



TAMILNADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

Permit to export beer to other states and countries

Prohibition and Excise Department



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1. Home Page

- 1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.
- 2) **Applicant can reach the helpdesk Toll free number-1800-258-3878 and Helpdesk Email.**

**TNSWP website
(www.tnswp.com)**

**Toll free number
and Mail Id**



The screenshot shows the TNSWP Home Page with the following details:

- URL:** tnswp.com/DIGIGOV/swp-tnswp.jsp
- Date/Time:** Wednesday, 30 November 2022, 10:11 pm (IST)
- Operational Timings:** 8:30 AM to 8:30 PM
- Contact Info:** Toll Free Number: 18002583878, Email: helpdesk@investtn.in
- Language:** English
- Navigation:** Home, About Us, Clearances/Approvals, Legislation, Policies & Notifications, Dashboard, Help & Support, Register, Login
- Header:** TAMIL NADU Leading the Nation
- Achievements:**
 - #1 Number of Factories in India
 - #1 Number of Operational SEZs in India
 - #1 Governance & Political Stability (N-SIPI 2019)
 - #1 International and Domestic Tourist Arrivals
 - #1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
 - #2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)
 - #2 Second Largest Economy in India
 - #2 Best Governed State (Public Affairs Index 2020)
 - #2 Job Creation Under IBPS Scheme
 - #2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)
- Footer:** Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless.
- Buttons:** TN Single Window Fee Slab for Large Industries

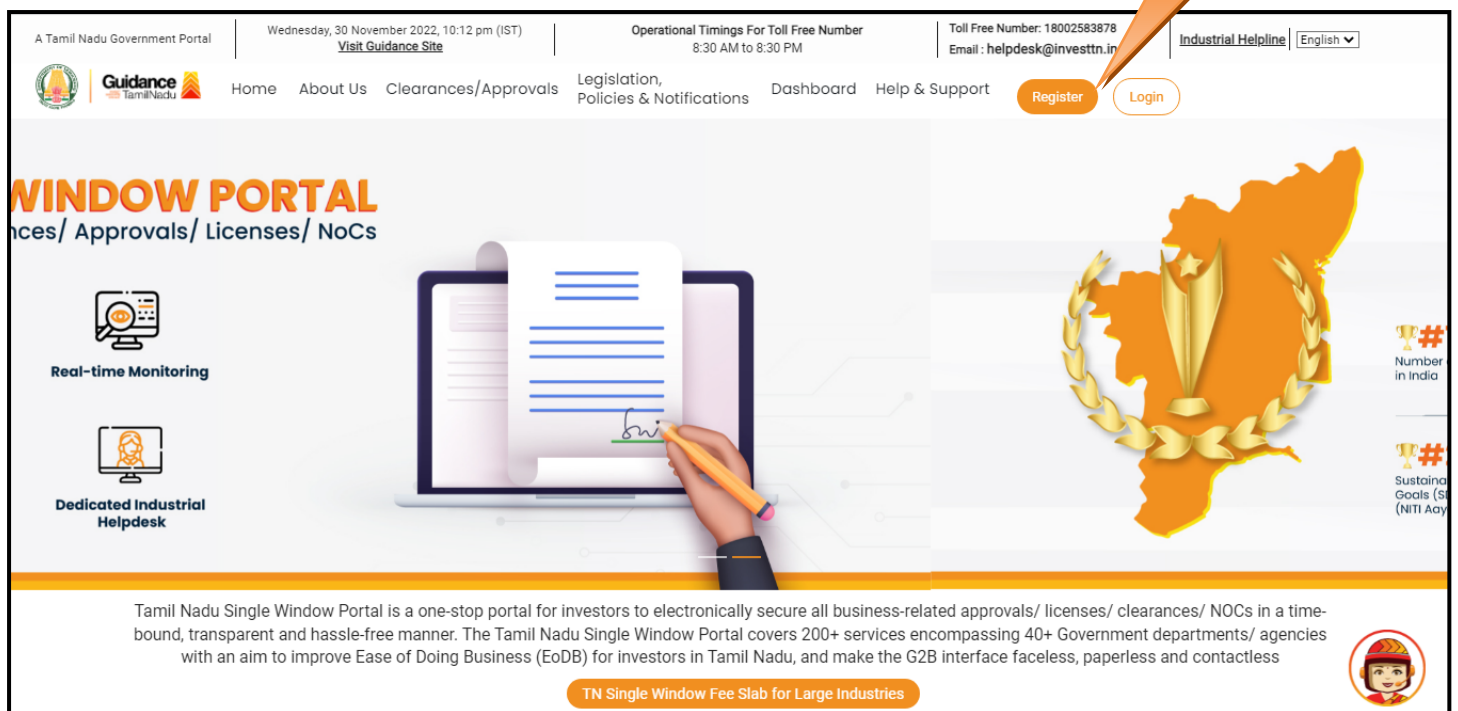
Figure 1. Single Window Portal Home Page

2. Registration

To access the TNSWP and to apply for various clearances the applicant needs to complete the Registration process.

1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

TAMIL NADU SINGLE WINDOW PORTAL
Services/ Approvals/ Licenses/ NoCs

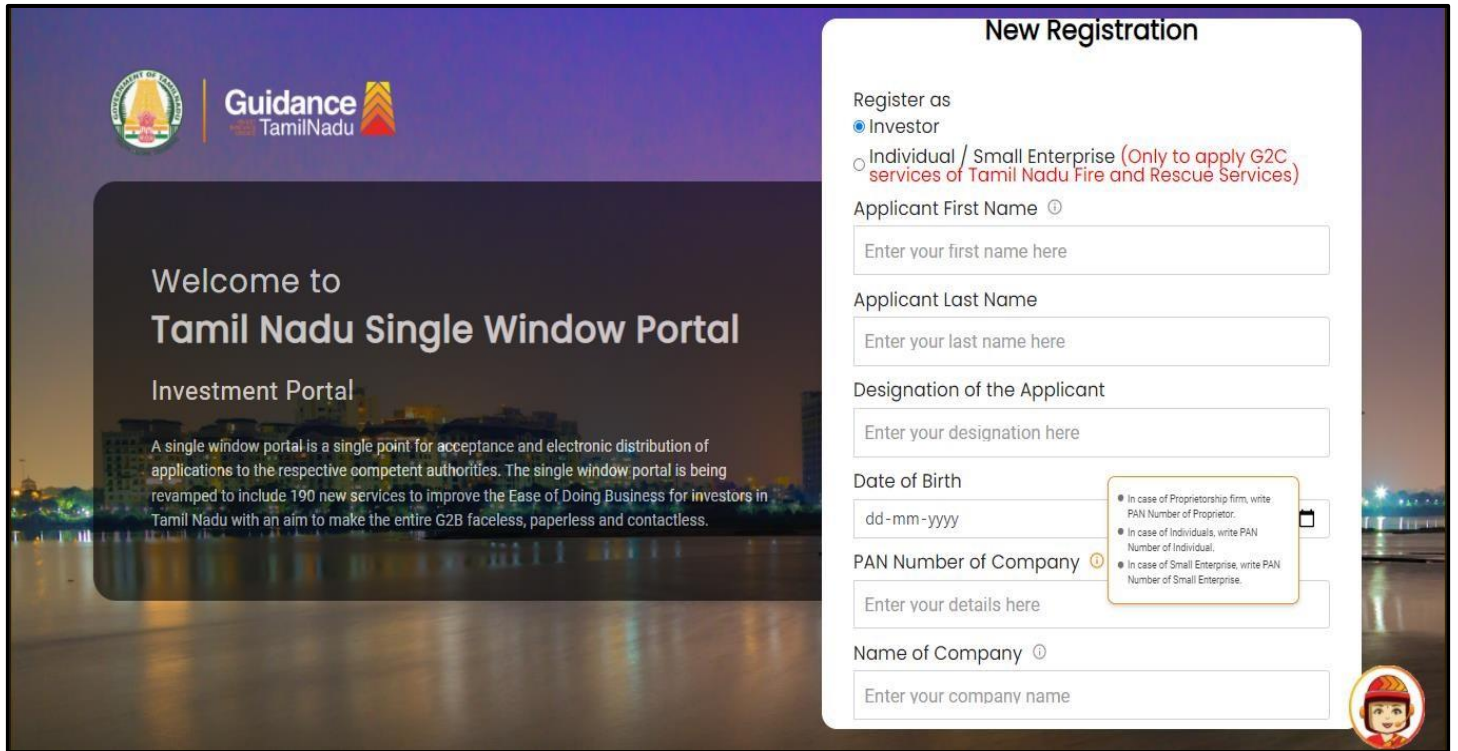
Real-time Monitoring
Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 2. Register

- 2) New Investor Registration page will appear (Refer Figure 3 & 4)
- 3) Select the 'Investor' option and continue with the Registration process.
- 4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
- 5) The information icon ⓘ gives a brief description about the fields when the applicant hovers the cursor on these icons.



**Welcome to
Tamil Nadu Single Window Portal
Investment Portal**

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

New Registration

Register as

Investor

Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name 📄

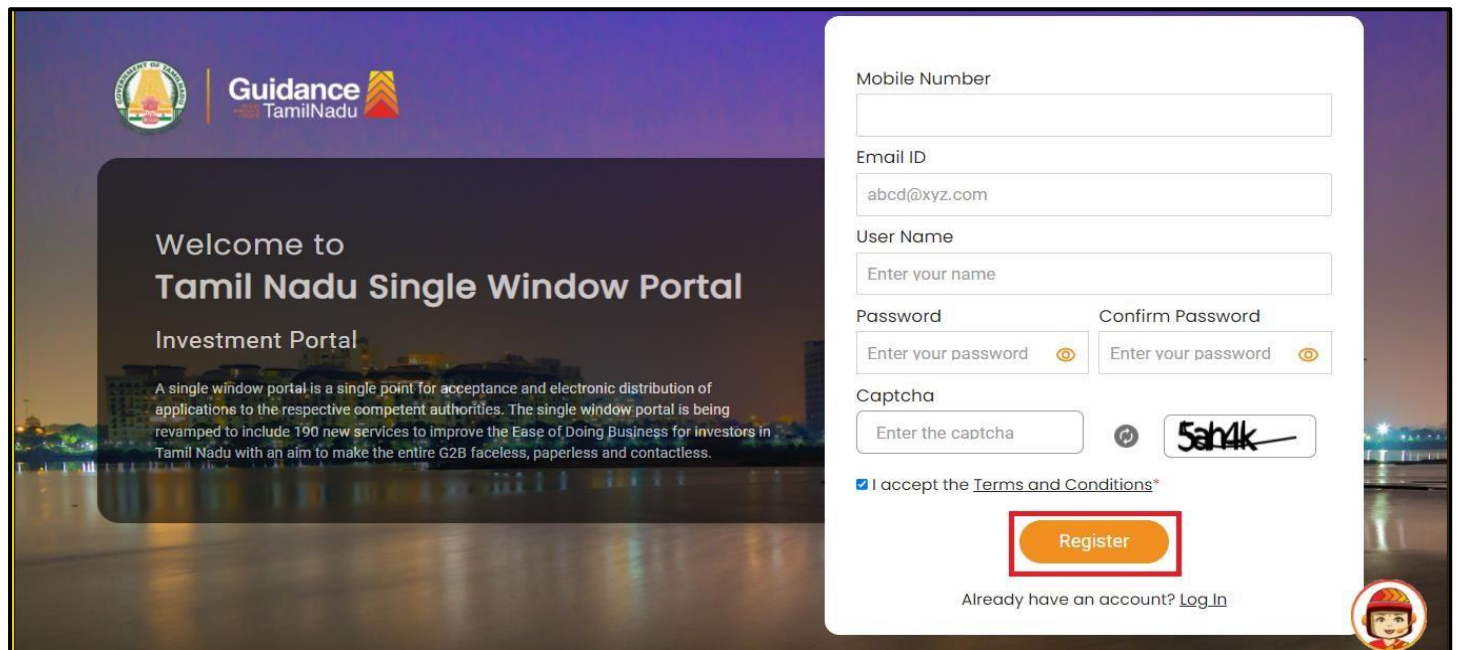
Applicant Last Name

Designation of the Applicant

Date of Birth

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

Figure 3. Registration Form



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Tamil Nadu Single Window Portal
Investment Portal**

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

Mobile Number

Email ID

User Name

Password Confirm Password

Captcha

I accept the [Terms and Conditions](#)*

Register

Already have an account? [Log_In](#)

Figure 4. Registration Form Submission

- 6) The Email ID would be the Username to login the TNSWP.
- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- '2-Step Verification Process' screen will appear when the applicant clicks on 'Register' button.

o Mobile Number Verification

- 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
- 2) Enter the verification code and click on the '**Verify**' button.

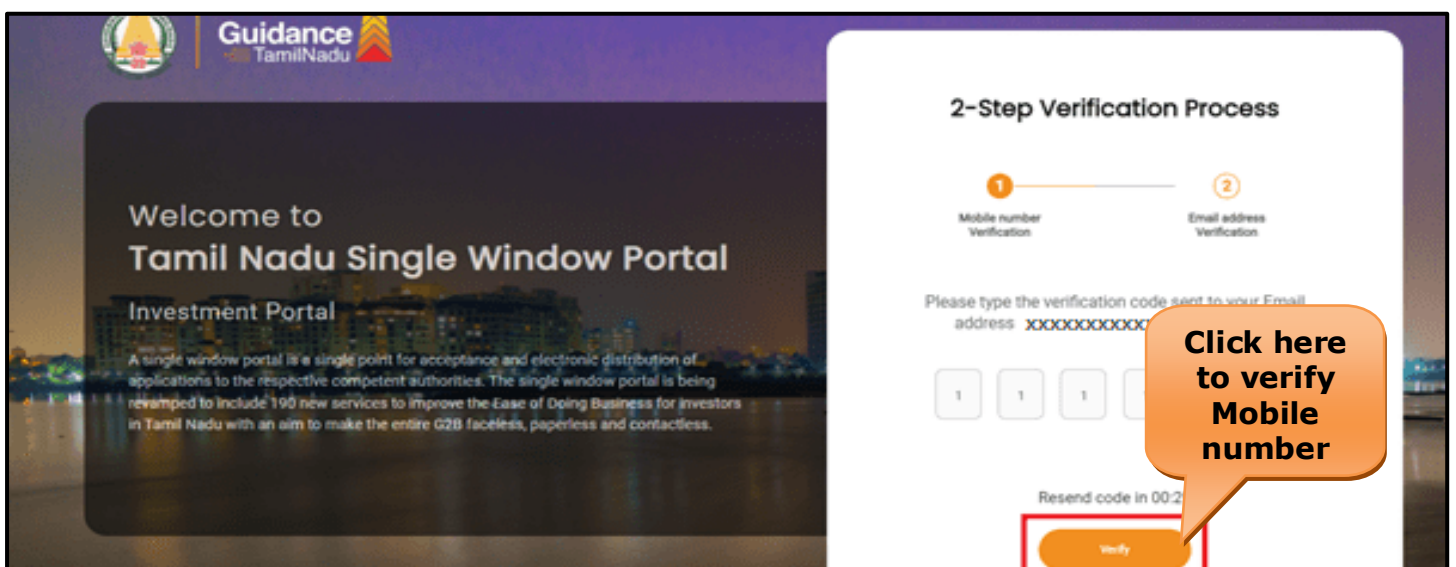


Figure 5. Mobile Number Verification

o **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.
- 2) Enter the verification code and click on the **'Verify'** button.

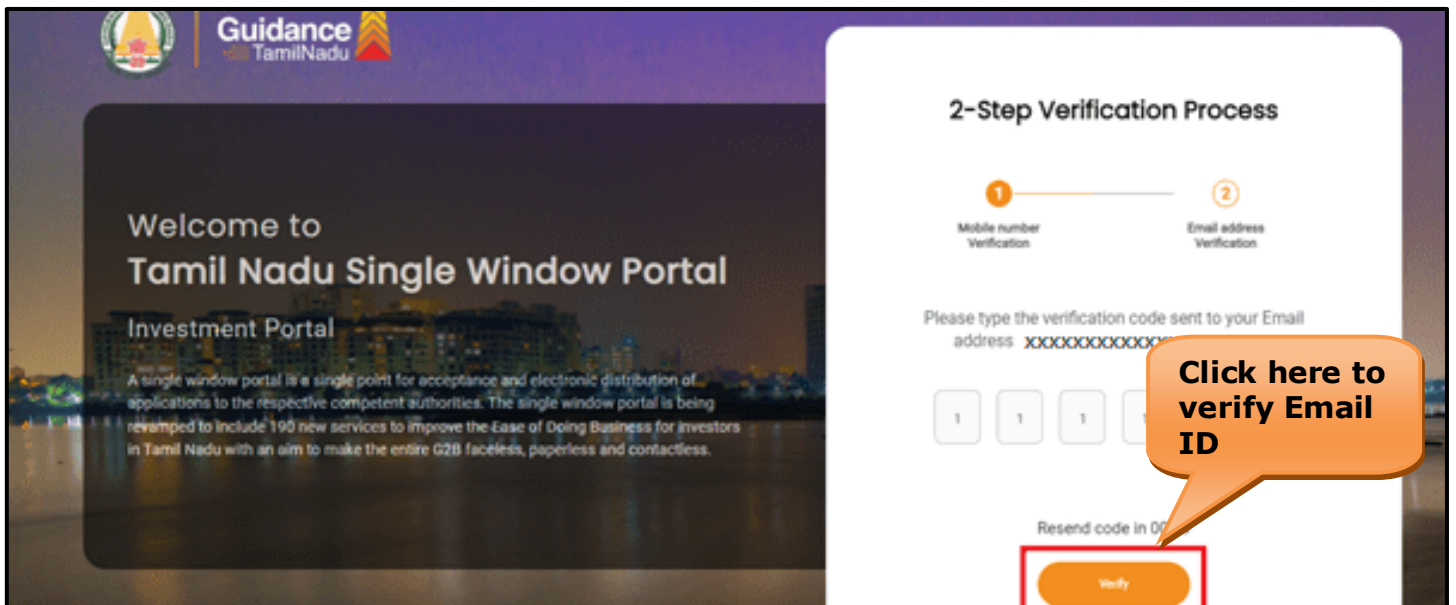


Figure 6. Email ID Verification

- 3) After completion of the 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).
- 4) Registration process is completed successfully.

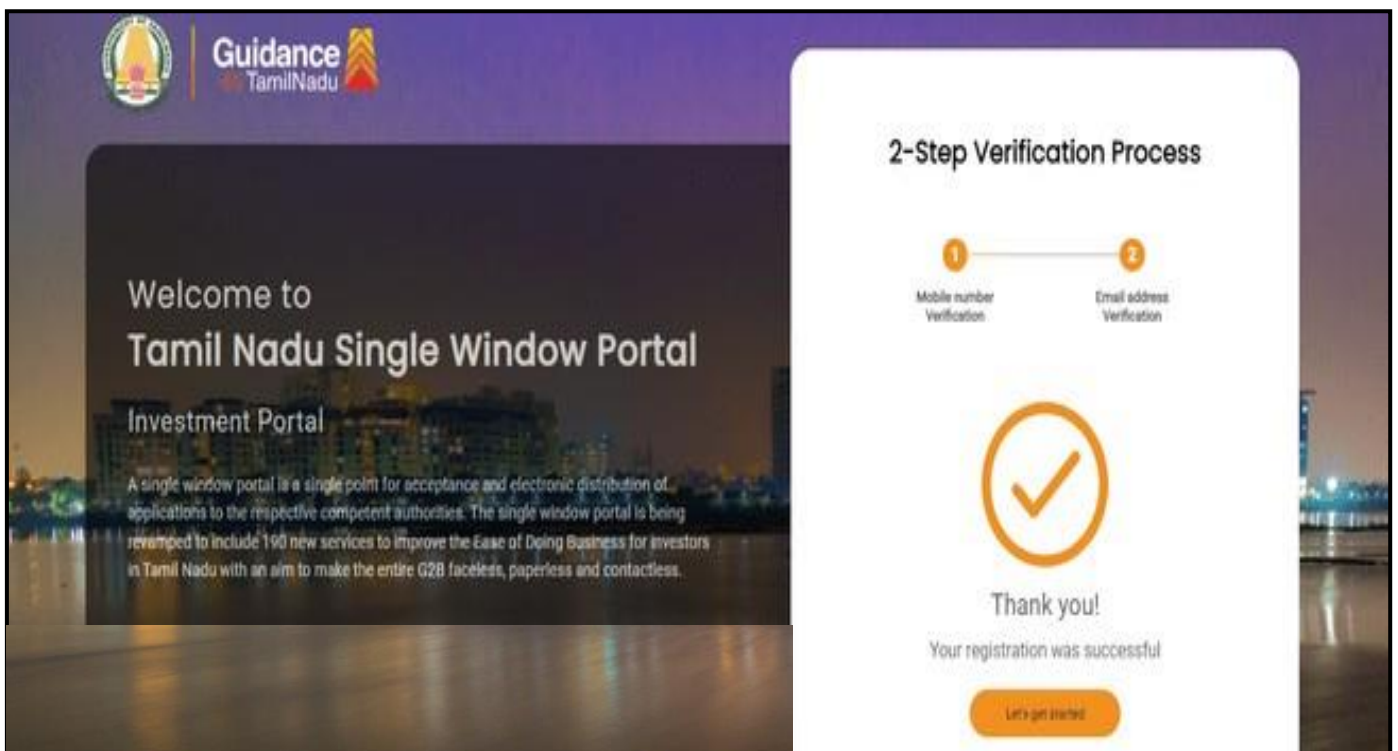


Figure 7. Registration Confirmation Pop-Up

4. Login

- 1) The applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on login button to enter TNSWP.

**Login to
TNSWP**



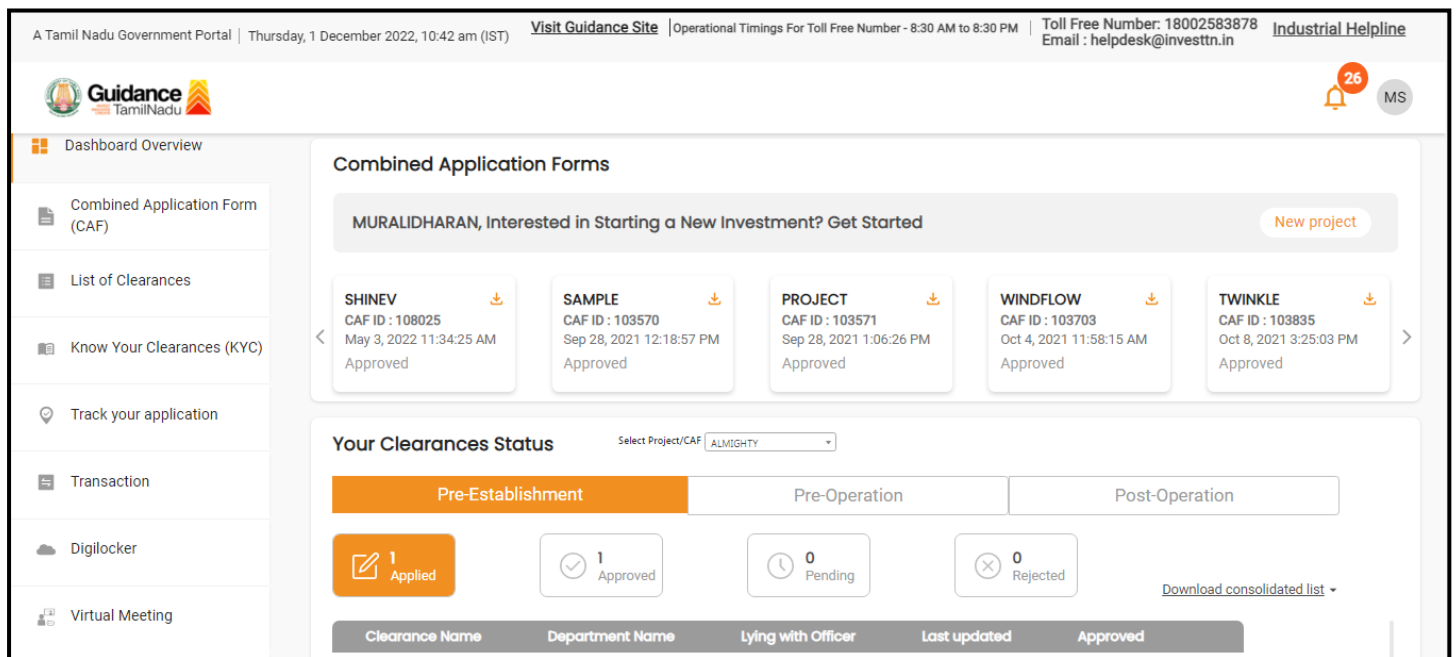
The screenshot shows the TNSWP website interface. The browser address bar displays 'tnswp.com/DIGIGOV/swp-tnswp.jsp'. The page header includes the Tamil Nadu Government Portal logo, the date 'Wednesday, 30 November 2022, 10:11 pm (IST)', operational timings '8:30 AM to 8:30 PM', and contact information 'Toll Free Number: 18002583878' and 'Email: helpdesk@investtn.in'. The navigation menu contains 'Home', 'About Us', 'Clearances/Approvals', 'Legislation, Policies & Notifications', 'Dashboard', and 'Help & Support'. There are 'Register' and 'Login' buttons. The main content area features a large orange map of Tamil Nadu with a star and the text 'TAMIL NADU Leading the Nation'. Below this are several award statistics: '#1 Number of Factories in India', '#1 Number of Operational SEZs in India', '#1 Governance & Political Stability (N-SIPI 2019)', '#1 International and Domestic Tourist Arrivals', '#1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)', '#2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)', '#2 Second Largest Economy in India', '#2 Best Governed State (Public Affairs Index 2020)', '#2 Job Creation Under IBPS Scheme', and '#2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)'. At the bottom, there is a text block describing the portal as a one-stop portal for investors and a 'TN Single Window Fee Slab for Large Industries' button. A small cartoon character icon is visible in the bottom right corner.

Figure 8. Login

5. Dashboard Overview

- 1) When the Applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is Applicant-friendly interface for the Applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.

A Tamil Nadu Government Portal | Thursday, 1 December 2022, 10:42 am (IST) [Visit Guidance Site](#) | Operational Timings For Toll Free Number - 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | [Industrial Helpline](#)



Combined Application Forms

MURALIDHARAN, Interested in Starting a New Investment? Get Started [New project](#)

Project Name	CAF ID	Date	Status
SHINEV	108025	May 3, 2022 11:34:25 AM	Approved
SAMPLE	103570	Sep 28, 2021 12:18:57 PM	Approved
PROJECT	103571	Sep 28, 2021 1:06:26 PM	Approved
WINDFLOW	103703	Oct 4, 2021 11:58:15 AM	Approved
TWINKLE	103835	Oct 8, 2021 3:25:03 PM	Approved

Your Clearances Status Select Project/CAF: ALMIGHTY

Pre-Establishment | Pre-Operation | Post-Operation

Applied: 1 | Approved: 1 | Pending: 0 | Rejected: 0

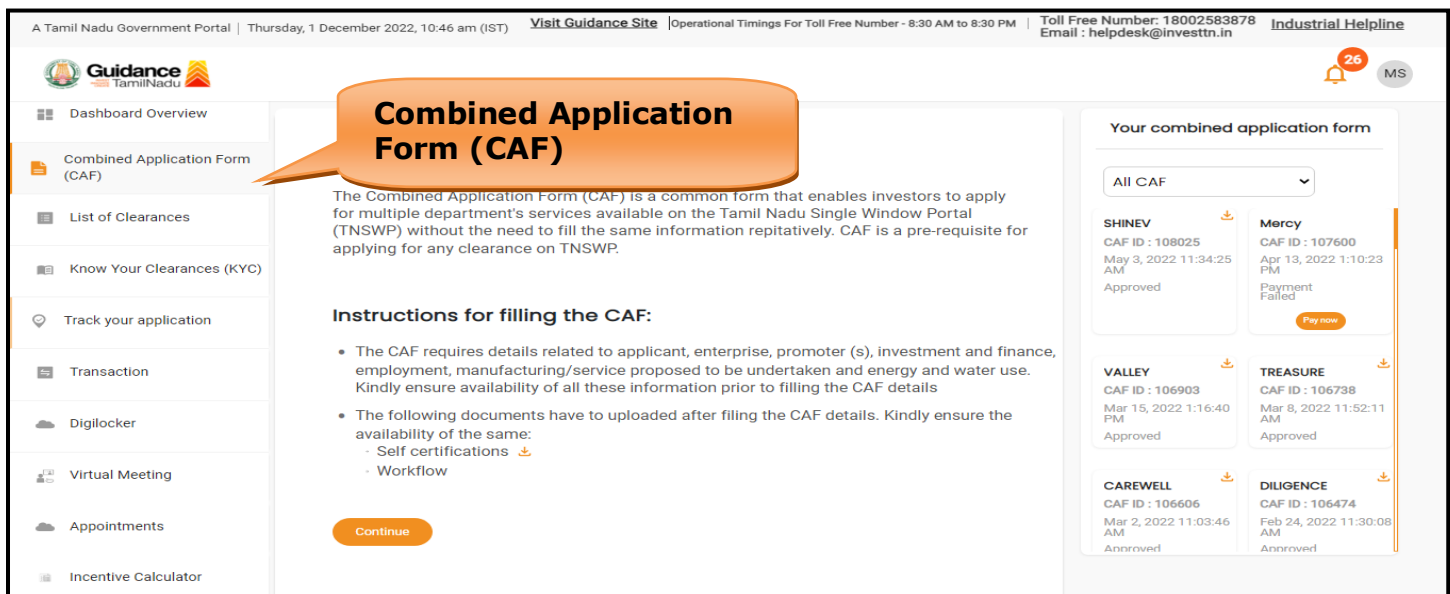
[Download consolidated list](#)

Clearance Name	Department Name	Lying with Officer	Last updated	Approved
----------------	-----------------	--------------------	--------------	----------

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) are mentioned in the below Figure.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



The screenshot displays the 'Guidance TamilNadu' portal interface. On the left, a navigation menu lists options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', 'Transaction', 'Digilocker', 'Virtual Meeting', 'Appointments', and 'Incentive Calculator'. The main content area features a heading 'Combined Application Form (CAF)' with a descriptive paragraph and 'Instructions for filling the CAF:' which includes details about required information and documents. A 'Continue' button is visible at the bottom of the instructions. On the right, a panel titled 'Your combined application form' shows a dropdown menu set to 'All CAF' and a grid of application cards. Each card displays the department name (SHINEV, VALLEY, CAREWELL, Mercy, TREASURE, DILIGENCE), CAF ID, date, time, and status (Approved or Payment Failed).

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill 7 Sections of CAF as displayed in Figure 11. (**CAF payment tab** will be displayed only for large enterprises).

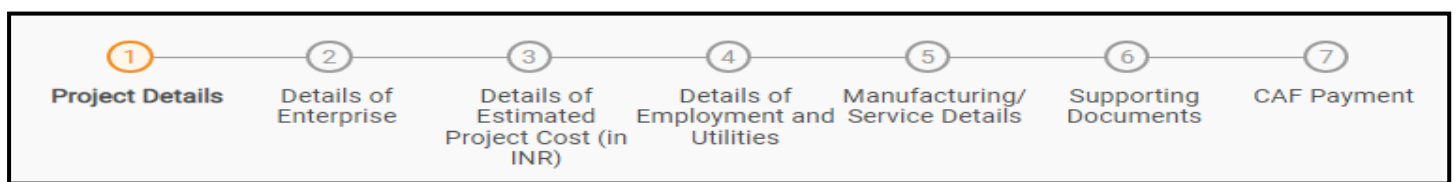


Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).

The screenshot displays the Guidance TamilNadu portal interface. On the left is a navigation menu with items: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, and Transaction. The main content area features a progress bar with seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Manufacturing Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. The 'CAF Payment' step is highlighted. Below the progress bar, there is a 'Payment Details' section with a confirmation message box. The message box contains the text: 'Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' Below the message box, there are radio buttons for 'Lump sum' (selected) and 'à la carte'. A text input field shows 'Amount to be paid (in INR)' with the value '500000' and 'Five Lakh' below it. A 'Calculate Fee' button is visible to the right of the input field.

Figure 12. Combined Application Form (CAF) - Confirmation Message

Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Clickhere](#) to access the Single Window Fee Slab.

7. Apply for Permit to export beer to other states and countries.

1. Click on “List of Clearances”

List of Clearances



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View

Figure 13. List of Clearances

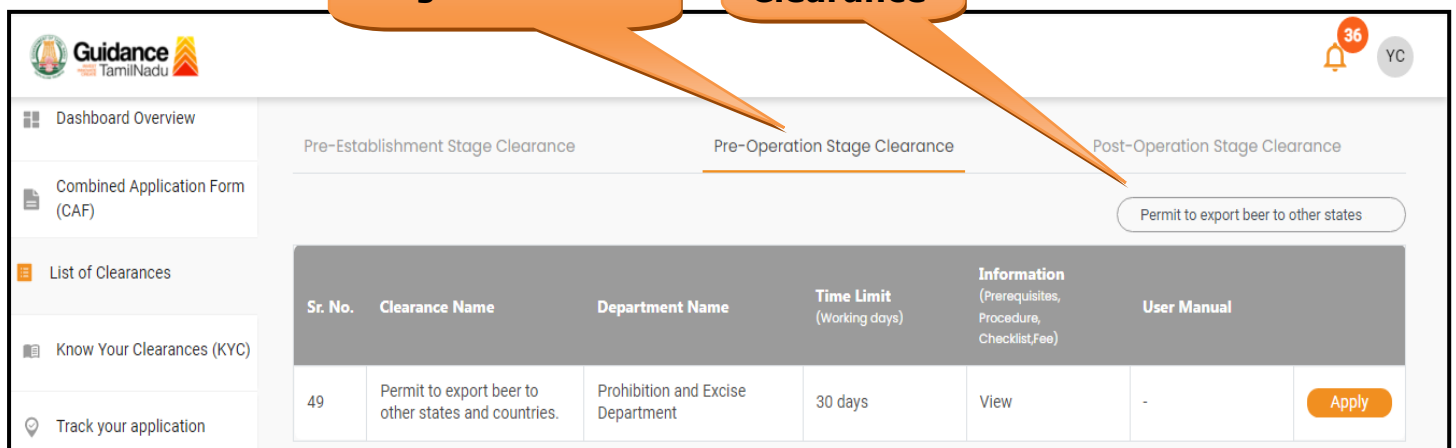
2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearances**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select ‘Pre-Operation Stage Clearance’ and find the clearance ‘Permit to export beer to other states and countries’ by using Search option as shown in the figure given below.

Pre-Operation Stage Clearance

Search for Clearance



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
49	Permit to export beer to other states and countries.	Prohibition and Excise Department	30 days	View	-

Figure 14. Search for Clearance

4. Applicant can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
5. To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
6. The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.

**View
Information****Apply for
Clearance**

The screenshot shows the Guidance TamilNadu dashboard. The main content area is titled 'Pre-Establishment Stage Clearance' and contains a table with the following data:

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
49	Permit to export beer to other states and countries.	Prohibition and Excise Department	30 days	View	-

Two callout boxes are present: 'View Information' points to the 'View' button in the table, and 'Apply for Clearance' points to the 'Apply' button in the table.

Figure 15. Apply for Clearance

1) Select **PROJECT / CAF** from the drop-down menu.

Confirmation!!!

Please select the project with the one you want to proceed.

Department Name
Prohibition and Excise Department

Name of the Clearance
Permit to export beer to other states and countries.

Select Project/CAF *

CAF issue test

Select CAF

Close

Click on Apply

Apply

Figure 16. Project/CAF

2) Click on the Apply button and the Page would get redirected to Permit to export beer to other states and countries Portal.

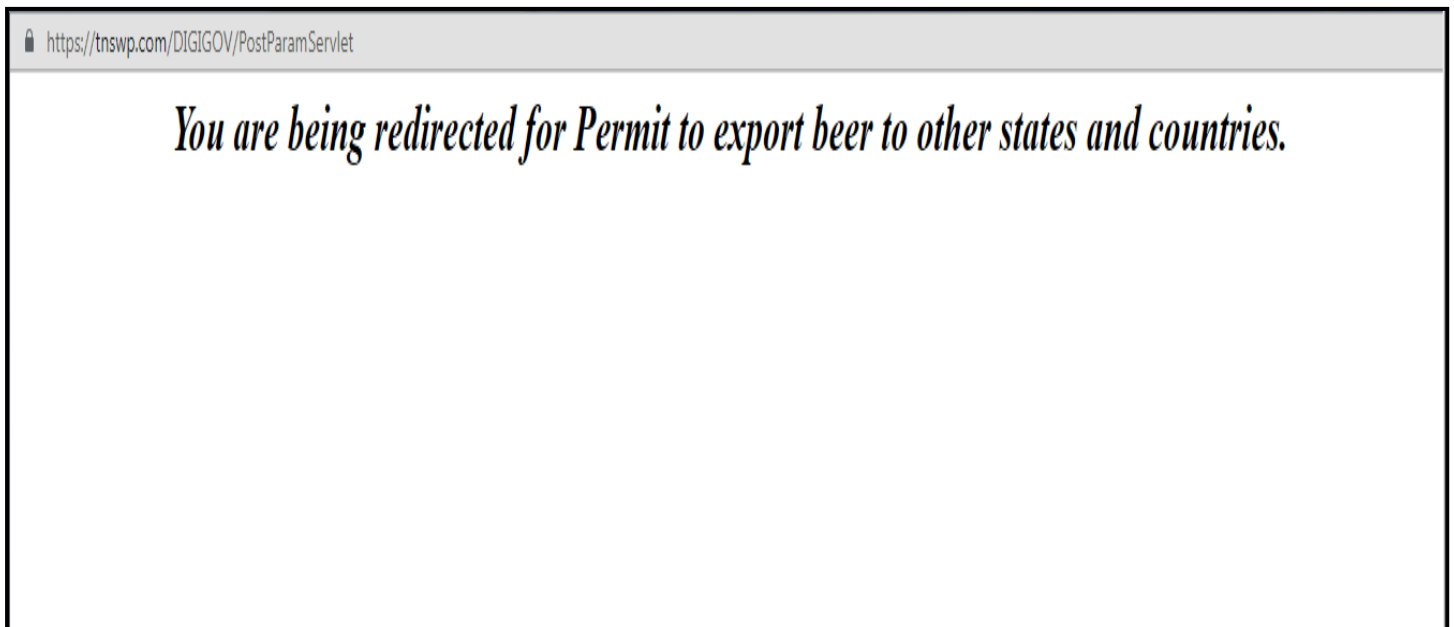
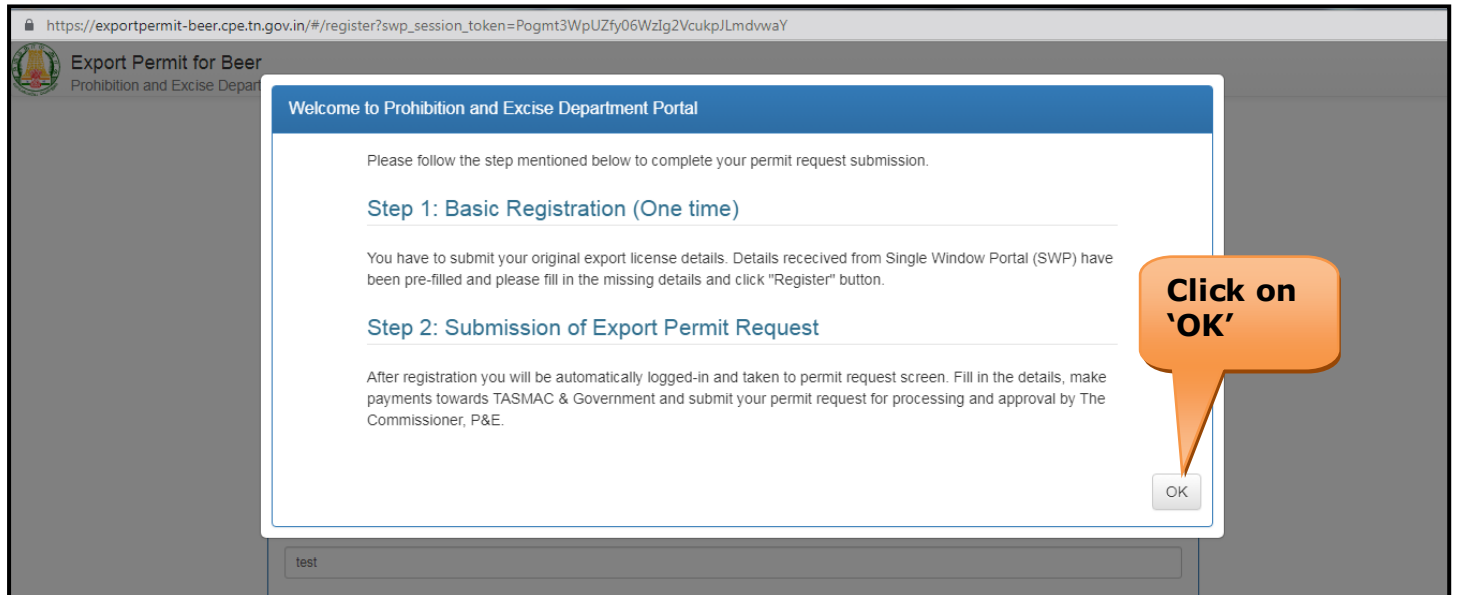


Figure 17. Redirecting to Permit to export beer to other states and countries Portal

3) Enter all the mandatory details in the application for Permit to export beer to other states and countries. .



https://exportpermit-beer.cpe.tn.gov.in/#/register?swp_session_token=Pogmt3WpUZfy06Wzlg2VcukpJLmdvwaY

Export Permit for Beer
Prohibition and Excise Department

Welcome to Prohibition and Excise Department Portal

Please follow the step mentioned below to complete your permit request submission.

Step 1: Basic Registration (One time)

You have to submit your original export license details. Details received from Single Window Portal (SWP) have been pre-filled and please fill in the missing details and click "Register" button.

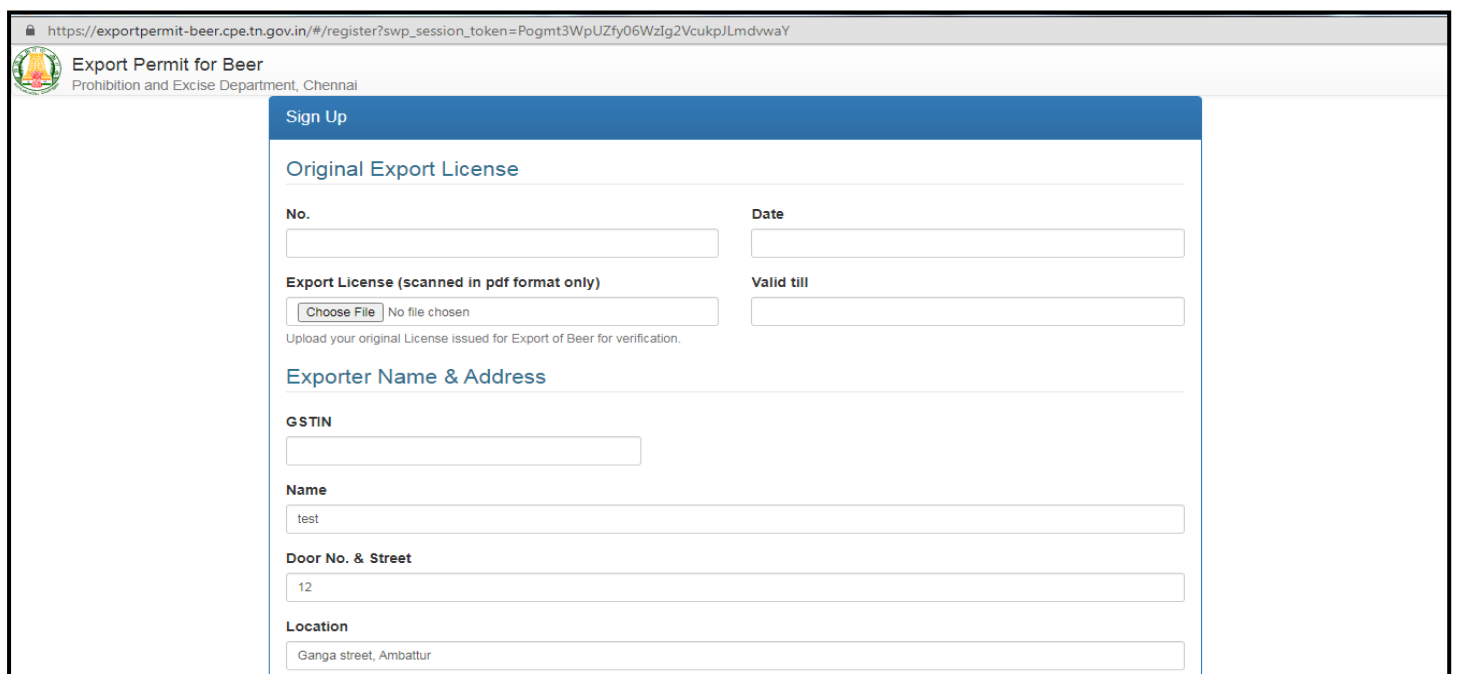
Step 2: Submission of Export Permit Request

After registration you will be automatically logged-in and taken to permit request screen. Fill in the details, make payments towards TASMAL & Government and submit your permit request for processing and approval by The Commissioner, P&E.

Click on 'OK'

OK

test



https://exportpermit-beer.cpe.tn.gov.in/#/register?swp_session_token=Pogmt3WpUZfy06Wzlg2VcukpJLmdvwaY

Export Permit for Beer
Prohibition and Excise Department, Chennai

Sign Up

Original Export License

No.

Date

Export License (scanned in pdf format only)

No file chosen

Valid till

Upload your original License issued for Export of Beer for verification.

Exporter Name & Address

GSTIN

Name

Door No. & Street

Location

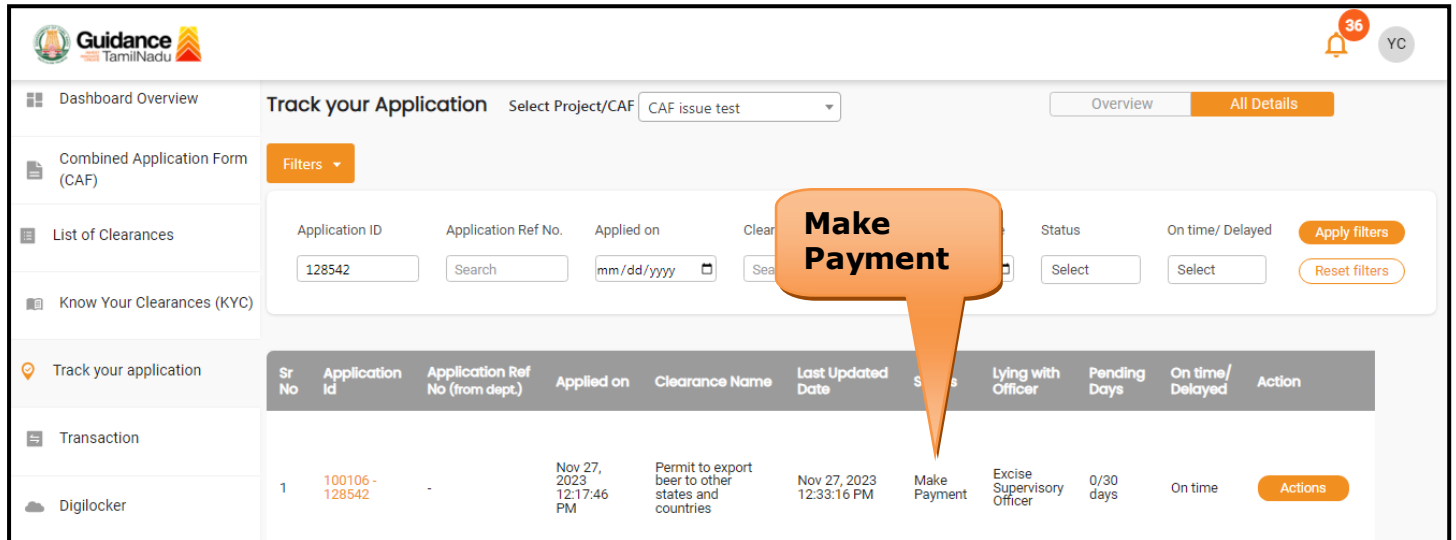
District Name / City Chennai, Tamil Nadu, INDIA	Pincode 600025
Web Address <input type="text"/>	
Contact Details Below provided E-mail & password have to be used for login.	
Contact Person Yokesh Chinnakannu	
Contact No. (+91) 9092653218	
e-mail ID yokesh4995@gmail.com	
Password <input type="password"/>	Re-Type Password <input type="password"/>
<input type="button" value="Register"/>	<input type="button" value="Back"/>

Click on 'Register'

Figure 18. Permit to export beer to other states and countries

8. Payment Process

1. Complete payment online.



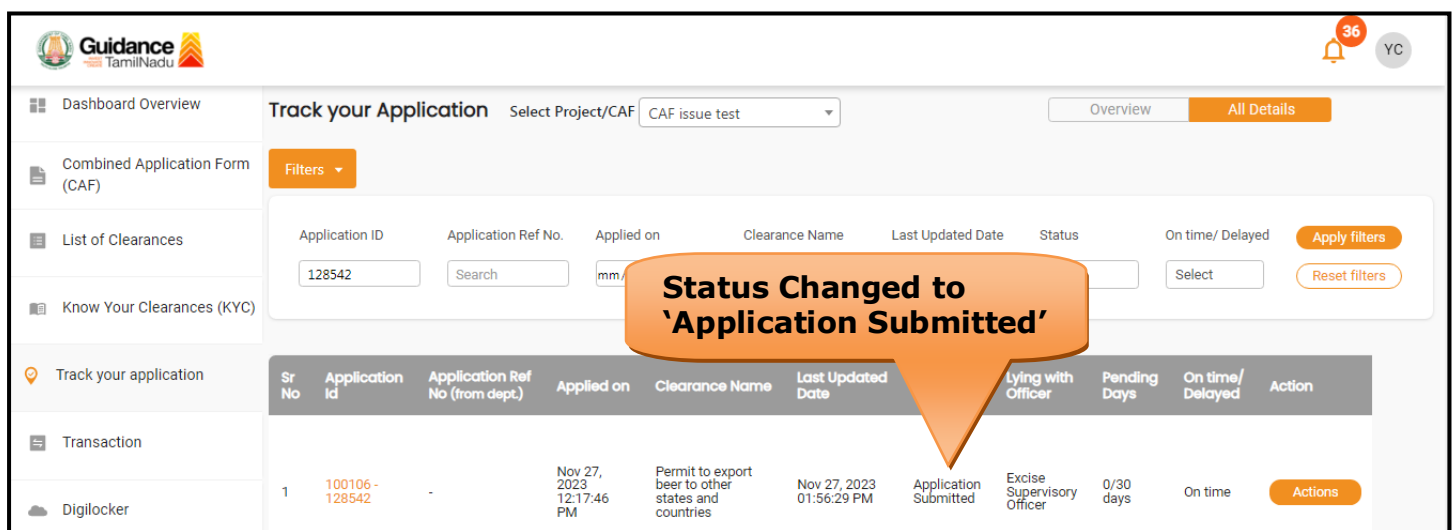
The screenshot shows the 'Track your Application' page. At the top, there's a dropdown for 'Select Project/CAF' set to 'CAF issue test'. Below it, a table lists application details. An orange callout bubble with the text 'Make Payment' points to the 'Status' column of the first row.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 27, 2023 12:33:16 PM	Make Payment	Excise Supervisory Officer	0/30 days	On time	Actions

Figure 20. Payment Process

Application Submitted

- 1) After the applicant has completed the application form, the application is submitted successfully to the Department for further processing. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**



The screenshot shows the 'Track your Application' page with the status of the application updated. An orange callout bubble with the text 'Status Changed to 'Application Submitted'' points to the 'Status' column of the first row in the table.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 27, 2023 01:56:29 PM	Application Submitted	Excise Supervisory Officer	0/30 days	On time	Actions

Figure 19. Status of the Application

9. Track Your Application

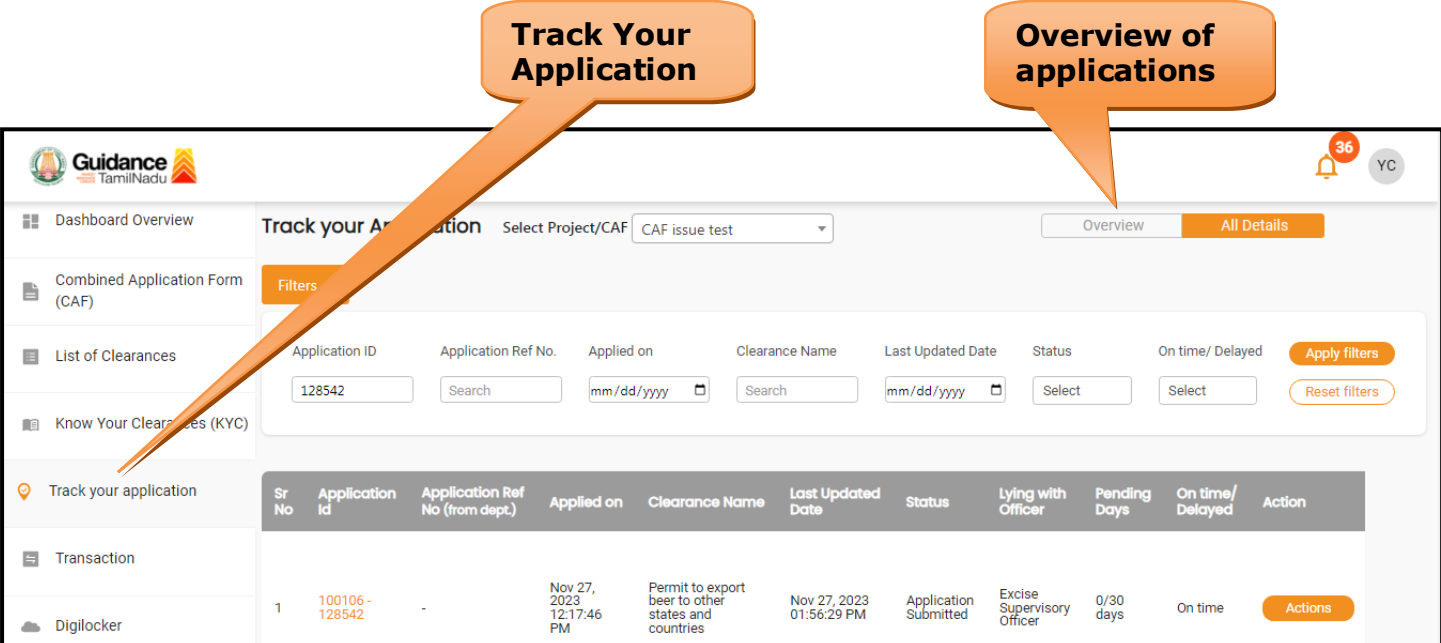
1) After submitting the application, a unique 'token ID' would be generated. Using the '**Token ID**' the Applicant can track the status of clearances by clicking on 'Track your application' option.'

2) Applicant to choose the name of the project created during CAF from the dropdown '**Select Project / CAF**' displayed at the top of the page.

- **Track your application– Overview Option**

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- **Total Pending Clearances**
- **Total Approved Clearances**
- **Total Rejected Clearances**



Track Your Application

Overview of applications

Guidance TamilNadu

Dashboard Overview

Track your Application

Select Project/CAF: CAF issue test

Overview | All Details

Filters

Application ID	Application Ref No.	Applied on	Clearance Name	Last Updated Date	Status	On time/ Delayed
128542	Search	mm/dd/yyyy	Search	mm/dd/yyyy	Select	Select

Apply filters | Reset filters

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 27, 2023 01:56:29 PM	Application Submitted	Excise Supervisory Officer	0/30 days	On time	Actions

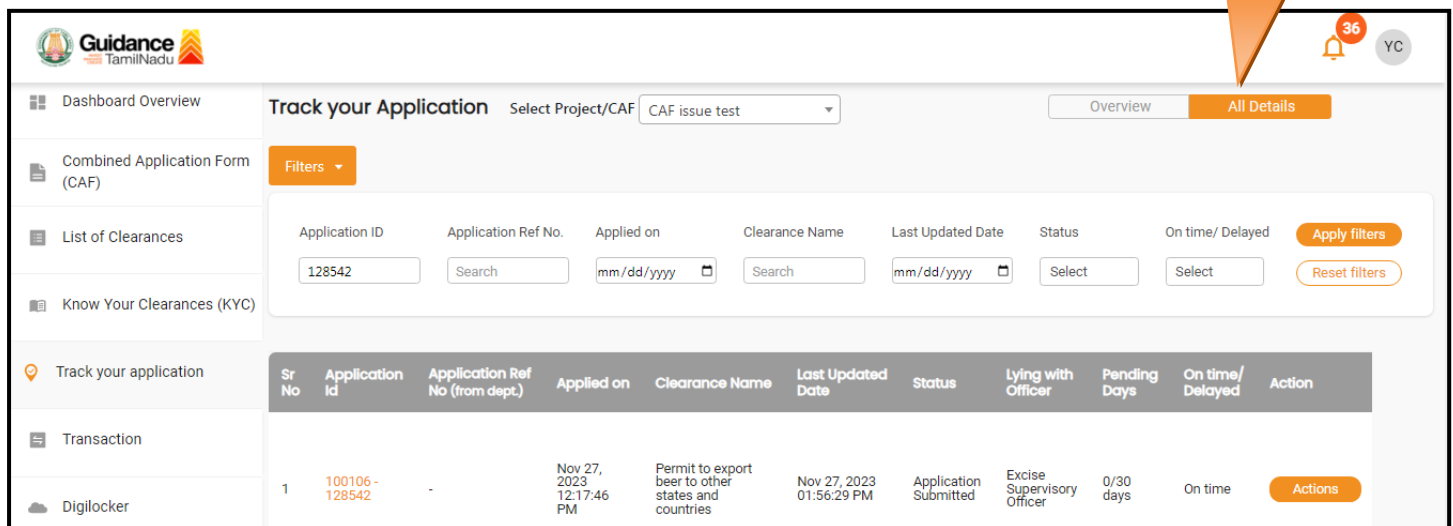
Figure 21. Track Your Application

- **Track your application– ‘All Details’ Option**

By clicking on ‘All details’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**

All Details Options



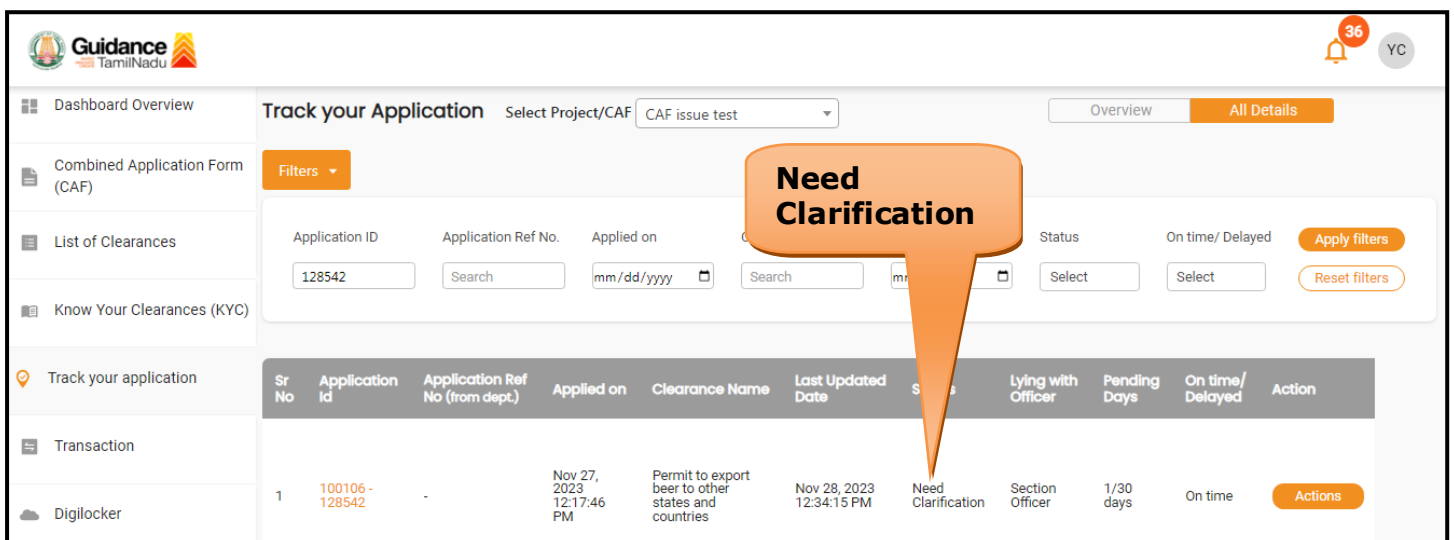
The screenshot displays the 'Track your Application' page. At the top, there's a search bar for 'CAF issue test' and tabs for 'Overview' and 'All Details'. Below this is a filter section with fields for 'Application ID' (128542), 'Application Ref No.', 'Applied on' (mm/dd/yyyy), 'Clearance Name', 'Last Updated Date' (mm/dd/yyyy), 'Status', and 'On time/ Delayed'. There are 'Apply filters' and 'Reset filters' buttons. The main table lists application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106-128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 27, 2023 01:56:29 PM	Application Submitted	Excise Supervisory Officer	0/30 days	On time	Actions

Figure 22. ‘All Details’ tab

10. Query Clarification

- 1) After submitting the application to the Prohibition and Excise Department, the Section Officer of Prohibition and Excise Department reviews the application and if there are any clarifications required, the Section Officer of Prohibition and Excise would raise a query to the applicant.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicant could view the status as '**Need Clarification**' under the 'Status' column. Click on 'Action' button respond to the query as shown in the below figure.



The screenshot displays the 'Track your Application' page. The interface includes a sidebar with navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', 'Transaction', and 'Digilocker'. The main content area shows search filters for Application ID (128542), Application Ref No., and Applied on date. Below the filters is a table with the following data:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 28, 2023 12:34:15 PM	Need Clarification	Section Officer	1/30 days	On time	Actions

An orange callout bubble with the text 'Need Clarification' points to the 'Status' column of the first row in the table.

Figure 23. Need Clarification

Application Action – 128542

<p>Application ID 100106-128542</p> <p>Application Ref No. -</p> <p>Application Submission Date Nov 27,2023 12:17:46 PM</p>	<p>Application Name Permit to export beer to other states and countries</p> <p>Project Name CAF issue test</p> <p>Status Need Clarification</p>
--	--


Actions to be performed

Clarify Query

Close

Figure 24. Clarify Query

- 5) The Applicant clicks on '**Clarify Query**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.



36
YC

Dashboard Overview

Combined Application Form (CAF)

List of Clearances

Know Your Clearances (KYC)

Track your application

Transaction

Digilocker

Track your Application

Select Project/CAF CAF issue test

Overview
All Details

Filters

Application ID	Application Ref No.	Applied on	On time/ Delayed
<input type="text" value="128542"/>	<input type="text" value="Search"/>	<input type="text" value="mm/dd/yyyy"/> <input type="text" value="Search"/>	<input type="text" value="Select"/> <input type="text" value="Select"/>

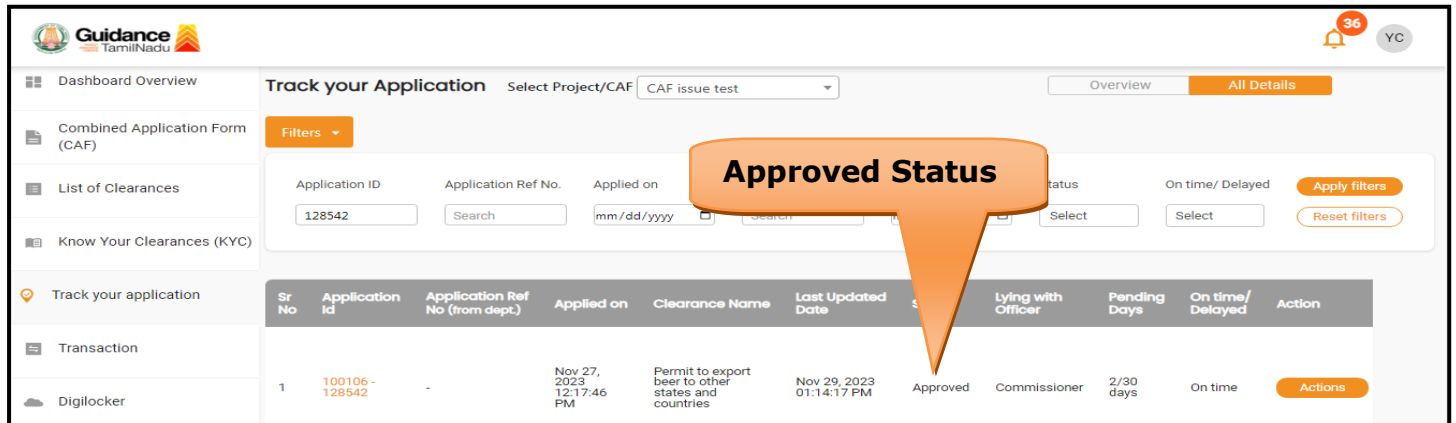
Apply filters
Reset filters

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	S	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 28, 2023 02:59:26 PM	Under Process	Section Officer	1/30 days	On time	Actions

Figure 25. Under Process

9. Application Processing

- 1) After Submitting the application, The Commissioner of Prohibition and Excise Department scrutinizes and reviews the application and updates the status as **"Approved"**

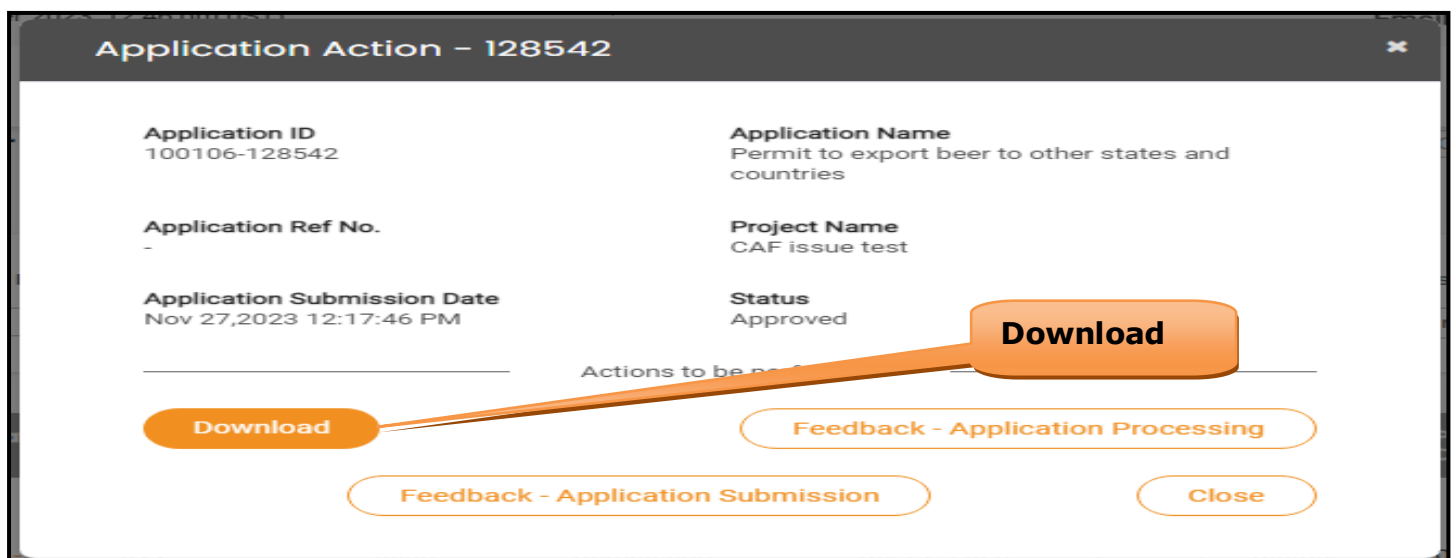


The screenshot shows the 'Track your Application' interface. The application ID is 128542. The status is 'Approved'. The table below shows the application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100106 - 128542	-	Nov 27, 2023 12:17:46 PM	Permit to export beer to other states and countries	Nov 29, 2023 01:14:17 PM	Approved	Commissioner	2/30 days	On time	Actions

Figure 26. Application Processed

- 2) If the application is **'Approved'** by the Commissioner of Prohibition and Excise , the applicant can download the Permit under **Track your application – > Action button -> Download** (Refer Figure 27)



The screenshot shows the 'Application Action - 128542' dialog box. The application details are as follows:

Application ID 100106-128542	Application Name Permit to export beer to other states and countries
Application Ref No. -	Project Name CAF issue test
Application Submission Date Nov 27,2023 12:17:46 PM	Status Approved

Below the details, there are several action buttons: **Download**, **Feedback - Application Processing**, **Feedback - Application Submission**, and **Close**. The **Download** button is highlighted with an orange callout bubble.

Figure 27. Download