



Registration of Principal Employer Establishments under Contract Labour (Regulation and Abolition) Act, 1970 with Labour Department

Procedure, List of Supporting Documents, and Fees

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2 Checklist of supporting documents

S. No.	Document
1	Duly self-attested identity Proof of the promoter (Pan Card/Aadhaar Card/Voter I.D./Driving License etc.)
2	Residential address of the principal employer / proprietor of the establishment (Aadhar Card / Passport / any other address proof issued by Government Authority)
3	Location of the establishment (Photo of the name board with address) <i>In the name board importance to be given to Tamil</i>
4	List of Contractors and their agreement copy
5	Partnership deed (<i>if applicable</i>)
6	Letter of Authorization <i>(in case there is any Managing Agent or Director (s) Appointed for Establishment)</i>
7	List of Directors certified by Chartered Accountant (<i>if applicable</i>)
8	Proof of copy GST Certificate/ Rental agreement/ No objection Certificate from rental building owner/Building ownership documents/Electricity Board card/Electricity Board bill
9	Shareholding pattern of the Company certified by a Chartered Accountant (<i>if applicable</i>)

3 Fees

S. No.	Number of Workers	Fee Charged (in INR)
1	1 - 50	2,500
2	51 - 100	5,000
3	101 - 200	10,000
4	201 and above	20,000
5	Security Deposit Per Worker	500

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