



TAMIL NADU SINGLE WINDOW PORTAL

APPLICANT MANUAL

Provisional Registration of Boilers

DIRECTORATE OF BOILERS



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1. Home Page

1) The journey of the new applicant starts with Tamil Nadu Single Window Portal (TNSWP) home page that can be accessed through <https://tnswp.com> website wherein it gives various information's, useful links, and functionalities about TNSWP.

2) Applicant can reach the helpdesk Toll free number-1800-258-3878 and Helpdesk Email.

TNSWP website
(www.tnswp.com)

Toll free number
and Mail Id



tnswp.com/DIGIGOV/swp-tnswp.jsp

A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:11 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

TAMIL NADU

Leading the Nation

#1 Number of Factories in India	#1 Number of Operational SEZs in India	#1 Governance & Political Stability (N-SIPI 2019)	#1 International and Domestic Tourist Arrivals	#1 Best Performing State (India Today State of the State Award 2018, 2019 & 2020)
#2 Sustainable Development Goals (SDG) Index 2020-21 (NITI Aayog)	#2 Second Largest Economy in India	#2 Best Governed State (Public Affairs Index 2020)	#2 Job Creation Under IBPS Scheme	#2 Growth, Innovation and Leadership Index 2019 (Frost & Sullivan)

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

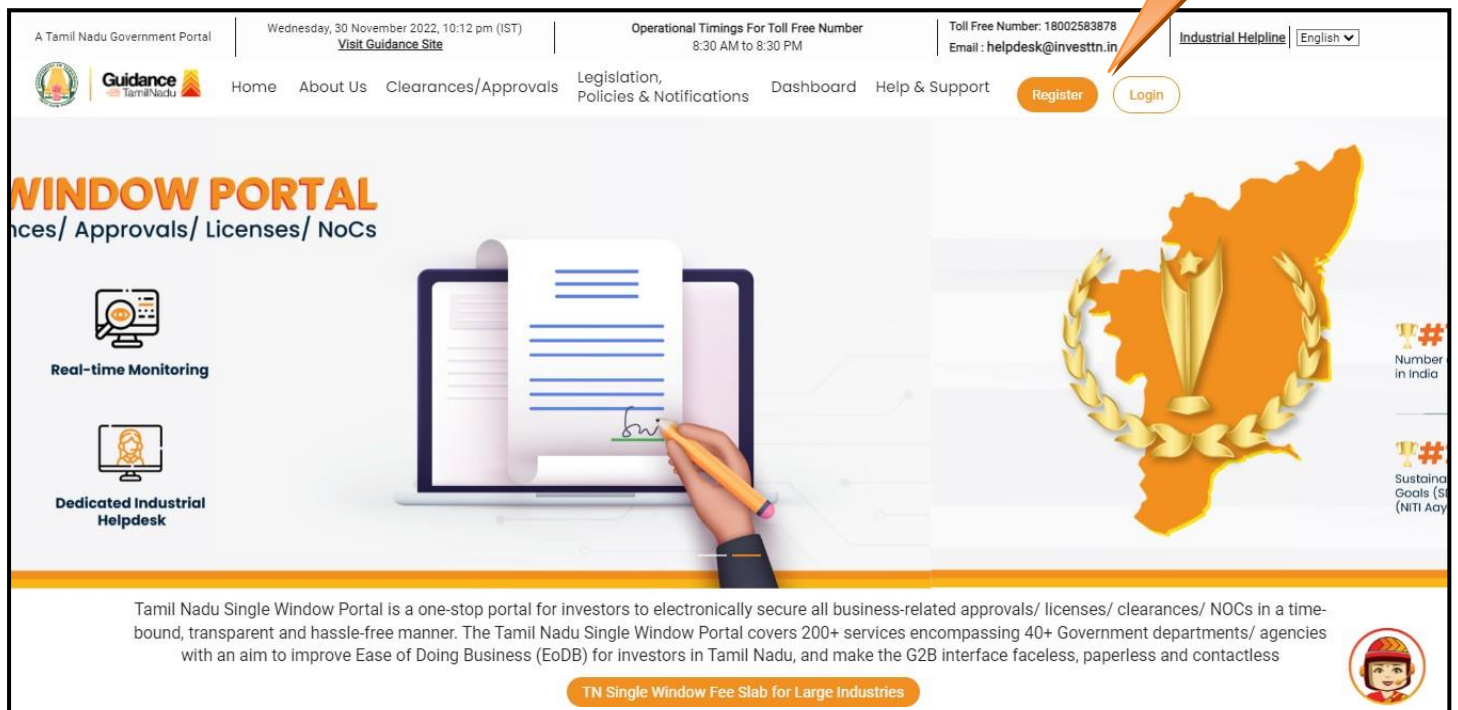
Figure 1. Single Window Portal Home Page

2. Registration

To access the TNSWP and to apply for various clearances the applicant needs to complete the Registration process.

- 1) Click on '**Register**' button on TNSWP.

**Register
on TNSWP**



A Tamil Nadu Government Portal | Wednesday, 30 November 2022, 10:12 pm (IST) | Visit Guidance Site | Operational Timings For Toll Free Number 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email: helpdesk@investtn.in | Industrial Helpline | English

Home About Us Clearances/Approvals Legislation, Policies & Notifications Dashboard Help & Support Register Login

WINDOW PORTAL
Clearances/ Approvals/ Licenses/ NoCs


Real-time Monitoring
Dedicated Industrial Helpdesk

Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 2. Register

- 2) New Investor Registration page will appear (Refer Figure 3 & 4)
- 3) Select the 'Investor' option and continue with the Registration process.
- 4) Only for applying Government to Citizen (G2C) fire clearances, click on option '**G2C clearances of Tamil Nadu fire and rescue clearances under the category individual/small enterprise**'.
- 5) The information icon ⓘ gives a brief description about the fields when the applicant hovers the cursor on these icons.



Guidance
TamilNadu

Welcome to Tamil Nadu Single Window Portal

Investment Portal

A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

New Registration

Register as

Investor

Individual / Small Enterprise (Only to apply G2C services of Tamil Nadu Fire and Rescue Services)

Applicant First Name

Applicant Last Name

Designation of the Applicant


Date of Birth

- In case of Proprietorship firm, write PAN Number of Proprietor.
- In case of Individuals, write PAN Number of Individual.
- In case of Small Enterprise, write PAN Number of Small Enterprise.

PAN Number of Company

Name of Company

Figure 3. Registration Form



Guidance
TamilNadu

Welcome to Tamil Nadu Single Window Portal

Investment Portal

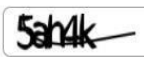
A single window portal is a single point for acceptance and electronic distribution of applications to the respective competent authorities. The single window portal is being revamped to include 190 new services to improve the Ease of Doing Business for investors in Tamil Nadu with an aim to make the entire G2B faceless, paperless and contactless.

Mobile Number

Email ID

User Name

Password Confirm Password

Captcha 

I accept the [Terms and Conditions](#)*

Already have an account? [Log In](#)

Figure 4. Registration Form Submission

- 6) The Email ID would be the Username to login the TNSWP.
- 7) Future communications would be sent to the registered mobile number and Email ID of the applicant.
- 8) Create a strong password and enter the Captcha code as shown.
- 9) The applicant must read and accept the terms and conditions and click on 'Register' button.

3. Mobile Number / Email ID – 2-Step Verification Process

- **'2-Step Verification Process'** screen will appear when the applicant clicks on 'Register' button.
 - **Mobile Number Verification**
 - 1) For verifying the mobile number, the verification code will be sent to the given mobile number.
 - 2) Enter the verification code and click on the **'Verify'** button.

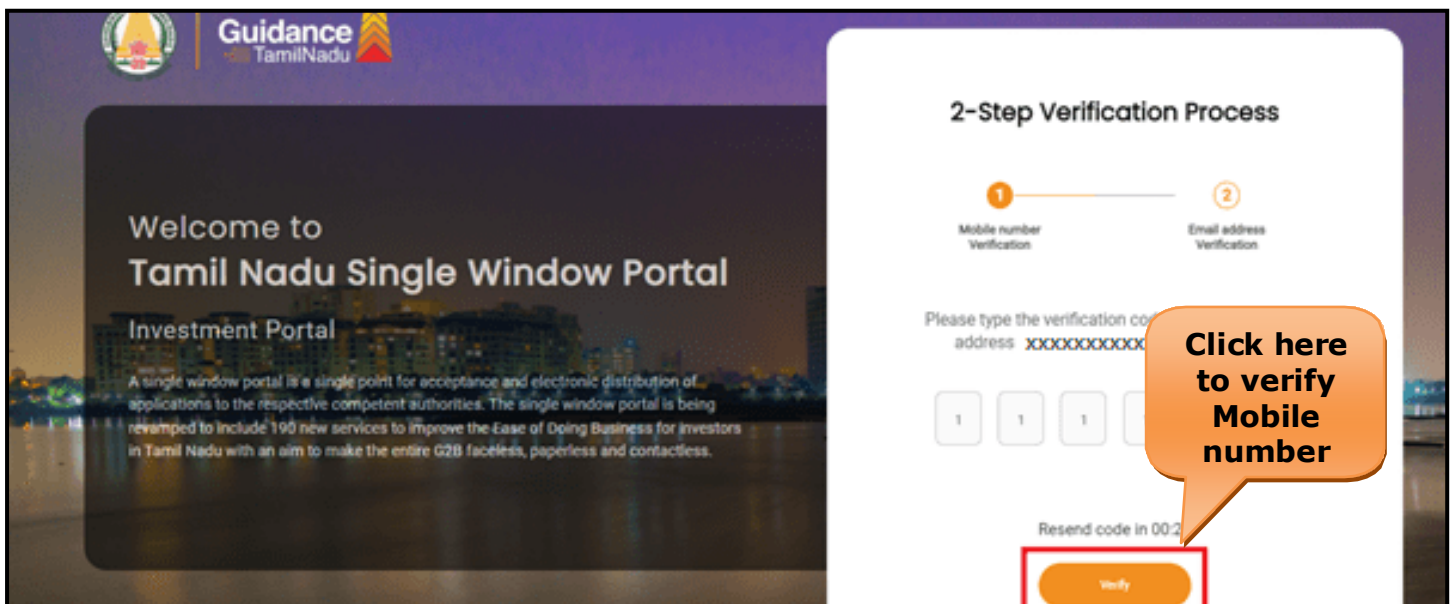


Figure 5. Mobile Number Verification

- **Email ID Verification**

- 1) For verifying the Email ID, the verification code will be sent to the given Email ID.
- 2) Enter the verification code and click on the '**Verify**' button.

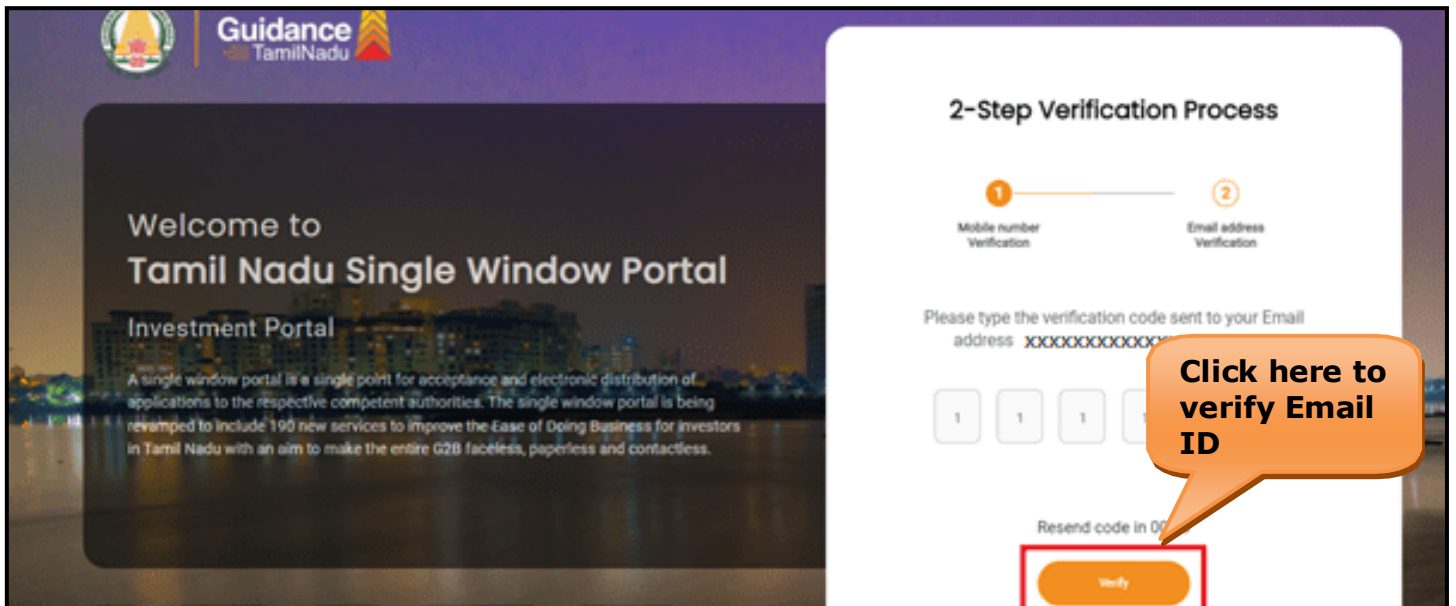


Figure 1. Email ID Verification

- 3) After completion of the 2-Step Verification process, registration confirmation message will pop-up stating as **'Your registration was successful'** (Refer Figure 7).
- 4) Registration process is completed successfully.

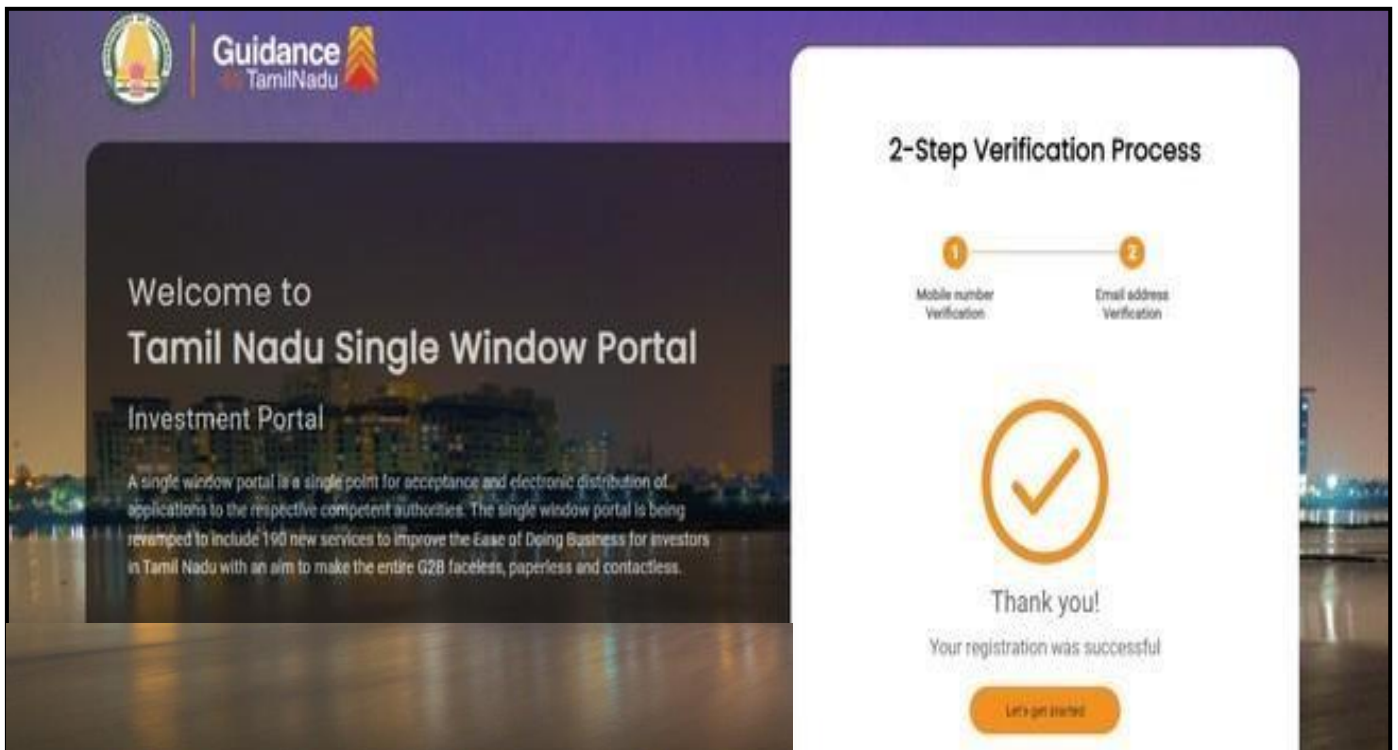


Figure 7. Registration Confirmation Pop-Up

4. Login

- 1) The applicant can login to TNSWP with the Username and Password created during the registration process.
- 2) Click on login button to enter TNSWP.

**Login to
TNSWP**



The screenshot shows the TNSWP website interface. The browser address bar displays 'tnswp.com/DIGIGOV/swp-tnswp.jsp'. The page header includes the Tamil Nadu Government Portal logo, the date 'Wednesday, 30 November 2022, 10:11 pm (IST)', operational timings for the toll-free number (8:30 AM to 8:30 PM), and contact information (Toll Free Number: 18002583878, Email: helpdesk@investtn.in). The navigation menu includes Home, About Us, Clearances/Approvals, Legislation, Policies & Notifications, Dashboard, and Help & Support. The 'Register' and 'Login' buttons are visible in the top right corner. The main content area features a large orange map of Tamil Nadu with a star and the text 'TAMIL NADU Leading the Nation'. Below this, there are two rows of award statistics, each with a trophy icon and a ranking (#1 or #2). The bottom section contains a paragraph describing the portal as a one-stop portal for investors to secure business-related approvals, licenses, clearances, and NOCs. A button for 'TN Single Window Fee Slab for Large Industries' is located at the bottom center, and a small cartoon character icon is in the bottom right corner.

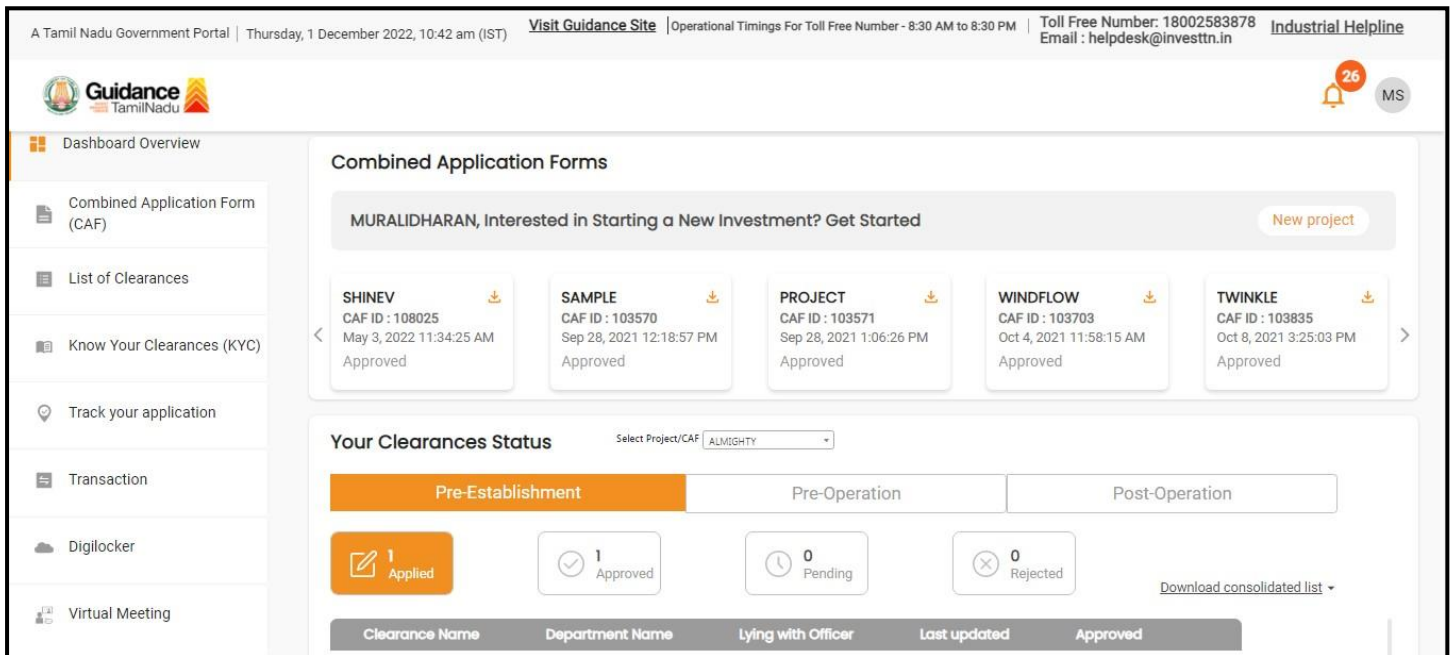
Tamil Nadu Single Window Portal is a one-stop portal for investors to electronically secure all business-related approvals/ licenses/ clearances/ NOCs in a time-bound, transparent and hassle-free manner. The Tamil Nadu Single Window Portal covers 200+ services encompassing 40+ Government departments/ agencies with an aim to improve Ease of Doing Business (EoDB) for investors in Tamil Nadu, and make the G2B interface faceless, paperless and contactless

TN Single Window Fee Slab for Large Industries

Figure 8. Login

5. Dashboard Overview

- 1) When the Applicant logs into TNSWP, the dashboard overview page will appear.
- 2) Dashboard overview is Applicant-friendly interface for the Applicant's easy navigation and to access various functionalities such as Menu bar, Status whether the application is Approved, Pending, Rejected and Data at-a glance on a unified point.



A Tamil Nadu Government Portal | Thursday, 1 December 2022, 10:42 am (IST) | [Visit Guidance Site](#) | Operational Timings For Toll Free Number - 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | Email : helpdesk@investtn.in | [Industrial Helpline](#)

Guidance TamilNadu

26 MS

Dashboard Overview

Combined Application Form (CAF)

List of Clearances

Know Your Clearances (KYC)

Track your application

Transaction

Digilocker

Virtual Meeting

Combined Application Forms

MURALIDHARAN, Interested in Starting a New Investment? [Get Started](#) [New project](#)

Application Name	CAF ID	Submission Date	Status
SHINEV	108025	May 3, 2022 11:34:25 AM	Approved
SAMPLE	103570	Sep 28, 2021 12:18:57 PM	Approved
PROJECT	103571	Sep 28, 2021 1:06:26 PM	Approved
WINDFLOW	103703	Oct 4, 2021 11:58:15 AM	Approved
TWINKLE	103835	Oct 8, 2021 3:25:03 PM	Approved

Your Clearances Status | Select Project/CAF:

Pre-Establishment | Pre-Operation | Post-Operation

1 Applied | 1 Approved | 0 Pending | 0 Rejected

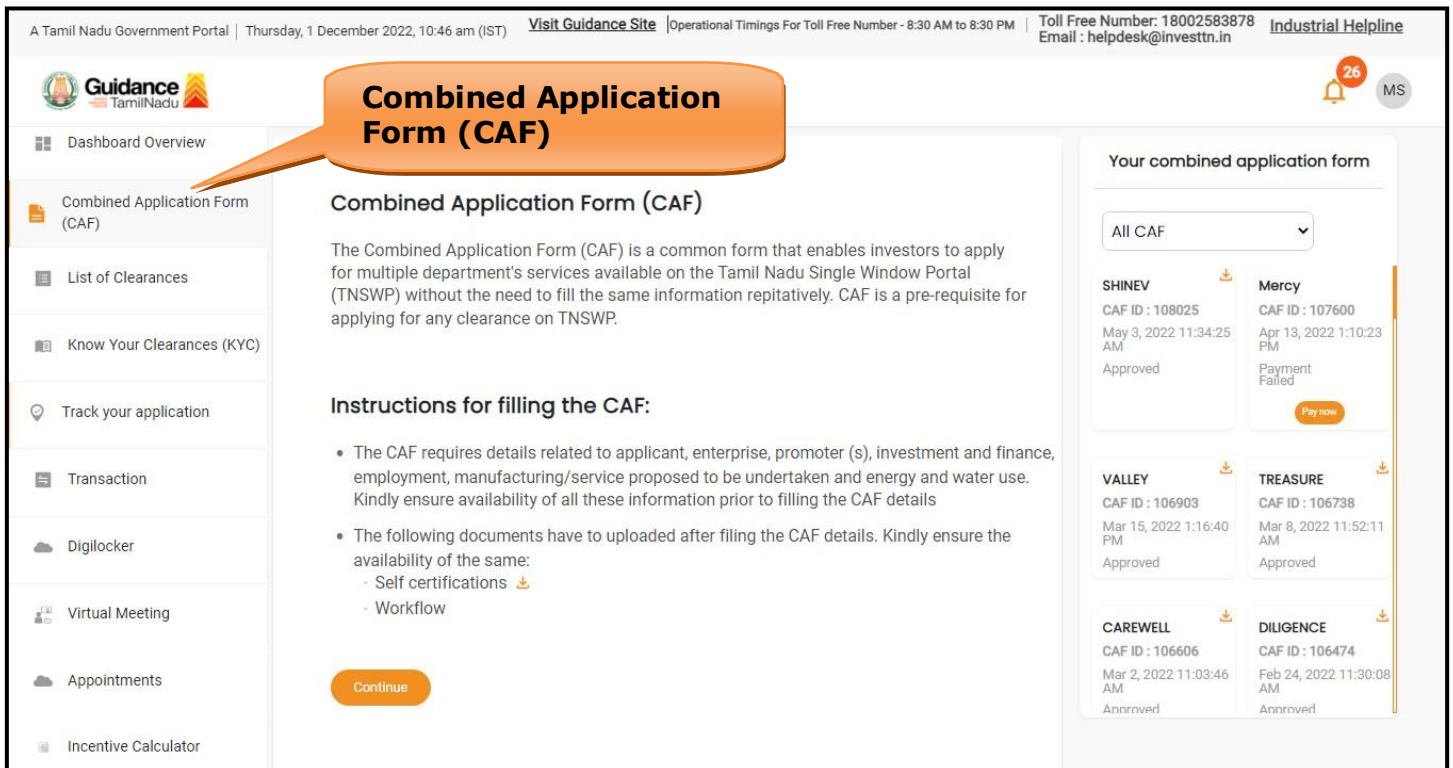
[Download consolidated list](#)

Clearance Name	Department Name	Lying with Officer	Last updated	Approved
----------------	-----------------	--------------------	--------------	----------

Figure 9. Dashboard Overview

6. Combined Application Form (CAF)

- 1) Prior to applying for various clearances on TNSWP, the applicant must create a project by filling in the combined application form (CAF).
- 2) Click on Combined Application Form (CAF) from the menu bar on the left.
- 3) The details which are commonly required for applying various clearances are stored in Central Repository through CAF. So, whenever the applicant applies for various clearances for a specific project, the details stored in CAF gets auto populated in the application form which minimizes the time spent on entering the same details while filling multiple applications.
- 4) The Overview of the Combined Application Form (CAF) and the instructions to fill in the Combined Application Form (CAF) is mentioned in the below Figure.
- 5) Click on '**Continue**' button to fill in the Combined Application Form.



A Tamil Nadu Government Portal | Thursday, 1 December 2022, 10:46 am (IST) | [Visit Guidance Site](#) | Operational Timings For Toll Free Number - 8:30 AM to 8:30 PM | Toll Free Number: 18002583878 | [Industrial Helpline](#)
 Email : helpdesk@investtn.in

Combined Application Form (CAF)

Combined Application Form (CAF)

The Combined Application Form (CAF) is a common form that enables investors to apply for multiple department's services available on the Tamil Nadu Single Window Portal (TNSWP) without the need to fill the same information repeatedly. CAF is a pre-requisite for applying for any clearance on TNSWP.

Instructions for filling the CAF:

- The CAF requires details related to applicant, enterprise, promoter (s), investment and finance, employment, manufacturing/service proposed to be undertaken and energy and water use. Kindly ensure availability of all these information prior to filling the CAF details
- The following documents have to uploaded after filing the CAF details. Kindly ensure the availability of the same:
 - Self certifications 📄
 - Workflow

[Continue](#)

Your combined application form

All CAF

SHINEV CAF ID : 108025 May 3, 2022 11:34:25 AM Approved	Mercy CAF ID : 107600 Apr 13, 2022 1:10:23 PM Payment Failed
VALLEY CAF ID : 106903 Mar 15, 2022 1:16:40 PM Approved	TREASURE CAF ID : 106738 Mar 8, 2022 11:52:11 AM Approved
CAREWELL CAF ID : 106606 Mar 2, 2022 11:03:46 AM Approved	DILIGENCE CAF ID : 106474 Feb 24, 2022 11:30:08 AM Approved

Figure 10. Combined Application Form (CAF)

6.1 Sections of Combined Application Form

1) To complete the combined application form (CAF) the applicant has to fill 7 Sections of CAF as displayed in Figure 11. (**CAF payment tab** will be displayed only for large enterprises).

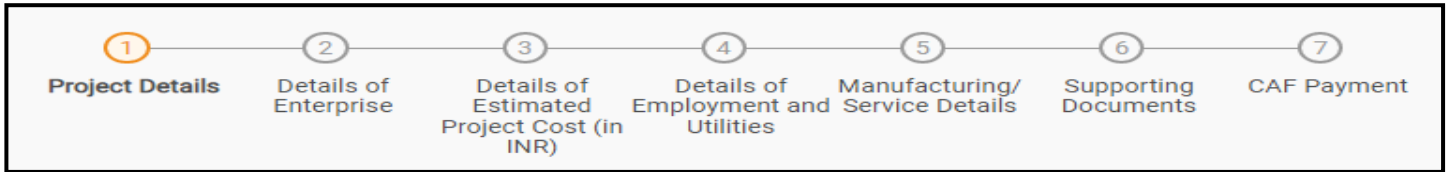


Figure 11. Section of Combined Application Form (CAF)

2) After filling the CAF details, the applicant has to upload the requisite supporting documents under '**Section 6: Supporting Documents**'

- **Self-Certification:**

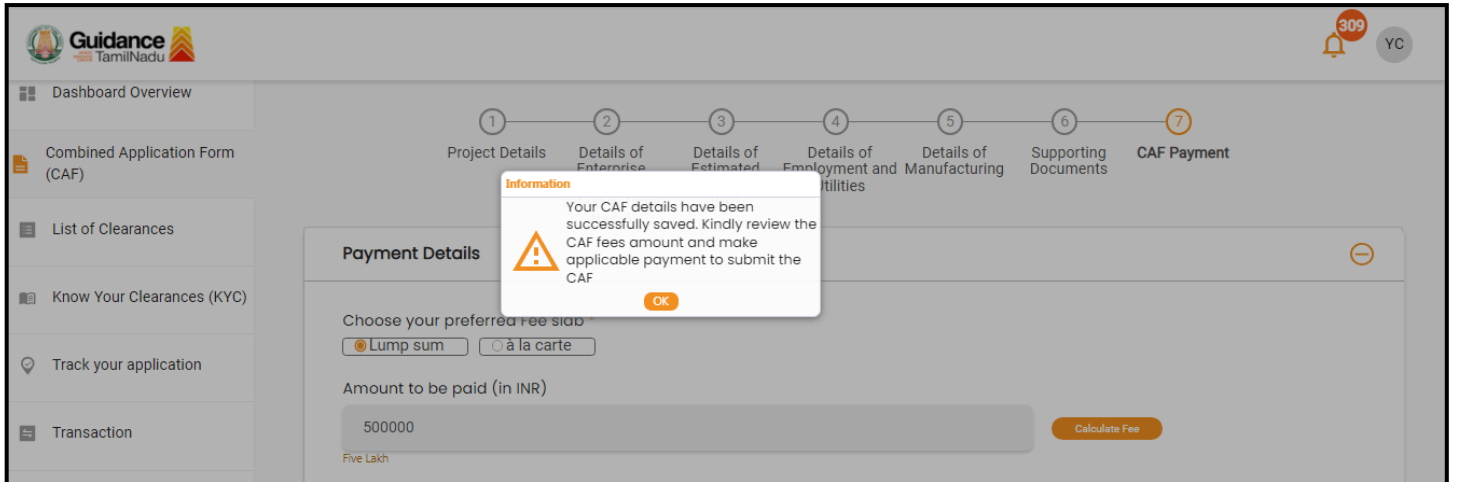
- Download the template.
- Prepare the self-certification documents as per the instructions given in the template and upload.

- **Workflow:**

- Prepare and upload the business process flow chart.

3) After filling all the sections in combined application form (CAF), the applicant can submit the form.

4) When the applicant submits the combined application form (CAF), confirmation message will pop-up stating, '**Your request has been saved successfully**' (Refer Figure 12).



The screenshot displays the 'CAF Payment' step of the Combined Application Form (CAF) process. A progress bar at the top indicates seven steps: 1. Project Details, 2. Details of Enterprise, 3. Details of Estimated, 4. Details of Employment and Manufacturing Utilities, 5. Details of Manufacturing, 6. Supporting Documents, and 7. CAF Payment. The current step is 'CAF Payment'. A confirmation message box is overlaid on the page, stating: 'Information: Your CAF details have been successfully saved. Kindly review the CAF fees amount and make applicable payment to submit the CAF.' Below the message, there is an 'OK' button. The 'Payment Details' section shows options for 'Choose your preferred fee slab' with 'Lump sum' selected and 'à la carte' as an alternative. The 'Amount to be paid (in INR)' is set to 500000, with 'Five Lakh' written below it. A 'Calculate Fee' button is visible at the bottom right of the payment details section.

Figure 12. Combined Application Form (CAF)- Confirmation Message

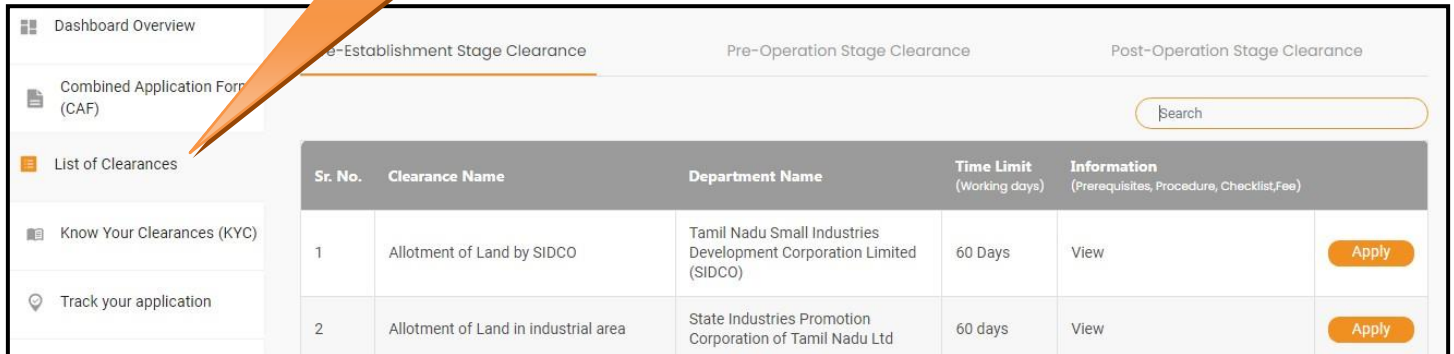
Note:

If the applicant belongs to large industry, single window fee would be applicable according to the investment in Plant & Machinery or Turnover amount. [Click here](#) to access the Single Window Fee Slab.

7. Apply for Provisional Registration of Boiler

1. Click on “List of Clearances”

List of Clearances



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	
1	Allotment of Land by SIDCO	Tamil Nadu Small Industries Development Corporation Limited (SIDCO)	60 Days	View	Apply
2	Allotment of Land in industrial area	State Industries Promotion Corporation of Tamil Nadu Ltd	60 days	View	Apply

Figure 13. List of Clearances

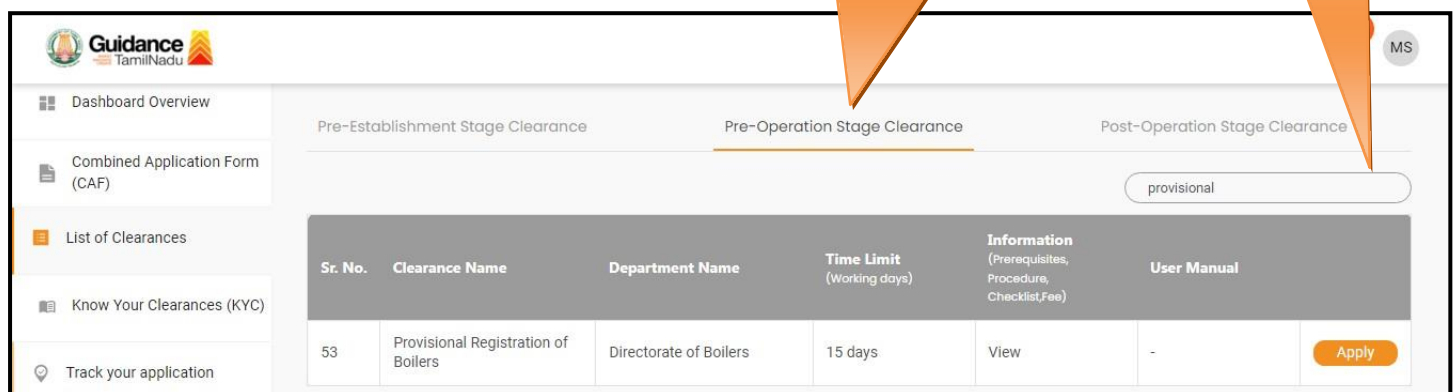
2. The list of clearances is segregated into three stages.

- **Pre-Establishment Stage Clearance**
- **Pre-Operation Stage Clearance**
- **Post-Operation Stage Clearance**

3. Select ‘**Pre-Operation Stage Clearance**’ and find the clearance ‘**Provisional Registration of Boilers**’ by using Search option as shown in the figure given below.

Pre-Operation Stage Clearance

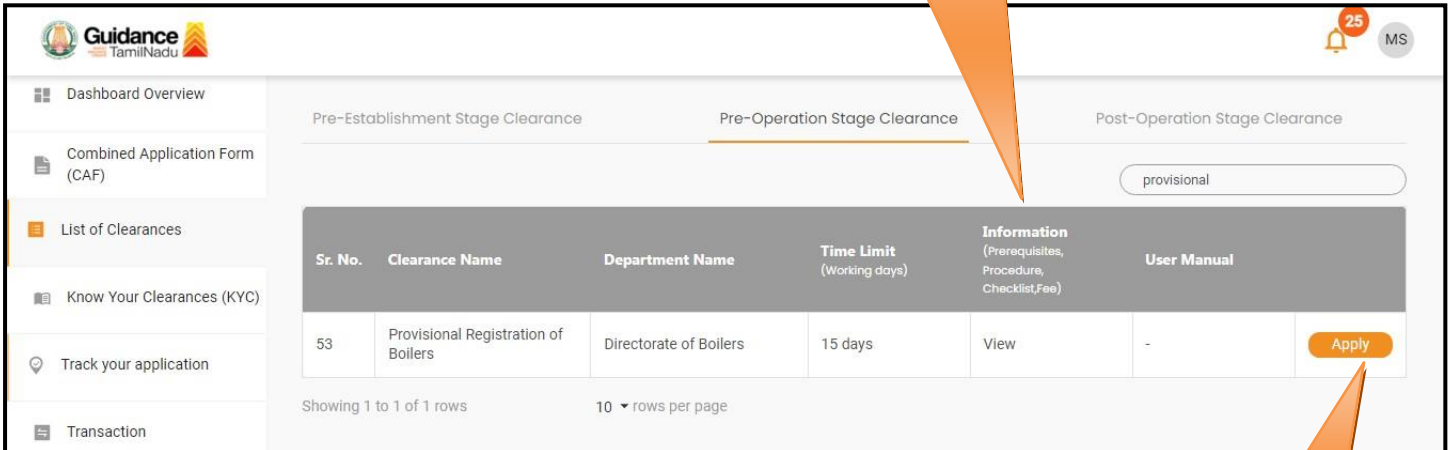
Search for Clearance



Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual	
53	Provisional Registration of Boilers	Directorate of Boilers	15 days	View	-	Apply

Figure 14. Search for Clearance

4. Applicant can view information on workflow, checklist of supporting documents to be uploaded by the applicant and fee details. Click on 'view' to access the information (Refer Figure 15)
5. To apply for the clearance, click on 'Apply' to access the department application form (Refer Figure 15).
6. The Applicant can apply to obtain license for more than 1 establishment using a single login, but the applicant must create multiple Combined Application Form (CAF) for each of the establishment.



View Information

Sr. No.	Clearance Name	Department Name	Time Limit (Working days)	Information (Prerequisites, Procedure, Checklist, Fee)	User Manual
53	Provisional Registration of Boilers	Directorate of Boilers	15 days	View	-

Apply for Clearance

Figure 15. Apply for Clearance

8. Filling the Application Form

1. Applicants need to fill all the details under the following 3 sections to complete the application.

A. Application Form Details

B. Document Checklist

C. Payment Details

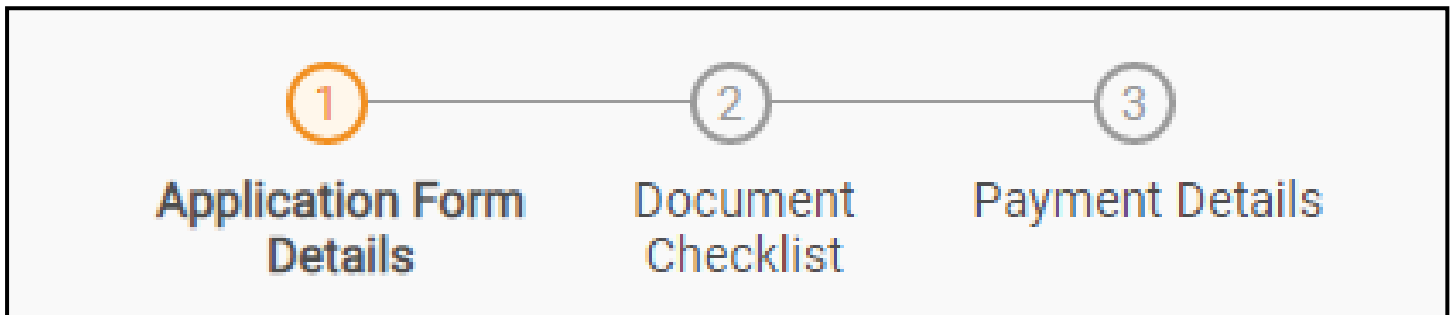


Figure 16. Three Sections of Application Form

B. Document Checklist

- 1) The following supporting documents need to be uploaded by the applicant as per the notes given.
- 2) Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed).
- 3) In case of multiple documents, please upload them in zip format.
 1. Form No. II or Form No. XVII
 2. Form No. III
 3. Form No. IIIA
 4. Form No. IIIB
 5. Form No. IIIC
 6. Form No. IV or IV A
 7. Main Assembly Drawing of Boiler
 8. Feed Piping/Blow Down Piping Drawing of Boiler
 9. Steam Pipeline Drawing






- 10. Strength Calculation Sheets for Steam Pipeline
- 11. Erector Engagement Letter
- 12. Test Certificate for Steam Pipelines







4) After Uploading all the supporting documents click on 'Next' to go 'Payment details' screen.

Documents to be uploaded ⊖

Note 1: Maximum 10 MB Allowed (Only .DOC, .PDF, .XLS, .BMP, .GIF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX, .ZIP, .KML are allowed)

Note 2: In case of multiple documents, please upload in zip format

Sr. No.	Document Name	Attach Document
1	<input checked="" type="checkbox"/> Form No. II or Form No. XVII	 SAMPLE SUPPORTING DOC (1).pdf
2	<input checked="" type="checkbox"/> Form No. III	 SAMPLE SUPPORTING DOC (1).pdf
3	<input checked="" type="checkbox"/> Form No. IIIA	 SAMPLE SUPPORTING DOC (1).pdf
4	<input type="checkbox"/> Form No. IIIB	<div style="border: 1px dashed #ccc; padding: 5px; display: flex; align-items: center; justify-content: center;"> Drag & Drop Browse Files DigiLocker </div>
5	<input checked="" type="checkbox"/> Form No. IIIC	 SAMPLE SUPPORTING DOC (1).pdf
6	<input checked="" type="checkbox"/> Form No. IV or IV A	 SAMPLE SUPPORTING DOC (1).pdf

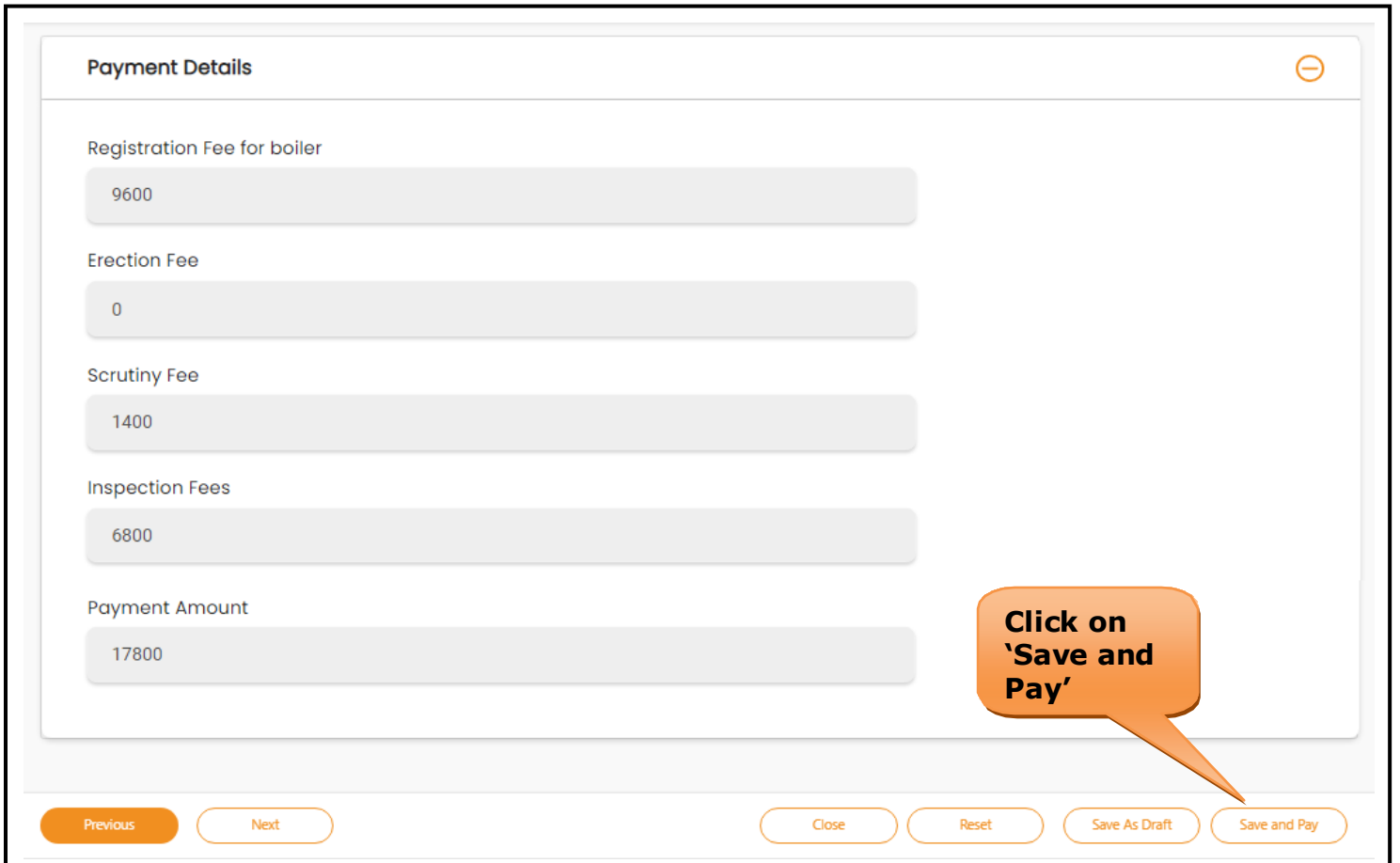
7	<input checked="" type="checkbox"/> Main Assembly Drawing of Boiler	 SAMPLE SUPPORTING DOC (1).pdf
8	<input checked="" type="checkbox"/> Feed Piping/Blow Down Piping Drawing of Boiler	 SAMPLE SUPPORTING DOC (1).pdf
9	<input checked="" type="checkbox"/> Steam Pipeline Drawing	 SAMPLE SUPPORTING DOC (1).pdf
10	<input checked="" type="checkbox"/> Strength Calculation Sheets for Steam Pipeline	 SAMPLE SUPPORTING DOC (1).pdf
11	<input checked="" type="checkbox"/> Erector Engagement Letter	 SAMPLE SUPPORTING DOC (1).pdf
12	<input checked="" type="checkbox"/> Test Certificate for Steam Pipelines	 SAMPLE SUPPORTING DOC (1).pdf

Previous Next Close Reset Save As Draft Save and Pay

Figure 17. Document Checklist

C. Payment Details

- 1) Payment amount would be auto populated.
- 2) Click on '**Save and Pay**' button to save the application and to make the payment.



The screenshot shows a web form titled "Payment Details" with a close button in the top right corner. The form contains five input fields, each with a label and a value:

Field Label	Value
Registration Fee for boiler	9600
Erection Fee	0
Scrutiny Fee	1400
Inspection Fees	6800
Payment Amount	17800

At the bottom of the form, there are five buttons: "Previous" (highlighted in orange), "Next", "Close", "Reset", and "Save As Draft". A "Save and Pay" button is also present, which is highlighted by an orange callout bubble containing the text "Click on 'Save and Pay'".

Figure 18. Payment Details

9. Payment Process

- 1) After clicking on '**Save and Pay**' button a unique '**Token Id**' would be generated with a pop-up message.

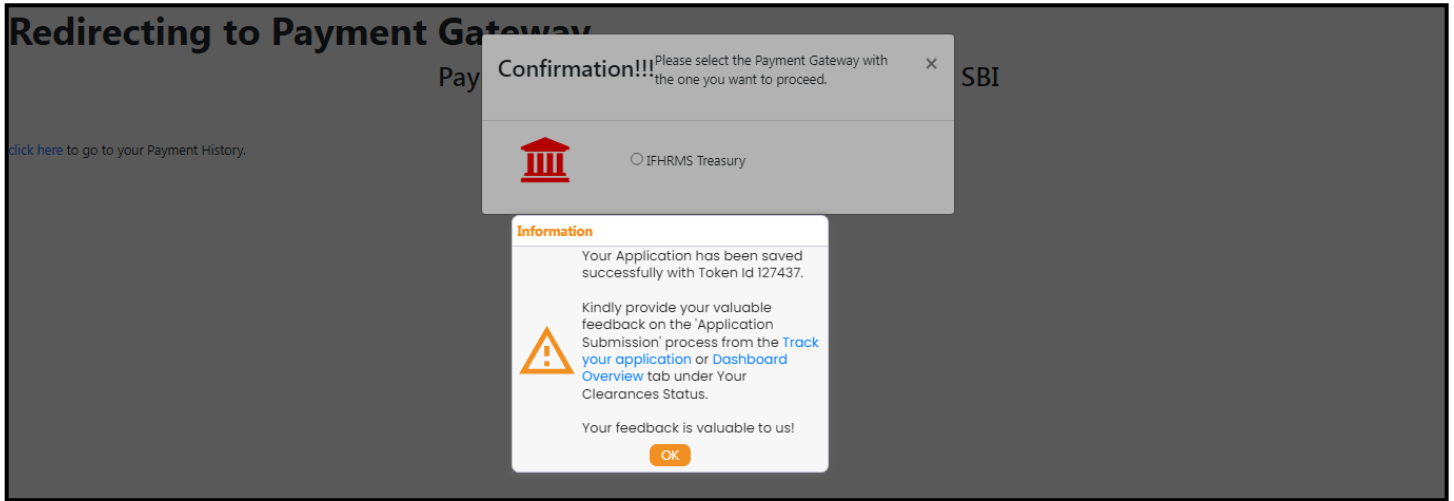


Figure 19. Token ID Generated

- 2) The Applicant has the provision to make the payment by using "**IFHRMS Treasury**" Payment gateway.
- 3) Click on 'Ok' button, IFHRMS Payment Gateway screen would appear, click on Radio button '**IFHRMS Treasury**'.

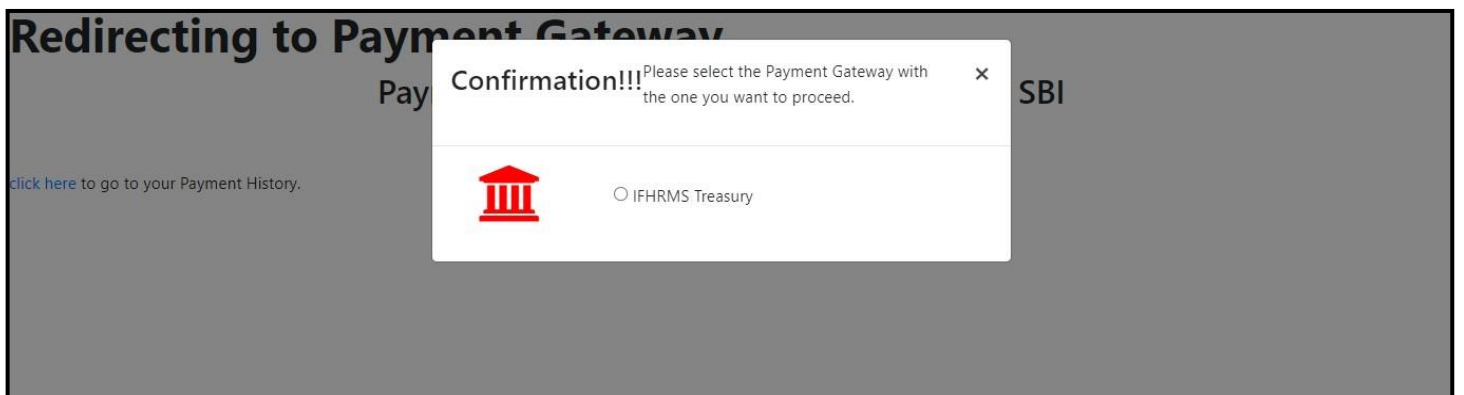


Figure 20. Payment Process

4) Then the payment '**Reference Number**' would be generated, refer the instruction note as shown in the below figure.

5) Click on 'Ok' button, follow the payment process and make the payment.

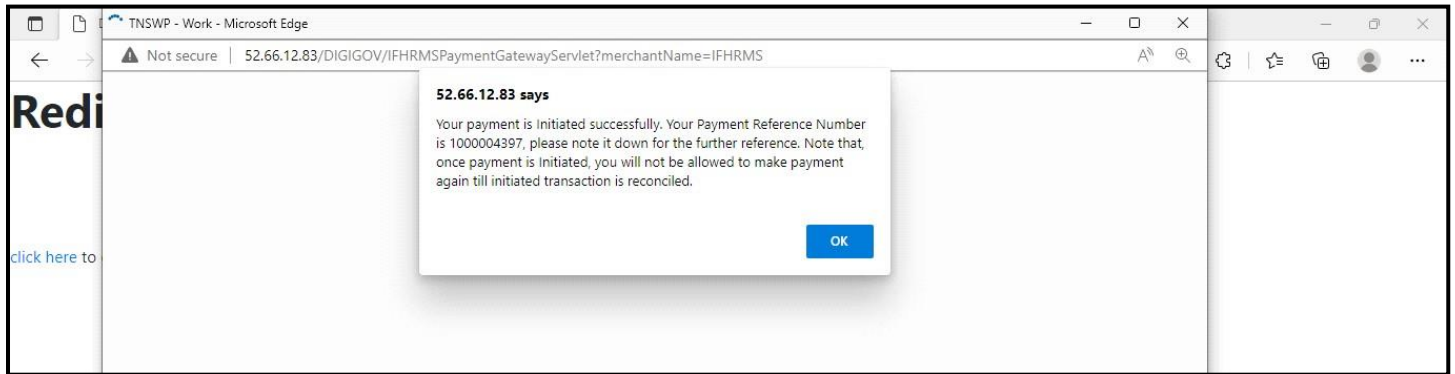


Figure 21. Payment Reference Number

6) After the applicant has completed the payment process, the application is submitted successfully to the Department for further processing. The applicant can view the status of the application under **Track your application** → **Select the CAF from the Dropdown** → **All details**

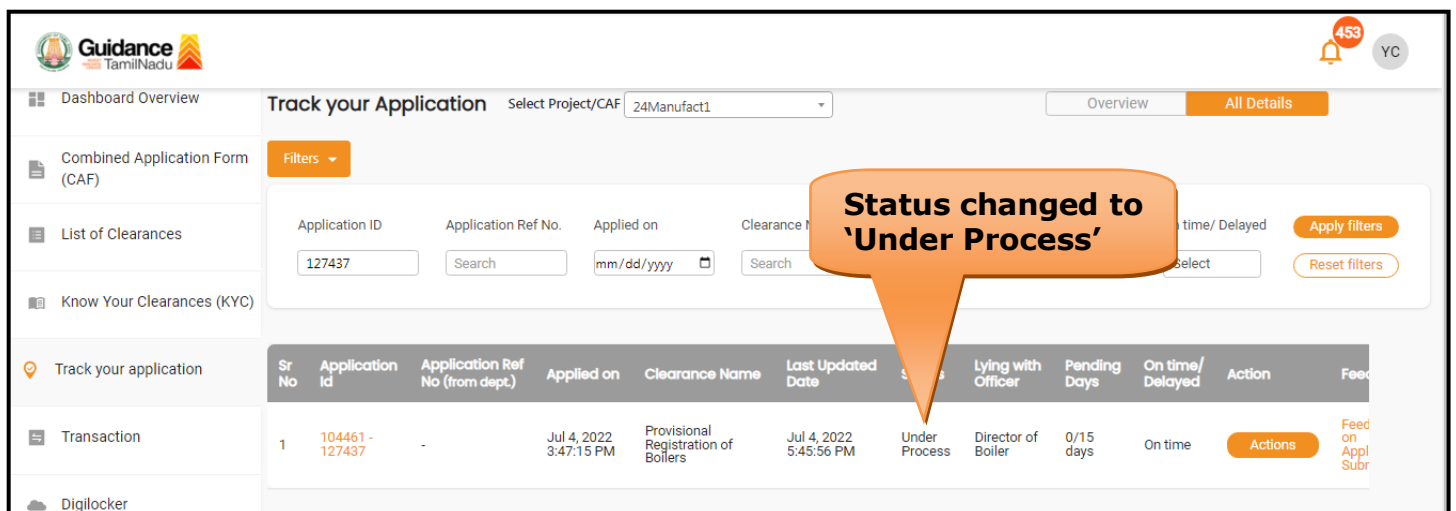


Figure 22. Under Process

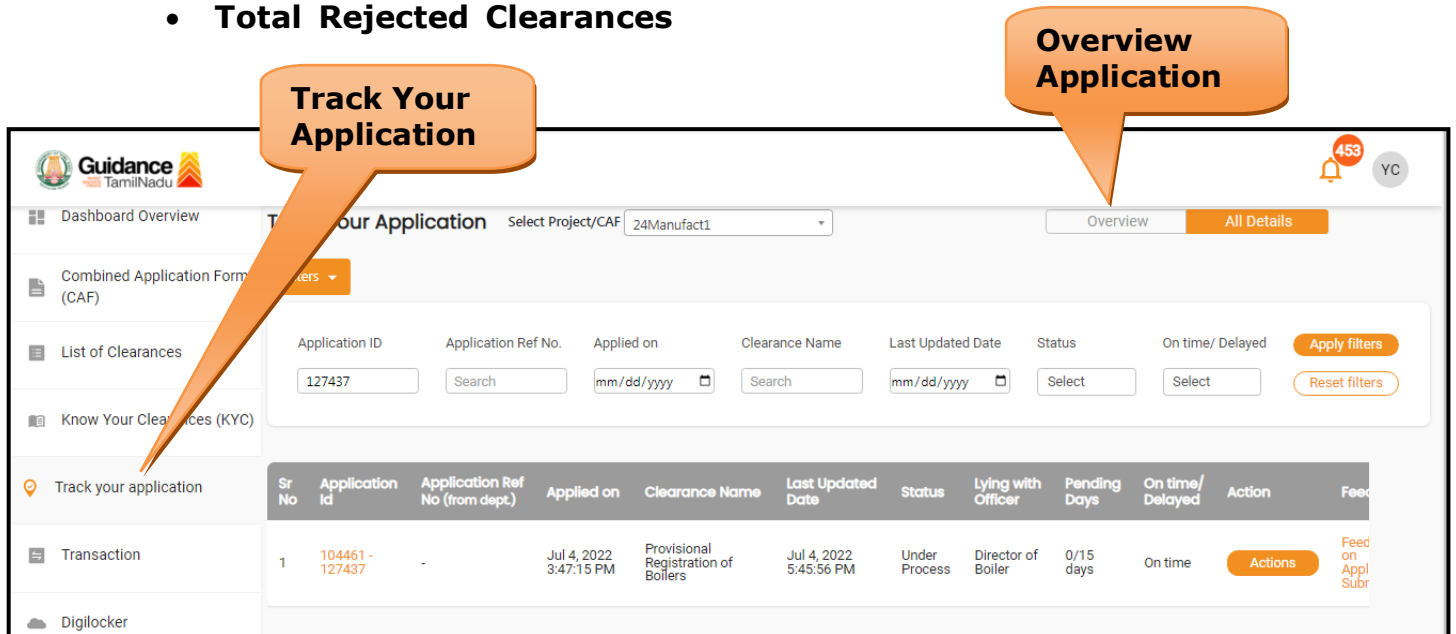
10. Track Your Application

- 1) After submitting the application, a unique 'token ID' would be generated. Using the 'Token ID' the Applicant can track the status of clearances by clicking on 'Track your application' option.'
- 2) Applicant to choose the name of the project created during CAF from the dropdown 'Select project / CAF' displayed at the top of the page.

- **Track your application– Overview Option**

By clicking on 'Overview' tab, Applicant can view the count of various clearance statuses as follows.

- **Total Pending Clearances**
- **Total Approved Clearances**
- **Total Rejected Clearances**



Sr No	Application Id	Application Ref No (from dept)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action	Feed
1	104461 - 127437	-	Jul 4, 2022 3:47:15 PM	Provisional Registration of Boilers	Jul 4, 2022 5:45:56 PM	Under Process	Director of Boiler	0/15 days	On time	Actions	Feed on Appl Subr

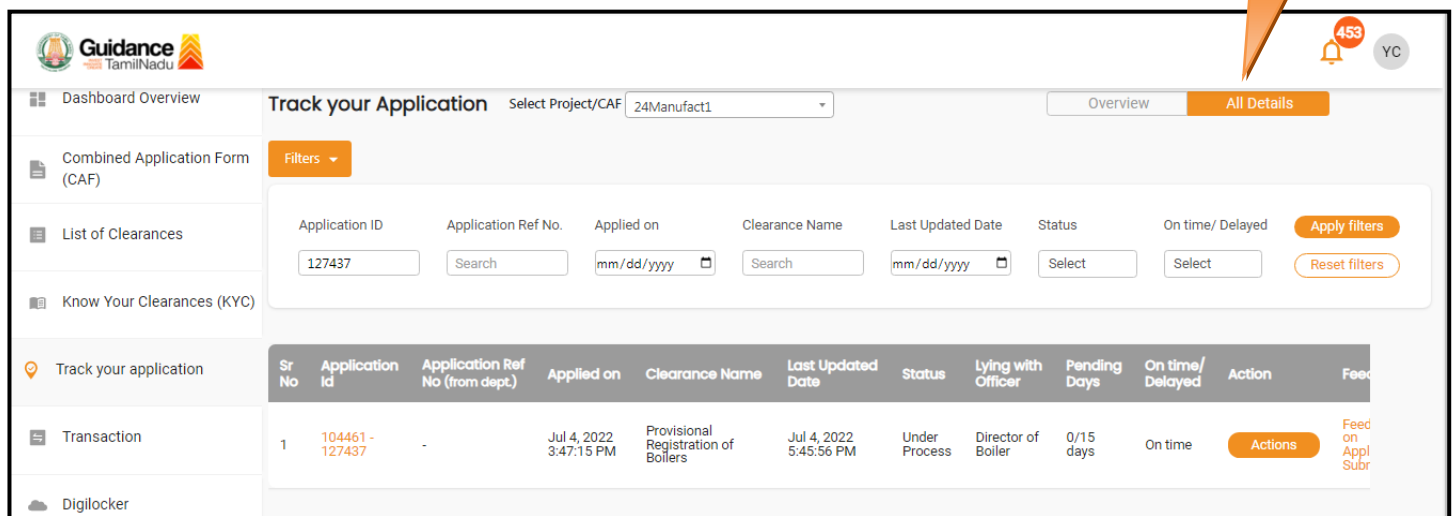
Figure 23. Track your application

- **Track your application– ‘All details’ Option**

By clicking on ‘**All details**’ tab, Applicant can view the following statuses of the list of clearances applied for the specified project.

- **Applied on**
- **Last updated date**
- **Status of the application**
- **Lying with officer**
- **Pending days**
- **On time / Delayed Action**


 All details



Track your Application Select Project/CAF 24Manufact1 Overview **All Details**

Filters

Application ID: 127437 | Application Ref No: Search | Applied on: mm/dd/yyyy | Clearance Name: Search | Last Updated Date: mm/dd/yyyy | Status: Select | On time/ Delayed: Select

Sr No	Application Id	Application Ref No (from dept.)	Applied on	Clearance Name	Last Updated Date	Status	Lying with Officer	Pending Days	On time/ Delayed	Action	Feed
1	104461 - 127437	-	Jul 4, 2022 3:47:15 PM	Provisional Registration of Boilers	Jul 4, 2022 5:45:56 PM	Under Process	Director of Boiler	0/15 days	On time	Actions	Feed on Appl Subr

Figure 24. ‘All details’ tab

11. Query Clarification

- 1) After submitting the application to the Boiler department, the concerned officer reviews the application and if there are any clarifications required, the concerned officer would raise a query to the applicant.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to 'Track your application' option and view the query under action items under the 'All Details' Tab.
- 4) Applicant could view the status as '**Need Clarification**' under the 'Status' column. Click on 'Action' button to respond the query as shown in the below figure.

The screenshot displays the 'Track your Application' interface. On the left, a sidebar lists navigation options: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting. The main content area is titled 'Track your Application' and includes a search bar with '118067' entered. Below the search bar, the 'Clearances status' section shows details for application '105485 - 118067 Provisional Registration of Boilers', with the department name 'Directorate of Boilers' and a 'Timeline: 15 day/s'. The 'Latest Update' is 'Need Clarification', and an 'Actions' button is visible. A large orange callout bubble with the text 'Need Clarification' points to this status. To the right, there is a 'Delayed Clearances' section which is currently empty. On the far left, a summary panel shows: Total Pending Clearances (7), Total Approved Clearances (3), Total Rejected Clearances (0), and a completion status of '100%' for the Common Application Form, completed '1 day ago'.

Figure 25. Need Clarification

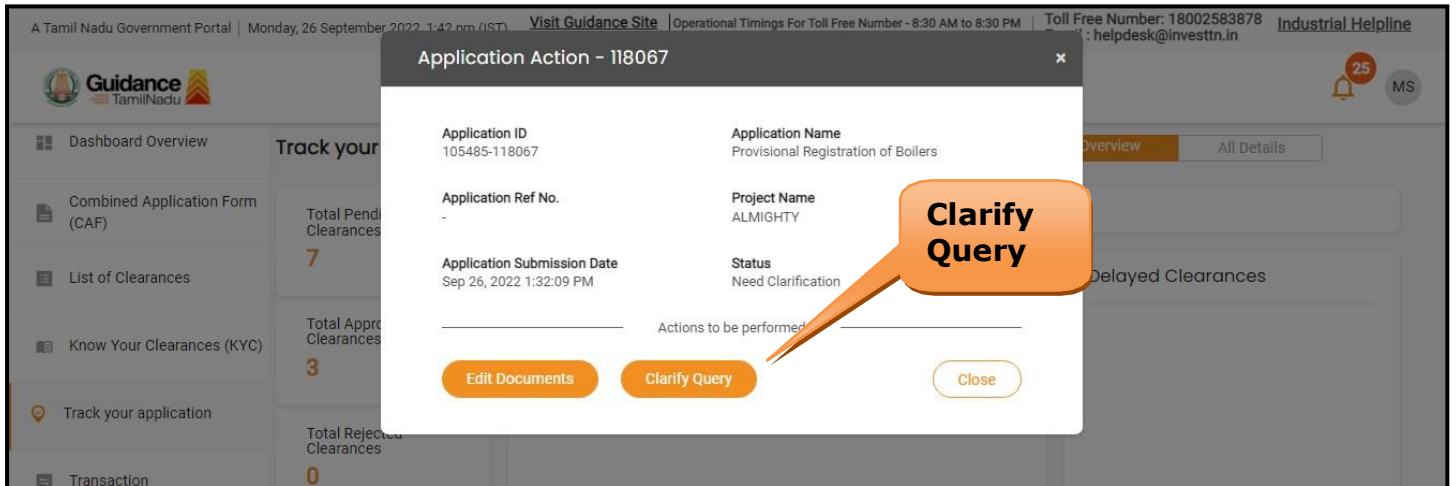


Figure 26. Query Clarify

- 5) The Applicant clicks on '**Clarify Query**' button and responds to the Query.
- 6) The Application gets submitted to the department after the query has been addressed by the Applicant.
- 7) The Status of the application changes from 'Need clarification' to '**Under Process**' after the Applicant submits the query.

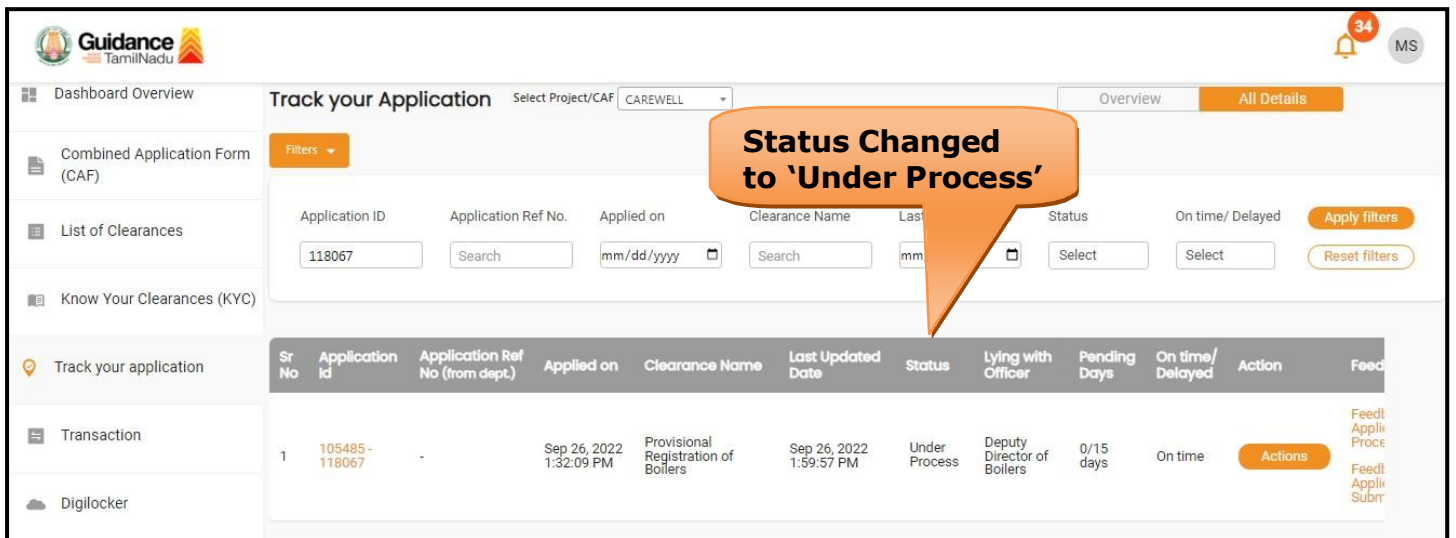


Figure 27. Application under Process

Erector Clearance

- 1) After submitting the application to the Boiler department, the concerned officer reviews the application and issues Erector Clearance.
- 2) Applicant would receive an alert message through Registered SMS/Email.
- 3) Applicant could go to '**Track your application**' option and view the query using action items under the '**All Details**' Tab.
- 4) Applicant could view the status as '**Download letters**' under the 'Status' column. Click on 'Action' button to respond the query as shown in the below figure.

The screenshot displays the 'Track your Application' interface. On the left, a sidebar lists navigation options: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application (highlighted), Transaction, Digilocker, and Virtual Meeting. The main content area shows a search bar with '118067' and a 'Track your Application' header with a dropdown menu set to 'ALMIGHTY'. Below the header, there are four summary cards: 'Total Pending Clearances' (7), 'Total Approved Clearances' (3), 'Total Rejected Clearances' (0), and a completion status 'You have completed your Common Application Form' (100% 1 day ago). The central section, titled 'Clearances status', shows details for '105485 - 118067 Provisional Registration of Boilers' from the 'Directorate of Boilers' with a 'Timeline: 15 day/s' and a 'Latest Update: Download Letter(s)'. An orange 'Actions' button is visible next to the update. A callout box with the text 'Download Letter(s)' points to this button. To the right, there is a 'Delayed Clearances' section which is currently empty.

Figure 28. Download Letter

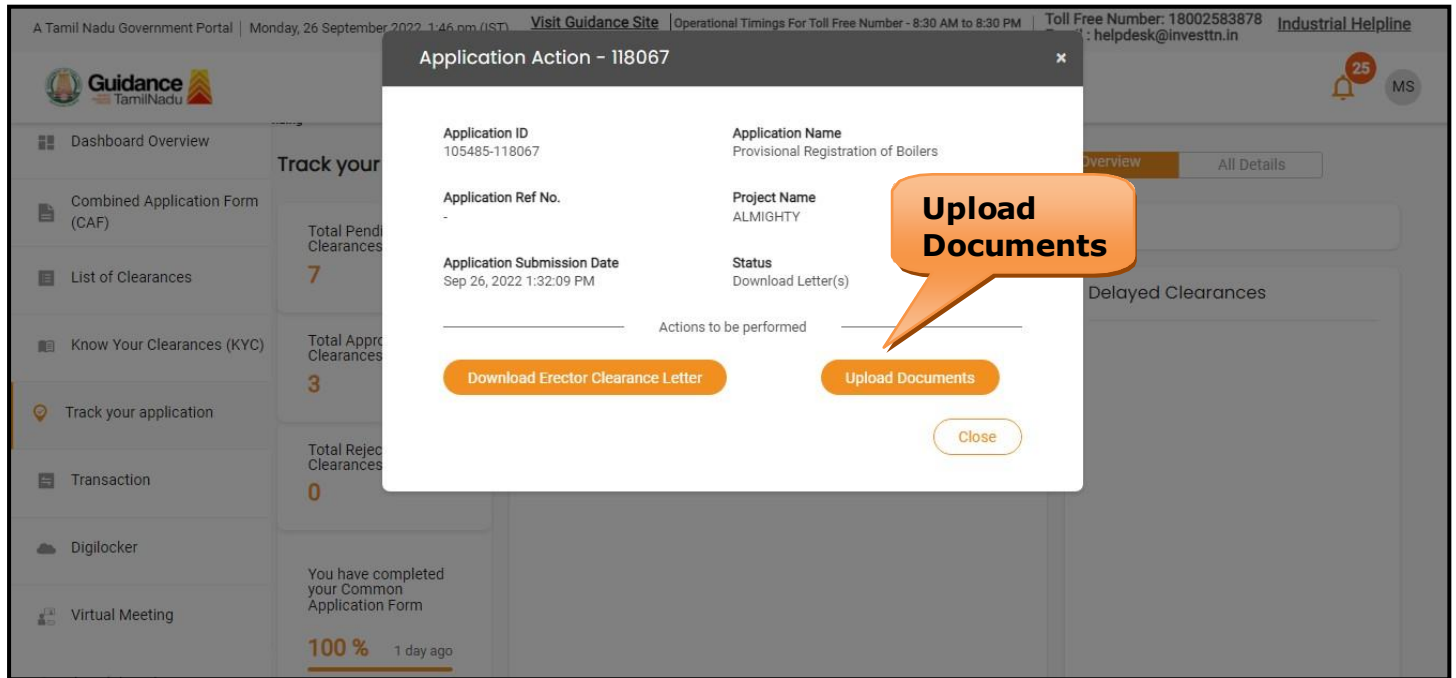


Figure 29. Upload Documents

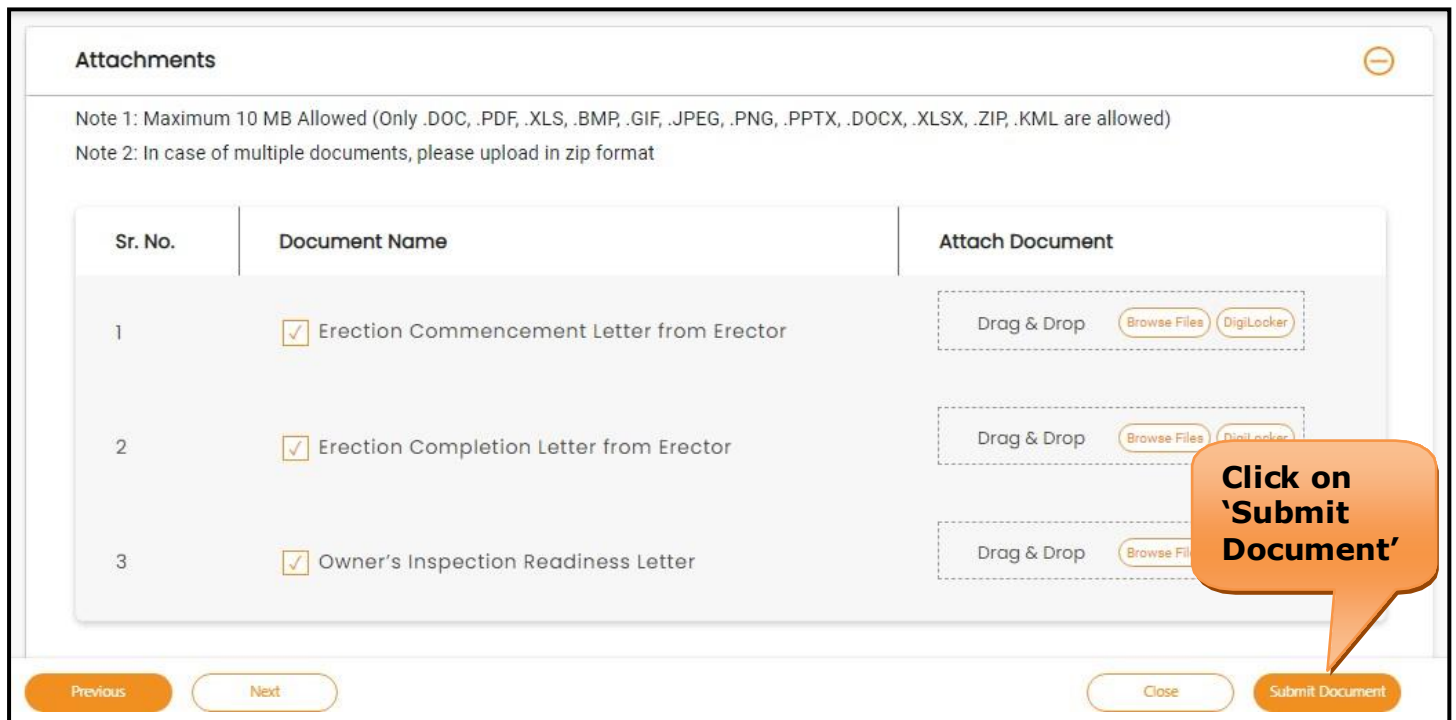


Figure 30. Erection Completion Letter

12. Inspection Schedule

- 1) The Deputy Director of boiler schedules the date of appointment for inspection to be done for the specified institution.
- 2) After the Inspection is completed, the Deputy Director of boiler submits the Inspection report.
- 3) The Applicant has the provision to view the Scheduled Inspection details.

**Status changed to
'Inspection
scheduled'**

The screenshot displays the 'Track your Application' interface. On the left, a sidebar lists navigation options: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application (highlighted), Transaction, Digilocker, and Virtual Meeting. The main content area shows a search bar with '118067' and a 'Track your Application' header with a dropdown menu set to 'ALMIGHTY'. Below the search bar, a 'Clearances status' section displays the application ID '105485 - 118067 Provisional Registration of Boilers', the department name 'Directorate of Boilers', and a timeline of '15 day/s'. The 'Latest Update' is 'Inspection Scheduled', with an 'Actions' button. To the right, a 'Delayed Clearances' section is visible. On the left side of the main content, three summary cards show: 'Total Pending Clearances: 7', 'Total Approved Clearances: 3', and 'Total Rejected Clearances: 0'. At the bottom left, a progress indicator shows '100%' completion '1 day ago'.

Figure 31. Inspection Scheduled

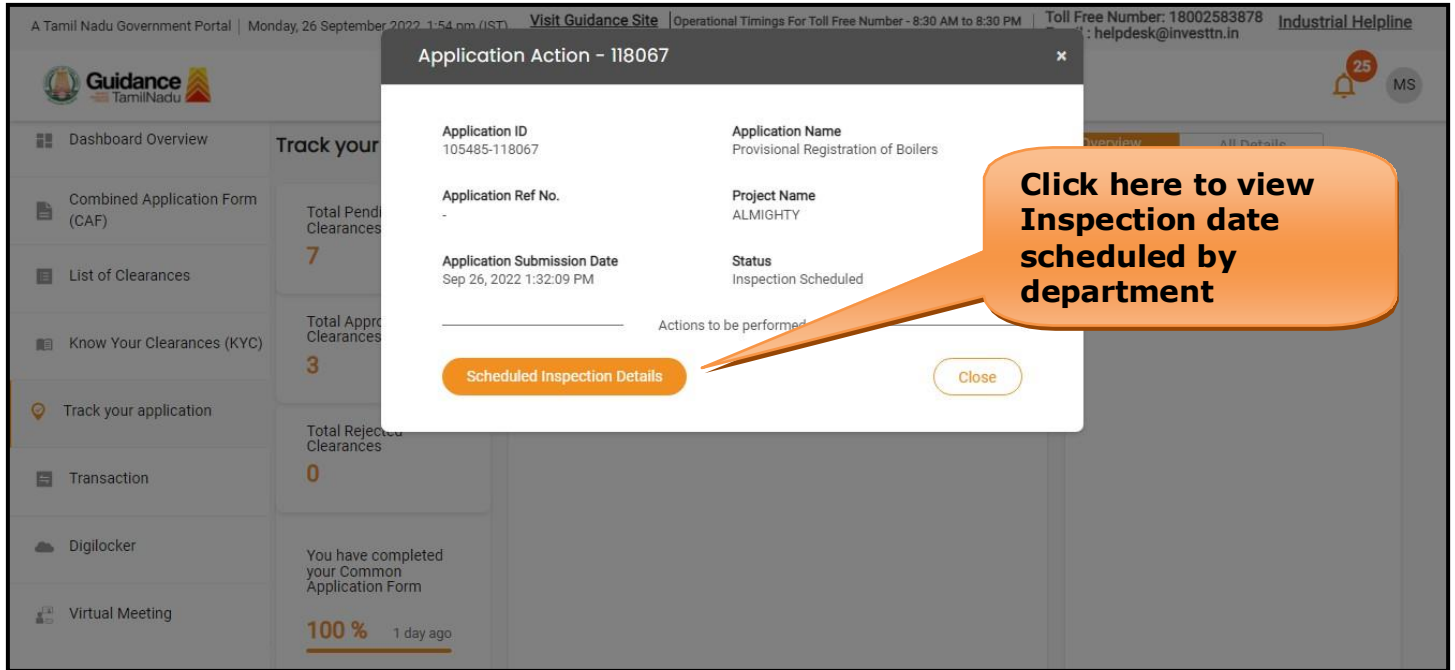


Figure 32. Scheduled Inspection Details

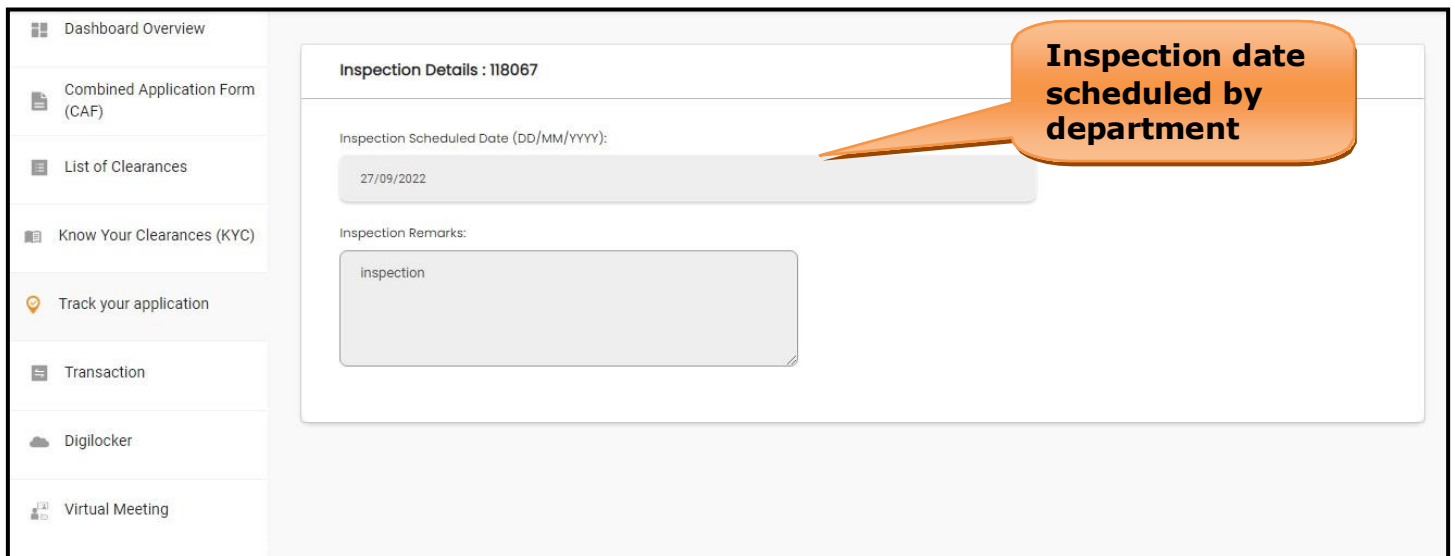
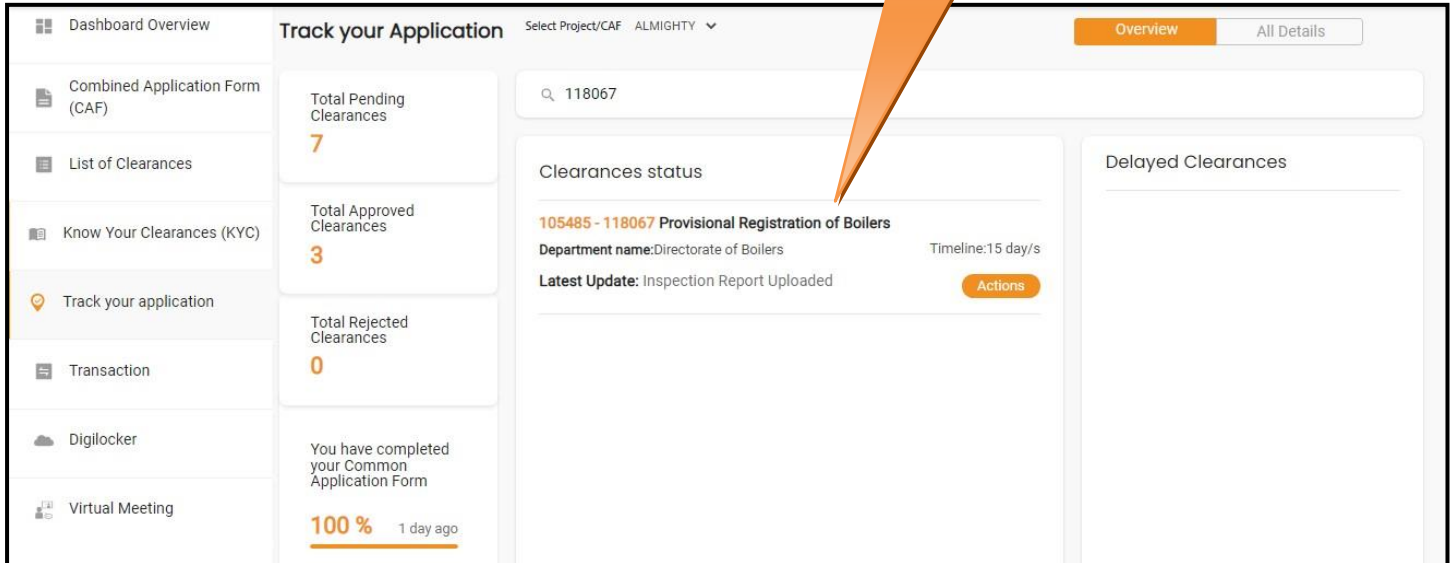


Figure 33. Scheduled Inspection Details (Contd.)

- 4) After the Inspection schedule is done, the Deputy Director of Boilers uploads the inspection report and submits it to the department. The status would reflect as **“Inspection Report uploaded”**.

Inspection Report Uploaded



The screenshot displays a dashboard titled "Track your Application" for project "ALMIGHTY". The left sidebar contains navigation options: Dashboard Overview, Combined Application Form (CAF), List of Clearances, Know Your Clearances (KYC), Track your application, Transaction, Digilocker, and Virtual Meeting. The main content area shows a search bar with "118067" and a "Clearances status" section. The status for application "105485 - 118067 Provisional Registration of Boilers" is "Inspection Report Uploaded", with a department name of "Directorate of Boilers" and a timeline of "15 day/s". A "Latest Update" section also shows "Inspection Report Uploaded" with an "Actions" button. On the right, there is a "Delayed Clearances" section. A summary panel on the left indicates: Total Pending Clearances: 7, Total Approved Clearances: 3, Total Rejected Clearances: 0, and a completion status of "100% 1 day ago" for the Common Application Form.

Figure34. Inspection Report Uploaded

13. Application Processing

- 1) The Department scrutinizes and reviews the application and updates the status as **“Approved”** or **“Rejected”**.

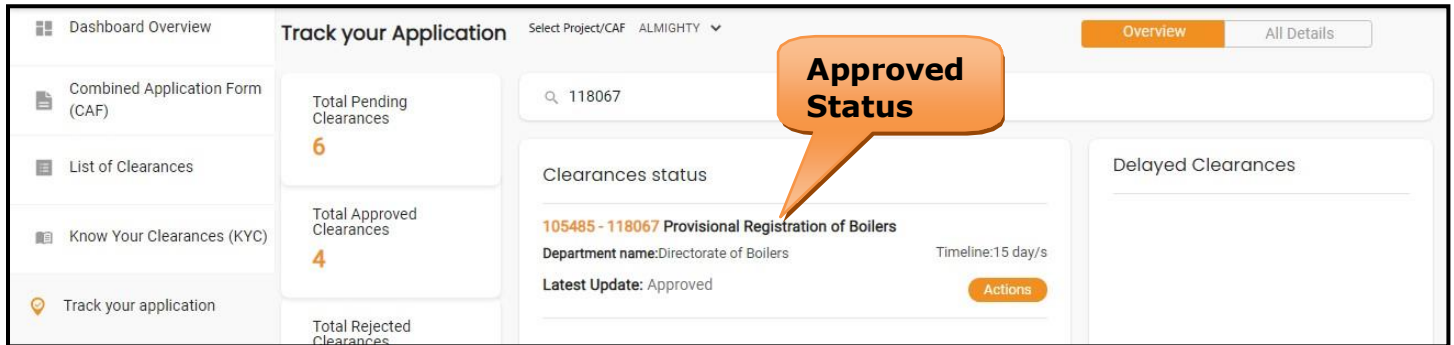


Figure 35. Application Processed

- 2) If the application is **‘Approved’** by the Department, the applicant can download the Approval Certificate under **‘Track your application – > ‘Action’ button -> Download certificate** (Refer Figure 36)

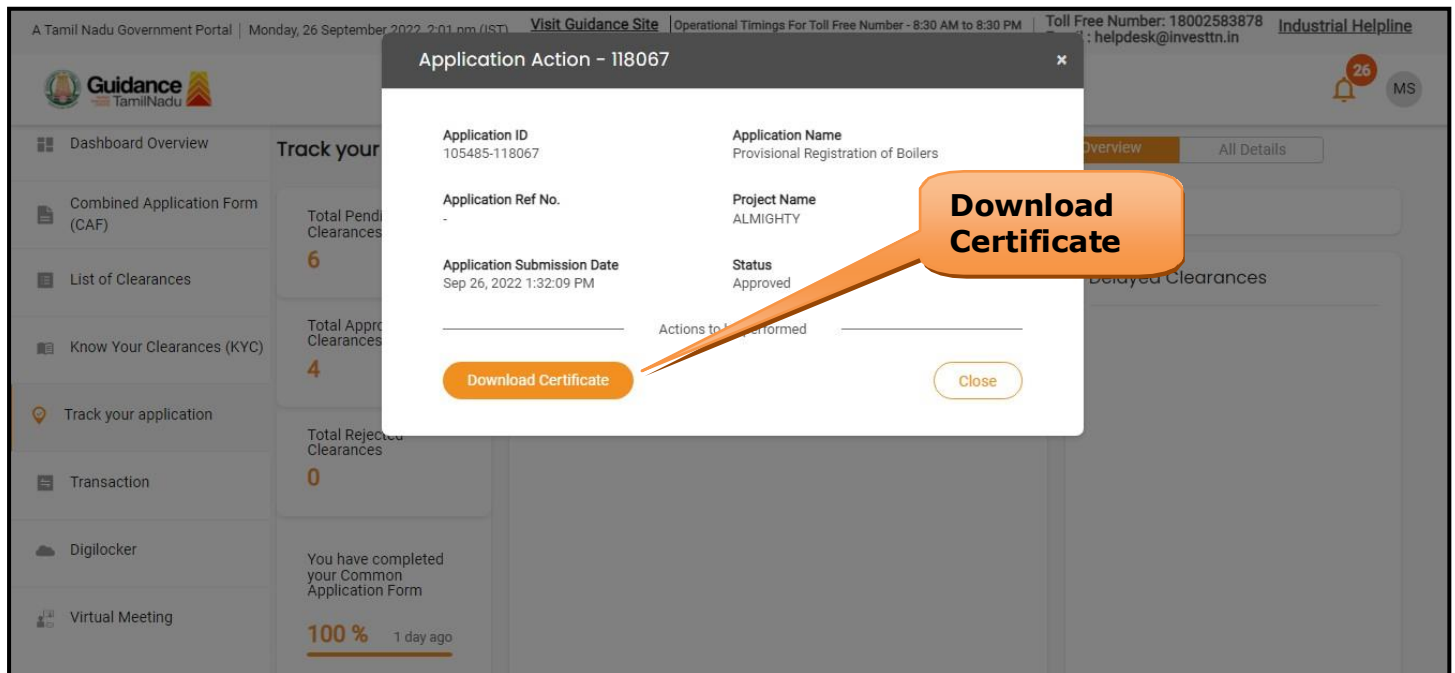


Figure 36. Download the Approved Certificate

