



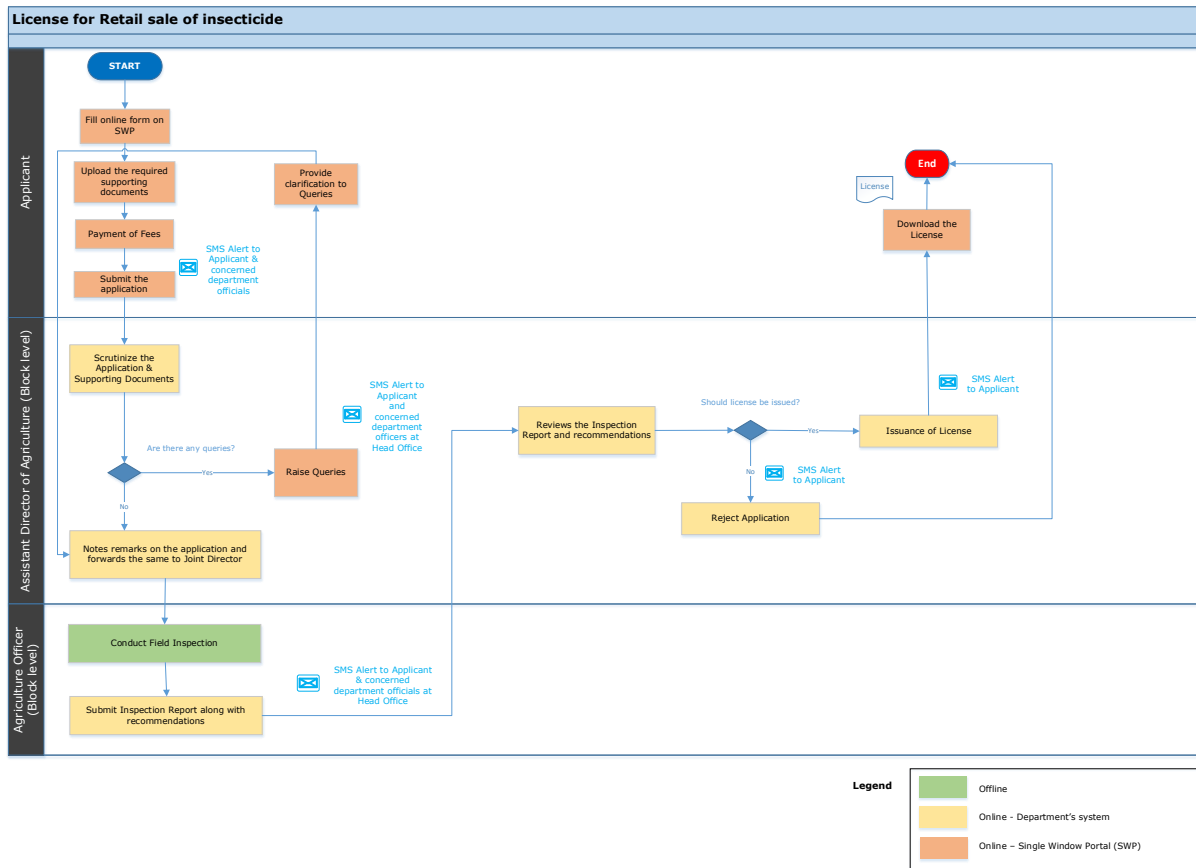
License for Retail Sale of Insecticide from Agriculture Department

Procedure, List of Supporting Documents and Fees

Table of Contents

1.	Process Workflow	3
2.	Checklist of Supporting Documents	4
3.	Fee Details	5

1. Procedure



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2. Checklist of Supporting Documents

S. No.	Document
1.	Notarized copy of Central Insecticides Board (CIB) Certificate for all the products
2.	Memorandum and Articles of Association for incorporation of the firm under Company's Act / Partnership deed for partnership firm/ GST certificate or Aadhar card of proprietor (as applicable)
3.	Bio-Data of Technical Expert with degree certificate (attested by concerned Agriculture Officer) in prescribed format
4.	ID document of person responsible for day to day activities (Aadhar card/ Driving License/ Voter ID)
5.	ID document of person responsible for legal matters (Aadhar card/ Driving License/ Voter ID)
6.	Authorization letter for authorised signatory authorizing them to sign on documents (e.g. - Principal Certificate) for company or partnership
7.	Trade license
8.	Copy of Manufacturing license for all units from where insecticides are procured (Notary attested if units are outside Tamil Nadu) – State sale permission, retail license, pest control operator
9.	Latest Quality Performance Certificate (QPC) from concerned State Licensing Authority for all the manufacturing units
10.	Copy of label and leaflet of each product approved by Central Insecticide Board and also Tamil Literature for all the products* (Sample leaflets with detailed specifications to be provided for applicant's reference)
11.	Principal Certificate from authorized signatory (signed and dated)

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3. Fees

S. No.	Fee Type	Amount (INR)
1	Retail sale of insecticide License fee	INR 500 per product For more than 15 products, a maximum fee of INR 7500/-

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