



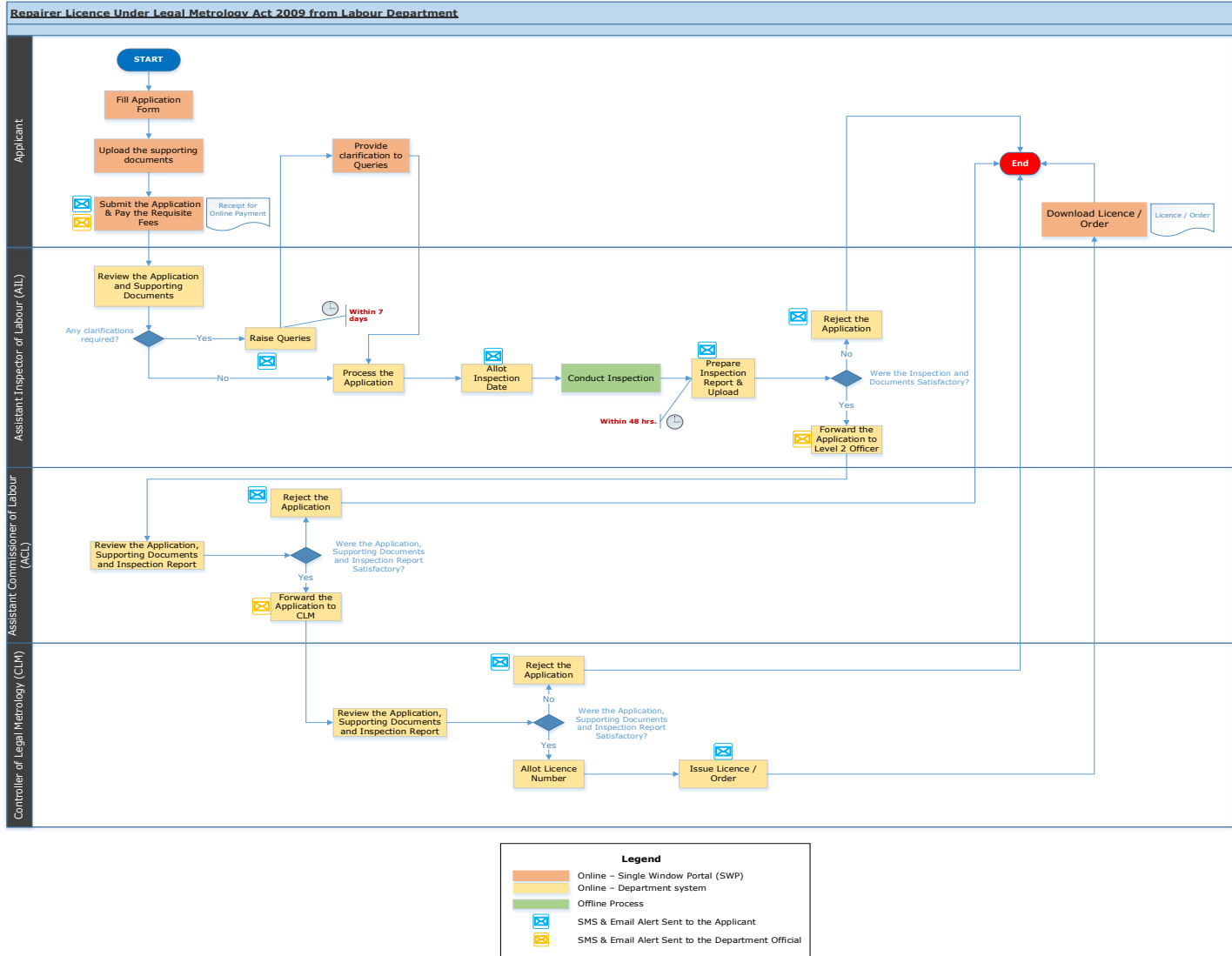
# **Repairer Licence Under Legal Metrology Act, 2009 from Labour Department**

Procedure, List of Supporting Documents, and Fees

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# 1 Procedure



## 2 Checklist of supporting documents

S. No.	Document
1	Details of machinery, tools, accessories, owned and used for manufacturing weights, measures, etc.
2	Invoice for Test Equipment /Certificate of Verification for Test Weights/Test Weighing Instruments
3	Rental agreement or Building Ownership document
4	Blueprint for building prepared by Surveyor registered with local body
5	Electricity Board (EB) card
6	No objection certificate from rental building owner
7	Previously applied repairers' Licence (if previously applied for a Licence)
8	Partnership Deed ( <i>if applicable</i> )
9	List of Directors certified by the Chartered accountant ( <i>if applicable</i> )
10	GST certificate / PAN Card
11	Letter of Authorization (in case there is any Managing Agent or Director (s) Appointed for Establishment)
12	Shareholding pattern of the company certified by a Chartered Accountant ( <i>if applicable</i> )
14	Technical Qualification of the Repairer. i. Educational Qualification Certificate (ITI in Instrumentation) (Or) ii. Work Experience Certificate (Minimum 1 year in the related technical field)

## 3 Fees

S. No	Details of Fees	Fees Charged in INR
1	Fees	1,500
2	Caution Deposit	2,000

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