



# **Issue of Assessment Number for Property Tax by Commissionerate of Municipal Administration**

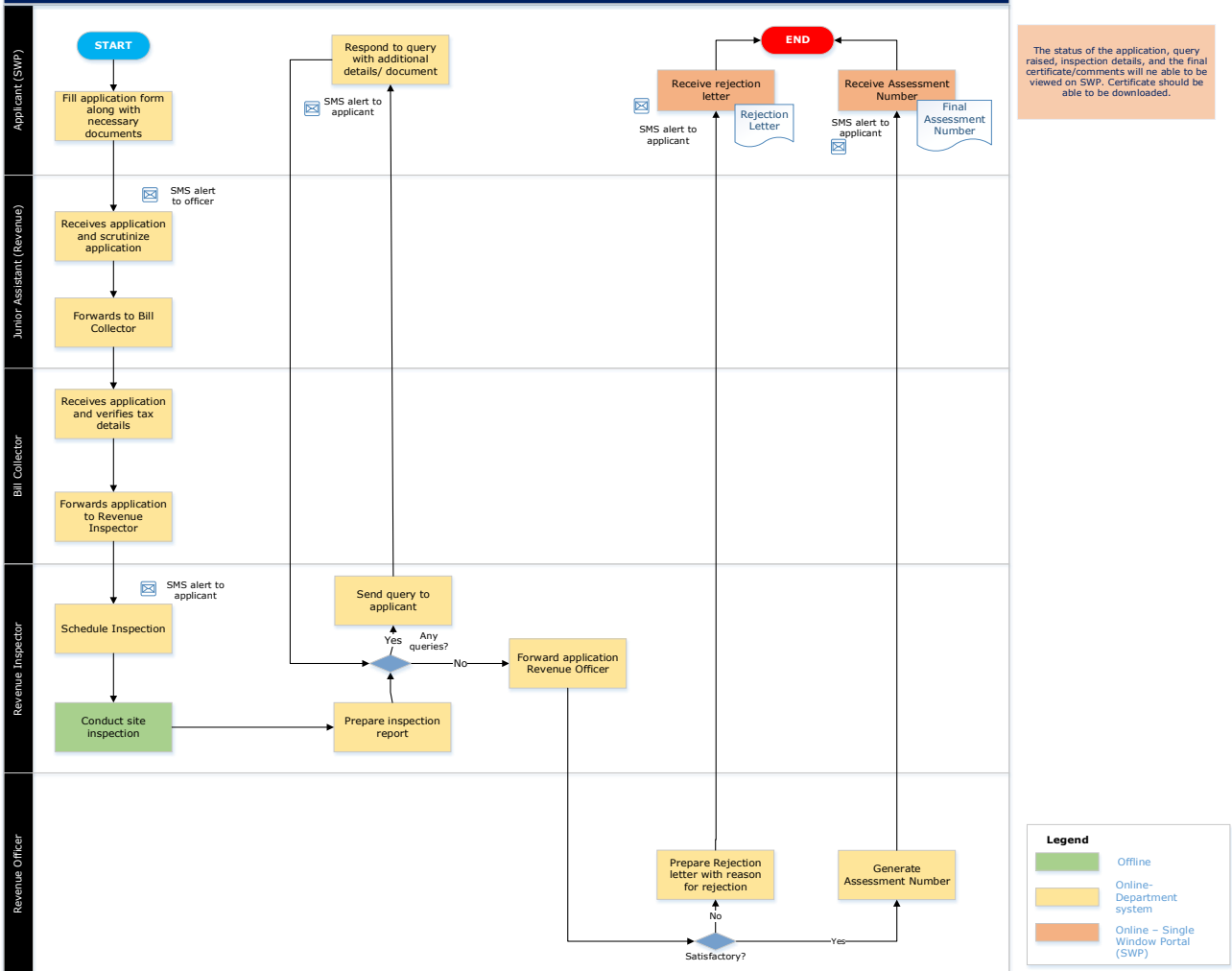
Procedure, List of Supporting Documents, and Fees

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# 1 Procedure

## Issue of Assessment Number for Property Tax by Commissionerate of Municipal Administration



**Note:** In case of the Commercial/Industrial applicant type, property tax return has to be filed on the CMA portal

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## 2 Checklist of supporting documents

Sl. No.	Document
1.	Copy of Sale deed/ Gift deed
2.	Up to Date Encumbrance Certificate (EC)
3.	Copy of approved Building Permit
4.	Latest Vacant Land Tax receipt / Property Tax receipt of earlier building (in lieu of Building Permit)
5.	Patta/Chitta

## 3 Fees

No fee charged

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