



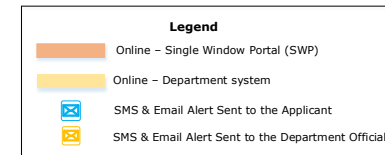
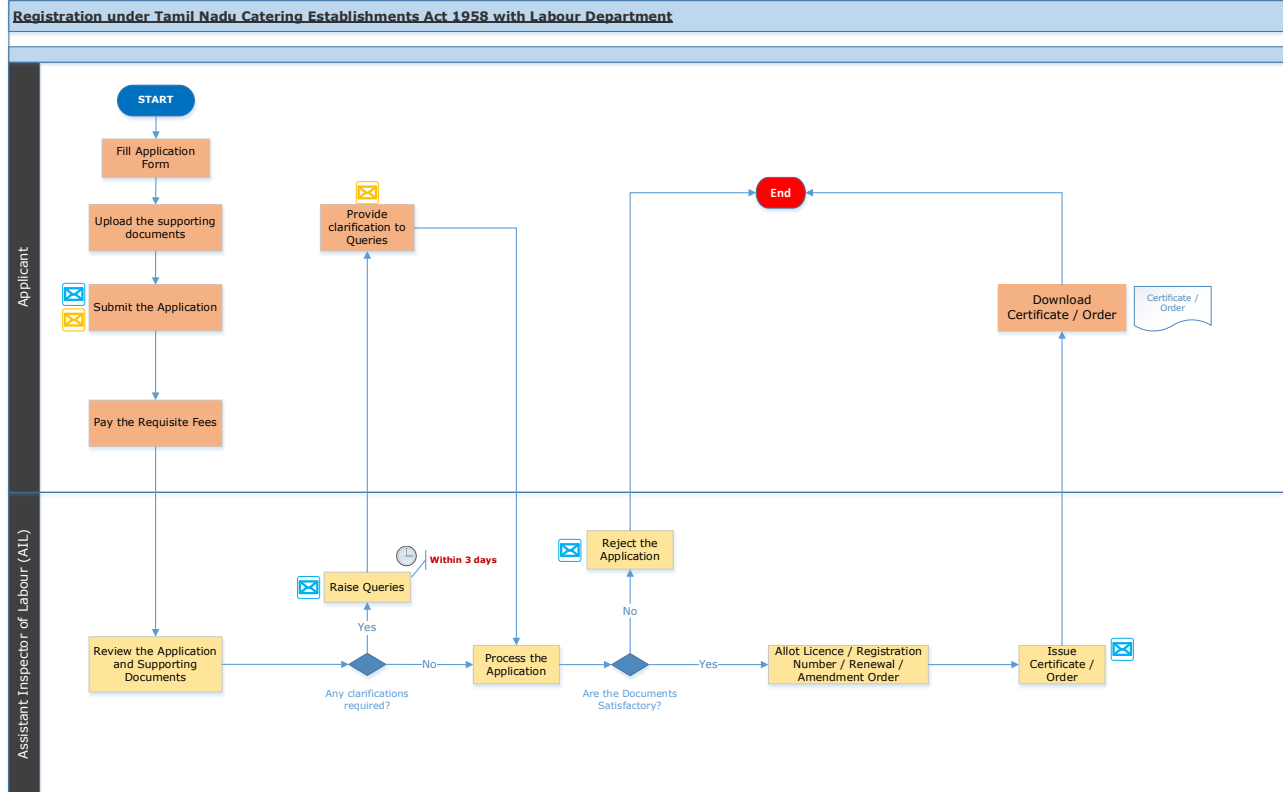
# **Registration under Tamil Nadu Catering Establishment Act, 1958 with Labour Department**

Procedure, List of Supporting Documents, and Fees

## **Table of Contents**

1 Procedure .....	1
2 Checklist of supporting documents .....	2
3 Fees.....	2

# 1 Procedure



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## 2 Checklist of supporting documents

S. No.	Document
1	Duly self-attested identity Proof of the Owner (Pan Card/Aadhaar Card/Voter I.D./Driving Licence)
2	Residential address of the principal employer / proprietor of the establishment (Aadhar Card / Passport / any other address proof issued by Government Authority)
3	Location of the establishment (Photo of the name board with address) <i>In the name board importance to be given to Tamil</i>
4	Copy of GST Certificate/ Rental Agreement/ No Objection Certificate from rental building owner/ Building Ownership document/ EB Card/ EB Bill
5	Labour Welfare Fund Contribution Receipt / Self Certification <i>(Self-Certification is required in case the firm employs less than 5 employees. The certificate must state that the firm employs less than 5 employees and hence it doesn't not make contribution to the Labour Welfare Fund).</i>
6	Financial Resource Document (Bank Statement, Income Tax Returns)
7	Proof of Experience of the Applicant in the Catering Industry
8	Document supporting the shifting of premises <i>(Required in case of Temporary Shifting)</i> Any of the following documents may be submitted: 1. Rental Agreement of the Temporary Place Taken of Rent (if Property is rented) 2. Ownership Document (i.e.Sale Deed) / Electricity Board Card / Electricity Board Bill (if Property is owned)

## 3 Fees

S.No.	Number of Workers	Fee Charged (in INR)
1	0-5	250
2	6 - 10	500
3	11 - 20	1,000
4	21 - 50	2,500
5	51 - 100	5,000
6	101 - 500	10,000
7	501 and above	50,000

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