY (CAF ID: 106903, Mar 15, 2022 1:16:40 PM, Approved), TREASURE (CAF ID: 106738, Mar 8, 2022 11:52:11 AM, Approved), CAREWELL (CAF ID: 106606, Mar 2, 2022 11:03:46 AM, Approved), and DILIGENCE (CAF ID: 106474, Feb 24, 2022 11:30:08 AM, Approved).

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

- 1) To complete the combined application form (CAF) the applicant to fill 7 Sections of CAF as displayed in Figure 11. (**CAF payment tab** will be displayed only for large enterprises).

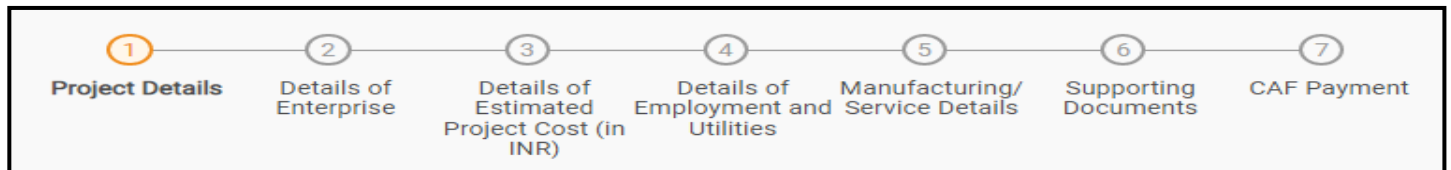


Figure 11. Section of Combined Application Form (CAF)

- 2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

- 3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

- 4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).

The screenshot displays the Guidance TamilNadu portal interface. A navigation bar at the top shows a progress sequence from 1 to 7, with 7 highlighted. The steps are: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Manufacturing Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. A left sidebar contains menu items: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, and Transaction. The main content area is titled 'Payment Details' and includes a form with the following elements: a radio button for 'Lump sum' (selected) and a radio button for 'à la carte'; a text input field for 'Amount to be paid (in INR)' containing '500000' and 'Five Lakh' below it; and a 'Calculate Fee' button. A white information pop-up box is centered over the form, containing a warning icon and the text: 'Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' An 'OK' button is at the bottom of the pop-up.

Figure 12. Combined Application Form (CAF)- Confirmation Message

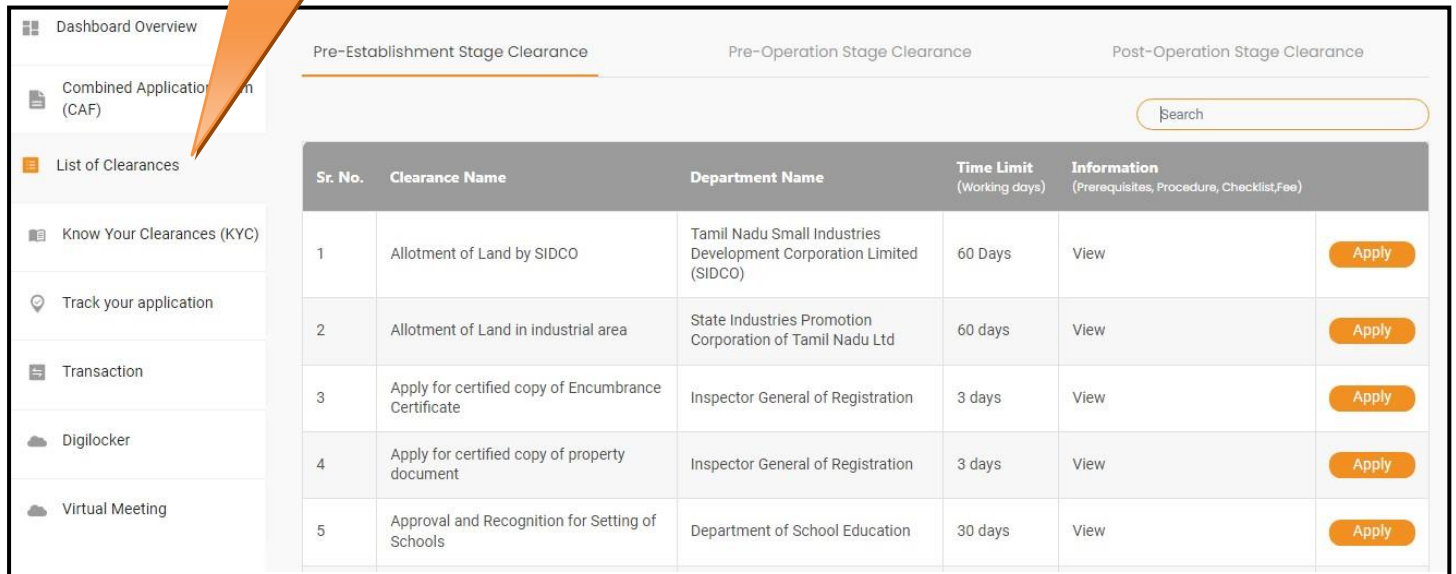
Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Click here](#) to access the Single Window Fee Slab.

7. Apply for Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers

1. Click on "List of Clearances"

List of Clearances



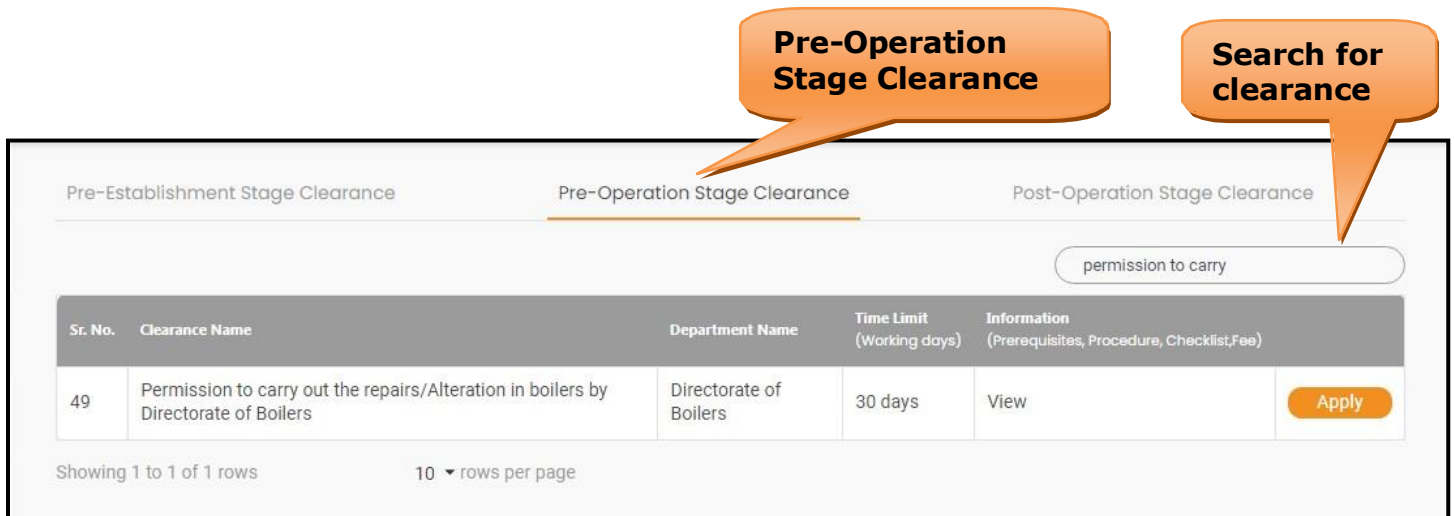
Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View	Apply
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View	Apply
3	Apply for certified copy of Encumbrance Certificate	Inspector General of Registration	3 days	View	Apply
4	Apply for certified copy of property document	Inspector General of Registration	3 days	View	Apply
5	Approval and Recognition for Setting of Schools	Department of School Education	30 days	View	Apply

Figure 13. List Of Clearances

2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearance**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select '**Pre-operation Stage Clearance**' and find the clearance '**Permission to carry out the Repairs/Alteration in boilers by Directorate of Boilers**' by using Search option as shown in the figure given below.



Pre-Operation Stage Clearance

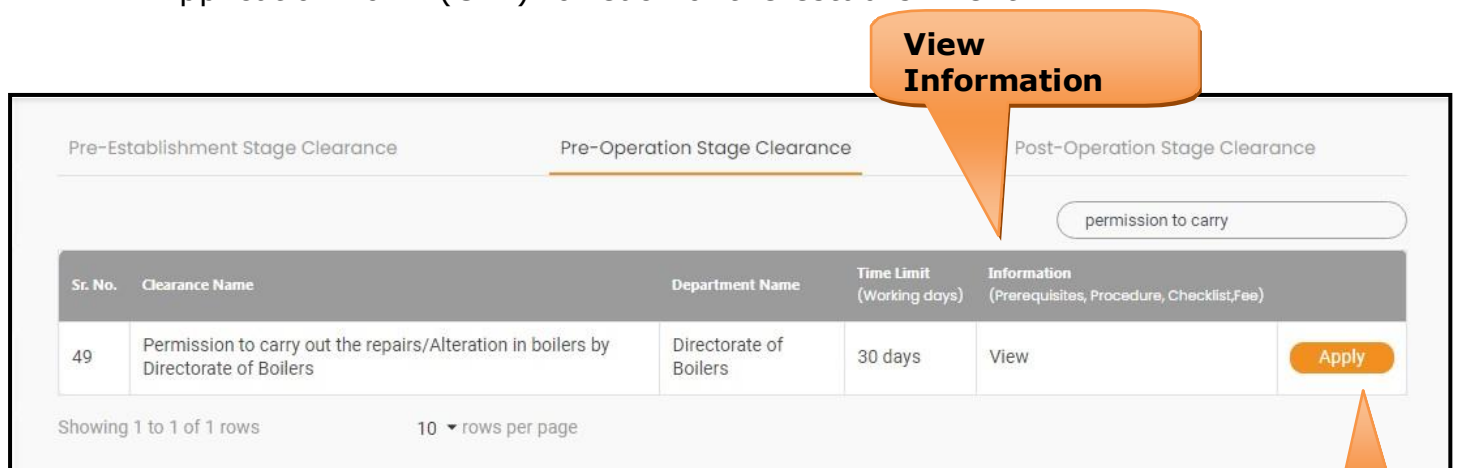
permission to carry

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)
49	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Directorate of Boilers	30 days	View

Showing 1 to 1 of 1 rows 10 rows per page

Figure 14. Search for Clearance

- Applicant can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
- To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
- The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.



Pre-Operation Stage Clearance

permission to carry

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)
49	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Directorate of Boilers	30 days	View

Showing 1 to 1 of 1 rows 10 rows per page

Figure 15. Apply for Clearance

Apply For Clearance

8. Filling the Application Form

1. Applicant to fill all the details under the following 3 sections in order to complete the application.

A. Application form details

B. Document checklist

C. Payment Details

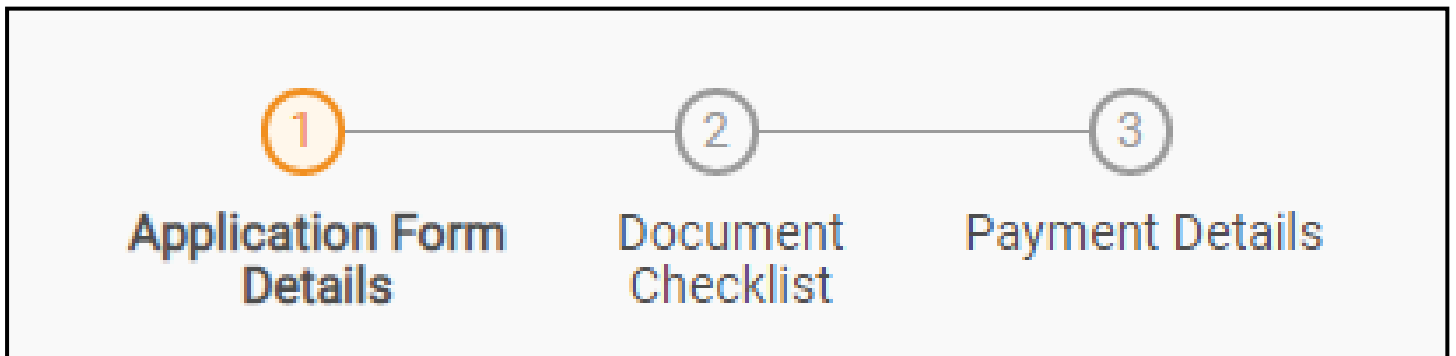
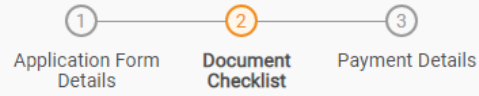


Figure 16. Three section of Application Form

2. After filling the requisite details, the applicant to upload the checklist of supporting documents. Following are the checklist of documents -

B. Document checklist

- The following supporting documents need to be uploaded by the applicant as per the notes given.
- Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed).
- In case of multiple documents, please upload in zip format.
 - 1. Repairer Engagement Letter**
 - 2. Firm Requisition Letter**
 - 3. Drawings**
 - 4. Material Test Certificates**
- After Uploading all the supporting documents click on 'Next' to go 'Payment details' screen.



Attachments

Note 1: Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)
 Note 2: In case of multiple documents, please upload in zip format





Sr. No.	Document Name	Attach Document
1	<input checked="" type="checkbox"/> Repairer Engagement Letter	 SAMPLE SUPPORTING DOC (1).pdf
2	<input checked="" type="checkbox"/> Firm Requisition Letter	 SAMPLE SUPPORTING DOC (1).pdf
3	<input checked="" type="checkbox"/> Drawings	 SAMPLE SUPPORTING DOC (1).pdf
4	<input checked="" type="checkbox"/> Material Test Certificates	 SAMPLE SUPPORTING DOC (1).pdf

Figure 17. Document Checklist

C. Payment details

- Payment amount would be auto populated
- Click on '**Save and Pay**' button to save the application and to make the payment

1 Application Form Details 2 Document Checklist 3 Payment Details

Payment Details

Payment Amount *

1000

Click to Save and Pay

Previous Next Save As Draft Reset Close Save and Pay

Figure 18. Payment Details

9. Payment Process

- 1) After clicking on '**Save and pay**' a unique '**Token Id**' would be generated with a pop up message

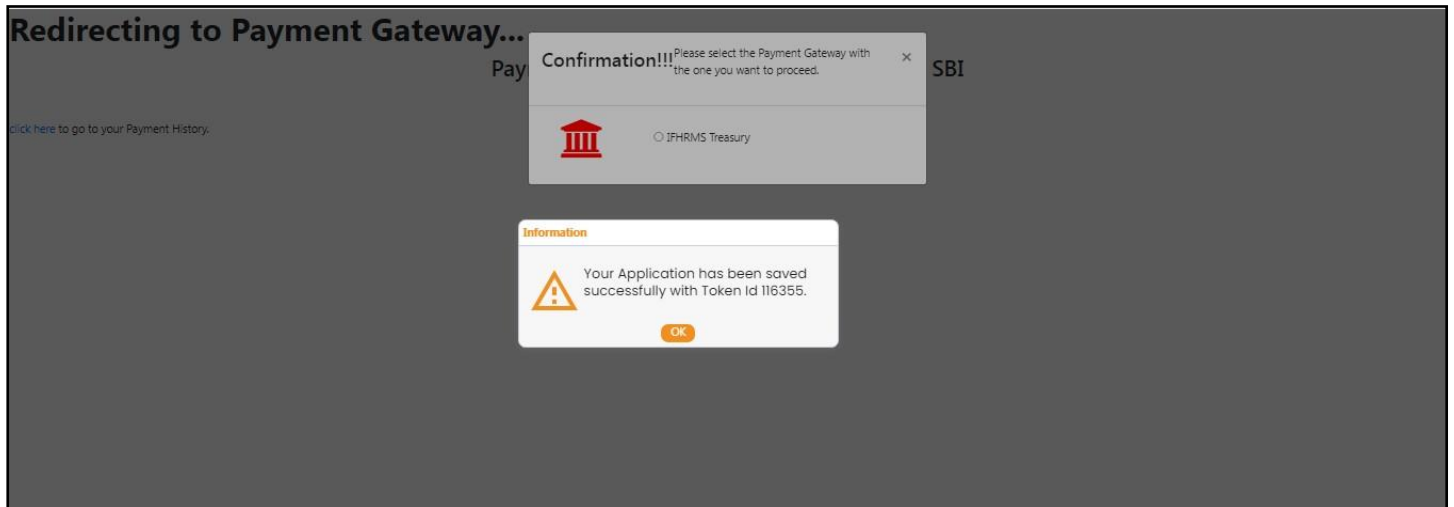


Figure 29. Token Id

- 2) After Clicking on 'Ok' button, IFHRMS Payment Gateway screen would appear. Click on Radio button '**IFHRMS Treasury**'

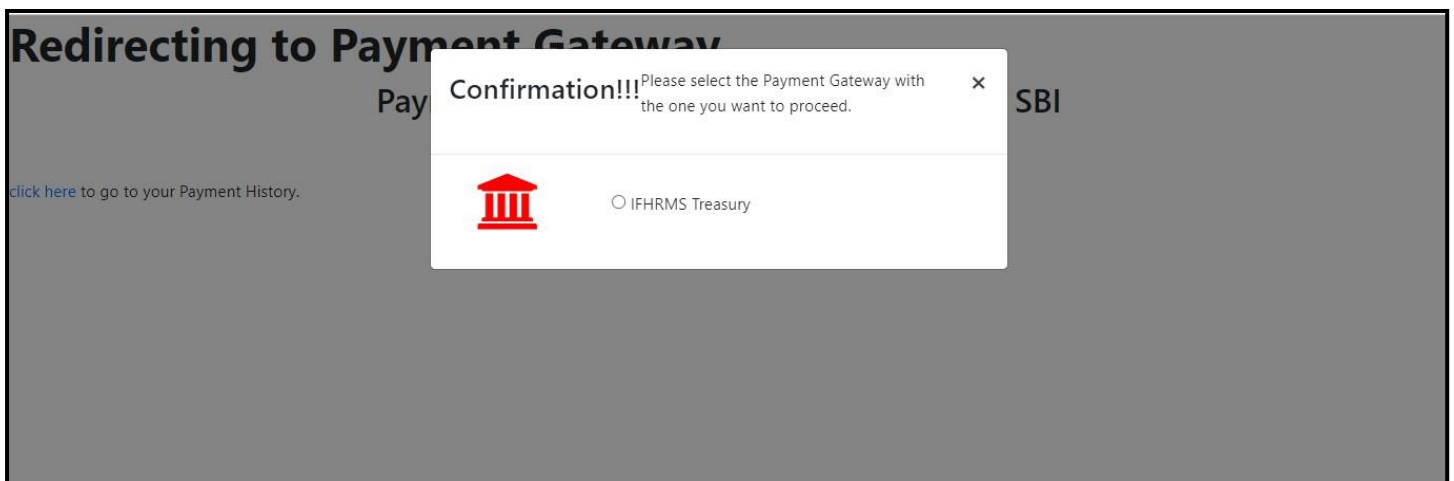


Figure 20. Payment Process (Contd.)

3) Then the payment 'Reference number' would be generated, refer the instruction note as shown in the bellow figure

4) Click on 'Ok' button, follow the payment process and make the payment.

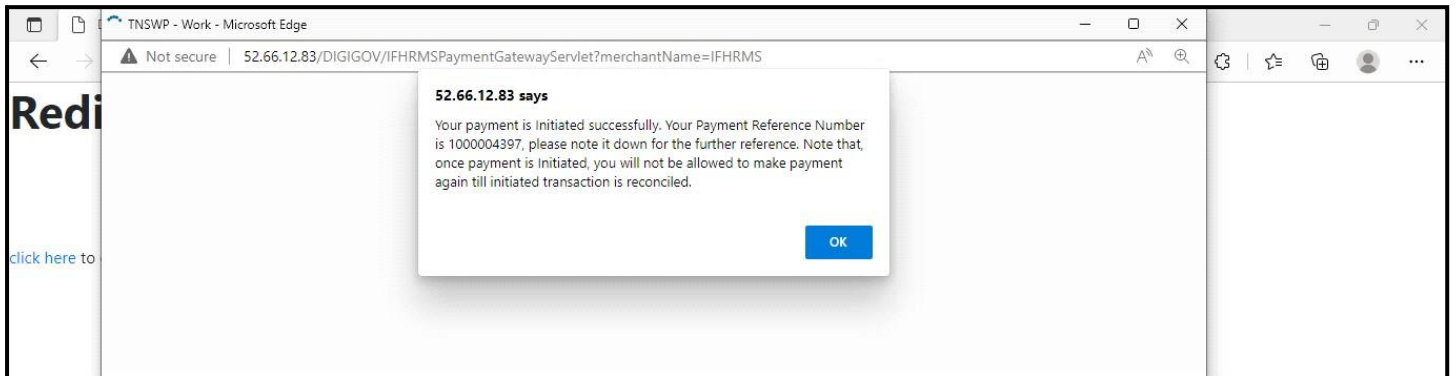


Figure 21. Payment reference number

5) After the Payment process completed, Application would be submitted successfully to the Department for further process. The applicant can view the status of the application under Track you application → Select the CAF from the Dropdown → All details

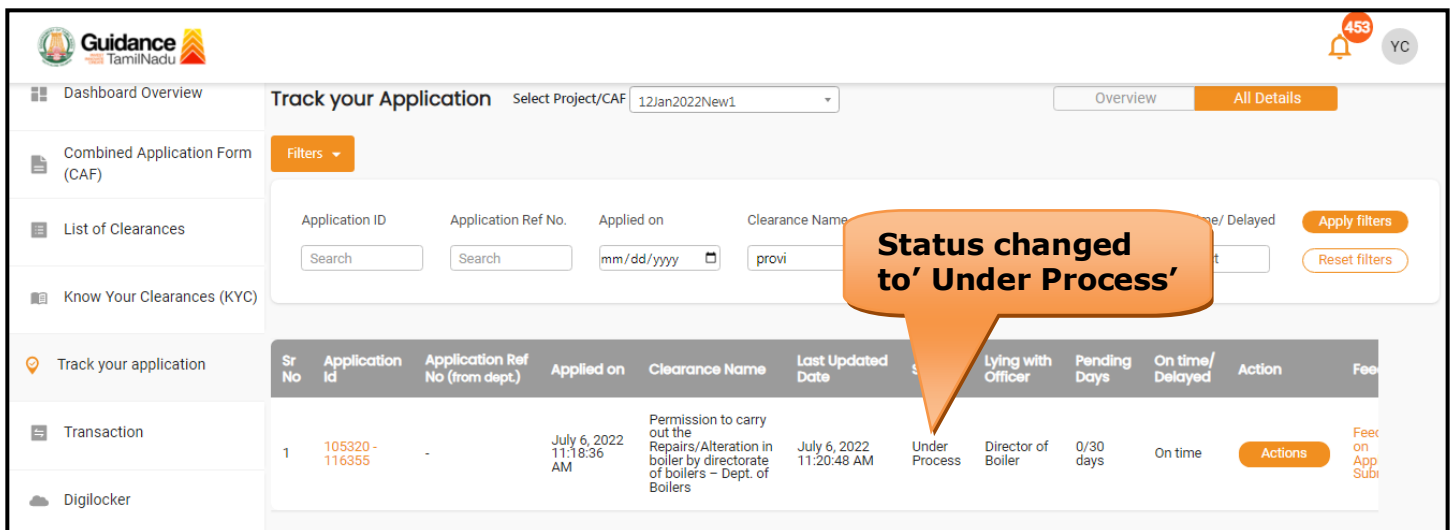


Figure 22. Under Process

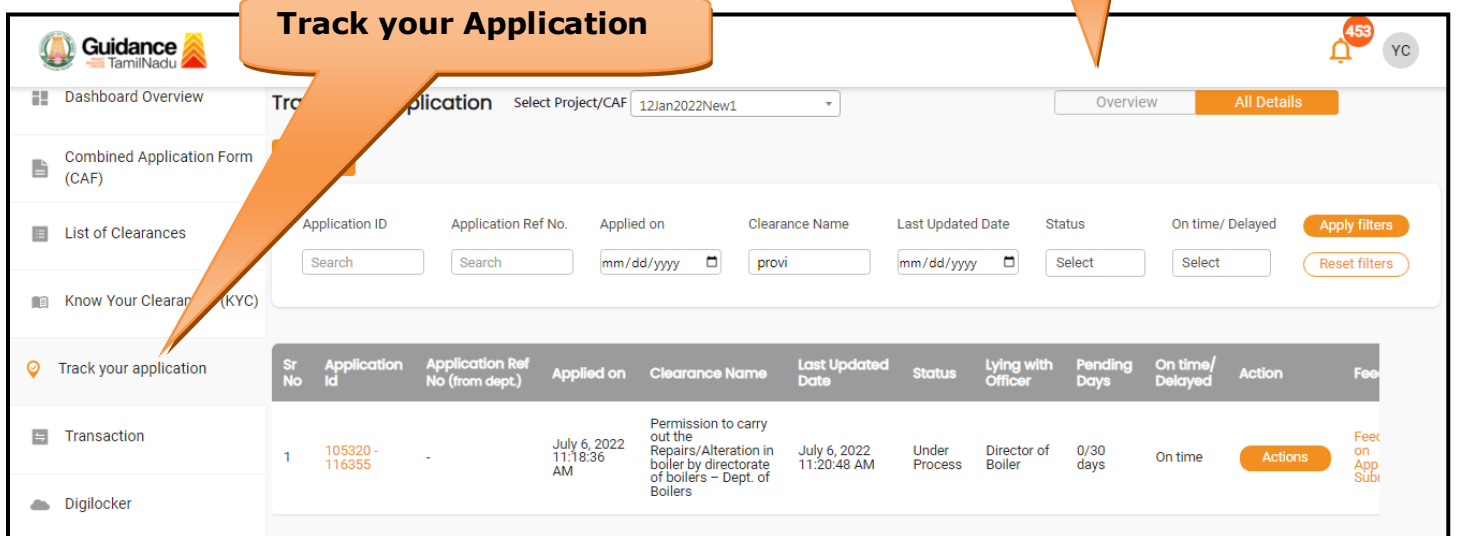
10. Track Your Application

- 1) After submitting the application, unique 'token ID' would be generated. Using the 'Token ID' the applicant can track the status of clearances by clicking on 'Track your application' option.'
- 2) Applicant to choose the name of the project created during CAF from the dropdown 'Select project / CAF' displayed at the top of the page.

• Track your application– Overview option

By clicking on 'Overview' tab, applicant can view the count of various clearance statuses as follows.

- Total Pending Clearances
- Total Approved Clearances
- Total Rejected Clearances



Track your Application

Overview Application

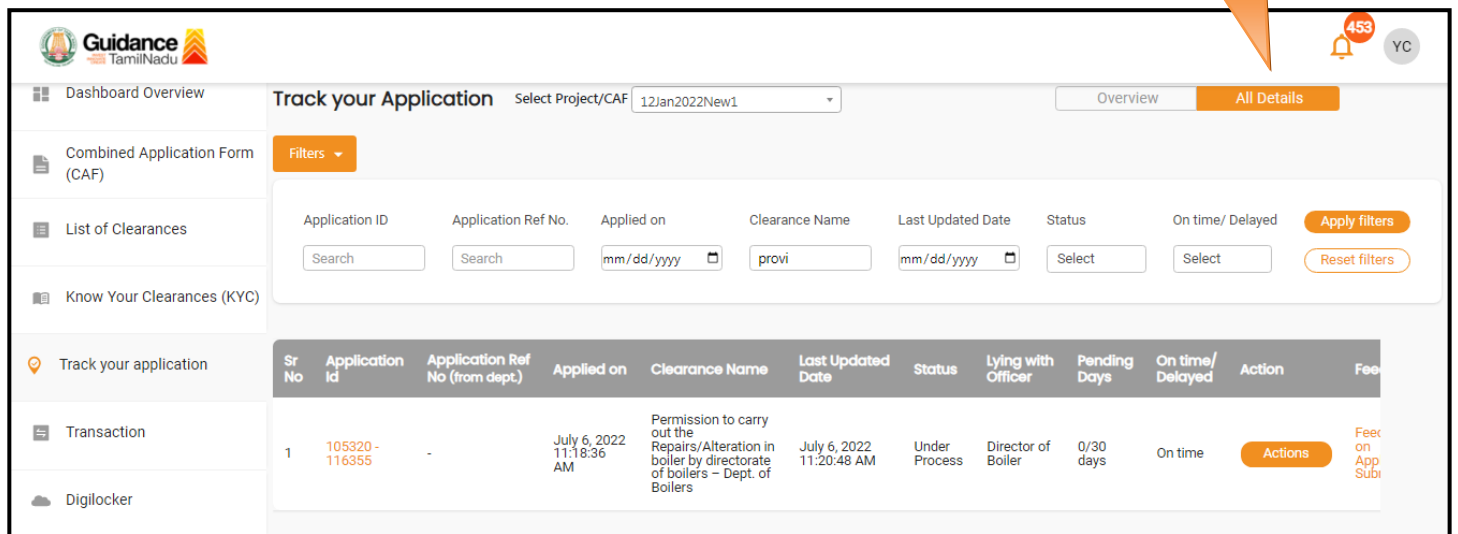
Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/Delayed	Action	Fee
1	105320-116355	-	July 6, 2022 11:18:36 AM	Permission to carry out the Repairs/Alteration in boiler by directorate of boilers – Dept. of Boilers	July 6, 2022 11:20:48 AM	Under Process	Director of Boiler	0/30 days	On time	Actions	Fee on App Subi

Figure 23. Track your Application

- **Track your Application– ‘All details’ option**

By clicking on ‘All details’ tab, applicant can view the following statuses of the list of clearances applied for the specified project

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**

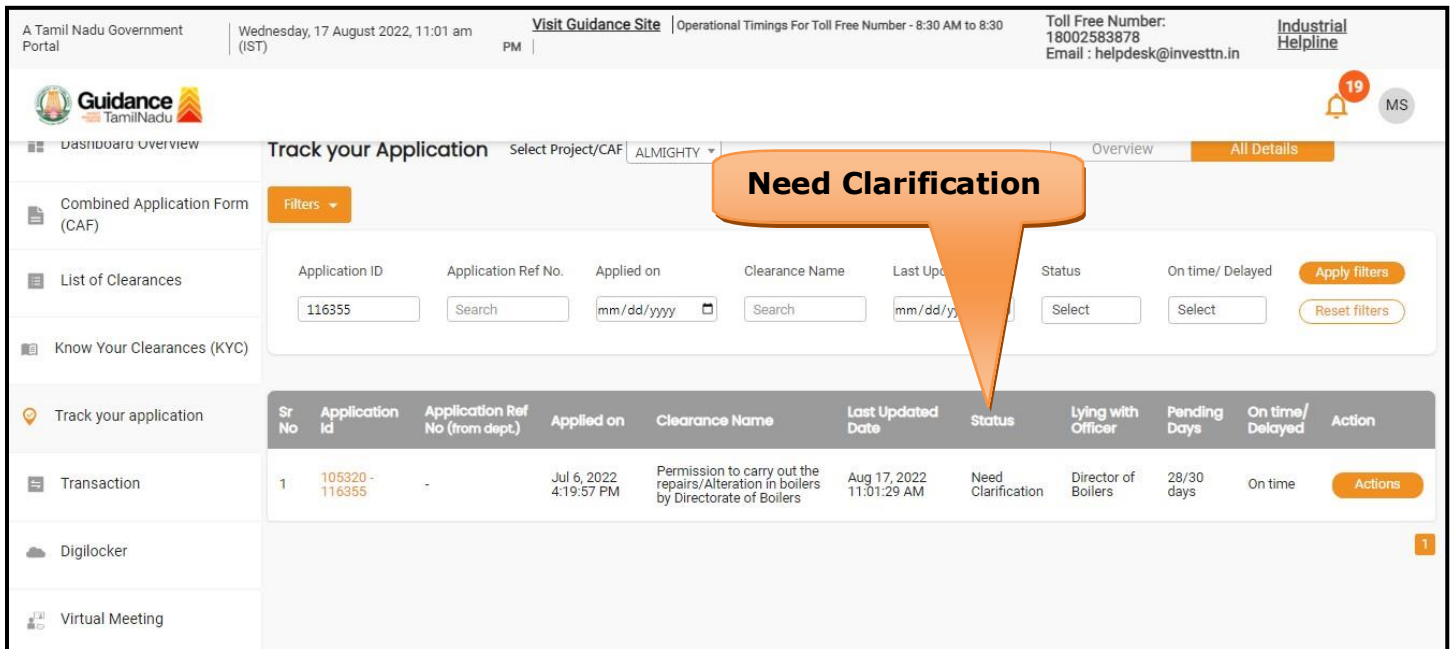



Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/Delayed	Action	Fee
1	105320 - 116355	-	July 6, 2022 11:18:36 AM	Permission to carry out the Repairs/Alteration in boiler by directorate of boilers – Dept. of Boilers	July 6, 2022 11:20:48 AM	Under Process	Director of Boiler	0/30 days	On time	Actions	Fee on App Subi

Figure 24. ‘All details’ tab

11. Query Clarification

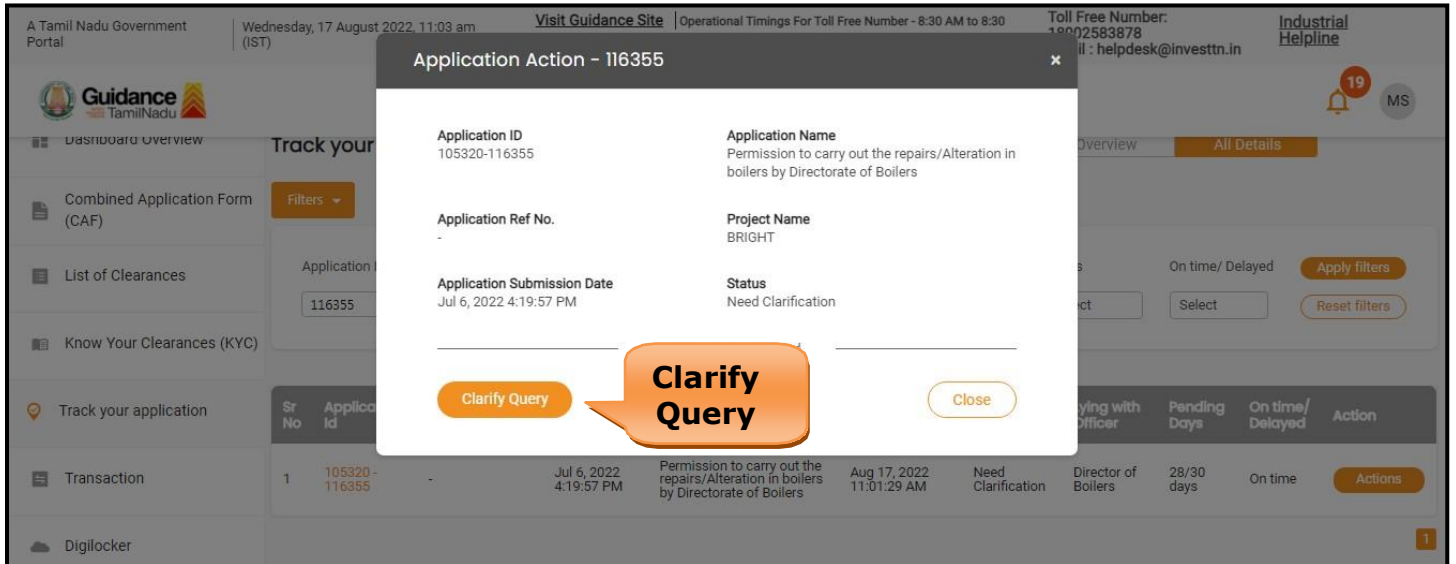
- 1) After submitting the application to the Boiler department, the concerned officer reviews the application and if there are any clarifications required, the concerned officer would raise a query to the applicant.
- 2) Applicant would receive an alert message through Registered SMS/Email
- 3) Applicant can click on 'Track your application' option and view the query under 'All Details' Tab -> Actions.
- 4) Applicant can view the status as '**Need Clarification**' under the 'Status' column. Click on 'Action' button to respond the query (Refer figure 25).



The screenshot displays the 'Track your Application' interface on the Tamil Nadu Government Portal. The page shows a table of applications with a status of 'Need Clarification' highlighted by an orange callout bubble. The table columns include Sr No, Application Id, Application Ref No (from dept.), Applied on, Clearance Name, Last Updated Date, Status, Lying with Officer, Pending Days, On time/ Delayed, and Action.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320 - 116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 11:01:29 AM	Need Clarification	Director of Boilers	28/30 days	On time	Actions

Figure 25. 'Need Clarification'



Application Action - 116355

Application ID 105320-116355	Application Name Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers
Application Ref No. -	Project Name BRIGHT
Application Submission Date Jul 6, 2022 4:19:57 PM	Status Need Clarification

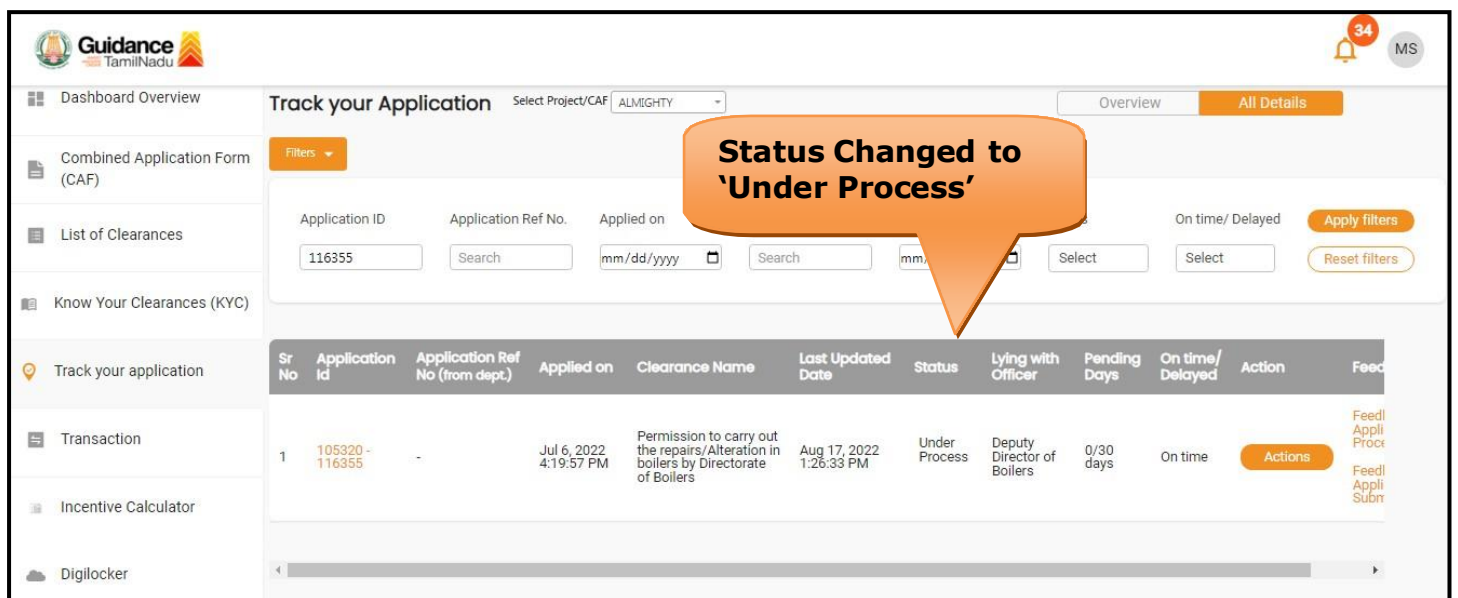
Clarify Query

Close

Sr No	Application Id	Application Ref No	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320-116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 11:01:29 AM	Need Clarification	Director of Boilers	28/30 days	On time	Actions

Figure 26. Clarify Query

- 5) The Applicant clicks on '**Clarify Query**' button and responds to the Query. (Refer figure 26)
- 6) The Application gets submitted to the department after the query has been addressed by the applicant.
- 7) The Status of the application changes from 'Need Clarification' to '**Under Process**' after the applicant submits the query.(Refer figure 27)



Track your Application

Application ID: 116355

Application Ref No.: Search

Applied on: mm/dd/yyyy Search

On time/ Delayed: Select

Apply filters / Reset filters

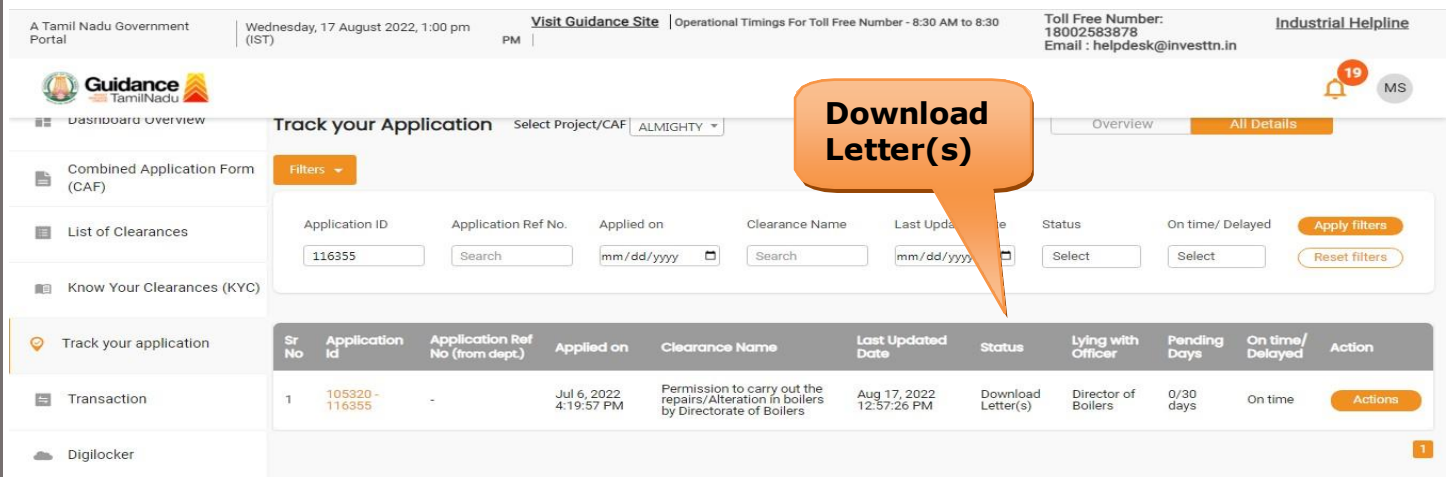
Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320-116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 1:26:33 PM	Under Process	Deputy Director of Boilers	0/30 days	On time	Actions

Status Changed to 'Under Process'

Figure 27. Status changed to 'Under Process'

12. Erector Clearance

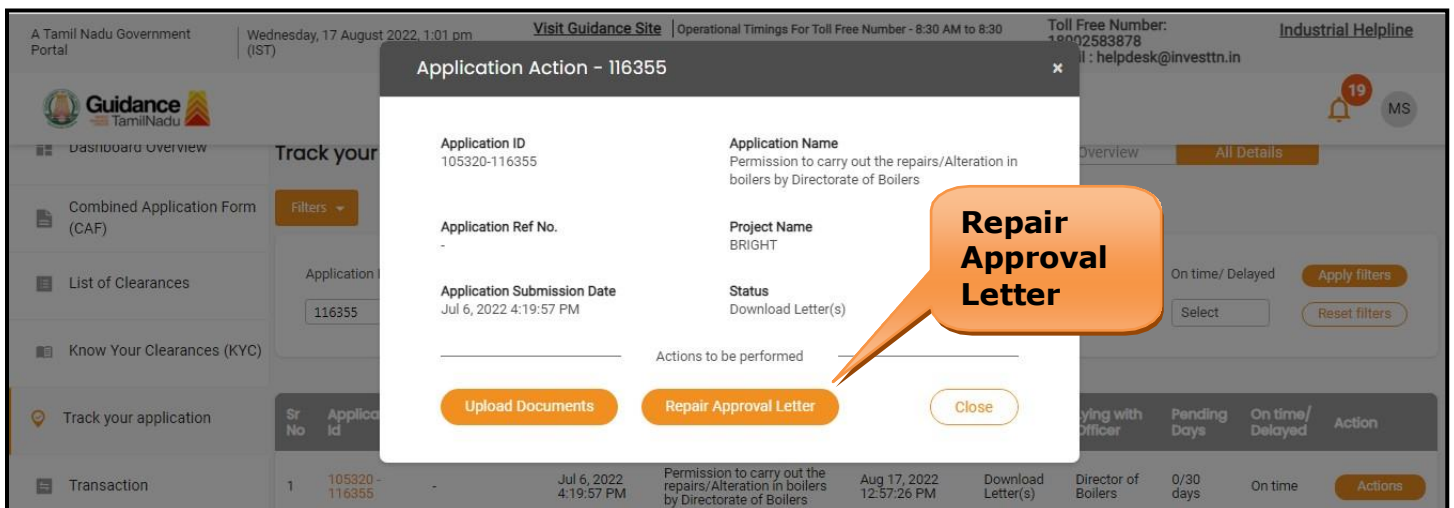
- 1) After submitting the application to the Boiler department, the concerned officer reviews the application and issues Erector Clearance.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicant could view the status as '**Download letters**' under the 'Status' column. Click on 'Action' button to respond the query as shown in the below figure.



The screenshot shows the 'Track your Application' page on the Guidance TamilNadu portal. The page includes a navigation menu on the left, a search bar, and a table of applications. A callout bubble labeled 'Download Letter(s)' points to the 'Status' column of the first application row.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320-116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 12:57:26 PM	Download Letter(s)	Director of Boilers	0/30 days	On time	Actions

Figure 28. Download letter



The screenshot shows the 'Application Action - 116355' modal window. The modal displays application details and provides options for actions to be performed. A callout bubble labeled 'Repair Approval Letter' points to the corresponding button.

Field	Value
Application ID	105320-116355
Application Name	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers
Application Ref No.	-
Project Name	BRIGHT
Application Submission Date	Jul 6, 2022 4:19:57 PM
Status	Download Letter(s)

Actions to be performed:

- Upload Documents
- Repair Approval Letter
- Close

Figure 29. Repair Approval Letter

Erector Checklist

1) The Applicant has to upload the following documents given below:

- 1. Commencement Initiation**
- 2. Completion Report**
- 3. Readiness Letter**

The screenshot shows a web application interface for the Erector Checklist. At the top, there is a progress bar with four steps: 1. Application Form Details, 2. Document Checklist, 3. Payment Details, and 4. Reports Checklist. The 'Reports Checklist' step is currently active and highlighted in orange.

Below the progress bar, there is a 'Reports' section with a title bar and a close button. It contains two notes: 'Note 1: Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)' and 'Note 2: In case of multiple documents, please upload in zip format'.

The main content is a table with three columns: 'Sr. No.', 'Document Name', and 'Attach Document'. There are three rows of data, each representing a document to be uploaded. Each row has a checked checkbox in the 'Document Name' column and a PDF icon with the filename 'SAMPLE SUPPORTING DOC (1).pdf' in the 'Attach Document' column.

At the bottom of the form, there are three buttons: 'Previous', 'Next', and 'Save Document'. An orange callout bubble points to the 'Save Document' button with the text 'Click on 'Save Document''.




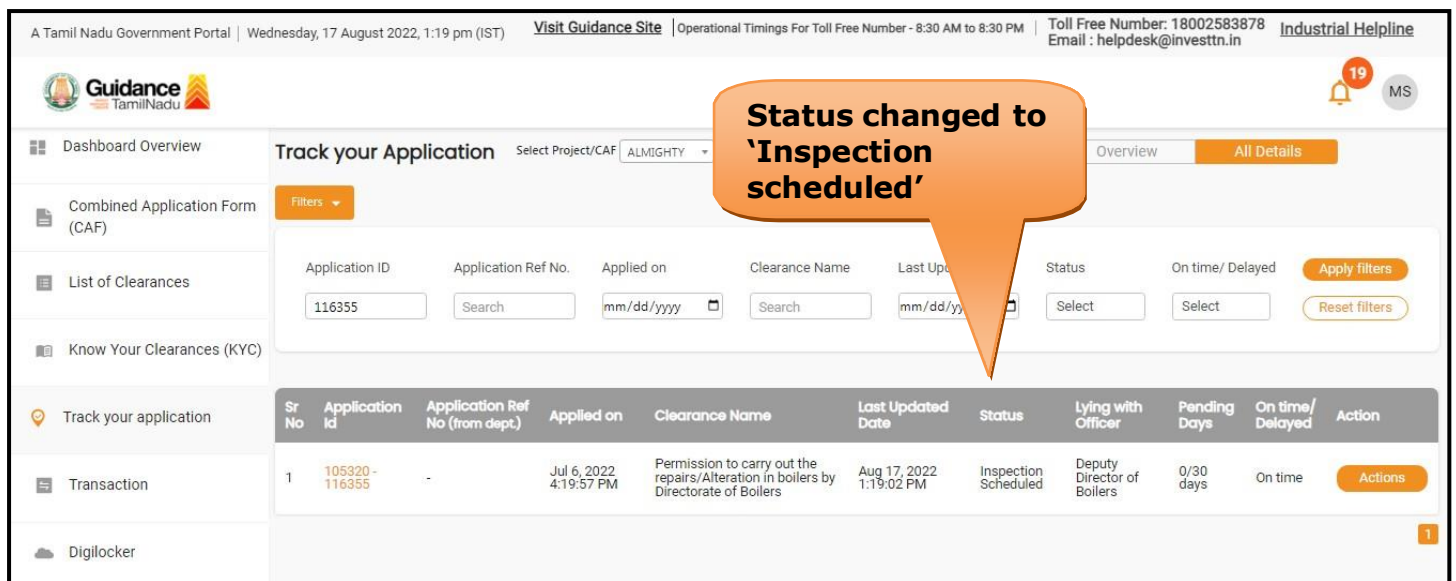
Sr. No.	Document Name	Attach Document
1	<input checked="" type="checkbox"/> Repair Commencement Letter from Repairer	 SAMPLE SUPPORTING DOC (1).pdf
2	<input checked="" type="checkbox"/> Repair Completion Letter from Repairer	 SAMPLE SUPPORTING DOC (1).pdf
3	<input checked="" type="checkbox"/> Owner Inspection Readiness Letter	 SAMPLE SUPPORTING DOC (1).pdf

Figure 30. Erector Checklist

13. Inspection Schedule

- 1) The Deputy Director of boiler schedules the date of appointment for inspection to be done for the specified institution.
- 2) After the Inspection gets completed, the Deputy Director of boiler submits the Inspection report.
- 3) The Applicant has the provision to view the Scheduled Inspection details.



Status changed to 'Inspection Scheduled'

Sr No	Application Id	Application Ref No (from dept)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320-116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 1:19:02 PM	Inspection Scheduled	Deputy Director of Boilers	0/30 days	On time	Actions

Figure 31. Inspection Schedule

Application Action - 116355

Application ID 105320-116355	Application Name Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers
Application Ref No. -	Project Name BRIGHT
Application Submission Date Jul 6, 2022 4:19:57 PM	Status Inspection Scheduled

Scheduled Inspection Details (Callout: Click here to view Inspection date scheduled by department)

Sr No	Application Id	Application Name	Submission Date	Project Name	Status	Officer	Pending Days	On time/Delayed	Action
1	105320-116355	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Jul 6, 2022 4:19:57 PM	BRIGHT	Inspection Scheduled	Deputy Director of Boilers	0/30 days	On time	Actions

Figure 32. Scheduled Inspection Details

Inspection Details : 116355

Inspection Scheduled Date (DD/MM/YYYY):
18/08/2022

Inspection Remarks:
Inspection 11am

(Callout: Inspection date scheduled by department)

Figure 33. Scheduled Inspection Details (Contd.)

14. Application Processing

- 1) The Deputy Director of boiler reviews the application and updates the status as **"Approved" or "Rejected"**.

The screenshot shows the 'Track your Application' page on the Tamil Nadu Government Portal. The application ID is 116355. The application status is 'Approved'. An orange callout bubble labeled 'Approved Status' points to the 'Approved' status in the table.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105320-116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 1:26:33 PM	Approved	Deputy Director of Boilers	0/30 days	On time	Actions

Figure 34. Approved Status

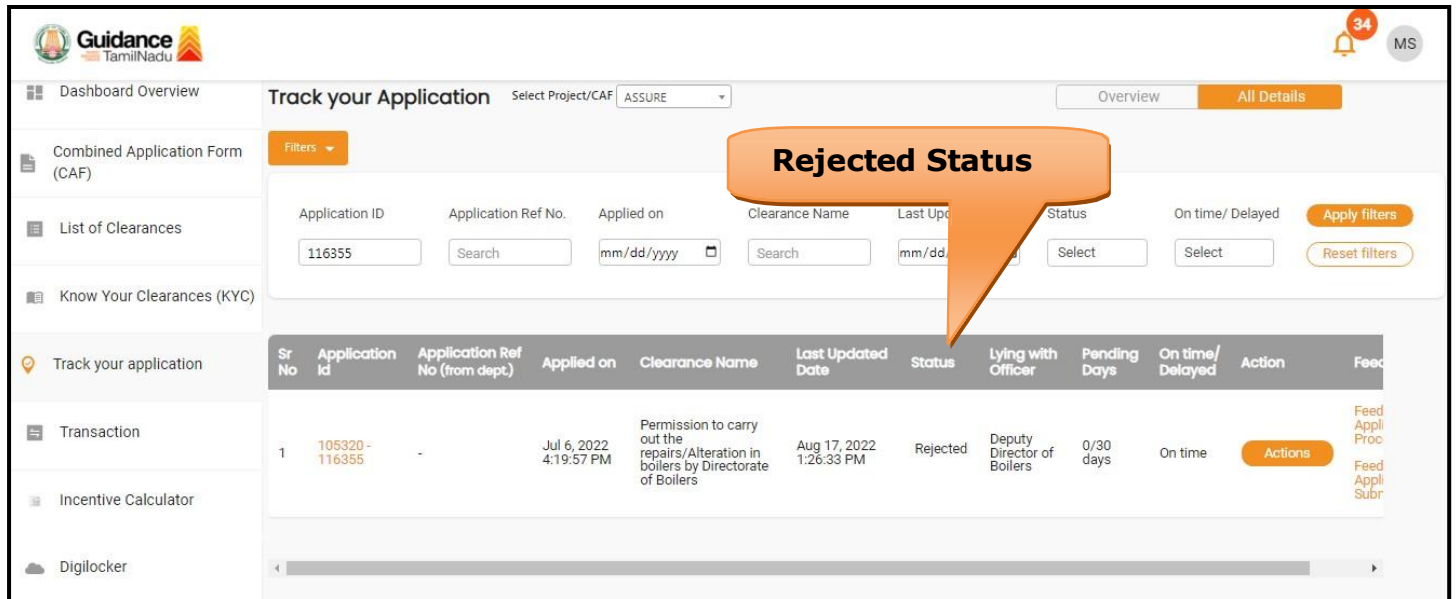
- 2) If the application is **'Approved'** by the Department, the applicant can download the Approval Certificate under **'Track your application - > 'Action' button -> Approval certificate** (Refer Figure 35).

The screenshot shows the 'Application Action' dialog box for application ID 105320-116355. The application name is 'Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers'. The project name is 'BRIGHT'. The status is 'Approved'. An orange callout bubble labeled 'Approval Certificate' points to the 'Approval Certificate' button in the dialog box.

Application ID	105320-116355	Application Name	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers
Application Ref No.	-	Project Name	BRIGHT
Application Submission Date	Jul 6, 2022 4:19:57 PM	Status	Approved

Figure 35. Approved Certificate

3) If the application is '**Rejected**' by the Department, the applicant can view the rejection remarks under the **Actions Tab** by the department. Applicant has to create a fresh application if the application has been rejected. (Refer Figure 36)



The screenshot shows the 'Track your Application' page with a sidebar on the left containing navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', 'Transaction', 'Incentive Calculator', and 'Digilocker'. The main content area has a search filter for 'ASSURE' and a table of applications. One application is highlighted with a 'Rejected' status, and an orange callout bubble labeled 'Rejected Status' points to this entry.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action	Feed Appl Proc
1	105320 - 116355	-	Jul 6, 2022 4:19:57 PM	Permission to carry out the repairs/Alteration in boilers by Directorate of Boilers	Aug 17, 2022 1:26:33 PM	Rejected	Deputy Director of Boilers	0/30 days	On time	Actions	Feed Appl Subr

Figure 36. Rejected Status

