



TAMIL NADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

Safety Certificate

Electrical Inspectorate – Government of Tamil Nadu



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1. Home Page

1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) homepage that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.

2) Applicant can reach the helpdesk Toll free number – 1800-258-3878 and Helpdesk Email.

TNSWP website
(www.tnswp.com)

Toll free number
and Mail Id



← → ↻ 🔒 tnswp.com/DIGIGOV/swp-tnswp.jsp

A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:11 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

TAMIL NADU

Leading the Nation

#1 Number of Factories in India	#1 Number of Operational SEZs in India	#1 Governance & Political Stability (N-SIPI 2019)	#1 International and Domestic Tourist Arrivals	#1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
#2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)	#2 Second Largest Economy in India	#2 Best Governed State (Public Affairs Index 2020)	#2 Job Creation Under IBPS Scheme	#2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 1. Single Window Portal Home Page

2. Registration

To access the TNSWP and to apply for various clearances the applicant must complete the Registration process.

1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**

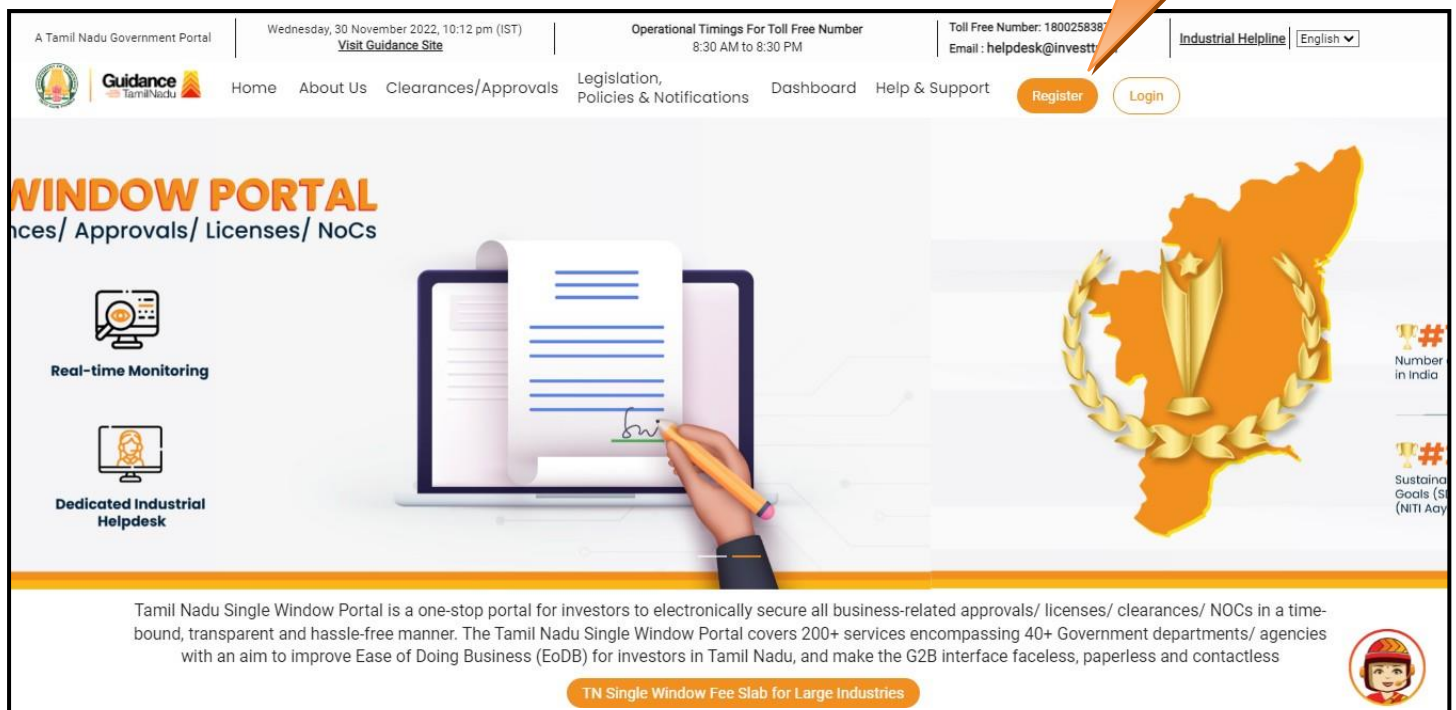
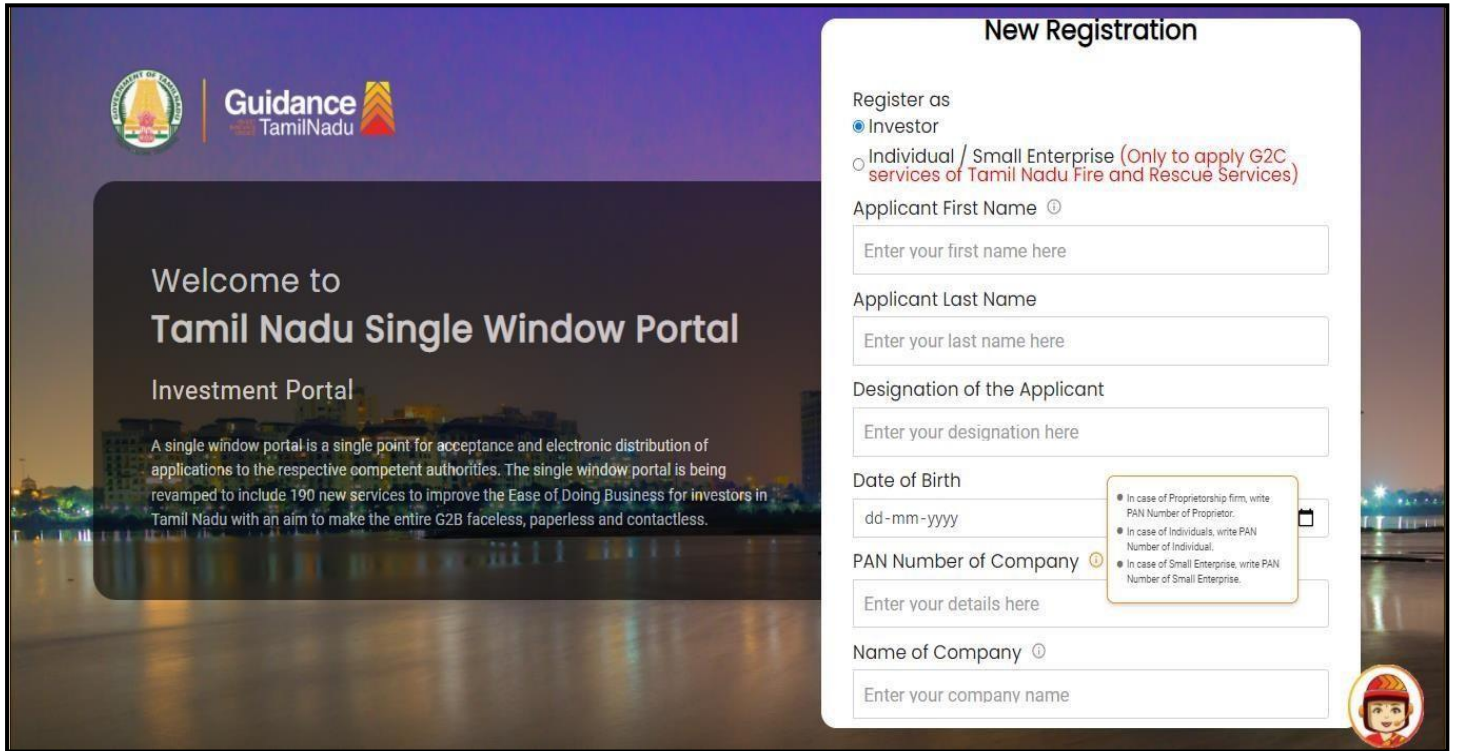



Figure 2. Register

- 2) New Investor Registration page will appear (Refer Figure 3 & 4)
- 3) Select the '**Investor**' option and continue with the Registration process.
- 4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
- 5) The information icon ⓘ gives brief description about the fields when the applicant hovers the cursor on these icons.





Guidance
TamilNadu

Welcome to Tamil Nadu Single Window Portal

Investment Portal

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

New Registration

Register as

Investor

Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

Designation of the Applicant

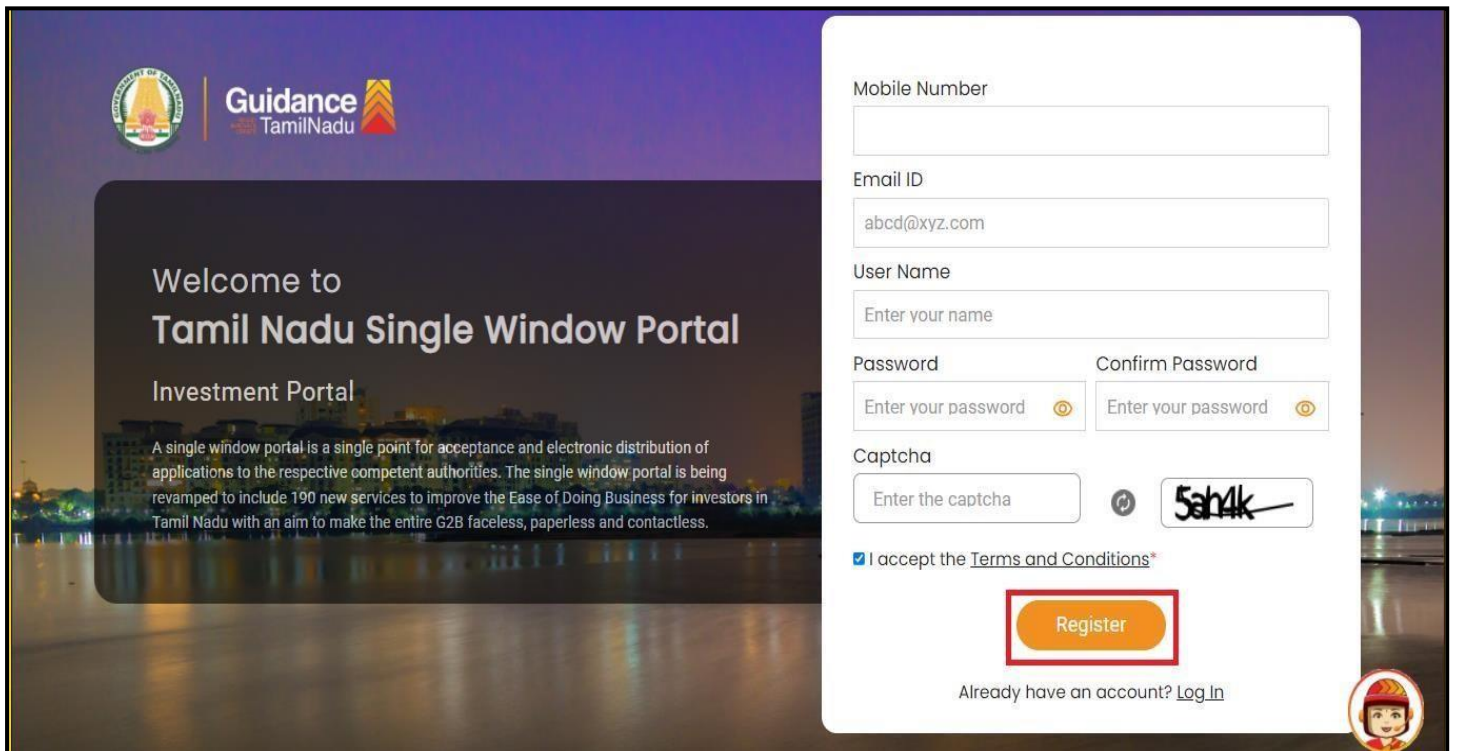
Date of Birth


PAN Number of Company

Name of Company

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

Figure 3. Registration Form





Guidance
TamilNadu

Welcome to Tamil Nadu Single Window Portal

Investment Portal

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

Mobile Number

Email ID

User Name

Password

Confirm Password

Captcha

I accept the [Terms and Conditions*](#)

Register

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

- 6) The Email ID would be the Username to login the TNSWP.
- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on **'Register'** button.

3. Mobile Number / Email ID – 2-Step Verification Process

- **'2-Step Verification Process'** screen will appear when the applicant clicks on **'Register'** button.

o **Mobile Number Verification**

- 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
- 2) Enter the verification code and click on **'Verify'** button.

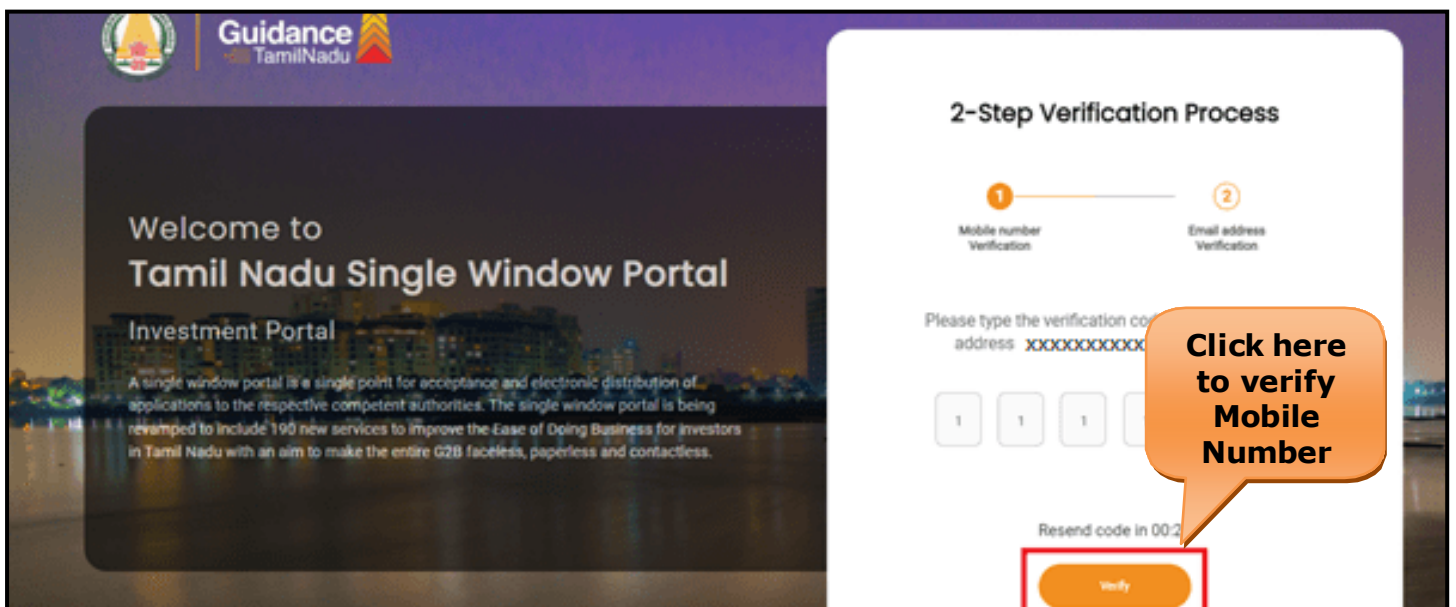


Figure 5. Mobile Number Verification

- o **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.
- 2) Enter the verification code and click on '**Verify**' button.

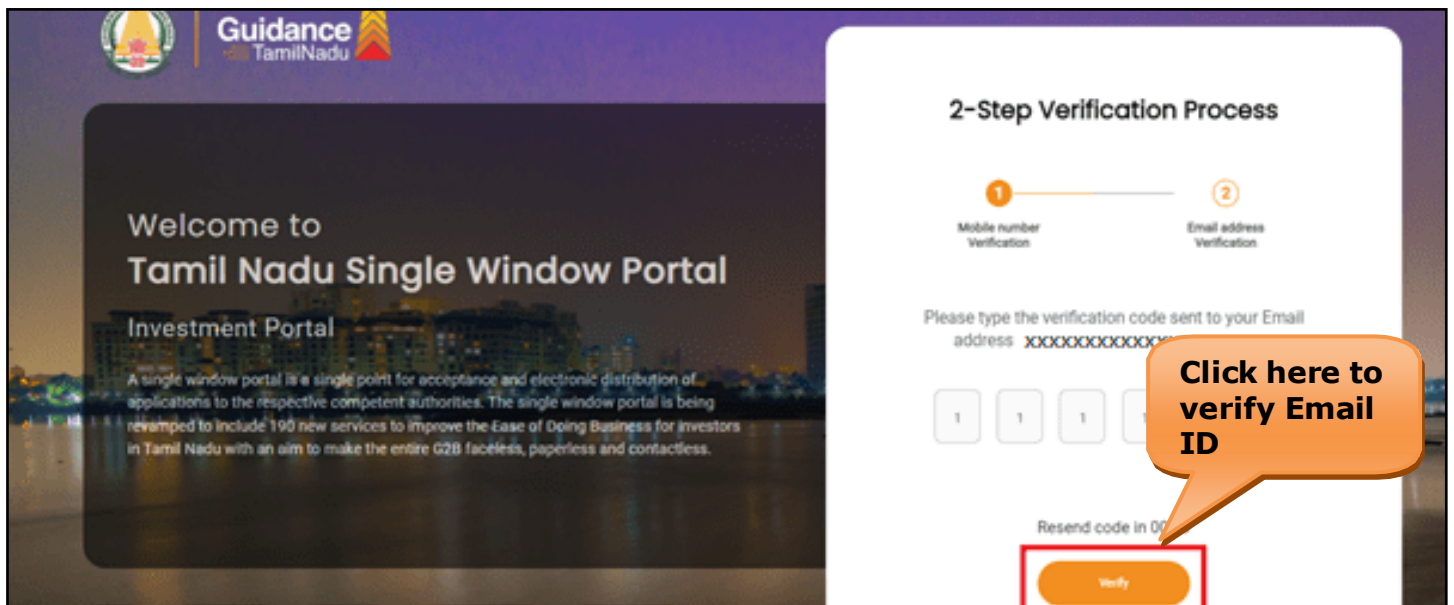


Figure 6. Email ID Verification

- 3) After completion of 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).
- 4) Registration process is completed successfully.

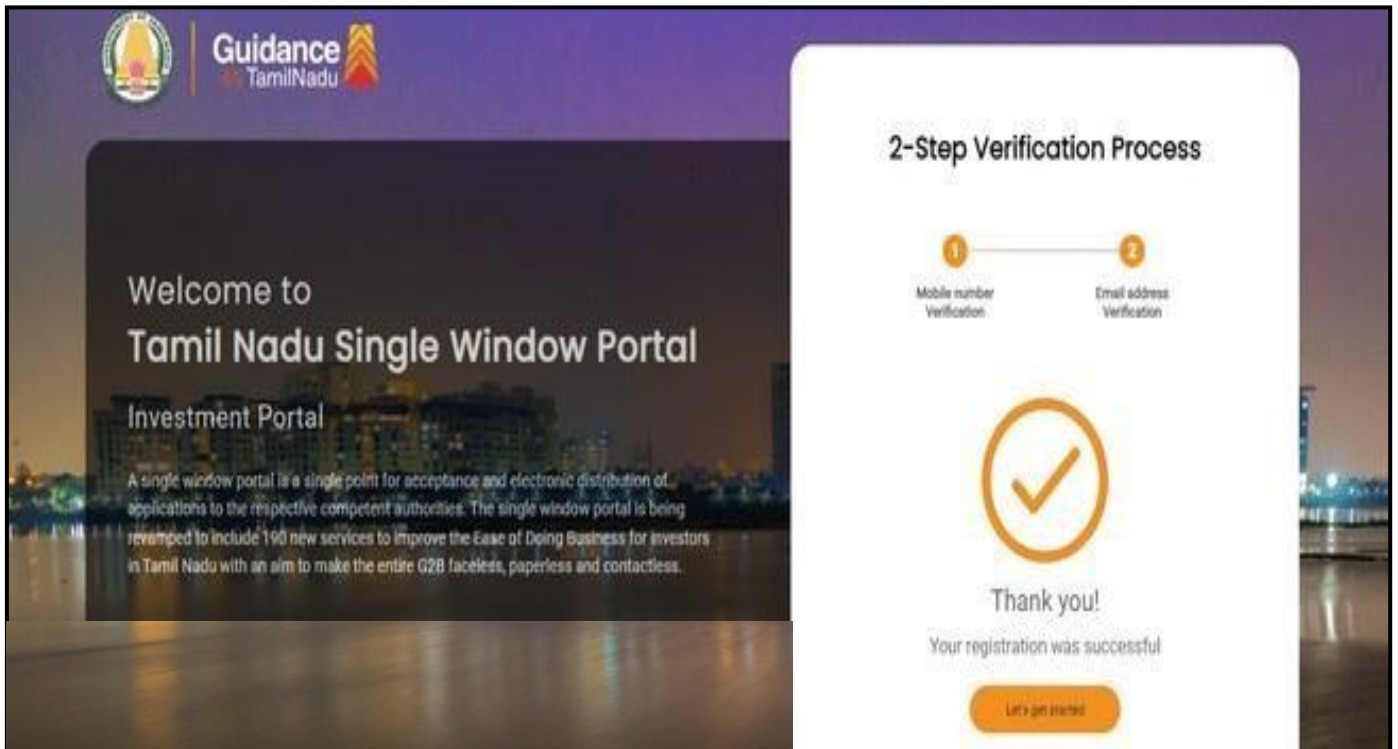


Figure 7. Registration Confirmation Pop-Up

4. Login

- 1) The Applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on login button to enter TNSWP.

**Login to
TNSWP**

The screenshot shows the TNSWP website interface. At the top, there is a navigation bar with the following elements: 'A Tamil Nadu Government Portal', 'Wednesday, 30 November 2022, 10:11 pm (IST)', 'Operational Timings For Toll Free Number 8:30 AM to 8:30 PM', 'Toll Free Number: 18002583878', 'Email : helpdesk@investtn.in', and 'Industrial Helpline | English'. The main navigation menu includes 'Home', 'About Us', 'Clearances/Approvals', 'Legislation, Policies & Notifications', 'Dashboard', and 'Help & Support'. There are 'Register' and 'Login' buttons. The central banner features the Tamil Nadu state emblem and the text 'TAMIL NADU Leading the Nation'. Below this, there are two rows of award statistics:

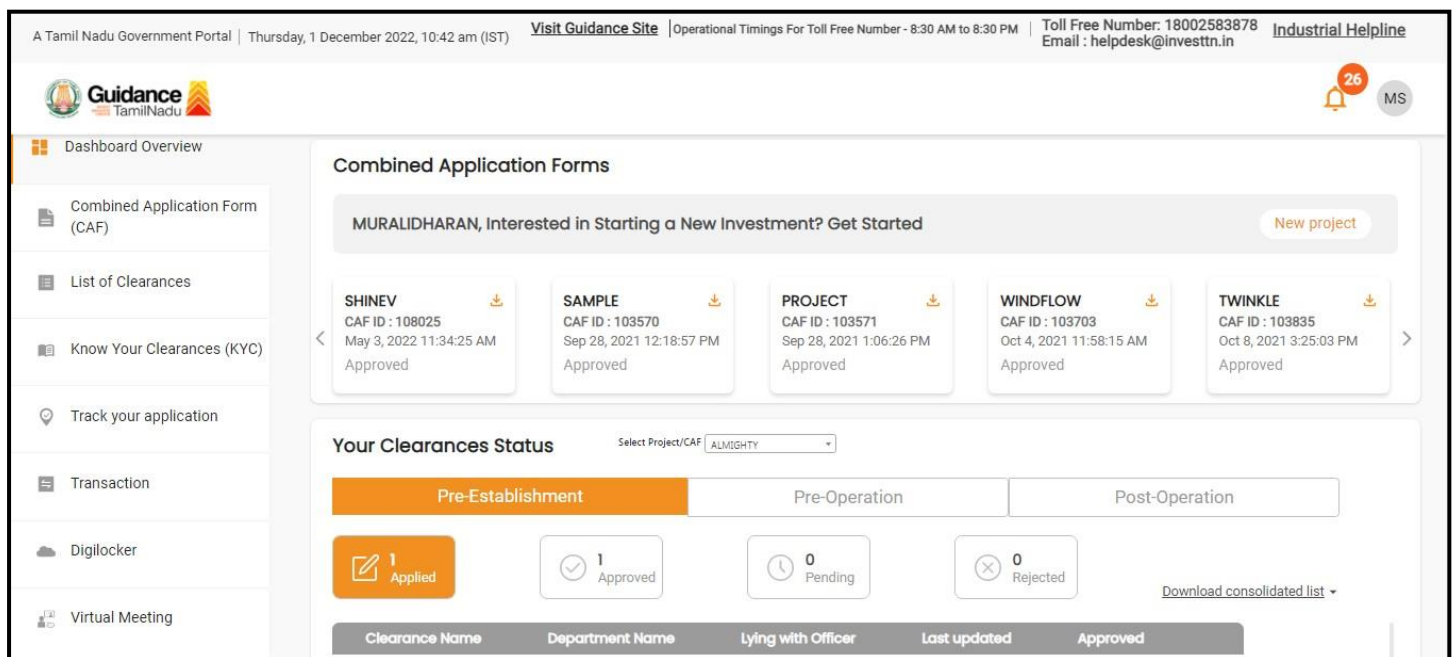
Rank	Award
#1	Number of Factories in India
#1	Number of Operational SEZs in India
#1	Governance & Political Stability (N-SIPI 2019)
#1	International and Domestic Tourist Arrivals
#1	Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
#2	Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)
#2	Second Largest Economy in India
#2	Best Governed State (Public Affairs Index 2020)
#2	Job Creation Under IBPS Scheme
#2	Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

At the bottom, there is a text block: 'Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless'. A button for 'TN Single Window Fee Slab for Large Industries' is also visible.

Figure 8. Login

5. Dashboard Overview

- 1) When the applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is applicant-friendly interface for the applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.



The screenshot displays the dashboard overview for a user. At the top, there is a header with the Tamil Nadu Government Portal logo, the date and time (Thursday, 1 December 2022, 10:42 am (IST)), and contact information for the Industrial Helpline (Toll Free Number: 18002583878, Email: helpdesk@investtn.in). The dashboard is divided into several sections:

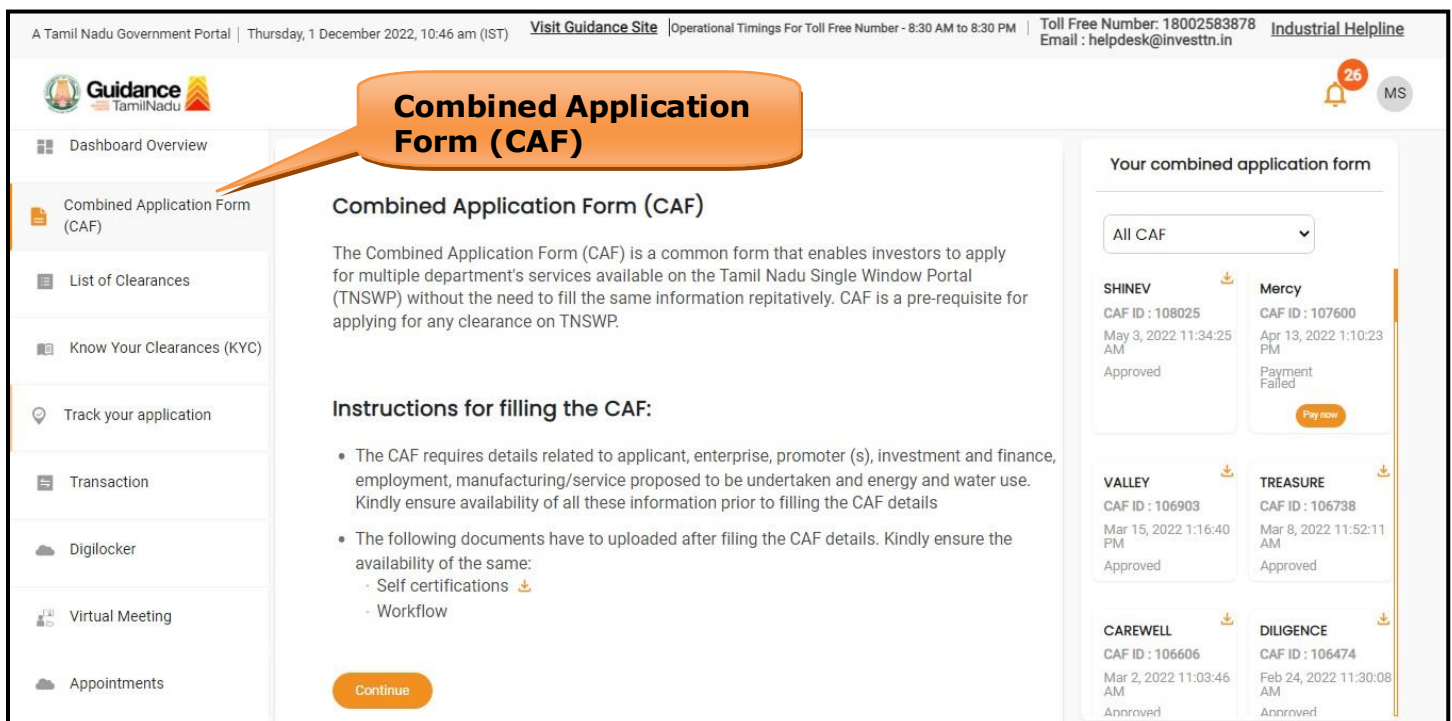
- Dashboard Overview:** A sidebar menu on the left contains links for Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting.
- Combined Application Forms:** A central section titled "Combined Application Forms" displays a notification for "MURALIDHARAN, Interested in Starting a New Investment? Get Started" with a "New project" button. Below this, five application cards are shown, each with a name, CAF ID, date, and status (Approved):

Name	CAF ID	Date	Status
SHINEV	108025	May 3, 2022 11:34:25 AM	Approved
SAMPLE	103570	Sep 28, 2021 12:18:57 PM	Approved
PROJECT	103571	Sep 28, 2021 1:06:26 PM	Approved
WINDFLOW	103703	Oct 4, 2021 11:58:15 AM	Approved
TWINKLE	103835	Oct 8, 2021 3:25:03 PM	Approved
- Your Clearances Status:** A section titled "Your Clearances Status" allows users to filter by project/CAF (currently set to "ALMIGHTY"). It shows a progress bar with three stages: Pre-Establishment (highlighted in orange), Pre-Operation, and Post-Operation. Below the progress bar, there are four status boxes: Applied (1), Approved (1), Pending (0), and Rejected (0). A "Download consolidated list" link is also present.
- Clearance Table:** At the bottom, a table header is visible with columns: Clearance Name, Department Name, Lying with Officer, Last updated, and Approved.

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) is mentioned in the below Figure.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



The screenshot displays the 'Combined Application Form (CAF)' page on the Tamil Nadu Government Portal. The page header includes the portal name, date, and contact information. The left sidebar contains navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', 'Transaction', 'Digilocker', 'Virtual Meeting', and 'Appointments'. The main content area is titled 'Combined Application Form (CAF)' and provides a description of the form and instructions for filling it out. A 'Continue' button is visible at the bottom of the instructions. The right-hand panel, titled 'Your combined application form', shows a dropdown menu set to 'All CAF' and a grid of six existing CAFs with their respective IDs, dates, and statuses.

CAF ID	Date	Status
SHINEV CAF ID : 108025	May 3, 2022 11:34:25 AM	Approved
Mercy CAF ID : 107600	Apr 13, 2022 1:10:23 PM	Payment Failed
VALLEY CAF ID : 106903	Mar 15, 2022 1:16:40 PM	Approved
TREASURE CAF ID : 106738	Mar 8, 2022 11:52:11 AM	Approved
CAREWELL CAF ID : 106606	Mar 2, 2022 11:03:46 AM	Approved
DILIGENCE CAF ID : 106474	Feb 24, 2022 11:30:08 AM	Approved

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill 7 Sections of CAF as displayed in Figure 11. (**CAF payment tab** will be displayed only for large enterprises).

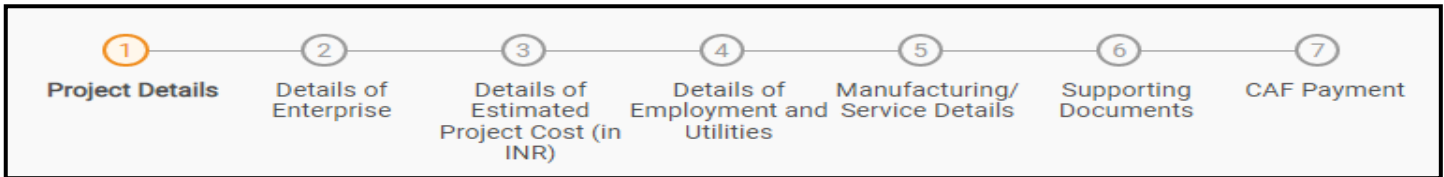


Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).

The screenshot displays the Guidance TamilNadu portal interface. At the top, there is a navigation bar with the Guidance TamilNadu logo and a notification bell icon showing 309 alerts. Below the navigation bar, a progress indicator shows seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. The current step is CAF Payment. A confirmation message box is overlaid on the page, stating: "Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF." Below the message box, the "Payment Details" section is visible, showing options for "Choose your preferred Fee slab" (Lump sum selected, à la carte unselected) and "Amount to be paid (in INR)" (500000, Five Lakh). A "Calculate Fee" button is present at the bottom right of the payment details section.

Figure 12. Combined Application Form (CAF)- Confirmation Message

Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Click here](#) to access the Single Window Fee Slab.

7. Apply for Safety Certificate

1) Click on “List of Clearances”

List of Clearances



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View	Apply
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View	Apply

Figure 13. List of Clearances

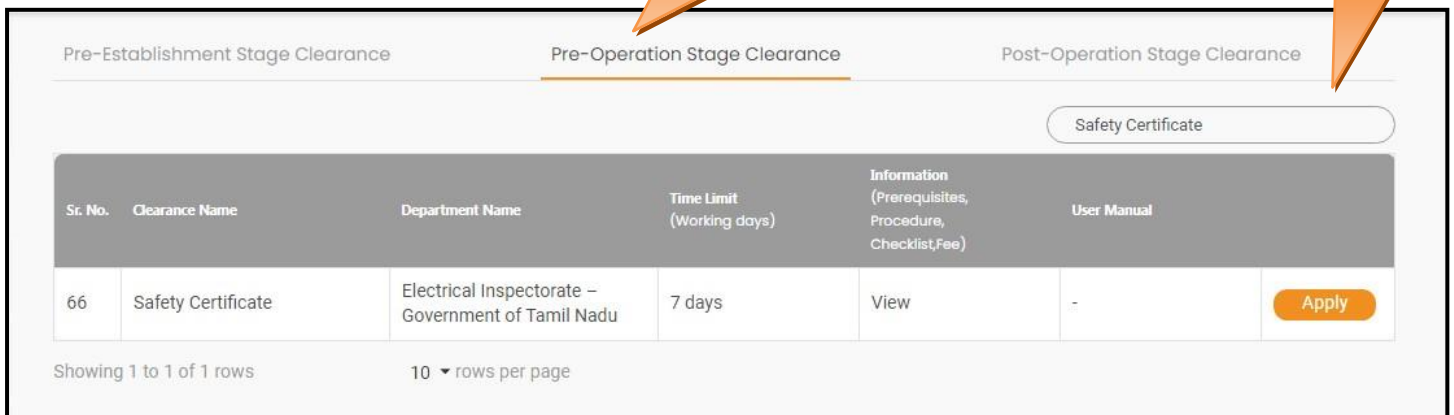
2) The list of clearances is segregated into three stages.

- 1. Pre-Establishment Stage Clearance**
- 2. Pre-Operation Stage Clearance**
- 3. Post-Operation Stage Clearance**

3) Select ‘**Pre-Operation Stage Clearance**’ and find the clearance ‘**Safety Certificate**’ by using Search option as shown in the figure given below.

Pre-Operation Stage Clearance

Search for Clearance



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual	
66	Safety Certificate	Electrical Inspectorate – Government of Tamil Nadu	7 days	View	-	Apply

Showing 1 to 1 of 1 rows 10 rows per page

Figure 14. Search for Clearance

- 4) Applicant can view information on workflow, checklist of supporting documents to be uploaded by the Applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
- 5) To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
- 6) The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.

View Information

Pre-Establishment Stage Clearance		Pre-Operation Stage Clearance			Post-Operation Stage Clearance	
Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual	
66	Safety Certificate	Electrical Inspectorate – Government of Tamil Nadu	7 days	View	-	Apply

Showing 1 to 1 of 1 rows 10 rows per page

Apply for Clearance**Figure 15. Apply for Clearance**

8. Filling the Application Form

1) Applicant needs to fill all the details under the following 3 sections to complete the application.

- A. Drawing application reference number**
- B. Letter for Inspection and issuance of safety certificate**
- C. Supporting documents**

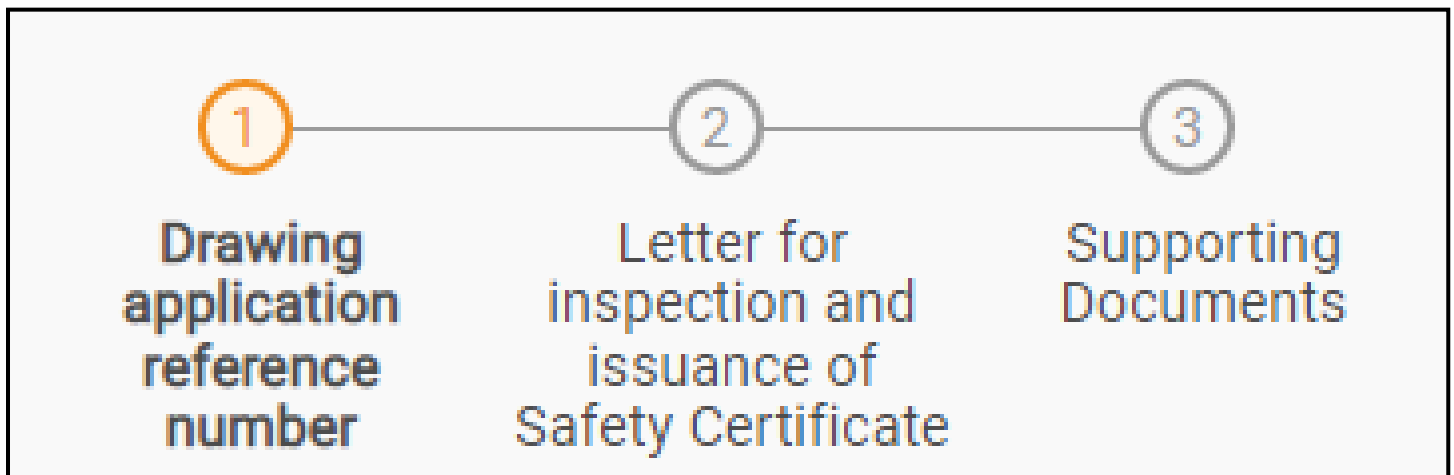


Figure 16. Three Sections of Application Form

Document checklist















- 1) The following supporting documents need to be uploaded by the applicant as per the notes given.
- 2) Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)
- 3) In case of multiple documents, please upload in zip format.
- 4) After Uploading all the supporting document click on 'Next' to go 'Payment details' screen









Supporting Documents



Note 1: Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)

Note 2: In case of multiple documents, please upload in zip format

Sr. No.	Document Name	Attach Document
1	<input checked="" type="checkbox"/> Letter requesting for inspection and issue of Safety Certificate (on Applicant's Letter Head)	 <p>SAMPLE SUPPORTING</p> 
2	<input checked="" type="checkbox"/> Contractors work completion report as per IS 732: 1989	 <p>SAMPLE SUPPORTING</p> 
3	<input checked="" type="checkbox"/> Manufacturers Test certificates of E.H.V / H.V equipment/ transformer/ generator/ cable / equipment, if applicable (Digitally Signed)	 <p>SAMPLE SUPPORTING</p> 
4	<input checked="" type="checkbox"/> Invoice of H.T. cable if applicable	 <p>SAMPLE SUPPORTING</p> 
5	<input checked="" type="checkbox"/> Copy of appointment order of Supervisory Competency Certificate (SCC) holder	 <p>SAMPLE SUPPORTING</p> 
6	<input checked="" type="checkbox"/> Copy of consent letter from SCC holder	 <p>SAMPLE SUPPORTING</p> 
7	<input checked="" type="checkbox"/> Item-wise compliance report as stipulated in the drawing scrutiny report, if any	 <p>SAMPLE SUPPORTING</p> 

8	<input checked="" type="checkbox"/> Load sanction letter from TANGEDCO, if not provided during the drawing approval stage	 SAMPLE SUPPORTING 
9	<input checked="" type="checkbox"/> Document (if any) raised in the drawing scrutiny report	 SAMPLE SUPPORTING 
10	<input checked="" type="checkbox"/> List of equipments signed by the contractor (PDF format)	 SAMPLE SUPPORTING 
11	<input checked="" type="checkbox"/> List of equipments (word format)	 SAMPLE SUPPORTING 

Click on 'Submit'

Previous Next Close View Drawing Approval Data Save As Draft Reset **SUBMIT**

Figure 17. Document Checklist

- After click on '**Submit**' a unique 'Token Id' would be generated with a pop-up message

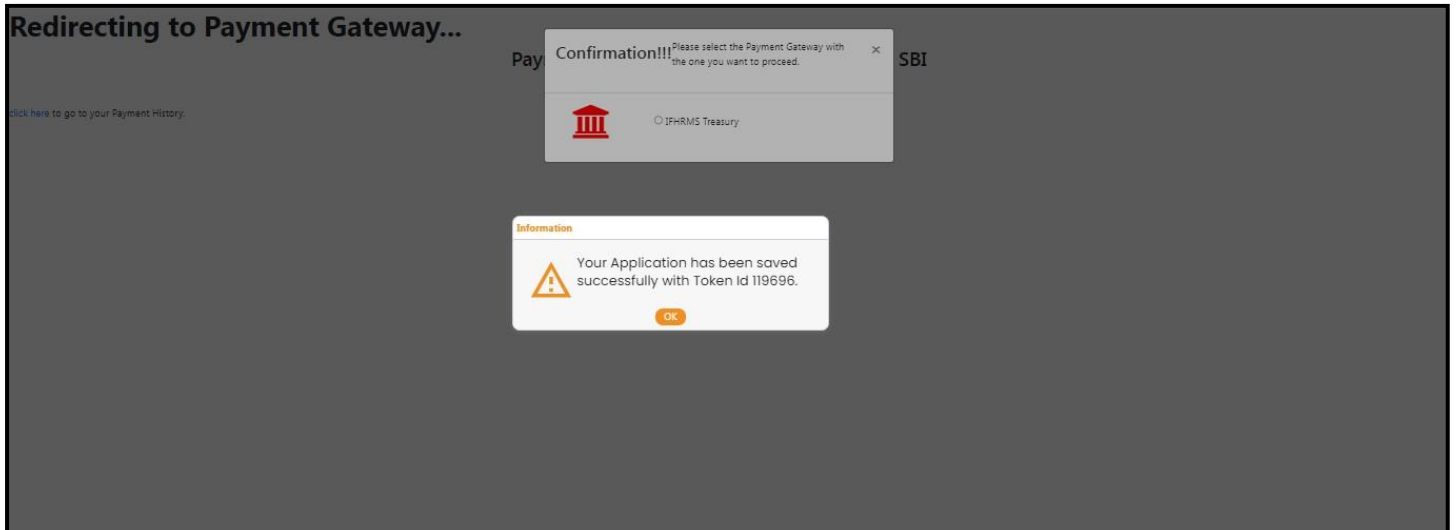


Figure 18. Token Id

9. Payment Process

- 1) The Applicant has the provision to make the payment by using "**IFHRMS Treasury**" Payment gateway.
- 2) Click on 'Ok' button, IFHRMS Payment Gateway screen would appear, click on Radio button '**IFHRMS Treasury**'.

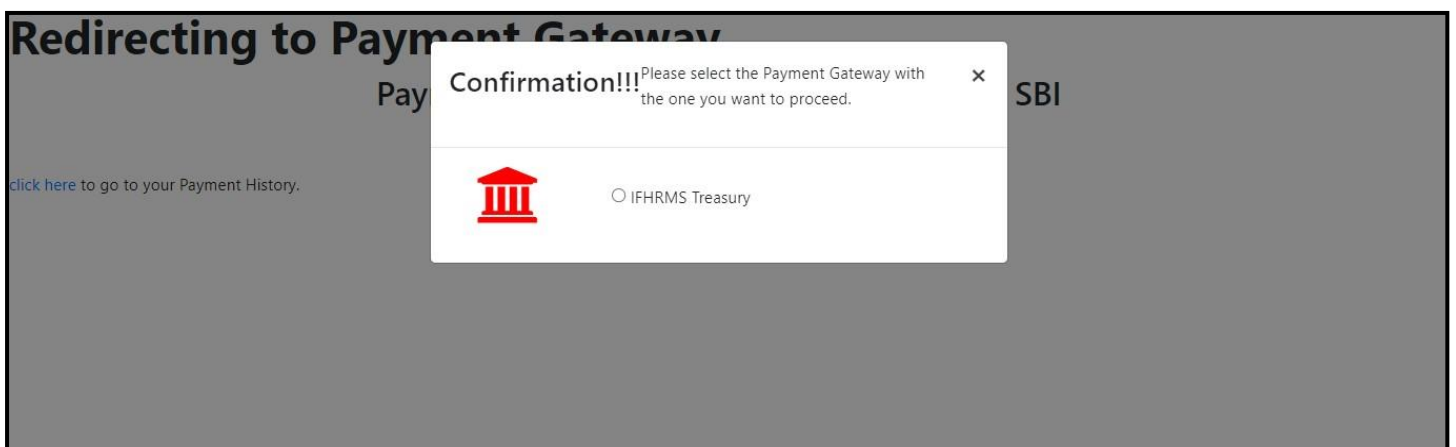


Figure 19. Payment Process

3) Then the payment '**Reference number**' would be generated, refer the instruction note as shown in the bellow figure.

4) Click on 'Ok' button, follow the payment process and make the payment.

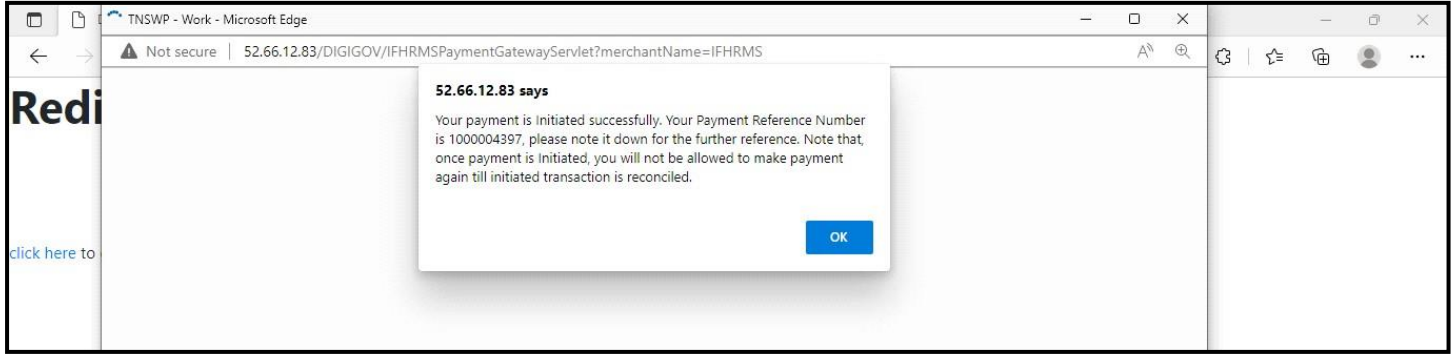


Figure 20. Payment Reference number

Application Submitted

1) After the applicant has completed the payment process, the application is submitted successfully to the Department for further processing. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**.

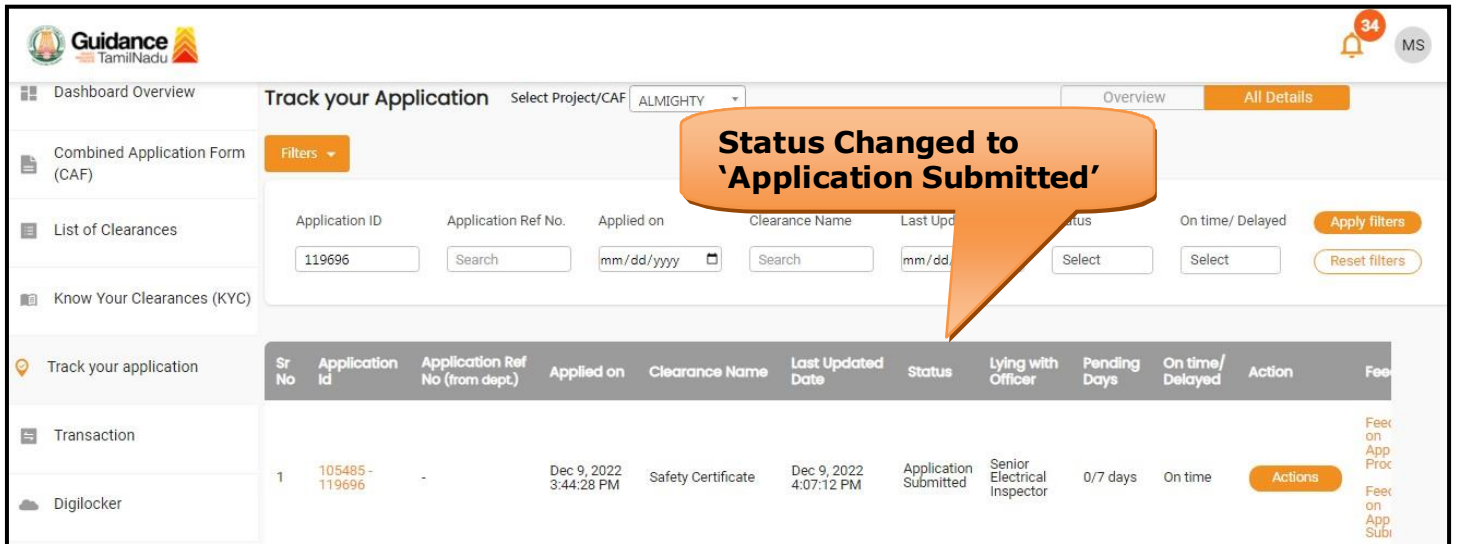


Figure 21. Status of the Application

10. Track Your Application

1) After submitting the application, unique 'token ID' would be generated. Using the '**Token ID**' the Applicant can track the status of clearances by clicking on 'Track your application' option.'

2) Applicant to choose the name of the project created during CAF from the dropdown '**Select project / CAF**' displayed at the top of the page.

• Track your application– Overview Option

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- Total Pending Clearances
- Total Approved Clearances
- Total Rejected Clearances

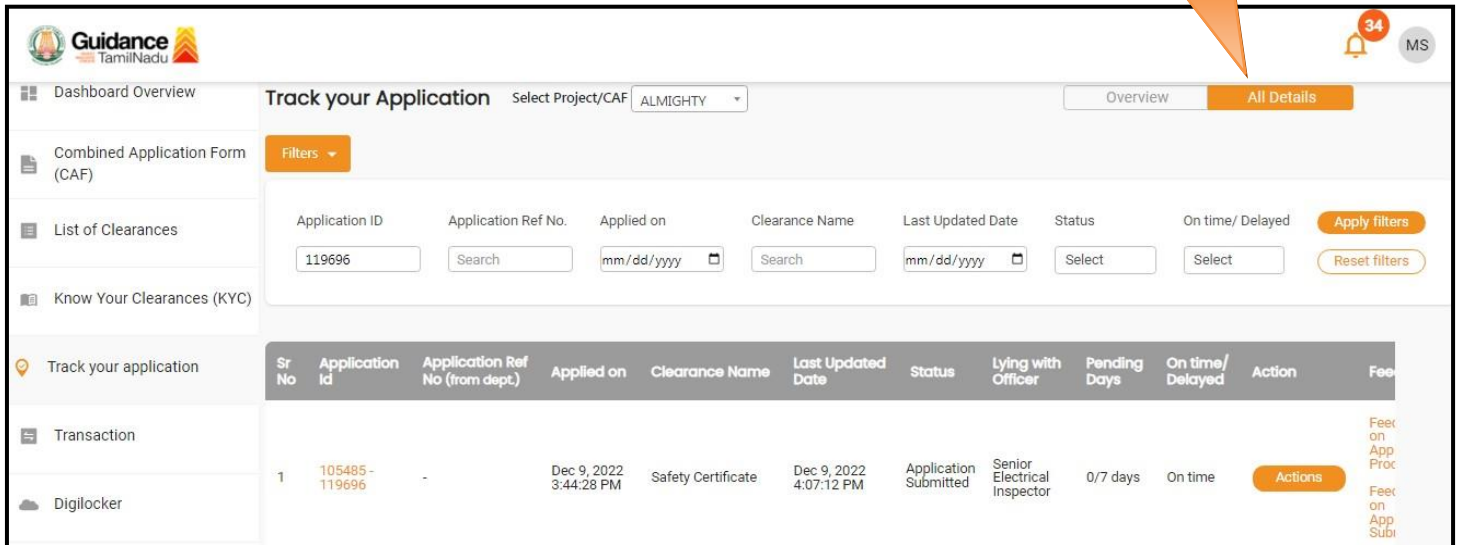
The screenshot displays the 'Track Your Application' page. At the top, there is a navigation bar with a 'Select Project/CAF' dropdown menu set to 'ALMIGHTY'. Below this, a search bar contains the token ID '119696'. The main content area is divided into several sections: a left sidebar with navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearance (KYC)', 'Track your application', and 'Transaction'; a central 'Clearances status' section showing '105485 - 119696 Safety Certificate' with details for 'Department name: Electrical Inspectorate – Government of Tamil Nadu' and 'Timeline: 7 day/s', and a 'Latest Update: Approved' status; and a right sidebar with 'Delayed Clearances'. A summary panel on the left shows counts: 'Total Pending Clearances: 20', 'Total Approved Clearances: 9', and 'Total Rejected Clearances: 0'. Two callout boxes are present: one pointing to the 'Track your application' menu item labeled 'Track Your Application', and another pointing to the 'Overview' tab labeled 'Overview of applications'.

Figure 22. Track Your Application

- **Track your application– ‘All Details’ Option**

By clicking on ‘All details’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**

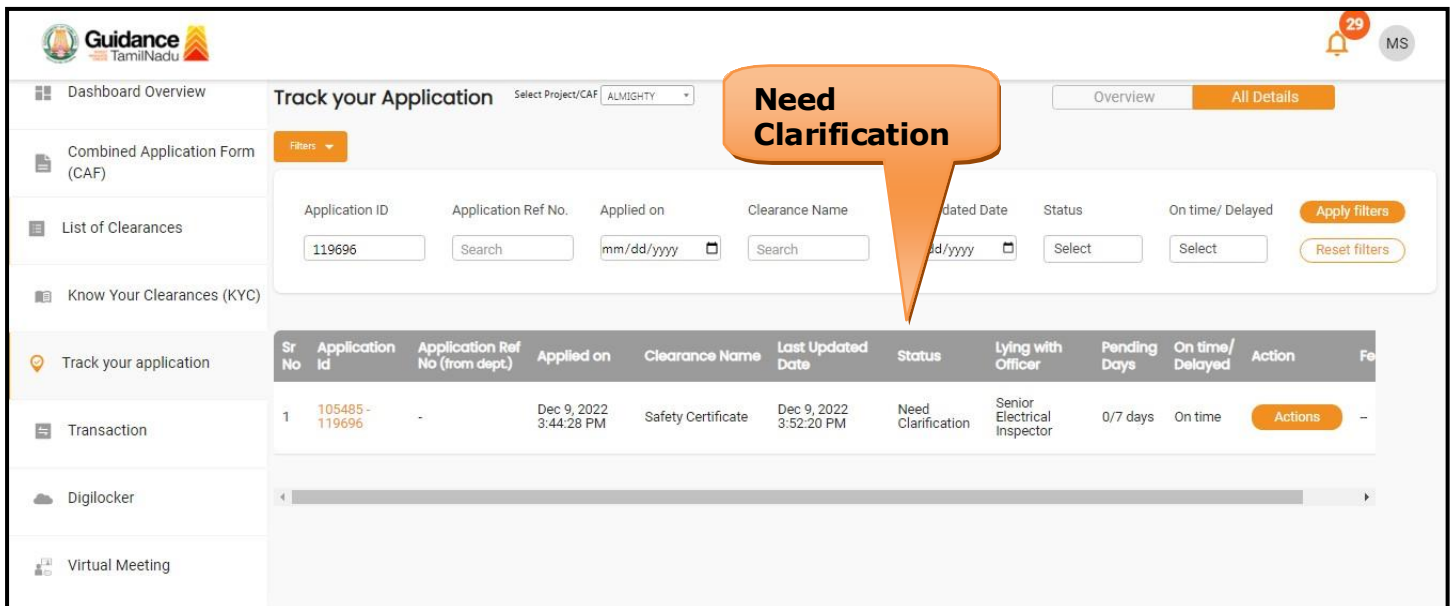
The screenshot shows the 'Track your Application' page with the 'All Details' tab selected. The page features a sidebar on the left with navigation options like 'Dashboard Overview', 'Combined Application Form (CAF)', 'List of Clearances', 'Know Your Clearances (KYC)', 'Track your application', 'Transaction', and 'Digilocker'. The main content area has a 'Track your Application' header with a project dropdown set to 'ALMIGHTY'. Below this are filter fields for 'Application ID' (119696), 'Application Ref No.' (Search), 'Applied on' (mm/dd/yyyy), 'Clearance Name' (Search), 'Last Updated Date' (mm/dd/yyyy), 'Status' (Select), and 'On time/ Delayed' (Select). There are 'Apply filters' and 'Reset filters' buttons. A table below displays application details:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action	Fee
1	105485 - 119696	-	Dec 9, 2022 3:44:28 PM	Safety Certificate	Dec 9, 2022 4:07:12 PM	Application Submitted	Senior Electrical Inspector	0/7 days	On time	Actions	Fee on App Proc Fee on App Sub

Figure 23. ‘All Details’ tab

11. Query Clarification

- 1) After submitting the application to the Electrical department, the concerned officer reviews the application and if there are any clarifications required, the concerned officer would raise a query to the applicant.
- 2) Applicant would receive an alert message on Registered SMS/Email
- 3) Applicant could go to **'Track your application'** option and view the query under action items under the 'All Details' Tab
- 4) Applicant could view the status as **'Need Clarification'** under the 'Status' column. Click on 'Action' button to respond the query as shown in the below figure.



The screenshot shows the 'Track your Application' page with a search filter set to 'ALMIGHTY'. Below the search filters is a table with the following data:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105485-119696	-	Dec 9, 2022 3:44:28 PM	Safety Certificate	Dec 9, 2022 3:52:20 PM	Need Clarification	Senior Electrical Inspector	0/7 days	On time	Actions

Figure 24. Need Clarification

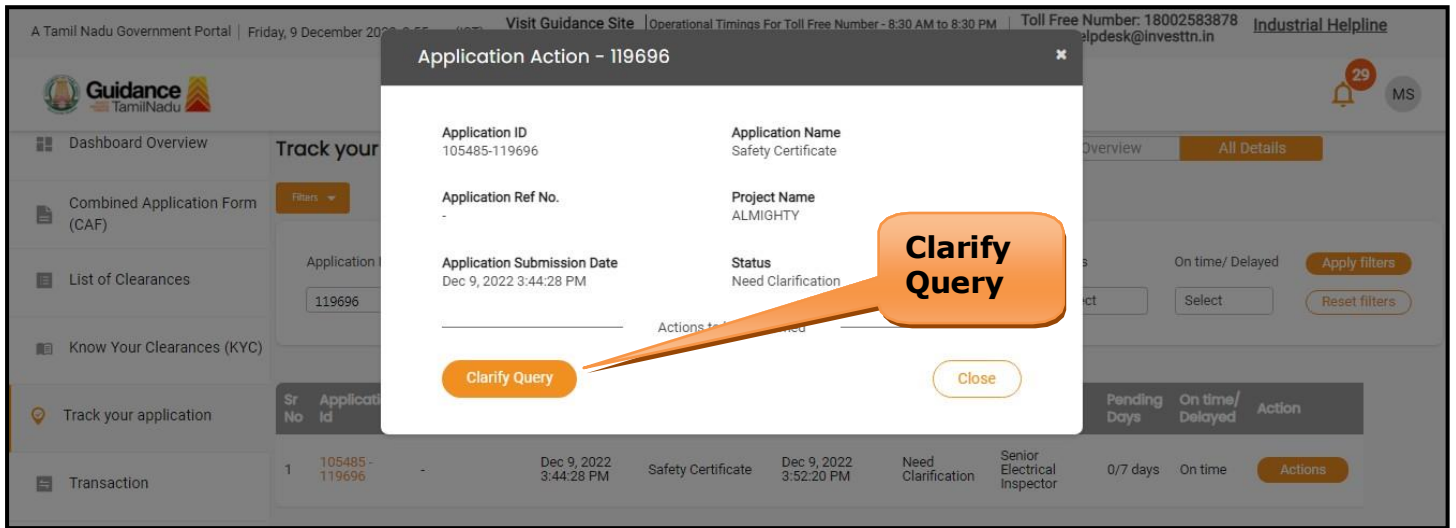


Figure 25. Clarify Query

- 5) The Applicant clicks on '**Clarify Query**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.

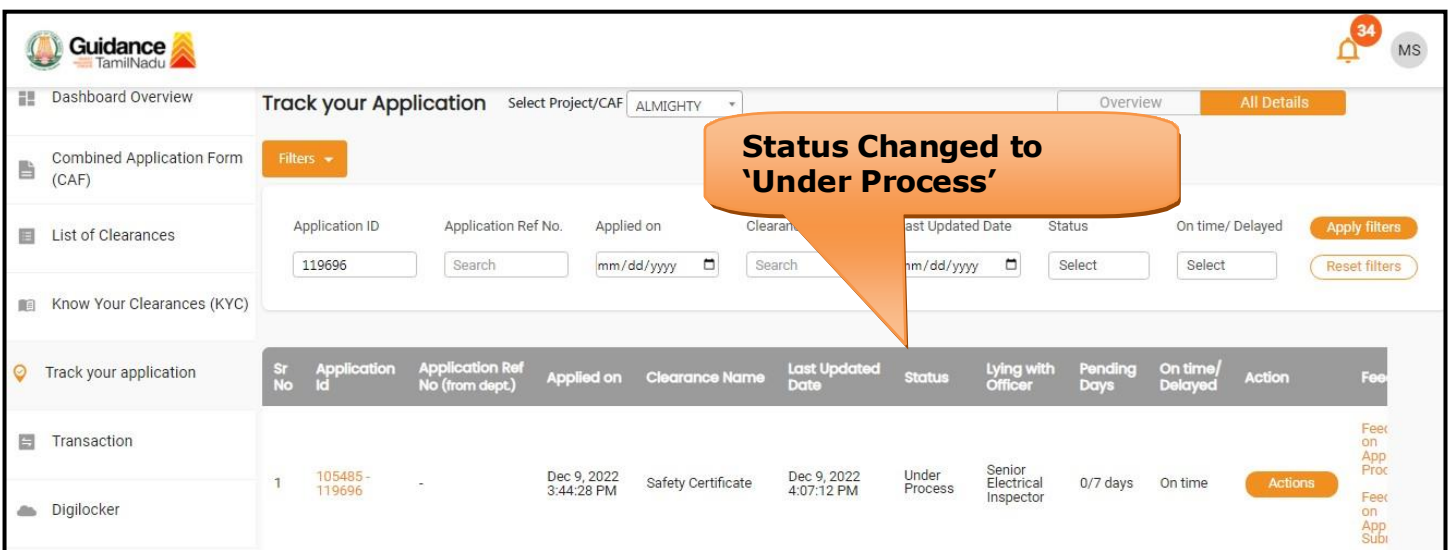
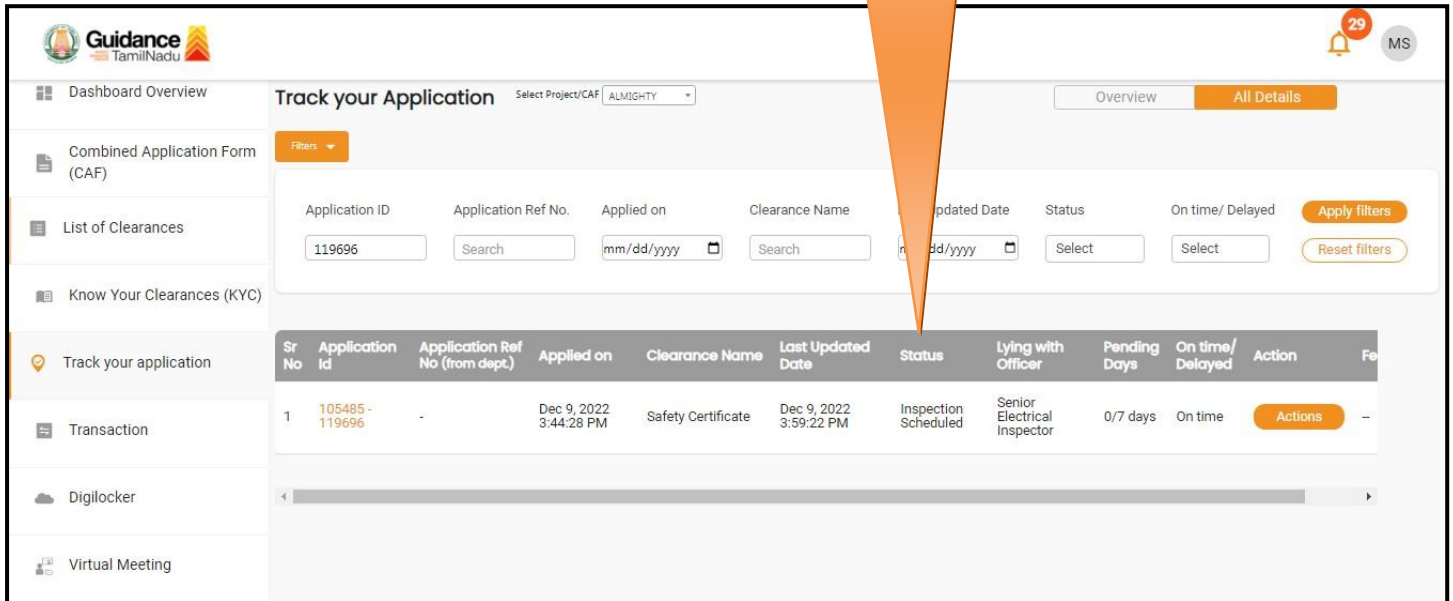


Figure 26. Status changed to 'Under Process'

12. Inspection Scheduled

- 1) The date of appointment for inspection to be done for the specified institution.
- 2) After the Inspection gets completed, the Senior Electrical Inspector submits the Inspection report to the Senior Electrical Inspector for Review.

Status changed to 'Inspection scheduled'



The screenshot shows the 'Track your Application' page. The main table contains the following data:

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action
1	105485 - 119696	-	Dec 9, 2022 3:44:28 PM	Safety Certificate	Dec 9, 2022 3:59:22 PM	Inspection Scheduled	Senior Electrical Inspector	0/7 days	On time	Actions

Figure 27. Inspection Scheduled

Application Action - 119696

Application ID	105485-119696	Application Name	Safety Certificate
Application Ref No.	-	Project Name	ALMIGHTY
Application Submission Date	Dec 9, 2022 3:44:28 PM	Status	Inspection Scheduled

Actions to be performed

[Scheduled Inspection Details](#) [Close](#)

Click here to view Inspection date scheduled by department

Sr No	Application Id	Application Name	Submission Date	Application Type	Inspection Date	Inspection Status	Inspector	Pending Days	On time/Delayed	Action
1	105485-119696	Safety Certificate	Dec 9, 2022 3:44:28 PM	Safety Certificate	Dec 9, 2022 3:59:22 PM	Inspection Scheduled	Senior Electrical Inspector	0/7 days	On time	Actions

Figure 28. Scheduled Inspection Details

Inspection Details : 119696

Inspection Scheduled Date (DD/MM/YYYY):

12/12/2022

Inspection date scheduled by department

Figure 29. Scheduled Inspection Details (Contd.)

3) After the Inspection schedule is done, the Senior Electrical Inspector uploads the inspection report and submits to the department. The status would reflect as **“Inspection Report uploaded”**.

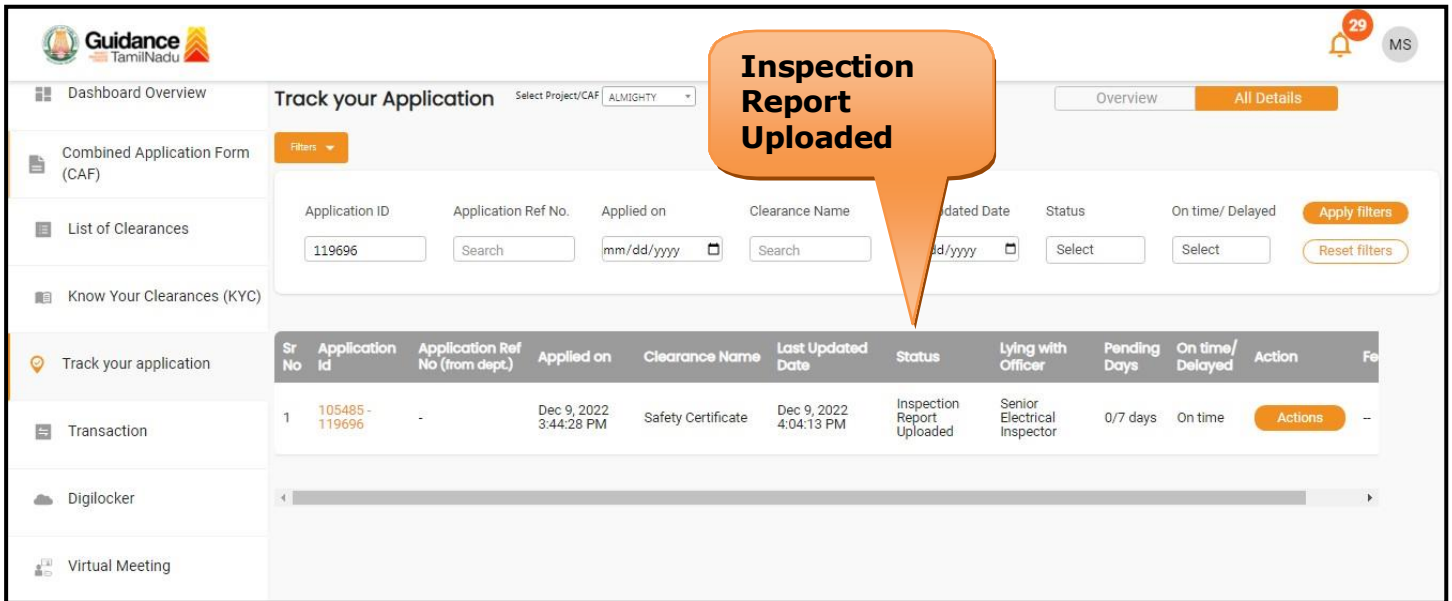


Figure 30. Inspection Report Uploaded

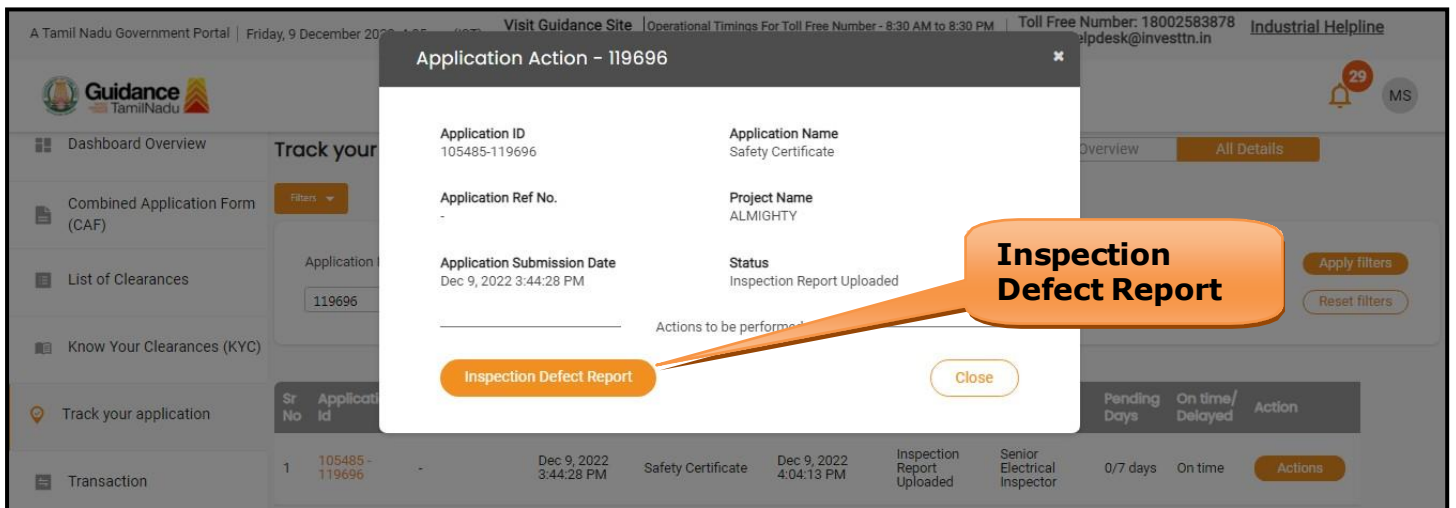


Figure 31. Inspection Schedule

13. Application Processing

1) The Department scrutinizes and reviews the application and updates the status as **“Approved”** or **“Rejected.”**

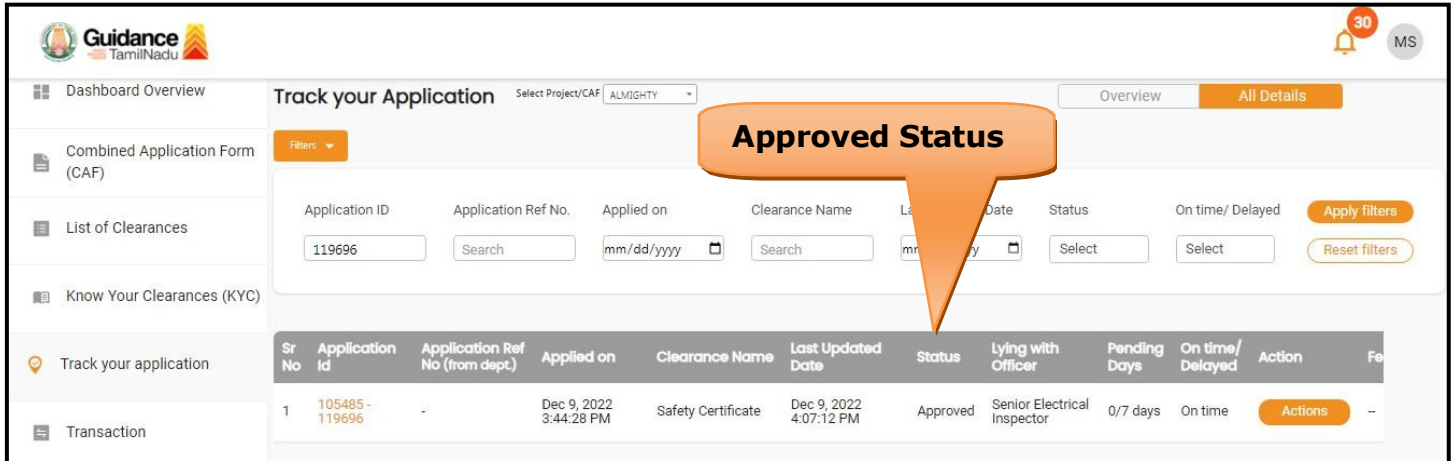


Figure 32. Application Processed

2) If the application is **‘Approved’** by the Department, the applicant can download the Approval Certificate under **‘Track your application – > ‘Action’ button -> Download Certificate** (Refer Figure 33)

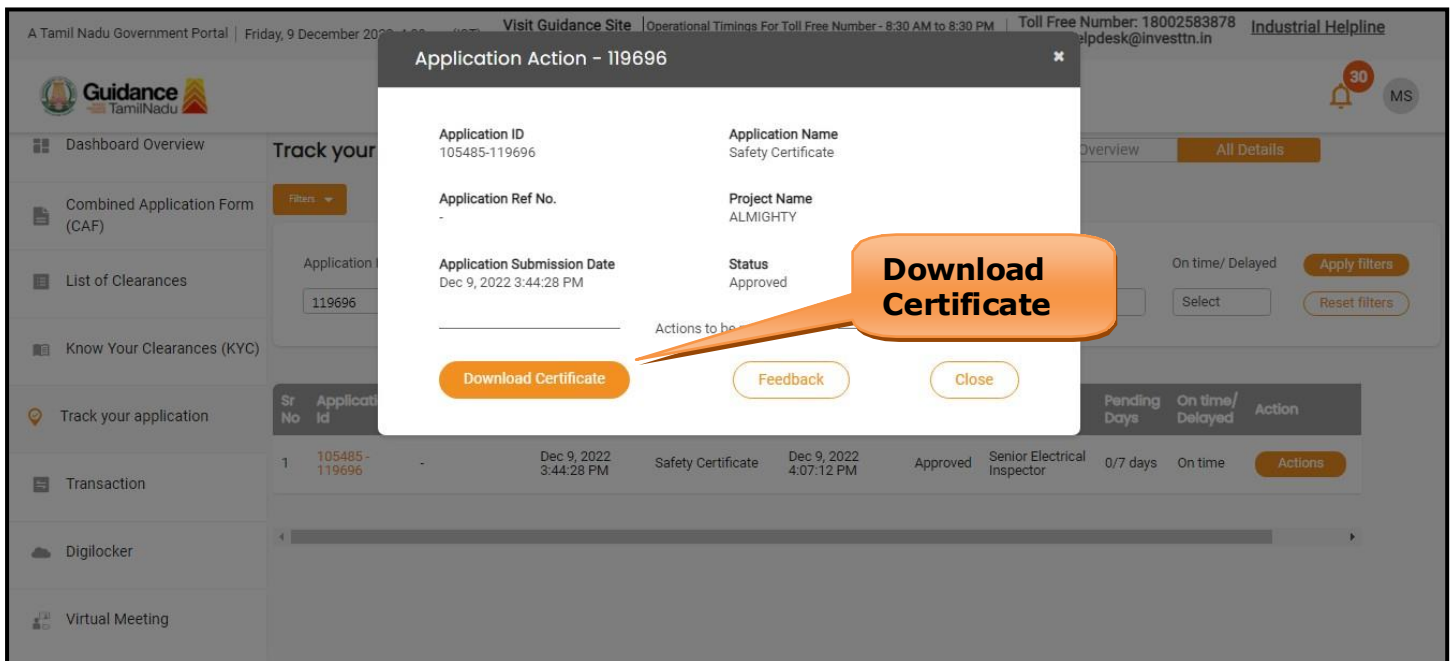


Figure 33. Download the Approved Certificate

3) If the application is '**Rejected**' by the Department, the applicant can view the rejection remarks under the Actions Tab by the department. Applicant has to create a fresh application if the application has been rejected. (Refer Figure 34)

The screenshot shows the 'Track your Application' page. At the top, there's a navigation bar with 'Dashboard Overview', 'Track your Application', and 'Select Project/CAF' set to 'ALMIGHTY'. Below this is a filter section with 'Application ID' (119696), 'Application Ref No.' (Search), 'Applied on' (mm/dd/yyyy), 'Clearance Name' (Search), 'Last Updated' (mm/dd/yyyy), 'Status' (Select), and 'On time/ Delayed' (Select). A callout bubble labeled 'Rejected Status' points to the 'Rejected' status in the table below.

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action	Fee
1	105485 - 119696	-	Dec 9, 2022 3:44:28 PM	Safety Certificate	Dec 9, 2022 4:07:12 PM	Rejected	Senior Electrical Inspector	0/7 days	On time	Actions	Fee on App Proc Fee on App Sub

Figure 34. Rejected Status

