



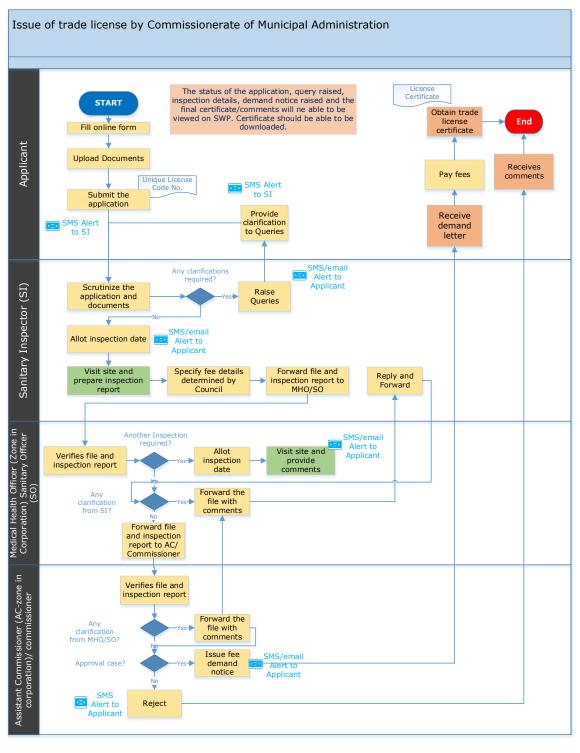
# Issue of Trade License by Commissionerate of Municipal Administration

Procedure, List of Supporting Documents, and Fees

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#### 1 Procedure



Legend	
	Offline
	Online – Department system
	Online – Single Window Portal (SWP)

### 2 Checklist of supporting documents

S. No.	Document
1	ID Proof - Aadhar/PAN/Driving License etc.
2	Copy of Sale Deed/ Lease Deed/ Gift Deed, as applicable
3	Address Proof (Residence Certificate issued by the Revenue Authority, Ration Card/ Aadhar etc.)
4	NOC from Fire, Police, Revenue, PWD, TNEI, Public Health (if applicable)

#### 3 Fees

The trade license fees varies across the Corporations and Municipalities which are calculated based on the nature of industries/trade and Horsepower.

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