



TAMILNADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

Registration of Partnership Firms

Inspector General of Registration



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1. Home Page

- 1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.
- 2) **Applicant can reach the helpdesk Toll free number-1800-258-3878 and Helpdesk Email.**

TNSWP website
(www.tnswp.com)

Toll free number
and Mail Id



The screenshot shows the TNSWP Home Page with the following details:

- URL:** tnswp.com/DIGIGOV/swp-tnswp.jsp
- Page Title:** A Tamil Nadu Government Portal
- Date/Time:** Wednesday, 30 November 2022, 10:11 pm (IST)
- Operational Timings:** 8:30 AM to 8:30 PM
- Toll Free Number:** 18002583878
- Email:** helpdesk@investtn.in
- Language:** English
- Navigation:** Home, About Us, Clearances/Approvals, Legislation, Policies & Notifications, Dashboard, Help & Support, Register, Login
- Header:** TAMIL NADU Leading the Nation
- Achievements:**
 - #1 Number of Factories in India
 - #1 Number of Operational SEZs in India
 - #1 Governance & Political Stability (N-SIPI 2019)
 - #1 International and Domestic Tourist Arrivals
 - #1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
 - #2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)
 - #2 Second Largest Economy in India
 - #2 Best Governed State (Public Affairs Index 2020)
 - #2 Job Creation Under IBPS Scheme
 - #2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)
- Footer:** Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless.
- Additional Info:** TN Single Window Fee Slab for Large Industries

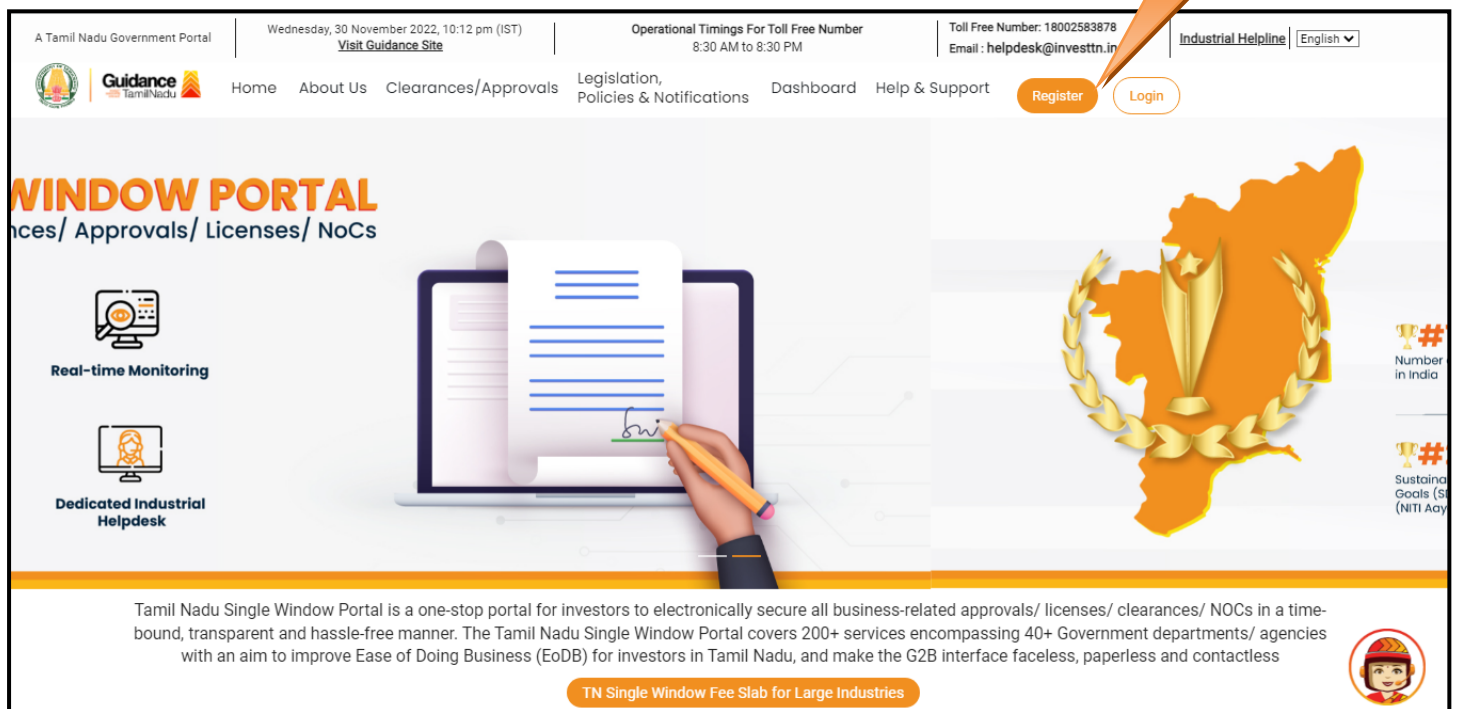
Figure 1. Single Window Portal Home Page

2. Registration

To access the TNSWP and to apply for various clearances the applicant needs to complete the Registration process.

1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

TAMIL NADU SINGLE WINDOW PORTAL
Services/ Approvals/ Licenses/ NoCs

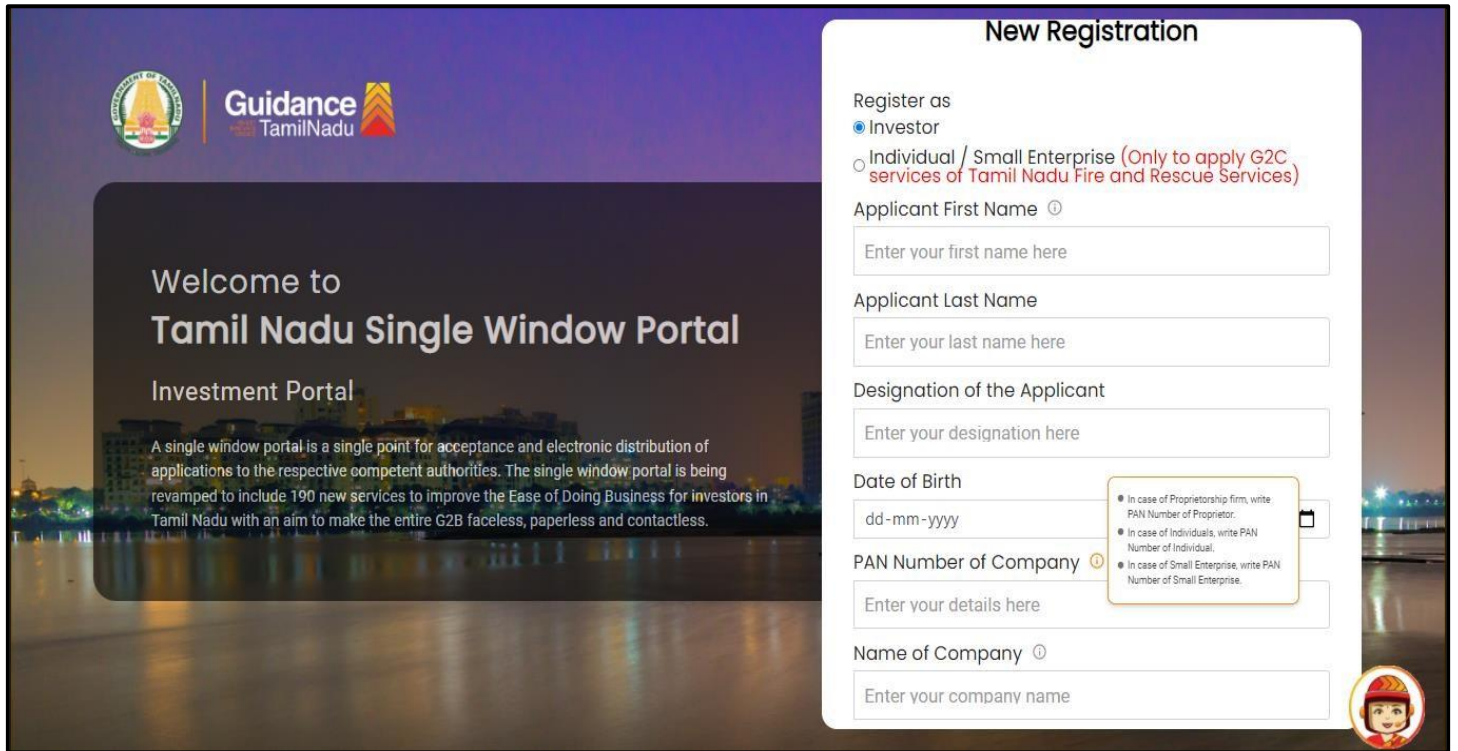
Real-time Monitoring
Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 2. Register

- 2) New Investor Registration page will appear (Refer Figure 3 & 4)
- 3) Select the 'Investor' option and continue with the Registration process.
- 4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
- 5) The information icon ⓘ gives a brief description about the fields when the applicant hovers the cursor on these icons.



Welcome to Tamil Nadu Single Window Portal Investment Portal

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

New Registration

Register as
 Investor
 Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

Designation of the Applicant

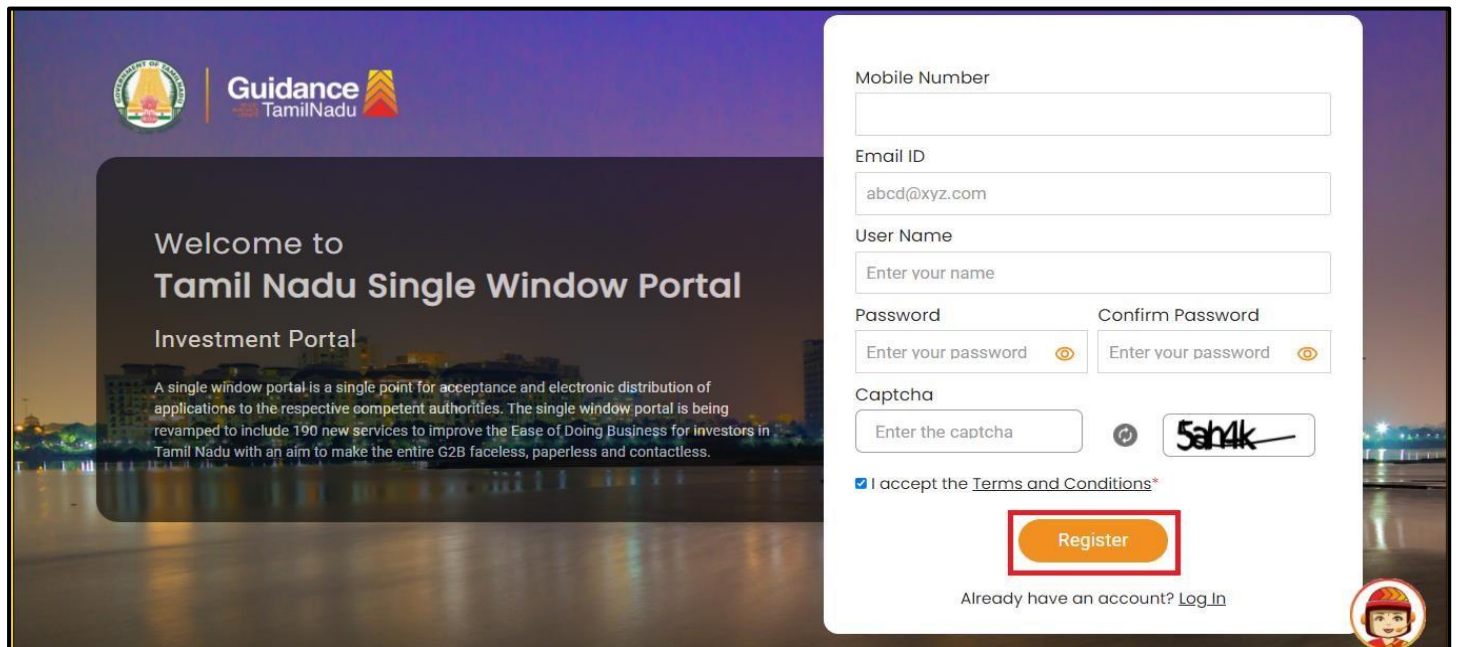
Date of Birth

PAN Number of Company

Name of Company

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

Figure 3. Registration Form



Welcome to Tamil Nadu Single Window Portal Investment Portal

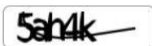
A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

Mobile Number

Email ID

User Name

Password Confirm Password

Captcha 

I accept the [Terms and Conditions*](#)

Register

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

- 6) The Email ID would be the Username to login the TNSWP.
- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- **'2-Step Verification Process'** screen will appear when the applicant clicks on 'Register' button.

- **Mobile Number Verification**

- 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
- 2) Enter the verification code and click on the **'Verify'** button.

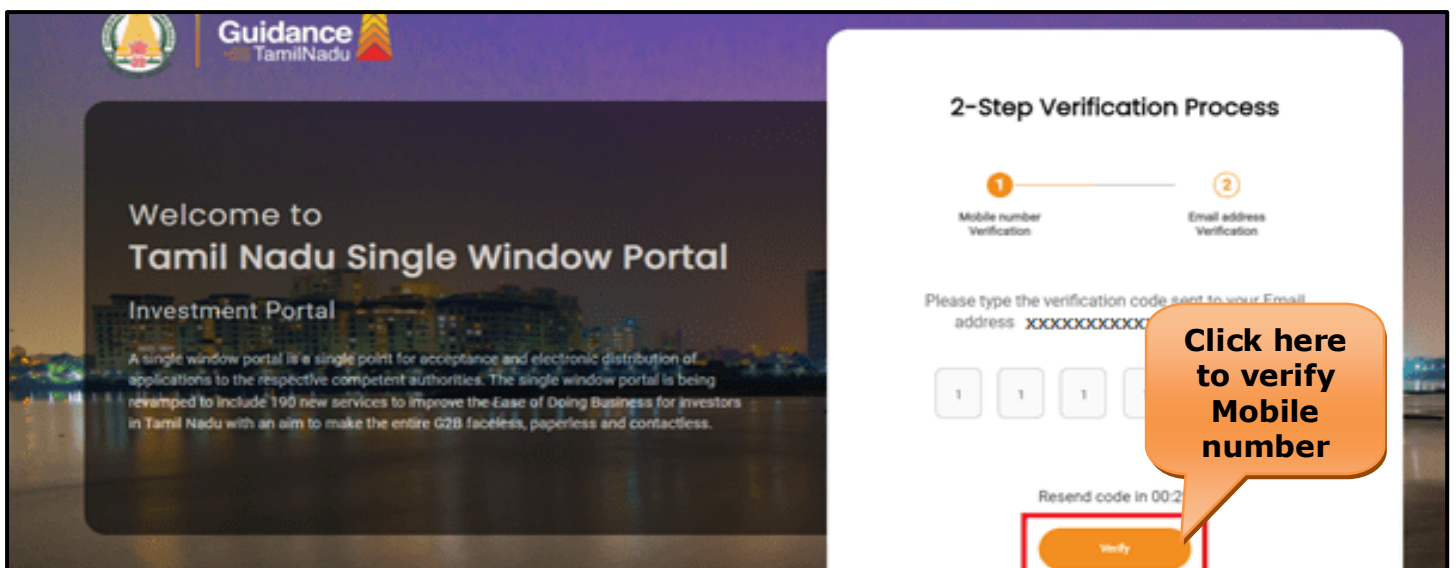


Figure 5. Mobile Number Verification

- **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.
- 2) Enter the verification code and click on the **'Verify'** button.

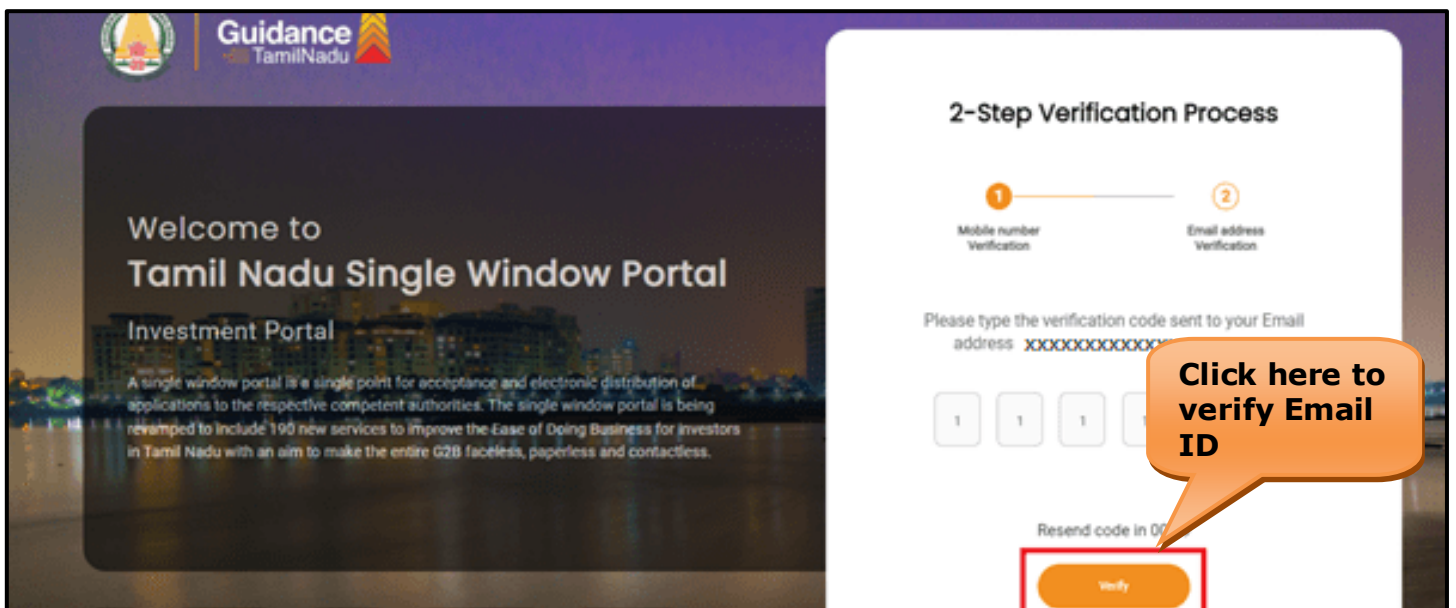


Figure 6. Email ID Verification

- 3) After completion of the 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).
- 4) Registration process is completed successfully.

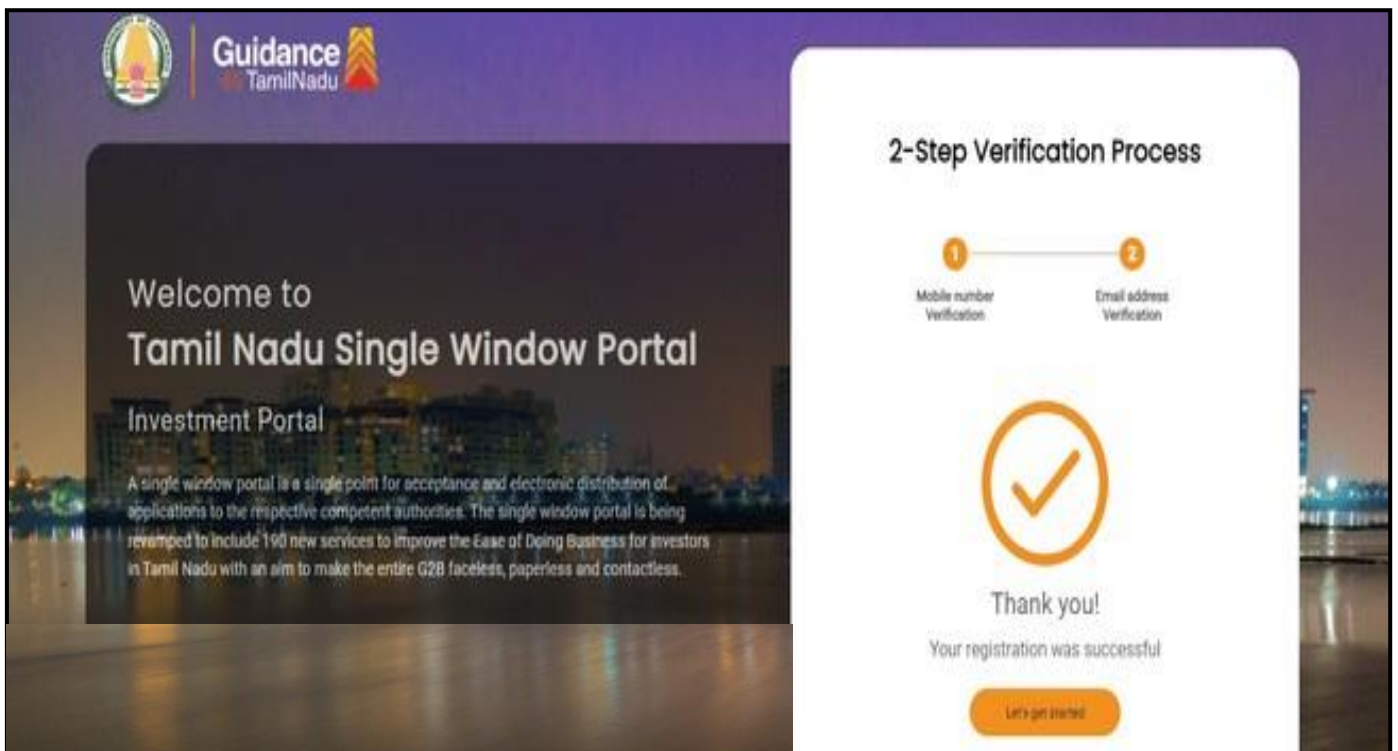


Figure 7. Registration Confirmation Pop-Up

4. Login

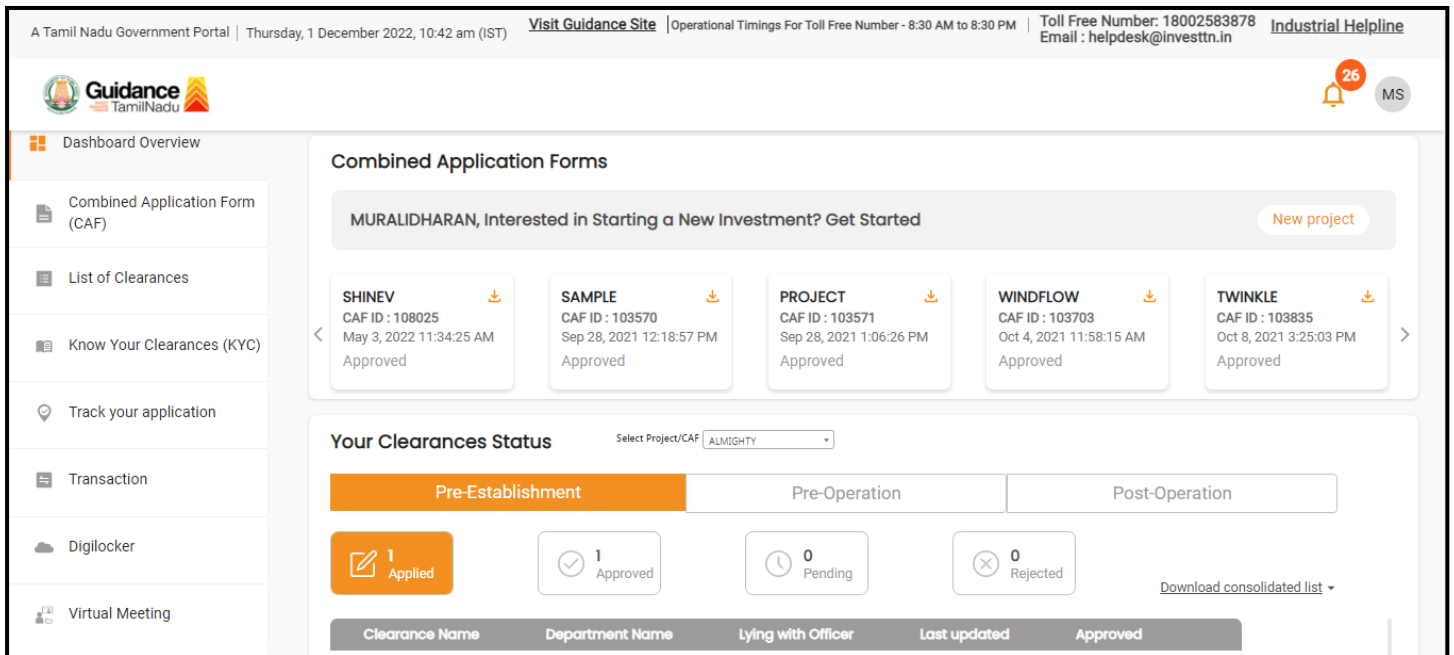
- 1) The applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on login button to enter TNSWP.



Figure 8. Login

5. Dashboard Overview

- 1) When the Applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is Applicant-friendly interface for the Applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.



A Tamil Nadu Government Portal | Thursday, 1 December 2022, 10:42 am (IST) | [Visit Guidance Site](#) | Operational Timings For Toll Free Number - 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | [Industrial Helpline](#)

Guidance TamilNadu

Dashboard Overview

Combined Application Forms

MURALIDHARAN, Interested in Starting a New Investment? Get Started [New project](#)

Project Name	CAF ID	Application Date	Status
SHINEV	108025	May 3, 2022 11:34:25 AM	Approved
SAMPLE	103570	Sep 28, 2021 12:18:57 PM	Approved
PROJECT	103571	Sep 28, 2021 1:06:26 PM	Approved
WINDFLOW	103703	Oct 4, 2021 11:58:15 AM	Approved
TWINKLE	103835	Oct 8, 2021 3:25:03 PM	Approved

Your Clearances Status Select Project/CAF: ALMIGHTY

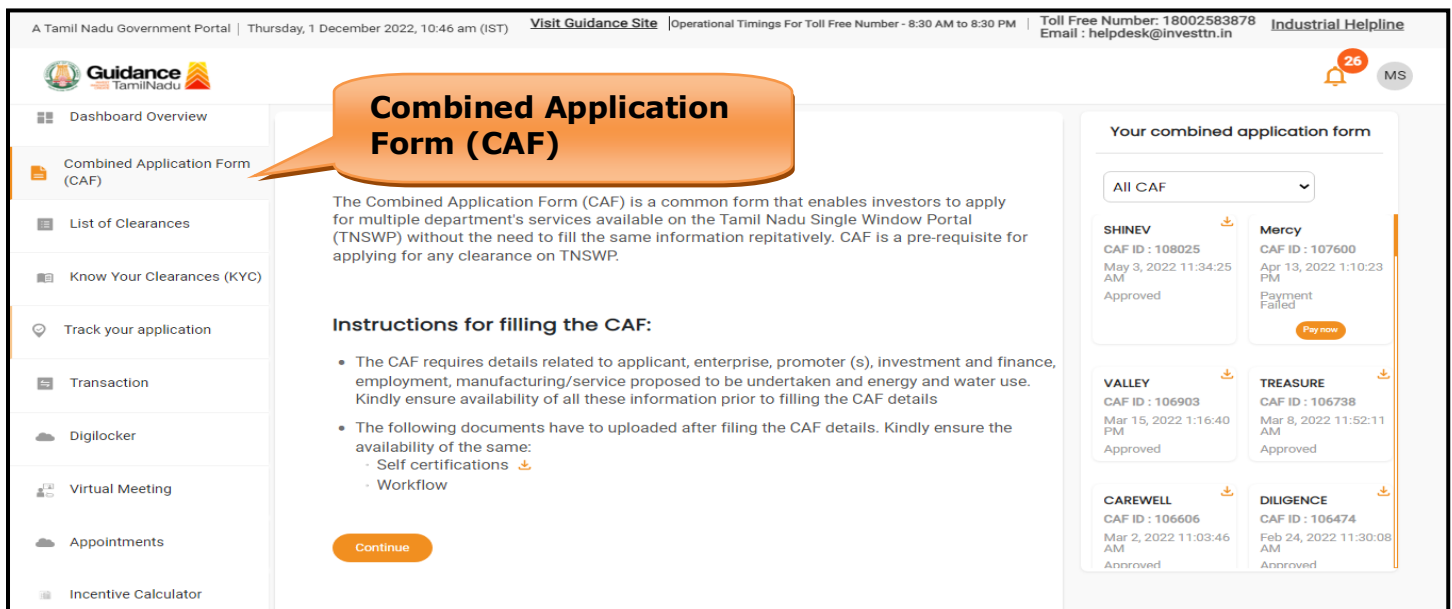
Pre-Establishment	Pre-Operation	Post-Operation
1 Applied	1 Approved	0 Pending
0 Rejected	Download consolidated list	

Clearance Name	Department Name	Lying with Officer	Last updated	Approved
----------------	-----------------	--------------------	--------------	----------

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) are mentioned in the below Figure.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



The screenshot displays the Guidance TamilNadu portal interface. At the top, there is a header with the portal name, date, and contact information. The left sidebar contains a navigation menu with options like Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, DigLocker, Virtual Meeting, Appointments, and Incentive Calculator. The main content area features a large orange callout box titled "Combined Application Form (CAF)" with a description: "The Combined Application Form (CAF) is a common form that enables investors to apply for multiple department's services available on the Tamil Nadu Single Window Portal (TNSWP) without the need to fill the same information repetitively. CAF is a pre-requisite for applying for any clearance on TNSWP." Below this, there are "Instructions for filling the CAF:" which include details about the required information and documents. A "Continue" button is visible at the bottom of the instructions. On the right side, there is a section titled "Your combined application form" which contains a table of existing CAFs.

Your combined application form	
SHINEV CAF ID : 108025 May 3, 2022 11:34:25 AM Approved	Mercy CAF ID : 107600 Apr 13, 2022 1:10:23 PM Payment Failed Pay now
VALLEY CAF ID : 106903 Mar 15, 2022 1:16:40 PM Approved	TREASURE CAF ID : 106738 Mar 8, 2022 11:52:11 AM Approved
CAREWELL CAF ID : 106606 Mar 2, 2022 11:03:46 AM Approved	DILIGENCE CAF ID : 106474 Feb 24, 2022 11:30:08 AM Approved

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill 7 Sections of CAF as displayed in Figure 11. (**CAF Payment tab** will be displayed only for large enterprises).

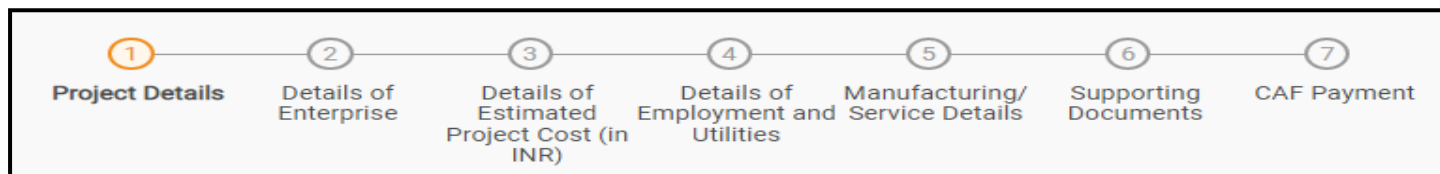


Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).

The screenshot displays the 'CAF Payment' section of the Guidance TamilNadu portal. A progress bar at the top indicates seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Manufacturing Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. The 'CAF Payment' step is currently active. A confirmation message box is overlaid on the page, stating: 'Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' Below the message, there is an 'OK' button. The background shows the 'Payment Details' section with options for 'Lump sum' (selected) and 'à la carte', and a text input field for 'Amount to be paid (in INR)' containing '500000' (Five Lakh). A 'Calculate Fee' button is visible at the bottom right of the payment details section.

Figure 12. Combined Application Form (CAF) - Confirmation Message

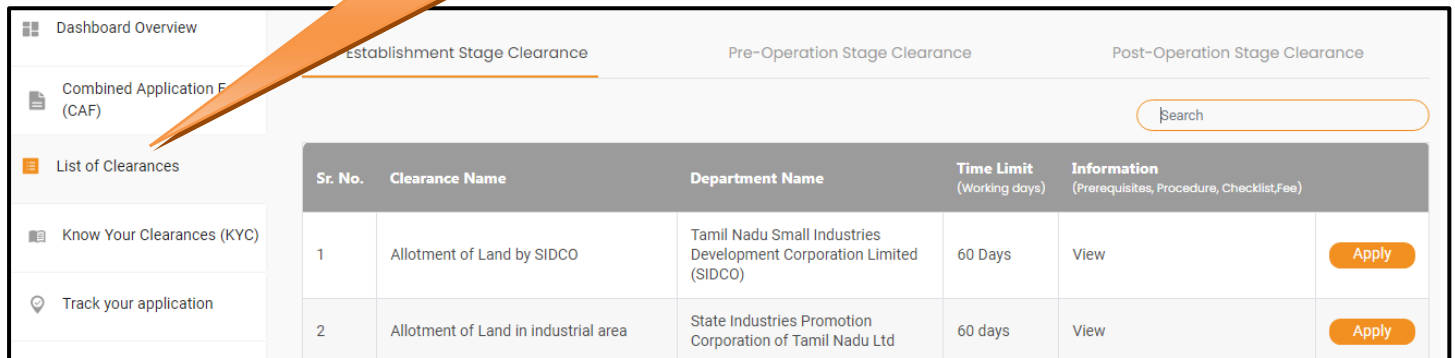
Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Clickhere](#) to access the Single Window Fee Slab.

7. Apply for Registration of Partnership Firms

1. Click on “List of Clearances”

List of Clearances



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View	Apply
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View	Apply

Figure 13. List of Clearances

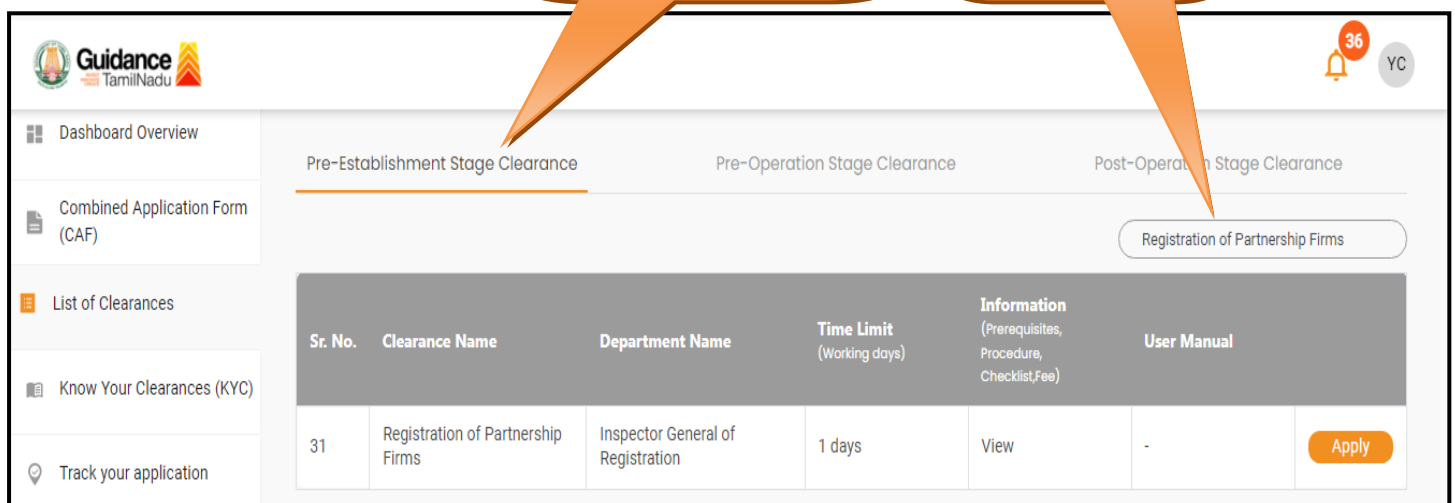
2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearances**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select ‘Pre-Establishment Stage Clearance’ and find the clearance ‘Registration of Societies’ by using Search option as shown in the figure given below.

Pre-Establishment Stage Clearance

Search for Clearance



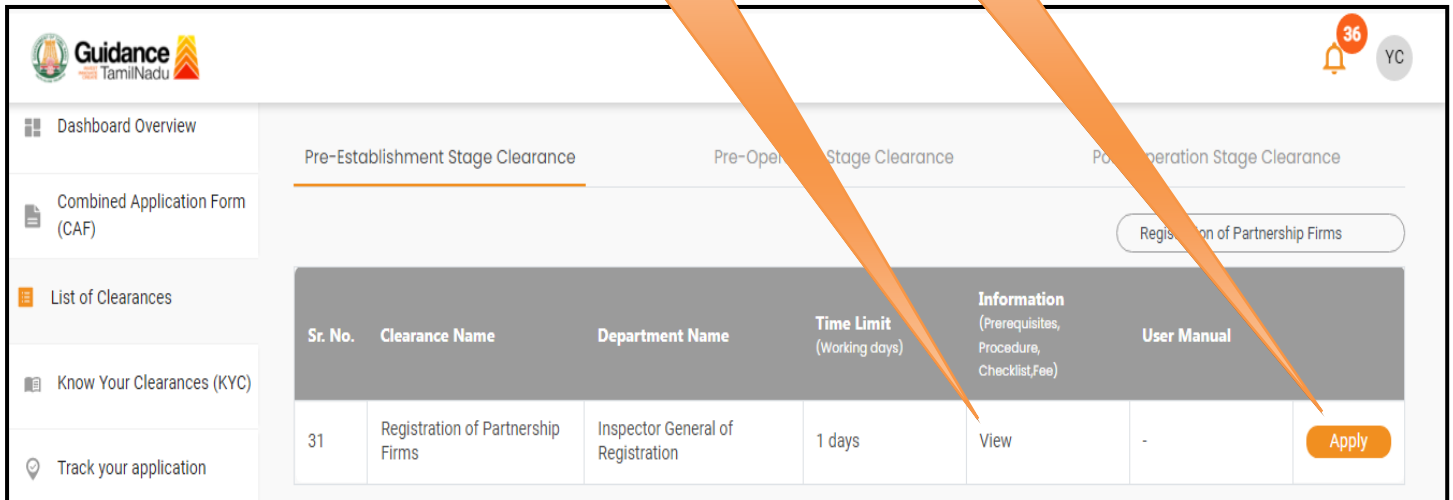
Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual	
31	Registration of Partnership Firms	Inspector General of Registration	1 days	View	-	Apply

Figure 14. Search for Clearance

4. Applicant can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
5. To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
6. The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.

View Information

Apply for Clearance



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist/Fee)	User Manual
31	Registration of Partnership Firms	Inspector General of Registration	1 days	View	-

Figure 15. Apply for Clearance

1) Select **PROJECT / CAF** from the drop-down menu.

Confirmation!!!

Please select the project with the one you want to proceed.

Department Name
Inspector General of Registration

Name of the Clearance
Registration of Partnership Firms

Select Project/CAF *

caf payment test

Select CAF

Close

Click on Apply

Apply

Figure 16. Project/CAF

2) Click on the Apply button and the Page would get redirected to Registration of Partnership Firms Portal.

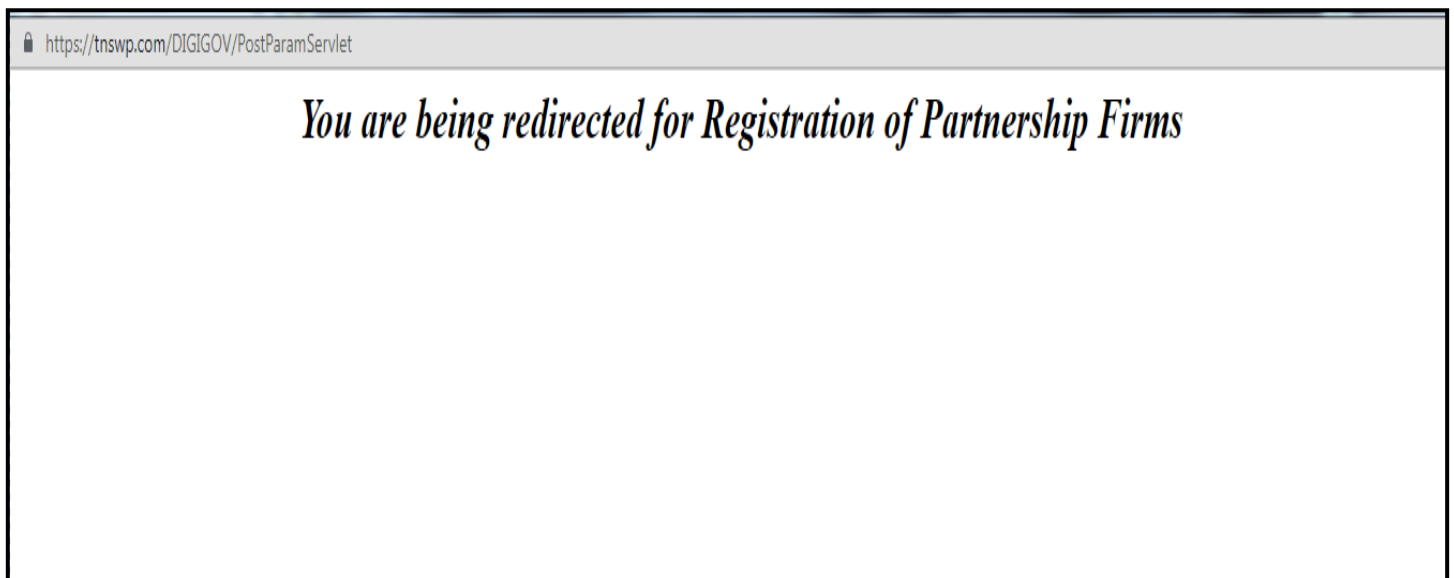
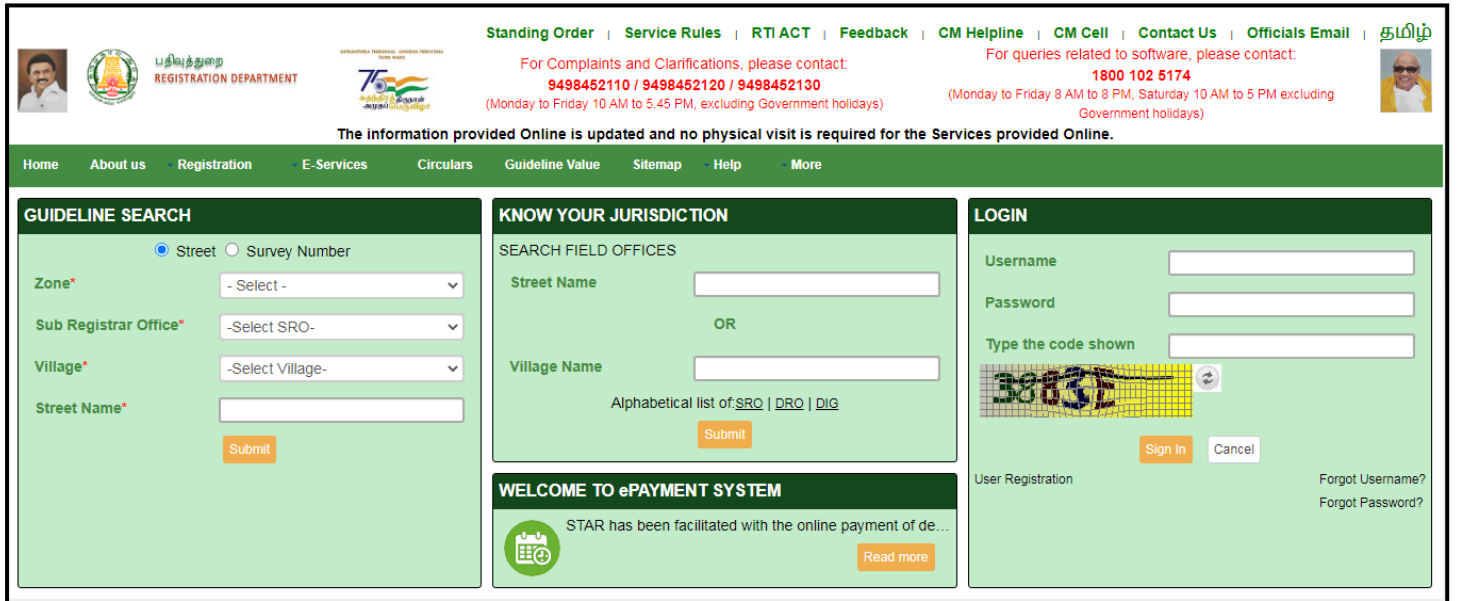


Figure 17. Redirecting to Registration of Partnership Firms Portal

3) Enter all the mandatory details in the application for Registration of Societies.

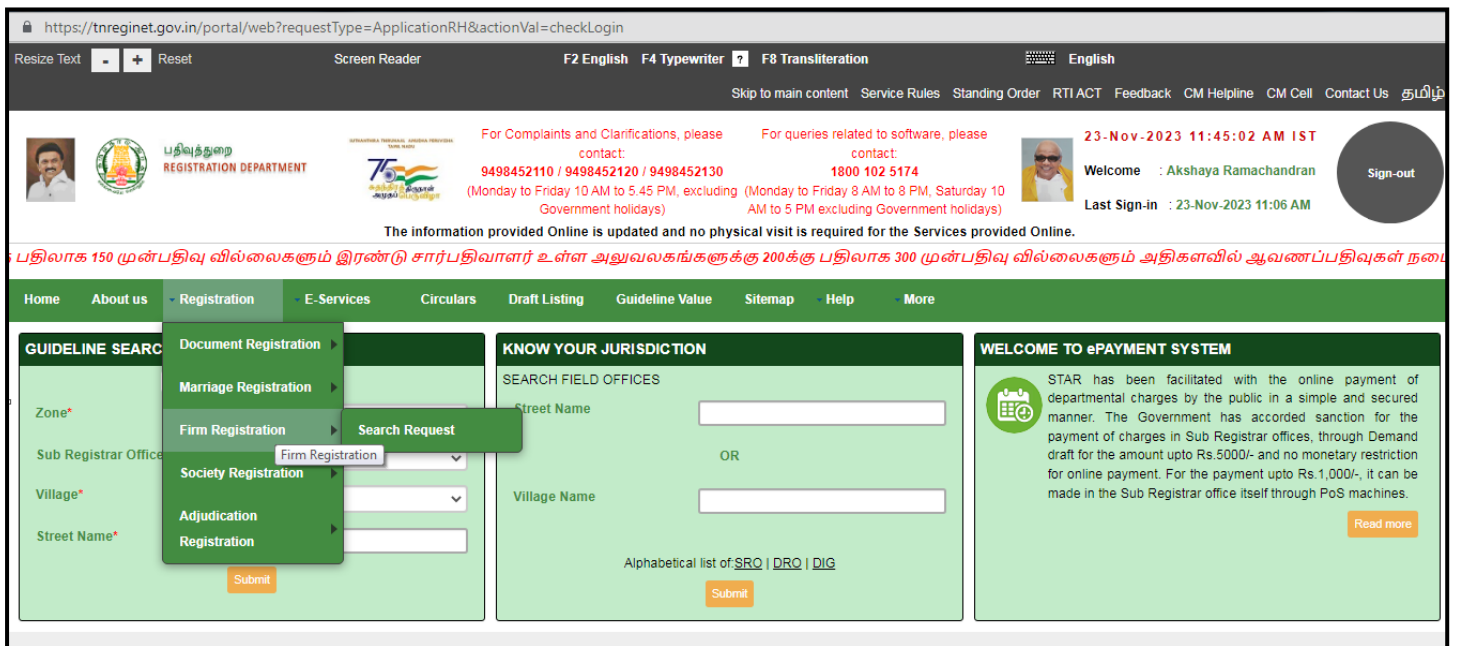


The screenshot shows the TNSWP Registration of Partnership Firms portal. The header includes the Registration Department logo and contact information. The main content area is divided into three sections: GUIDELINE SEARCH, KNOW YOUR JURISDICTION, and LOGIN.

GUIDELINE SEARCH: This section allows users to search for field offices. It includes a radio button to select between "Street" and "Survey Number". There are dropdown menus for "Zone*", "Sub Registrar Office*", and "Village*", and a text input field for "Street Name*". A "Submit" button is located at the bottom.

KNOW YOUR JURISDICTION: This section provides information about field offices. It includes a "SEARCH FIELD OFFICES" section with input fields for "Street Name" and "Village Name", and a "Submit" button. Below this, there is a "WELCOME TO ePAYMENT SYSTEM" section with a "Read more" button.

LOGIN: This section contains a "LOGIN" form with fields for "Username", "Password", and "Type the code shown". There is a "Sign In" button and a "Cancel" button. Below the form, there are links for "User Registration", "Forgot Username?", and "Forgot Password?".



The screenshot shows the TNSWP Registration of Partnership Firms portal with a dropdown menu open over the "GUIDELINE SEARCH" section. The dropdown menu lists the following options: "Document Registration", "Marriage Registration", "Firm Registration", "Society Registration", "Adjudication", and "Registration". The "Firm Registration" option is selected, and a "Search Request" button is visible next to it.

The rest of the page content is the same as in the previous screenshot, including the "KNOW YOUR JURISDICTION" and "WELCOME TO ePAYMENT SYSTEM" sections.

The screenshot displays the top navigation bar of the portal. On the left, there is a profile picture of a man and the logo of the Registration Department, with the text 'பதிவுத்துறை' and 'REGISTRATION DEPARTMENT'. In the center, there is a '75' logo for the 75th anniversary of India's independence, with the text 'SUDHANTHARA TIRUMALLI ARIZONA PERUVIZHA SANGA RAOJU' and 'சுதந்திரத்திற்கான 75 ஆண்டில் அழகுப் பரிசுகளே'. To the right, there are contact details for complaints and clarifications, and for software-related queries. Further right, there is a user profile section showing the date and time of the last sign-in (23-Nov-2023 11:46:51 AM IST), the user's name (Akshaya Ramachandran), and a 'Sign-out' button. Below the navigation bar, there is a breadcrumb trail: 'Home > Registration > Firm Registration > Search Request'. The main content area is titled 'Request List' and contains a search form with an 'Application No.' input field, a 'Status' dropdown menu (currently set to '- Select -'), and 'Search' and 'Reset' buttons. An orange callout bubble with the text 'Click on 'Search'' points to the 'Search' button.

Figure 18. Registration of Partnership Firms Portal

8. Payment Process

1. Complete payment through online

The screenshot shows the 'Track your Application' page. The 'Project/CAF' dropdown is set to 'caf payment test'. The table below shows one application with the status 'Make Payment'.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 11:36:24 AM	Make Payment	Junior Assistant	0/1 days	On time	Actions

Figure 19. Payment Process

Application Submitted

- 1) After the applicant has completed the application form, the application is submitted successfully to the Department for further processing. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**

The screenshot shows the 'Track your Application' page. The 'Project/CAF' dropdown is set to 'caf payment test'. The table below shows one application with the status 'Application Submitted'.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 11:49:13 AM	Application Submitted	Junior Assistant	0/1 days	On time	Actions

Figure 20. Status of the Application

9. Track Your Application

- 1) After submitting the application, unique 'token ID' would be generated. Using the '**Token ID**' the Applicant can track the status of clearances by clicking on 'Track your application' option.'
- 2) Applicant to choose the name of the project created during CAF from the dropdown '**Select Project / CAF**' displayed at the top of the page.

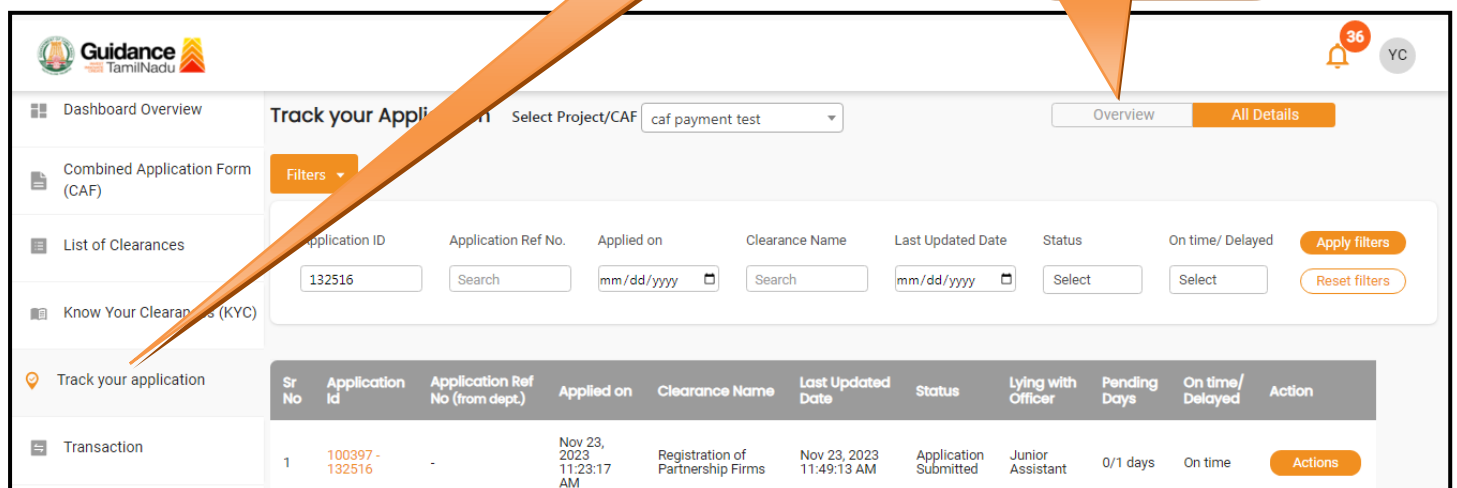
- **Track your application– Overview Option**

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- **Total Pending Clearances**
- **Total Approved Clearances**
- **Total Rejected Clearances**

Track Your Application

Overview of applications



Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 11:49:13 AM	Application Submitted	Junior Assistant	0/1 days	On time	Actions

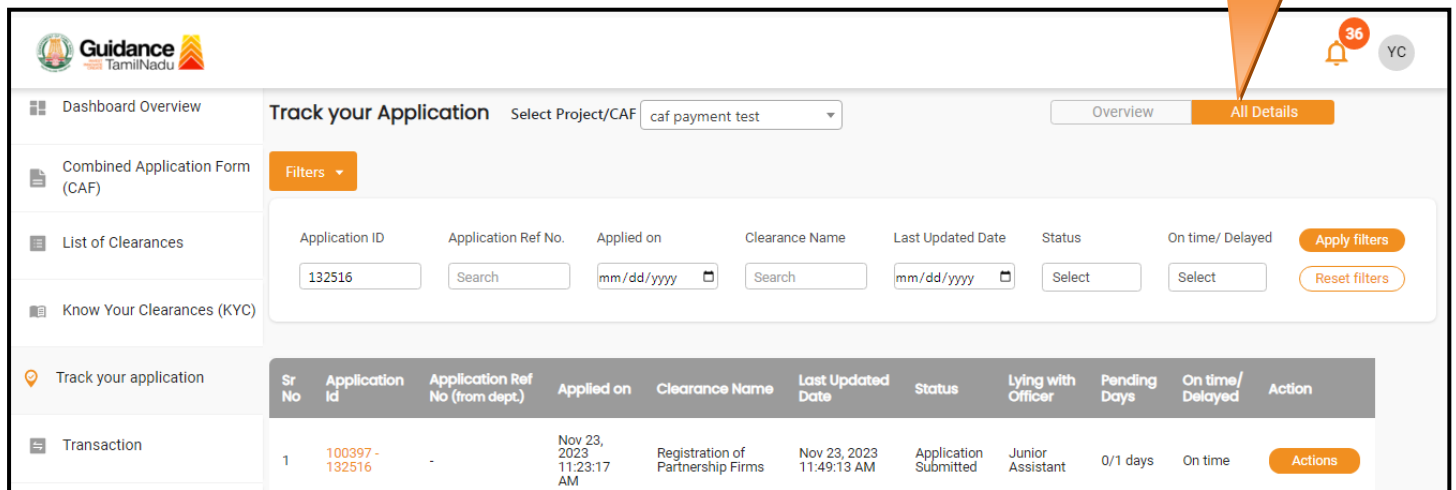
Figure 21. Track Your Application

- **Track your application– ‘All Details’ Option**

By clicking on ‘All details’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**

All Details Options



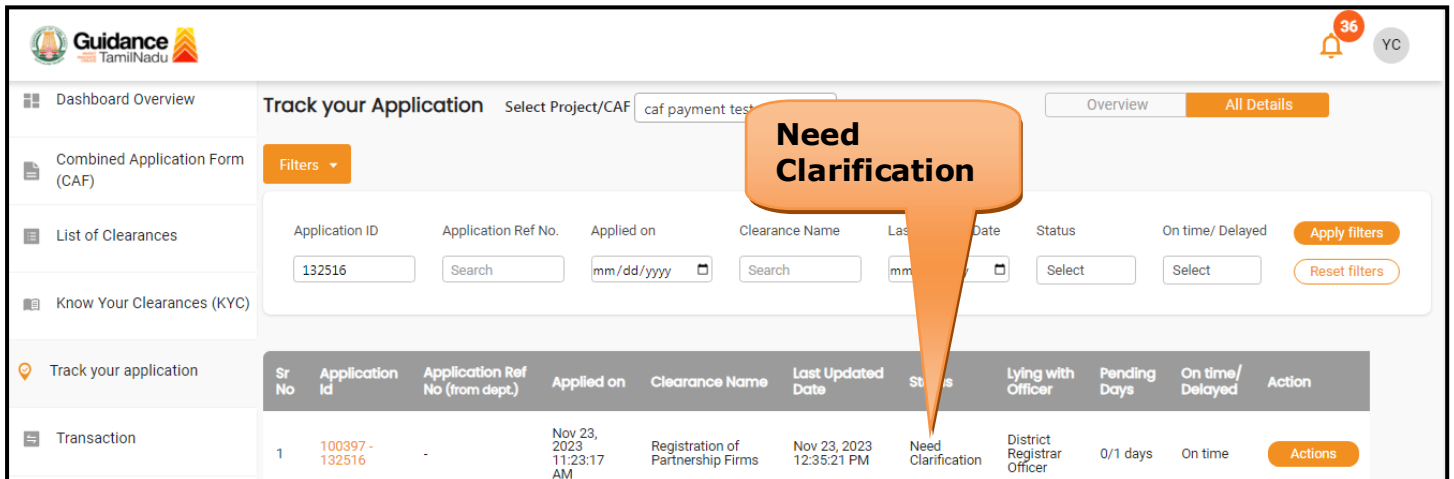
The screenshot shows the 'All Details' tab of the 'Track your Application' section. The interface includes a sidebar with navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', and 'Transaction'. The main content area features a search bar for 'Project/CAF' (set to 'caf payment test') and tabs for 'Overview' and 'All Details'. Below this is a filter section with fields for 'Application ID' (132516), 'Application Ref No.', 'Applied on' (mm/dd/yyyy), 'Clearance Name', 'Last Updated Date' (mm/dd/yyyy), 'Status', and 'On time/ Delayed'. There are 'Apply filters' and 'Reset filters' buttons. A table displays the application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 11:49:13 AM	Application Submitted	Junior Assistant	0/1 days	On time	Actions

Figure 22. ‘All Details’ tab

10. Query Clarification

- 1) After submitting the application to the Inspector General of Registration Department, the District Registrar Officer of Inspector General of Registration reviews the application and if there are any clarifications required, the District Registrar Officer of Inspector General of Registration would raise a query to the applicant.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicant could view the status as '**Need Clarification**' under the 'Status' column. Click on 'Action' button respond to the query as shown in the below figure.



The screenshot shows the 'Track your Application' page. A callout bubble points to the 'Status' column of a table row, which contains the text 'Need Clarification'. The table has the following data:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 12:35:21 PM	Need Clarification	District Registrar Officer	0/1 days	On time	Actions

Figure 23. Need Clarification

Application Action – 132516

Application ID 100397-132516	Application Name Registration of Partnership Firms
Application Ref No. -	Project Name caf payment test
Application Submission Date Nov 23,2023 11:23:17 AM	Status Need Clarification

Actions to be performed


Provide Clarification

Provide Clarification

Close

Figure 24. Provide Clarification

- 5) The Applicant clicks on '**Provide Clarification**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.



36
YC

- Dashboard Overview
- Combined Application Form (CAF)
- List of Clearances
- Know Your Clearances (KYC)
- Track your application
- Transaction

Track your Application

Select Project/CAF
caf payment test
Overview
All Details

Application ID

Application Ref No.

Applied on

Search

Select

On time/ Delayed

Apply filters
Reset filters

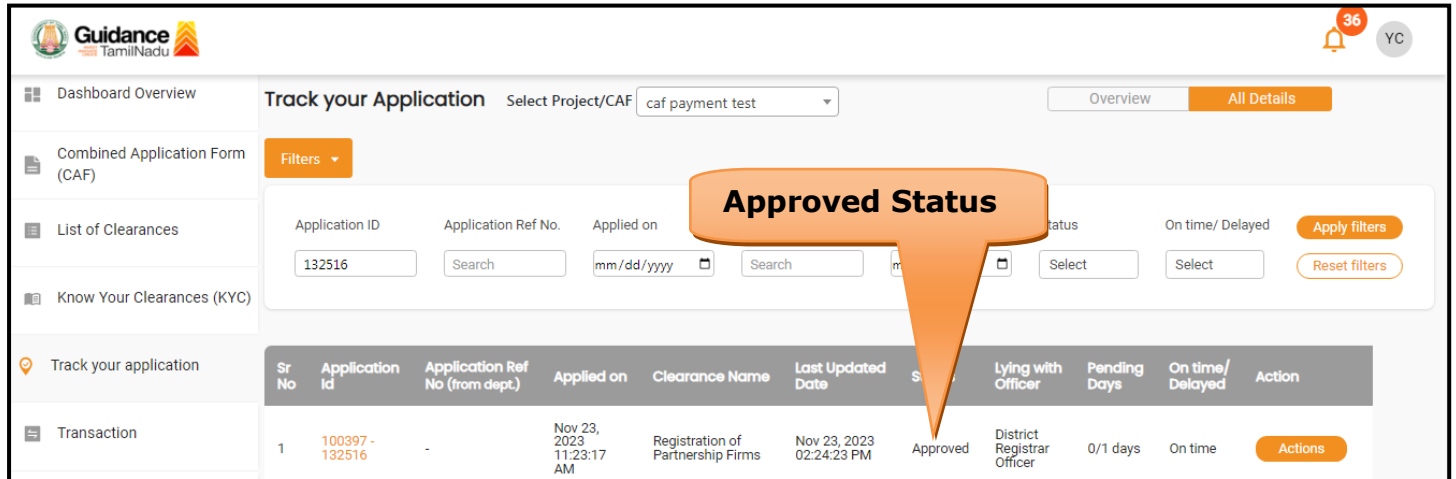
Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 12:57:12 PM	Under Process	District Registrar Officer	0/1 days	On time	Actions

Figure 25. Under Process

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11. Application Processing

- 1) After Submitting the application, The District Registrar Officer scrutinizes and reviews the application and updates the status as **“Approved or Rejected”**

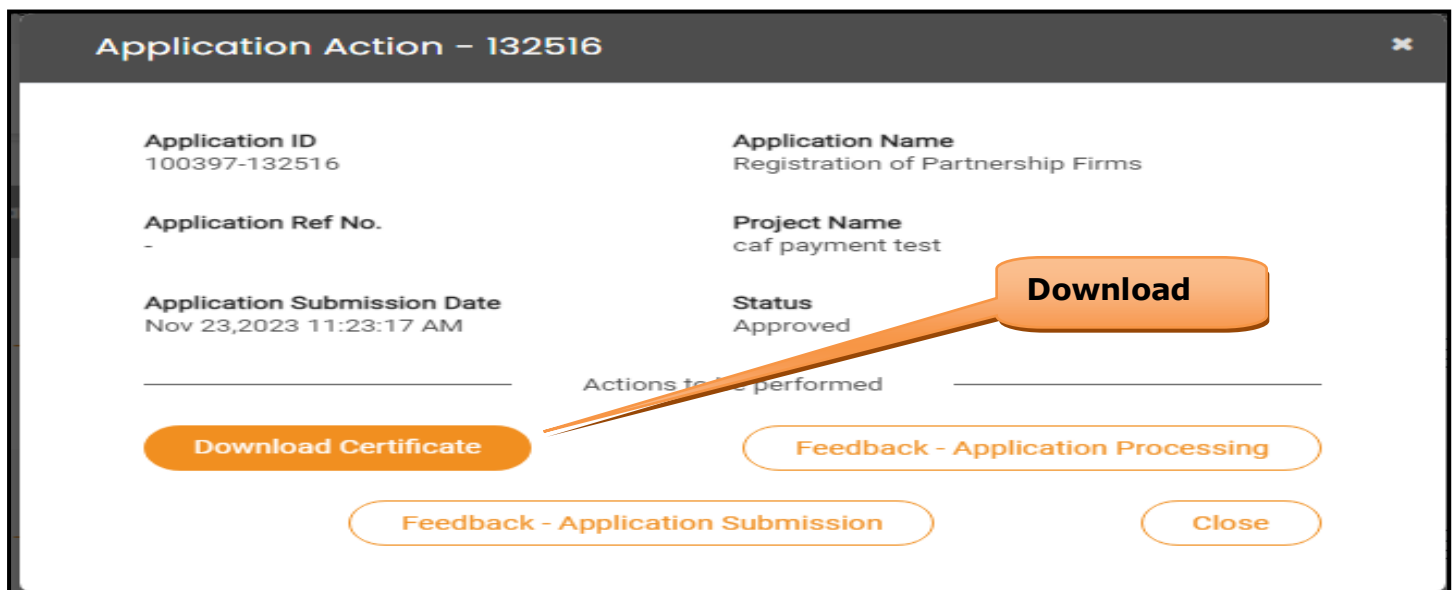


The screenshot shows the 'Track your Application' interface. A callout bubble points to the 'Approved Status' in the table. The table has the following data:

Sr No	Application Id	Application Ref No (from dept)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 02:24:23 PM	Approved	District Registrar Officer	0/1 days	On time	Actions

Figure 26. Application Processed

- 2) If the application is **‘Approved’** by the District Registrar Officer, the applicant can download the Certificate Order under **Track your application – > Action button -> Download Certificate** (Refer Figure 27).



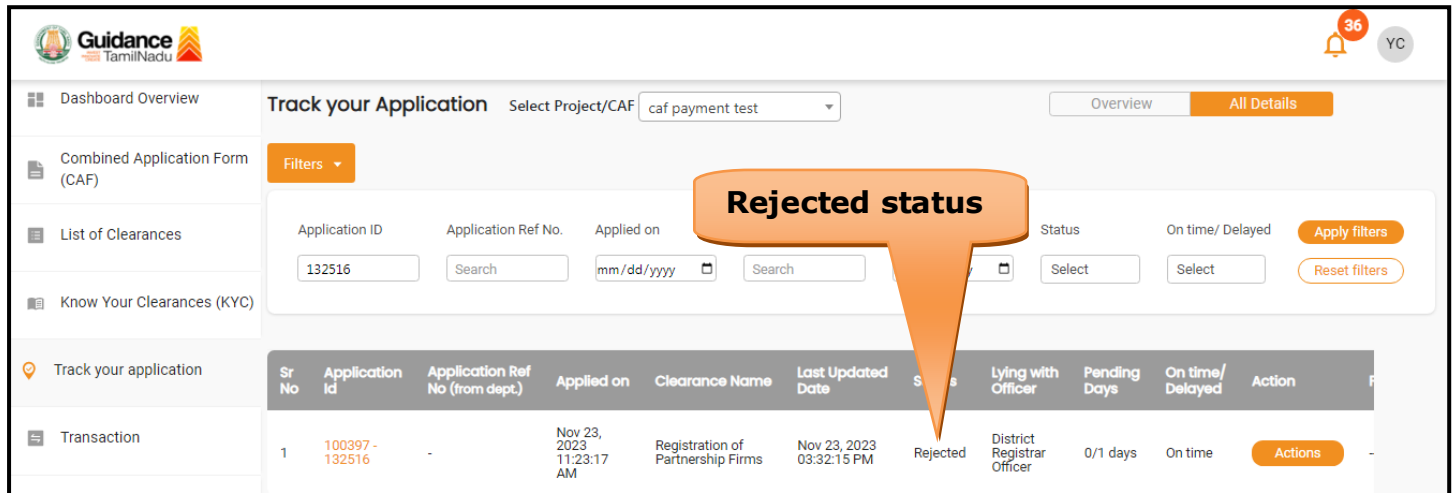
The screenshot shows the 'Application Action - 132516' modal. The application details are as follows:

Application ID 100397-132516	Application Name Registration of Partnership Firms
Application Ref No. -	Project Name caf payment test
Application Submission Date Nov 23,2023 11:23:17 AM	Status Approved

Below the details, there are several action buttons: **Download Certificate**, **Feedback - Application Processing**, **Feedback - Application Submission**, and **Close**. A callout bubble points to the **Download** button.

Figure 27. Download Certificate

3) If the application is '**Rejected**' by District Registrar Officer, the applicant can view the rejection remarks under the Actions Tab by the District Registrar Officer. Applicant has to create a fresh application if the application has been rejected. (Refer Figure 28)



The screenshot shows the 'Track your Application' page. At the top, there's a search bar for 'Project/CAF' with the value 'caf payment test'. Below it, there are filter fields for 'Application ID' (132516) and 'Applied on' (Nov 23, 2023). The main table lists application details, with the status 'Rejected' highlighted by an orange callout bubble.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	100397 - 132516	-	Nov 23, 2023 11:23:17 AM	Registration of Partnership Firms	Nov 23, 2023 03:32:15 PM	Rejected	District Registrar Officer	0/1 days	On time	Actions

Figure 28. Rejected Status

